

- Student Information Systems (SIS)
- Strategic Analysis & Program Research (SAPR)
- School Accountability Support (SAS)
- Assessment

High School Principals,

February 5, 2019

Student Information Systems (SIS)

Synergy Online Registration:

Planning for the 2019-2020 school year version of Online Registration (OLR) is in progress! SIS will be providing regular updates regarding the timeline for rollout and training of online registration for the next school year in upcoming Tuesday Times, so please be on the lookout for these updates. If you have any questions regarding registration or would like to provide feedback regarding the online registration process, please log an SIS support ticket (<http://www.aps.edu/student-information-systems-sis/support>).

Updates:

- Online registration for the 2018-2019 school year continues to be open to “ALL” students until May 10, 2019.
- Online Registration for the 2019-2020 school year will open for **Cochiti, Duranes, Eugene Field, Mark Twain, Mary Ann Binford, Navajo, Oate and SR Marmon starting February 19, 2019.**
- Online Registration for the 2019-2020 school year will be open **for all remaining schools on March 4, 2019.**

Action Item: Principals, the following trainings are available for your staff that will be assisting parents with Online Registration. Please ask your primary OLR Parent Support Representative to sign up in ERO for one of the following classes:

Thursday, February 7, 2019	1pm-4pm	Online Registration Support/Troubleshooting for District Staff
Thursday, February 14, 2019	1pm-4pm	Online Registration and Troubleshooting
Thursday, February 21, 2019	8am-12pm	Online Registration and Troubleshooting
Thursday, February 28, 2019	1pm-4pm	Online Registration and Troubleshooting
Thursday, March 7, 2019	1pm-4pm	Online Registration Support/Troubleshooting for District Staff
Thursday, March 21, 2019	8am-12pm	Online Registration and Troubleshooting
Thursday, March 28, 2019	1pm-4pm	Online Registration and Troubleshooting

Pre-Planning for your Registration Dates:

Your clerks are required to attend one of the following Opening Schools dates. Please take these dates into consideration when planning your school's 2019 registration dates.

Tuesday, July 23, 2019	8am-11am	Opening Schools Mandatory Training for Middle and High Schools
Wednesday, July 24, 2019	1pm-4pm	Opening Schools Mandatory Training for Middle and High Schools

19-20 High School Master Schedule Planning:

SIS has performed the New Year Rollover for the 19-20 School Year. Over the next month, the necessary setup will be performed to gear up for the upcoming scheduling season. **Phase I scheduling will be**



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February 6, 2019 after the Curriculum Board Meeting at Rankin from 1pm-4pm. Please make sure to mark your calendars and include your Special Ed Head Teacher and your Co-Pilots too.

Federal Impact Aid:

APS was approved to submit online verifications this year for Federal Impact Aid. NO MORE PAPER FORMS. This will be a huge timesaver for school and district staff. In December, Parents were asked to verify Impact Aid information through ParentVUE. School Messenger notices were sent to parents asking them to log in to ParentVue and acknowledge/validate their work and home address information is still accurate. If you have any questions, please log a support ticket to sis.aps.edu. Thank you!

High School Grade Reporting:

Friday, February 15, 2019 High School 4th - 6 week grades are due

Thursday, February 21, 2019 4th – 6 week grading window closes for teachers. Please ensure all teachers have entered their grades prior to leaving on this day. Any grade changes or entry after this deadline will be done in the main office with teachers and Curriculum Assistants.

120 Day State Reporting Pull Date – February 13, 2019:

Pull Date is Wednesday, February 13, 2019 at 5pm. Please continue to run your data quality reports every day to ensure all are clean until the pull at 5pm. **This includes having licensed and active staff attached to all sections. Staff on a Leave of Absence in Lawson cannot be attached to sections on the pull date. Please plan ahead on who to attach if you have this error during training.**

Attention: School staff that enroll students

When enrolling a previously inactivated student into your school, please ensure you are placing them in the correct grade level on the Student Add screen **PRIOR** to saving. Synergy is currently experiencing previously enrolled grade level carrying over into newly enrolled school.

This creates issues when crossing school types in the following areas (**see example below**)

- Middle school 8th grade student being enrolled as a 1st grade student (based on last inactive enrollment)
- Once that 1st grader is scheduled in 8th grade classes, all teachers attached to that student is experiencing their gradebook report card type reverting to an Elementary “SBPR”
- All students assigned to those teachers cannot view their gradebook grades in StudentVUE

We have reported to Edupoint and will update once fixed. In the meantime, please double check those grade levels **PRIOR** to saving on Student Add Screen to avoid issues. SIS will keep up update upon resolve.

