

## Vision Quest Alternative Middle School Testing Schedule: Paper/Pencil PARCC and SBA.

SBA

Tuesday March 8	Wednesday March 9	Thursday March 10	<b>Due to Warehouse</b>	Make ups Due to Warehouse before March 23.
Session 1	Session 2	Session 3	<b>March 11</b>	

PARCC:

Tuesday April 5	Wednesday April 6	Thursday April 7
ELA Session 1	ELA Session 2	ELA Session 3
Math Session 1	Math Session 2	Math Session 3

PARCC Makeup Sessions:

One teacher needs to administer makeup tests:		<b>Return to Warehouse by Friday, April 15.</b>
April 11-14		

Reminders:

John Adams: Please pack up your SBA tests on Thursday, March 10 and deliver them to Dawn/Hayes before 2:30.

Similarly, please pack up your PARCC tests by Thursday, April 14 and return them to Dawn/Hayes before 2:30.

Only teachers may administer tests. Your EA may proctor – but may not read directions. If you have makeups – a teacher must run those.

If I am on leave by the time testing is over – please make sure you sign in and out each test with the provided test security forms, making sure you've accounted for each test each time you unlock it and each time you put it back. Do not sign tests out to students. Make sure tests are locked in a cabinet and then in a secure room each night. Then make a COPY of the sign out forms for my records and Natalie will return the originals with the exams. You will need to sort by grade and by subject before you turn them in to me (or Natalie if I am on leave).