

Albuquerque Public Schools
Compliance with the New Mexico Governmental Conduct Act - Ethics and Conflict of Interest Disclosures

Date: _____ Location #: _____ Location Name: _____

Name: _____ Employee #: _____

Position: _____ Supervisor: _____

ALBUQUERQUE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION OF ALBUQUERQUE MUNICIPAL SCHOOL DISTRICT NO. 12
COUNTIES OF BERNALILLO AND SANDOVAL
NEW MEXICO

I, _____ (*name*), as an employee of Albuquerque Public Schools, a political subdivision of the State of New Mexico, and pursuant to the New Mexico Governmental Conduct Act (§10-16-1 et. al) make this conflict of interest disclosure stating the following:

_____ I shall treat my position with Albuquerque Public Schools as a public trust and shall use the powers and resources of my position to advance the public interest and not obtain personal benefits or pursue private interests.

_____ I shall conduct myself in a manner that justifies the confidence placed in me by the people, at all times maintaining the integrity and discharging ethically the high responsibilities of public service.

_____ I shall not request or receive nor offer a legislator, public official or public employee any money, thing of value or promise thereof that is conditioned upon or given in exchange for promised performance of an official act.

_____ I shall not directly or indirectly coerce or attempt to coerce another public officer or employee to pay, lend or contribute anything of value to a party, committee, organization, agency or person for a political purpose. I shall not directly or indirectly coerce or attempt to coerce the political activities of another employee when they are acting as a private citizen.

_____ I shall not use or disclose confidential information acquired by virtue of my position with Albuquerque Public Schools for my or another's private gain.

_____ I shall fully disclose real or potential conflicts of interest and shall make reasonable efforts to avoid undue influence and abuse of my position.

____ I, or a family member (spouse, domestic partner, parent, sibling and/or child), has a financial interest in:

Financial interest means ownership interest in a business or any employment or prospective employment for which negotiations have already begun

Substantial interest means ownership interest of a business that is greater than 20%

Name of Business	Myself or Family Member	Type of Interest	Does the business currently contract or have a future interest in contracting with APS?
	<input type="checkbox"/> Myself <input type="checkbox"/> Family Member Relation: _____	<input type="checkbox"/> Financial Interest <input type="checkbox"/> Substantial Interest	<input type="checkbox"/> No contract <input type="checkbox"/> Current Contract <input type="checkbox"/> Future Interest
	<input type="checkbox"/> Myself <input type="checkbox"/> Family Member Relation: _____	<input type="checkbox"/> Financial Interest <input type="checkbox"/> Substantial Interest	<input type="checkbox"/> No contract <input type="checkbox"/> Current Contract <input type="checkbox"/> Future Interest
	<input type="checkbox"/> Myself <input type="checkbox"/> Family Member Relation: _____	<input type="checkbox"/> Financial Interest <input type="checkbox"/> Substantial Interest	<input type="checkbox"/> No contract <input type="checkbox"/> Current Contract <input type="checkbox"/> Future Interest

____ I shall abstain from participation in any decision involving this/these business entity(ies) or real property, unless permitted to do so pursuant to the New Mexico Governmental Conduct Act.

____ I am **NOT** engaged in any employment outside of Albuquerque Public Schools.

____ I am engaged in the following employment outside of Albuquerque Public Schools:

Name of Employer	Position	Summary of Duties	Does the employer have a contract with APS?
			<input type="checkbox"/> Yes If so, what services are provided: _____ <input type="checkbox"/> No
			<input type="checkbox"/> Yes If so, what services are provided: _____ <input type="checkbox"/> No

The statements contained herein are based on my personal knowledge and are true and correct. I understand that failure to comply with the above provisions and the Governmental Conduct Act of the State of New Mexico may be grounds for disciplinary action, including dismissal, demotion or suspension, and may be punishable in criminal or civil court. I understand that it is my responsibility to update this conflict of interest disclosure if a new financial interest or employment occurs prior to the annual review of this document.

Name: _____ (please print)

Signature: _____

Date: _____