

- *Student Information Systems (SIS)*
- *Strategic Analysis & Program Research (SAPR)*
- *School Accountability Support (SAS)*
- *Assessment*

Elementary School Principals,

January 15, 2019

Student Information Systems (SIS)

Synergy Online Registration:

Planning for the 2019-2020 school year version of Online Registration (OLR) is in progress! SIS will be providing regular updates regarding the timeline for rollout and training of online registration for the next school year in upcoming Tuesday Times, so please be on the lookout for these updates. In the meantime, online registration for the 2018-2019 school year continues to be open to “ALL” students. If you have any questions regarding registration or would like to provide feedback regarding the online registration process, please log an SIS support ticket (<http://www.aps.edu/student-information-systems-sis/support>).

UPDATES: January 16th will be the initial OLR discussion with Curriculum Board for all levels. January 29-30 (120 State Reporting Workshops) will be the initial OLR discussion with clerks.

19-20 Elementary School Master Schedule Planning:

SIS has performed the New Year Rollover for the 19-20 School Year. Over the next month, the necessary setup will be performed to gear up for the upcoming scheduling season. Scheduling discussions will begin at the Curriculum Board Meeting on January 16, 2019 and will continue throughout the next few months. Principals will be asked to complete their master scheduling spreadsheets again starting in March for SIS to build within Synergy starting in April. Please email Patti Salaz with any questions at salaz_p@aps.edu.

Federal Impact Aid:

APS was approved to submit online verifications this year for Federal Impact Aid. NO MORE PAPER FORMS. This will be a huge timesaver for school and district staff. In December, Parents were asked to verify Impact Aid information through ParentVUE. School Messenger notices were sent to parents asking them to log in to ParentVue and acknowledge/validate their work and home address information is still accurate. If you have any questions, please log a support ticket to sis.aps.edu. Thank you!

ParentVUE & StudentVUE:

Changes are coming to ParentVUE and StudentVUE’s interface by January 19, 2019. These changes are cosmetic only and will have the same look and feel that all of us are used to seeing currently in Synergy. The layout will include more dropdowns, screen color changes, etc. Some features have shifted locations but are still accessible. To get a sneak peak, log into the training environment (<https://synergytraining.aps.edu/>) and pull up StudentVUE or ParentVUE for any student. Should you have any questions with the new look, please log a support ticket so that we might proactively assist you with supporting those parents and students when this becomes available by January 19, 2019.



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Trimester Reporting:

SBPR’s will soon be due. Please review the deadlines with your teachers so they know the last day they can edit those grades. Extra time was incorporated in these deadlines to review during parent conferences should changes be necessary.

Friday, February 8, 2019 Alternative Elementary Schools 2nd Trimester term ends
 Wednesday, February 13, 2019 Alternative Elementary Schools 2nd Trimester grades are due
 Friday, March 1, 2019 Alternative Elementary School 2nd Trimester grading window CLOSSES.
 Any SBPR edits must be completed by 3pm on this day

Friday, February 22, 2019 Traditional/MRI Elementary School 2nd Trimester term ends
 Wednesday, February 27, 2019 Traditional/MRI Elementary School 2nd Trimester grades are due.
 Friday, March 22, 2019 Traditional/MRI Elementary School 2nd Trimester grading window CLOSSES. Any SBPR edits must be completed by 3pm on this day

120 Day State Reporting Trainings :

Please have a representative from your school (usually your clerk) sign up in ERO for one of the mandatory 120 day Trainings. SIS and STARS will review how to find your errors and be proactive on cleaning all state reporting errors prior to the 120 day pull (Feb 13). **This includes having licensed and active staff attached to all sections. Staff on a Leave of Absence in Lawson cannot be attached to sections on the pull date. Please plan ahead on who to attach if you have this error during training.**

Tuesday, January 29, 2019	8am-10am	120 Day for Mid/High Schools	Rankin
	10:30am-12:30pm	120 Day for Mid/High Schools	Rankin
	1:30pm-3:30pm	120 Day for Elementary schools	Rankin
Wednesday, January 30, 2019	8am-10am	120 Day for Elementary schools	Rankin
	10:30am-12:30pm	120 Day for Elementary schools	Rankin
	1:30pm-3:30pm	120 Day for Elementary schools	
		Rankin	

School Accountability Support (SAS)

The transition from first to second semester and thus between 90-day plans is a critical pivot point in the school year. This transition is an occasion for reflection on and resetting of the vision for dramatic, urgent change at each school. It is the opportunity to make mid-course corrections based on data and maximize the positive impact of the plan on student outcomes.





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Spring 90-Day Plans:

New Spring plans will be entered directly in the DASH system. An optional Toolkit has been designed to enhance Components 4 & 5 from our fall plans and to stir up thoughtful and evidence-based discussions with your Core Team. These documents are in your Team Drive and were emailed January 7th.

