

**CHILD AND ADULT CARE FOOD PROGRAM  
SAMPLE PUBLIC RELEASE STATEMENT**

It is required that each institution/organization make available to the local media a public release announcing the availability of free meals and that such meals are available to all in attendance without regard to race, color, age, national origin, sex or disability. Please submit to media the sample statement below. You are **not required to pay** for a public service announcement. The media (i.e., newspapers, magazines, and radio and television stations serving the area) often provide a portion of free space for public service announcements. Whether or not the media uses the public release, your responsibility has been fulfilled when the release is sent to the media. You must submit a copy of this documentation of your efforts to the CYFD/Family Nutrition Bureau.

The \_\_\_\_\_ announces the sponsorship of the Child and Adult Care  
*(Name of institution/organization)*

Food Program. All participants in attendance will be offered the same meals with no physical segregation of, or other discriminatory action against any person, *Non-Discrimination Statement*: This explains what to do if you believe you have been treated unfairly. ““In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250- 9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.”

**STANDARDS FOR DETERMINING ELIGIBILITY  
(EFFECTIVE FROM JULY 1, 2013 TO JUNE 30, 2014)**

Household Size	FREE			REDUCED		
	Year	Month	Week	Year	Month	Week
1	14,937	1,245	288	21,257	1,772	409
2	20,163	1,681	388	28,694	2,392	552
3	25,389	2,116	489	36,131	3,011	695
4	30,615	2,552	589	43,568	3,631	838
5	35,841	2,987	690	51,005	4,251	981
6	41,067	3,423	790	58,442	4,871	1,124
7	46,293	3,858	891	65,879	5,490	1,267
8	51,519	4,294	991	73,316	6,110	1,410
<b>For Each Additional Family Member</b>	+5,226	+436	+101	+7,437	+620	+144

Meals will be provided at: *(List center’s name and addresses of all sites.)*

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Media submitted to:

Date of submission:

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