School Accountability Support (SAS)

Spring 90-Day Plans:

When writing your Progress Indicators, include in the text box the person gathering data and what metrics will be examined. Utilize the last page of the Spring Toolkit located in your Team Drive to ensure you address all elements included on the Feedback Tool for Progress Indicators. SAS is here to assist; reach out any time.





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Remember School Accountability Support is here to assist your teachers and teams to use data to drive instruction. Reach out anytime you need a hand with examining student work, looking at data, making plans for instruction, or reflecting on your school’s progress.

<p>Linda Nash - Director of School Accountability Support linda.nash@aps.edu Office: (505) 880-3707 Cell: (505) 803-6437</p>	
<p>Zone 1 DASH & SAS Coordinators Crista Fortier crista.fortier@aps.edu o: (505) 872-6835 c: (505) 252-3388 Monica Nunez monica.nunez@aps.edu o: (505) 872-6811 c: (505) 861-9466</p>	<p>Zone 2 DASH & SAS Coordinators Michelle Tudor michelle.tudor@aps.edu o: (505) 872-6866 c: (505) 249-7023</p>
<p>Zone 3 DASH & SAS Coordinators Debbie Mathen mathen_d@aps.edu o: (505) 880-3755 c: (505) 249-7487</p>	<p>Zone 4 DASH & SAS Coordinators Sabrina Jane Mason sabrina.mason@aps.edu o: (505) 872-6808 c: (505) 252-3813</p>

Assessment

i-Ready Professional Development 2018-2019 School Year:

See flyer below with dates/times/locations.

Science Field Test for Spring 2019:

The NM PED Assessment bureau has sampled 58 APS schools to participate in this year’s Science Field Test, known as the Assessment for Science Readiness (ASR). Assessment will be notifying Principals and STCs at sampled schools by January 18, 2019.

The Spring 2019 Science field test will be administered this **April 8th – 26th, 2019.**

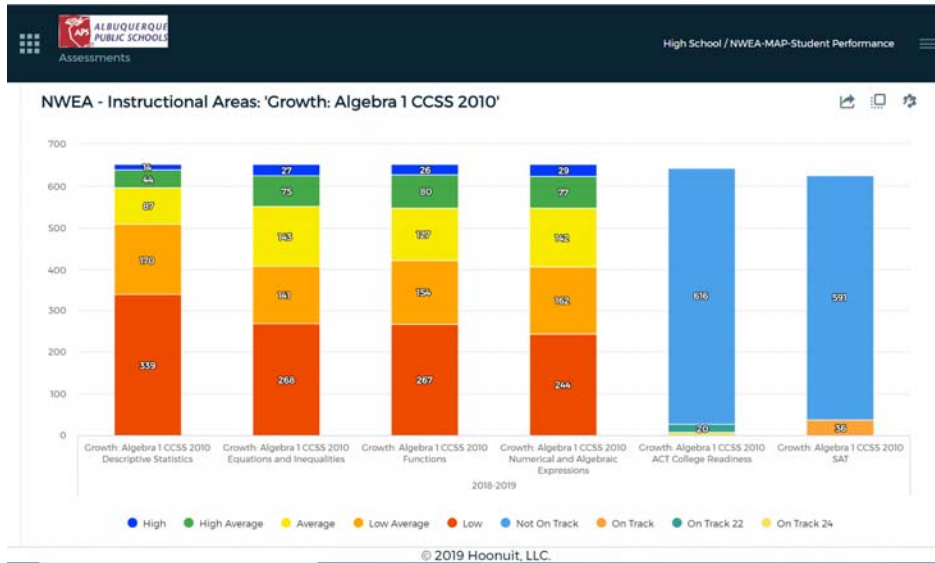
Strategic Analysis & Program Research (SAPR)

New HS Content! NWEA - MAP Student Results Dashboard Now in Versifit:

NWEA – Map test results are now available to admins and teachers in the new NWEA – Map Student Performance dashboard in Versifit. You’ll find this new dashboard located in the ‘Assessments’ section>>High School>>NWEA-MAP Student Performance. Use the ‘Filter Data’ button to access the MAP Assessment filter, in order to see the different test subjects.