DASH Walk-In Session, Thursday, January 31st:

The SAS team is available from 8:00-4:00 at City Center in room Arroyo Chico. This is for help entering your plan in the DASH system. If you need assistance writing your plan, please contact your Zone representative. All plans must be entered into DASH and ready for Review by end of the day January 31st.

Remember School Accountability Support is here to assist your teachers and teams

to use data to drive instruction. Reach out anytime you need a hand with examining student work, looking at data, making plans for instruction, or reflecting on your school’s progress.

<p>Linda Nash - Director of School Accountability Support linda.nash@aps.edu Office: (505) 880-3707 Cell: (505) 803-6437</p>	
<p>Zone 1 DASH & SAS Coordinators Crista Fortier crista.fortier@aps.edu o: (505) 872-6835 c: (505) 252-3388 Monica Nunez monica.nunez@aps.edu o: (505) 872-6811 c: (505) 861-9466</p>	<p>Zone 2 DASH & SAS Coordinators Michelle Tudor michelle.tudor@aps.edu o: (505) 872-6866 c: (505) 249-7023</p>
<p>Zone 3 DASH & SAS Coordinators Debbie Mathen mathen_d@aps.edu o: (505) 880-3755 c: (505) 249-7487</p>	<p>Zone 4 DASH & SAS Coordinators Sabrina Jane Mason sabrina.mason@aps.edu o: (505) 872-6808 c: (505) 252-3813</p>

Assessment

Spring 2019 Transition Assessment:

The NM PED Assessment bureau has announced that PARCC will be replaced this spring by a **Transition Assessment** for Math and ELA. What we know so far about the Spring 2019 Transition Assessment:

- Timed assessment for ELA and Math that is aligned to the Common Core State Standards
- Comprised of items from the Pearson item bank



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- Includes linking items (same items from previous test) to maintain comparability
- STCs will manage test sessions in PearsonAccessNext (PAN)
- Students will test on the same platform, TestNAV
- All accessibility features and accommodations offered in the past will be available
- Results will be comparable to past years PARCC, with the same five performance levels
- ELA11, Geometry, and Alg2 assessments will be used for GSY 2020 students to meet graduation requirements (in ELA and Math)
- Overall testing time has been reduced
- New blueprints with unit times for Math and ELA are available at:
<https://webnew.ped.state.nm.us/bureaus/assessment/spring2019mathela/>

Assessment will be providing training sessions for STCs on this year's Spring State Assessments starting January 22, 2019.

Science Field Test for Spring 2019:

The NM PED Assessment bureau has sampled 58 APS schools to participate in this year's Science Field Test, known as the Assessment for Science Readiness (ASR). Assessment will be notifying Principals and STCs at sampled schools by January 18, 2019.

The Spring 2019 Science field test will be administered this **April 8th – 26th, 2019.**

Enroll/Withdraw Student after New Year Rollover (NYR)

New Year Rollover (NYR) was completed January 12th, 2019. Any student withdrawn starting January 14th, 2019 **Advanced Options** must be entered when Inactivating Student.

IMPORTANT: Maximize secondary window to view all options when Inactivating Student!

Inactivate Process

Enter **Leave Code** and **Leave Date**. Under **Advanced Options** choose **Withdraw student from classes on inactivation** and choose **Delete Enrollment** in the **Next year Enrollment Action**. See example below.

Inactivate Student

✓ Inactivate ✕ Cancel

You are about to inactivate 'Garcia, Jazmin'. Fill in the leave date, enter the leave code and press the In

Leave Code Leave Date

WONM 02/06/2017

Advanced Options

Drop Classes On Inactivation

Course requests will be removed and not added back based on the student's schedule

Next Year Enrollment Action Summer Withdrawal Code Summer Withdrawal Date

Delete Enrollment

The student has enrollment information in the new year. Please specify how you would like to address

Enrollment Process

During the Spring semester (January-May), you must complete the **Next Year** section when adding/enrolling new students on the **Other Info** tab.

Enter **New Year Action**, **Next Grade Level**, **Next School** and **Next Enter Code**.

- **New Year Action** – Choose enrollment action for next school year.
- **Next Grade level** = current grade level + 1
If next grade level is 6th or 9th select feeder school.
- **Next School**-Choose the student's next school from the drop down menu
- **Next Enter Code** – Choose enrollment/enter code for next school year. (This will always be First Time Enrollment this SCHL/YR). See example below.

Student Add

✓ Save ✕ Close

Demographics Parent/Guardian **Other Info** Emergency Enrollment

Last Name First Name Middle Name Suffix Perm ID Grade

Aaron Adrian 538549990 09

Next Year

New Year Action Next Grade Level Next School Next Enter Code

Enroll student in the new year 10 Atrisco Heritage Academy High School FIRST: 01-First Time Enrollment this SCHL/YR