

PARCC – MONTHLY CHECKLIST Technology, Logistics, and Instruction

JANUARY

Things You Should Do At Your School:

- Identify computers that will be used for PARCC testing and install TestNav 8.8
- Finalize your schools' schedule for PARCC testing and email to Eleanor.andrews@aps.edu by February 21, 2017.
- Day at the PARCC is **NOT required** by the NM PED. If you have never tested PARCC online your school would need to do *Morning at the PARCC* infrastructure testing Feb 13 -24, 2017
- Test Coordinators and Head Special Ed Teacher:
 - o You should have already reviewed your students IEP's and have a comprehensive list of individual student accommodations
 - o If you have a student who has Word Prediction on their IEP, please contact the UDL Team (udl.team@aps.edu) to make sure it is set up correctly.
 - o If you have accommodations you are not sure of, please contact the UDL Team.
- On February 13, 2017, Testing will be loading current students to the PearsonAccessNext (PAN) live site. This should include accommodations that were set up for the students last year in PAN.
 - Testing will notify you when your school's SR/PNP file has been loaded to Principal Docs.
 - You will need to verify accommodations listed in the SR/PNP and you can add new accommodations in PAN.
 - o Apply EL accommodations only for students identified as ELL. PAN will give you an error if the student does not show as an EL in the student registry.

Resources:

- Special Education - <http://www.intranet.aps.edu/SpecialEd/resources.html>
- Technology Forum: <http://techforum.aps.edu>
- APS Testing Application Download page (hosted by Technology): <http://techforum.aps.edu/index.php/files/category/11-testing/>

Professional Development:

- PARCC/SBA 2017 Training for ES/MS Makeup – OAR Testing
 - o Friday January 20, 2017 9-10:30 am (Rio Hondo)
 - o Thursday January 26, 2017 1-2:30pm (Rio Grande/Rio Bonito)
- PARCC/SBA 2017 Training for HS – OAR Testing
 - o January 25, 2017 – Del Norte HS
- Test Security Training - administered online in Blackboard starting February 1