



GRANT EVALUATION REPORT

Please review the following information thoroughly before applying for a grant. This report will be requested, if you receive a grant.

The purpose of an evaluation final report is to help the APS Education Foundation identify promising programs and develop new funding for the grant awards program.

Evaluation Report Requirements:

- Number of students served
- Accomplishments & Innovations - *Briefly describe what was achieved as the result of the grant.*
- What metrics do you have? – *Briefly share any metrics directly associated with this grant.*
- Hands on Activities and Level of engagement - *Briefly describe the activities that took place as a part of this grant. How did the grant increase hands-on activities? How were students or families engaged as part of this grant? What metrics do you have?*
- Challenges and lessons learned - *Did the grant project lead to any unexpected outcomes or challenges? Please describe the barriers you faced in accomplishing your goal. How would you recommend another teacher or school implement this project?*
- Student Testimonial - *Please share a story about how this grant positively affected a specific student. Include a student quote or testimonial if available.*
- Budget – *Attach grant final detailed budget.*
- Budget Narrative - *Please describe how you spent your grant funds. Were any major changes made from the grant proposal? Do you have significant amount of money still unspent (\$250 or more)?*
- Provide the Activity Fund Report - *Please ask your bookkeeper for a report on your grant expenditures. You should be able to upload a photo, PDF or Word document. If you have difficulty, please skip this step.*
- Scalability - *Please describe how this project could be expanded to serve more students at your school or at other schools. Is this project something that would benefit a wider group of students?*
- Sustainability- *Please describe how the project funded by this grant will continue in future years. Is additional funding still needed? If yes, how do you plan to seek that funding?*

For more information or questions, please contact the APSEF Grant Writer & Manager,
at APSGrantWriter@aps.edu or (505) 881-0841.