After School Snack Program
Tally Sheet

DATE: _____ TODAYS ATTENDANCE: _____

SNACKS SERVED: _____ # LEFTOVERS: _____

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100

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31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
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91	92	93	94	95	96	97	98	89	100

TALLY SHEET BLOCK PROCESS

- TWO STAFF MEMBERS REQUIRED
- ONE STAFF MEMBER FOR TALLY SHEETS
- ONE STAFF MEMBER SERVING SNACKS
- TALLY AS STUDENTS ARE BEING SERVED
- OVER 100 STUDENTS CONTINUE ON NEXT TALLY BLOCK
- COMPLETE BLOCK INFORMATION DAILY
- INFORMATION FROM THE TALLY SHEETS MUST BE TRANSFERRED TO SNACK DISTRIBUTION SUMMARY DAILY.