

The following guidelines apply to all middle school volleyball, basketball and track & field programs:

- Direct supervision by a team coach within a program is required for all transportation to and from an event.
- A coach from each program must ride the bus when boys and girls programs travel together (i.e. track & field).
- It is the expectation all student-athletes will ride the bus to and from the school. In the event a parent/guardian is requesting to transport their child to or from an athletic event and the school approves, the process for a parent/guardian releasing liability for transporting their own child must be followed.
- Only coaches, team members, team managers and administrators may ride the bus.
- Coaches are responsible for the conduct of all passengers.
- Coaches shall survey the bus for cleanliness and signs of damage before and after trip.
- Personal and/or school property shall not be left on the bus.

The following bus scheduling guidelines apply to all middle school volleyball, basketball and track & field programs:

- The school athletic director must reserve a bus a minimum of 15 days prior to trip in writing; this includes scheduling spot times and identifying pick-up and drop-off locations.
- The school athletic director must confirm the reservation with the bus company a minimum of 24 hours prior to scheduled trip. Failure to do so may result in a bus not being available and the cancellation of the event.
- Spot times shall not be scheduled more than 15 minutes prior to departure time.
- Teams have a maximum of 15 minutes upon the completion of a contest to load the bus before bus departure.
- Notifying the bus company of schedule changes is a responsibility of the school athletic director; notifications of schedules changes are of high importance and must be communicated in a prompt and timely manner.
- The cancellation of a bus reservation is a priority and must be canceled at least 2 hours prior to the scheduled spot time. The school athletic director is responsible for contacting the bus company to cancel reservation(s). Failure to do so will result in the school assuming responsibility for associated fees.

Transportation services for middle school volleyball, basketball and track & field programs will be provided by the bus contractors listed below. For athletic events, bus contractors shall provide services only for assigned schools.

BUS CONTRACTOR

Albert Sanchez Bus Co.

Office Phone: 877-0697
 Fax Number: 877-0724
 Emergency: 850-4046 – Albert
 Email: albertsanchezbusco@yahoo.com

Herrera School Buses and Coaches Inc.

Office Phone: 242-1108 7:00am-5:00pm
 Contacts: 615-1764 Jolene – primary contact
 270-1001 Martin
 235-6933 Gloria
 228-9124 Angela
 264-7870 Steve
 Fax Number: 242-1125
 Emergency: refer to contacts listed above
 Email: meikomustang@yahoo.com, Jolene – primary contact
 angelalussier08@yahoo.com, Angela

SCHOOL ASSIGNMENTS

Ernie Pyle MS	Truman MS
George I. Sanchez CCS	Van Buren MS
Harrison MS	Washington MS
Polk MS	Wilson MS
Tres Volcanes CCS	
Cleveland MS	Jimmy Carter MS
Desert Ridge MS	John Adams MS
Eisenhower MS	Kennedy MS
Garfield MS	LBJ MS
Grant MS	Madison MS
Hayes MS	McKinley MS
Hoover MS	Roosevelt MS
Jackson MS	Taft MS
James Monroe MS	Taylor MS
Jefferson MS	Tony Hillerman MS