

Summer Credit Recovery Information for High School Principals

We hope that this will offer students the ability to have both guaranteed access to course instruction at no cost as well as the ability to return to their home school for personalized support from teachers who may be familiar to them.

All coursework is done through eCademy. The eCademy teacher will be the official teacher of record.

Terms	Term 1: June 7-25 Term 2: June 28-July 19 *Students can take retake semester 1 or semester 2 classes during either summer term.
Registration	Before May 25, register through school counselor After May 25th, visit ecademy.aps.edu for the registration form or come in person to eCademy High School at 5300 Cutler Ave NE
Cost	Free for credit recovery
Course limits	Students are limited to enrolling in 2 .5 credit courses per term
PE	Online PE will cover all standards with no in-person component
PE for 8th graders	PE will be offered online for incoming 9th graders, but they will need to pay tuition at the usual Summer School rates
Technology	Students will need to use the chromebook that was checked out to them during the regular school year
In-person supports at all high schools	
Teacher allocation	Comprehensives: 6 FTE or 1152 total hours Magnets: 2FTE or 384 total hours Paid at teacher's hourly rate on time sheet
Campus Supervision FTE	Comprehensives and Magnets: 1 FTE or 128 total hours Paid at \$15/hr on time sheet
Compensation for additional admin duties	Comprehensives and Magnets: \$1000 flat rate
Supply budget	\$2500 for custodial supplies and PPE

Safety	All CDC guidelines should be followed including social distancing, mask wearing and cleaning of high touch areas.
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	Tight	Loose
Teacher hours	Teachers may only be paid for hours that the building is open and they are available to assist or supervise students.	Teacher schedules are flexible to a degree determined by the administrator. More than one teacher can “share” an FTE as hours are monitored by a timesheet.
Teacher duty	<p>Must be directly available to students for tutoring, supervision or support.</p> <p>eCademy teachers will continue to provide support to students enrolled in their courses, but additional contact with struggling students from teachers at the school site is strongly encouraged</p>	<p>Teachers may work with students not enrolled in credit recovery at the school’s discretion</p> <p>eCademy will provide training for monitoring Edgenuity courses</p>
Teacher selection	Teachers can participate on a voluntary basis with variable days or hours and will be paid at their hourly rate. If more teachers volunteer than are able to be scheduled, refer to procedures in the negotiated agreement. Teachers do not need to have defined credentials but must be prepared to supervise a lab space and/or tutor in a core content area.	The most frequent courses for credit recovery are ELA, math and Science. Efforts should be made to maintain consistent support in these areas.
Admin selection		Any admin willing to take on minimal additional supervision.
Attendance	Students have the option to attend any or all times that the school is open for this purpose. Students cannot be required to attend and may work remotely if desired. Attendance does not need to be recorded, but students should sign in and out in some way to indicate presence on campus	Teachers can strongly encourage students to attend if they fall behind or seem to struggle with content.
Days & Hours	Students should be encouraged to seek support on campus.	Decided at school site

	Hours published by school site.	
Student Discipline	Appropriate behavior is expected for students to be allowed on campus. Students may be removed from campus for serious infractions without being dropped from course.	
Bookkeeping	Unique account numbers have been created for each school site. Site will be responsible for submitting paper timesheets and uploading. C&I staff will be available to coordinate schools with district budget office.	Supplies are ordered by each site based on their needs.
Budget support	Michelle Chavez chavez_mt@aps.edu	
C&I Support	Karen Webb karen.webb2@aps.edu Christine Mesa mesa@aps.edu	