

## AUTC Advisory Committee Minutes, Spring 2024

**Date:** March 13, 2024

**Number of Attendees:** 28

**Called to order:** 5:00 pm

**Adjourned:** 6:10 pm

**Chairperson:** Sharon Gordon Moffett/Curtis Garand

**Recorder:** Jennifer Woods

**Location:** Advanced Tech Center and Zoom

**Members present from industry:** **Stacey Adams**, Instructor-Eldorado High; **Lance Blount**, Christian Bros. Auto; **Darrel Cubillos**, Chalmers Ford; **Erin Ford**, KYB; **David Gerken**, Snap-On Tools; **Wayne LaMorder**, Browns Auto Experts; **Donnie Martinez**, NAPA; **Stanley Martini**, CTE RRPS; **Melodee Saiz**, APS; **Jason Sanchez**, Melloy Dodge; **Yzel Sanchez**, Ford; **Emily Sandstrom**, Ford; **Tori Stevens Shauger**, APS; **Angela Shumaker**, Ford; **Tim Sloan**, Browns Auto Experts; **Michael Tatham**, Instructor-RRPS; **Michael Terrey**, ASE Ed Foundation Mgr.; **Jerome Trujillo**, Rich Ford; **Terry Wayland**, Chalmers Ford

**Members present from CNM:** **Matthew Cordova**, PY Instructor; **Curtis Garand**, AUTC Instructor/Transportation Chair; **Sharon Gordon Moffett**, Interim Dean; **Jennifer McDonald**, Recruiting Strategic Partner; **Barry Mills**, AUTC Instructor; **Roderigo Padilla**, Interim Assoc. Dean; **Ashley Prelo**, WCS Outreach; **Todd Wilburn**, AUTC Instructor; **Jennifer Woods**, Academic Tech Assistant

**Next scheduled meeting:** September 18, 2024

**I. Welcome/Introductions:** Curtis started the meeting and everyone introduced themselves.

**II. Minutes:** Minutes from the fall 2023 meeting approved as written.

**III. Reports:**

- 1. College Updates:** Sharon reported: The Higher Learning Commission (HLC) has reaffirmed the accreditation of CNM for the next ten years. The HLC gave CNM high marks in every category. CNM now has a new VP of Education and Learning, who will be in charge of choosing the new permanent Dean for STA. Once that person has been identified, we will search for two permanent Associate Deans. The college-wide program review (CIPR) is currently in the phase of creating support plans. The AUTC program is designated as a “grow” program, and we are looking to hire new faculty for new classes. Last Friday March 8, CNM hosted about 2,000 high school students for College Day. Ashley and her WCS division did a great job with helping to make it a success. The AUTC program was well attended. The 3<sup>rd</sup> annual *Women in Trades Summit* is Friday March 22 at Main Campus. **The SkillsUSA state competition is April 11-13. Barry will be reaching out for industry help with this, which takes place on April 12 for AUTC.** CNM graduation is May 4.
  
- 2. Enrollment and graduation stats:** Roderigo reported: Overall CNM Enrollment for Spring 24: 16,825; STA Enrollment Spring 24: 2,907; STA Enrollment Spring 23: 2,816; 1% Increase; All other schools are down in enrollment Spring '23 to '24.  
Program Enrollment: Spring 24 AUTC: 399 - Fill Rate: 79%; Spring 23 AUTC: 439 - Fill Rate: 76%.  
Graduation: Spring 23 to Fall 23 AUTC - Certificates: 98 - AAS Degrees: 10.



School of Skilled Trades & Arts

- 3. Equipment/Perkins purchases:** Curtis: We received three new electrical trainers for the EV program. The AUTC program has an agreement with fleet services. Whenever fleet has a changeover of vehicles, the program will receive the old cars. CNM just purchased eight hybrid vehicles. When these are ready to be replaced in about five years, the program will receive these cars too.

Barry: We are nearing our mid-term review for ASE accreditation. Mike T. said the review is due in November, and will work with Barry on this. [michael@aada.com](mailto:michael@aada.com).

**IV. Old Business:** Sharon said we are still working on programing with RR Public Schools, and the future facility for the AUTC and DETC programs.

**V. New Business:** Sharon: in the fall term we will offer an Electric Vehicle Certificate of Completion. This is two terms, and 28 credit hours. We are also planning to post a job for an Academic Affairs Director for the AUTC, DETC and EV programs. This person is an administrator, works with industry partners, works with other divisions in the college, does scheduling, program design and curriculum.