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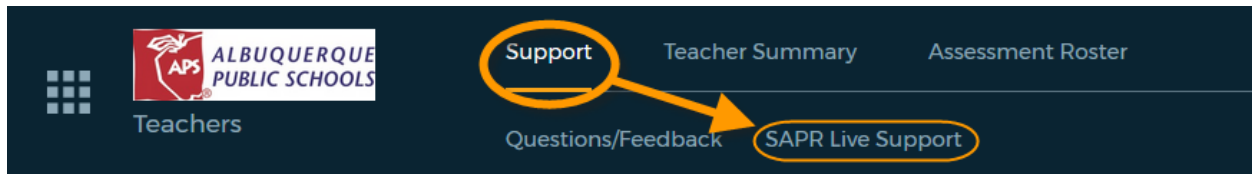


Reminder: Versifit Training Sessions Available:

Strategic Analysis and Program Research is offering in-person Versifit trainings to all users throughout the remainder of the school year. **Please see the attached flier on this newsletter for locations, dates and times.** Please be sure to share this with your staff.

Reminder: SAPR Live Support:

The SAPR team is here to support you with your data. We are pleased to now offer live support to answer your questions about the SAPR and Versifit sites and any other data related issues. Visit us in our [Google Meet room](#). You can also find the link inside of Versifit from any of the sections of the site under 'Support' >> 'SAPR Live Support'. You will need to sign into Google with your APS email credentials to access the room:



Where to Go For Help

For assistance with Versifit, the SAPR websites, or other data, please contact the Strategic Analysis and Program Research (SAPR) team at asksapr@aps.edu, call 872-6807, or at [SAPR Live Support](#). User guides and video tutorials are available on the APS Intranet (<https://intranet.aps.edu>) under **Departments>>Strategic Analysis & Program Research.**

i-Ready Professional Development



ALBUQUERQUE
PUBLIC SCHOOLS

2018-2019 School Year

i-Ready Professional Development opportunities are available tailored to the needs of your school. There is no additional cost to your school site due to the OAR purchase.

An i-Ready Professional Development day consists of up to 6 hours of content facilitated on the same day.

Flexible formats can accommodate site needs and schedules:

- AM and PM sessions with teachers swapping subs at half day or every 2 hours
- Grade level prep rotations throughout the day, PLC
- Session with site-based leaders/Instructional Coaches
- Session with teachers before or after school
- Saturday sessions

*Curriculum Associates does not provide subs or compensation for teachers to attend professional development.

Professional Development Topics:

- Analyzing Growth between Fall and Winter Diagnostics (Jan-Feb)
- Maximizing the new i-Ready User Experience and Growth Model
- Understanding i-Ready Data and Reports
- Using i-Ready to Differentiate Instruction
- Setting Goals with Students and Data Chats
- Student Engagement
- Standards Mastery
- Growth Monitoring
- Close Reading with i-Ready
- Monitoring and Managing Online Instruction (*if purchased by site)
- Ready Teacher Toolbox (*if purchased by site)
- Other Topics Based on Site Need



For Professional Development questions or to schedule dates for your school, contact:

Karina Nevers knevers@cainc.com 702-449-0075 OR

Melissa Arellano melissa.arellano@aps.edu 505-872-6824

You can also schedule a professional development session by using the link or QR Code:



[Schedule i-Ready PD](#)



2018-2019

Versifit/Edvantage:

Basic Navigation Training

Come and learn how to access student data (assessment scores, attendance, enrollments, grades, discipline, and more) with this amazing tool! This is an in-person training for those new to Versifit or needing a "refresher" in basic system functions. The course covers the topics of: navigating to, filtering, drilling into, and exporting data. **Please bring a laptop computer** to get the most out of the session.

Offerings for: **District and School Admins.**

<u>Location</u>	<u>Date</u>	<u>Time</u>	<u>ERO Session #</u>
City Center: Arroyo Chico	12/11/2018	3:30-4:30PM	104407230003
Lincoln Complex, M Building: Rm 161	01/23/2018	3:30-4:30PM	104407230004
City Center: Arroyo Chico	02/13/2018	3:30-4:30PM	104407230005
Lincoln Complex, M Building: Rm 161	03/20/2018	3:30-4:30PM	104407230006
City Center: Arroyo Chico	04/17/2018	3:30-4:30PM	104407230007

Offerings for: **Teachers**

<u>Location</u>	<u>Date</u>	<u>Time</u>	<u>ERO Session #</u>
City Center: Arroyo Chico	12/12/2018	3:30-4:30PM	104407250003
Lincoln Complex, M Building: Rm 161	01/30/2018	3:30-4:30PM	104407250004
City Center: Arroyo Chico	02/20/2018	3:30-4:30PM	104407250005
Lincoln Complex, M Building: Rm 161	03/27/2018	3:30-4:30PM	104407250006
City Center: Arroyo Chico	04/24/2018	3:30-4:30PM	104407250007

Register in ERO today!

Questions?

Contact: Strategic Analysis & Program Research (SAPR)

(505) 872-6807 or asksapr@aps.edu