Ashley discussed the Workforce and Community Success division (WCS) at the college. She helps connect students with industry partners. She can help with the on-line job board, and internships. Work-based learning is a big initiative at the college. The goal is to provide a work-based learning opportunity for every CNM student. Service learning, job shadowing, and in particular, internships are available for employers and there are several pools of money available to help pay for an intern. She can help with job fairs and career fairs. The WCS is located in Smith Brasher Hall on the lower level. [aprelo@cnm.edu](mailto:aprelo@cnm.edu).

Curtis added that the AUTC internship needs to change. One week is not enough for an employer to get to know an intern. It is currently a one credit course at the end of the certificate. We have the opportunity to change it into a two-credit elective, which will give the student about 50 hours to work at a job, with about 10 hours of resume and cover letter building. This will occur at the end of their studies, not in the middle, allowing for more flexibility. Employers have been notified of this change. Curtis asked for feedback on this change. The members agreed that this is an excellent idea, and recommend we do this. Ashley would be the one to talk to about setting this up. Tim S. said he would be happy to take on interns.

Sharon briefly said that she would like the members to take the short advisory survey, links on the agenda. There is a question about the student learning outcomes, which have been provided in the minutes. Industry input about our learning outcomes is welcomed.

Jennifer M. talked about the APS Transportation site. The new RR facility should open in fall 2026. Feedback from the industry has revealed that they are surprised that CNM is considering moving AUTC out of Albuquerque. As a result, we have partnered with APS and signed an MOU in order to find a site within Albuquerque for the AUTC program. This will expand opportunities for APS dual credit students and adult learners. Tori S. added that APS teachers requested that there should be a strong presence of industry partners. The location would be at the APS Transportation building, off of Osuna. Tori has money to get the pre-design work started. This collaboration will benefit students and create an industry-based learning community. Mike T. asked if the CEC and West Mesa HS programs will move to this hub. Tori said the CEC will move to the hub. There is no decision yet about other high schools. **Jennifer would like to hear from the advisory members what they think of this.** [jmcdonald31@cnm.edu](mailto:jmcdonald31@cnm.edu). Emily and Jennifer will contact the people from Ford Motor company too. David G. added that Snap-On has architects on board who can help to draw up plans for a new or existing facility.

**VI. Reports from Industry Members:** Erin asked about the parts program. Curtis said that this never got off the ground, but that we will take a look at this again and see if there is a need.

Ford Motor Company is very involved with training. Terry W. said there is a huge need for techs right now. Jerome and Stacey both commented on how good the ASEEF program is from Ford.



Tim S. said that students don't understand that auto mechanics make great money and high school counselors are not getting that message across. Sharon said that we are having our yearly I LOVE CTE event, specifically to educate high school advisors and counselors about the trades.

Lance said he has enough techs now. He went through the ASEEF program himself.

Melodee said that APS has about 480 in-house paid interns right now. Monday, March 18 is the APS Construction Career Fair at Berna Facio.

Stanley M. with RRPS said he is using the ASEEF program, which he thinks is fantastic. Mike T. said his kids love the program.

Stacey A. said he would like to participate in the SkillsUSA competition. [Stacey.adams2@aps.edu](mailto:Stacey.adams2@aps.edu).

The next advisory meeting is September 18, 2024, at 5 pm.

**VII. Adjournment:** 6:10 pm

**Central New Mexico Community College**

**Learning Outcomes Catalog**

### **Automotive Service Fundamentals, Certificate of Achievement**

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Upon successful completion of this program, the students will be able to:

1. Understand the importance of safety in the Automotive work environment.
  2. Research common popular trade publication websites. Read and understand the material as presented in the trade publication researched. Compose their thoughts about the researched article.
  3. Receive basic level areas of ethics as they pertain to the Automotive industry.
  4. Retention of the information with the service fundamentals course and the areas that may need more attention.
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**Central New Mexico Community College**

**Learning Outcomes Catalog**

### **Automotive Technology, Certificate of Completion**

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Upon successful completion of this program, the students will be able to:

1. Apply critical thinking skills to solve workplace problems.
  2. Diagnose and repair vehicle mechanical, electrical, and computer-managed systems.
  3. Perform basic word processing and computer database searches for repair information.
  4. Show proficiency in the language arts, communications, science, and math skills required in the automotive service industry.
  5. Work safely and in an environmentally responsible manner.
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**Transportation Technology (AAS), Automotive Technology Concentration**

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Upon successful completion of this program, the students will be able to:

1. Apply critical thinking skills to solve workplace problems.
  2. Diagnose and repair vehicle mechanical, electrical, and computer-managed systems.
  3. Show proficiency in the language arts, communications, science, and math skills required in the automotive service industry.
  4. Work safely and in an environmentally responsible manner.
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