Albuquerque Public Schools

School-Specific Goal Amendment Instructions

Purpose: To request a change to an existing Academic Performance Goal or School-Specific Goal.

Submission Deadline: The form must be approved prior to the change being implemented. Amendments completed 28 days prior to the next APS meeting will be placed on the next agenda.

APS Direction: Changes to Performance Goals will only be effective for the next school year and not approved mid-year unless the Board determines that exceptional circumstances exist to warrant a mid-year change.

APS Charter Schools Office will provide performance data (academic, organizational, and financial) for the contract term through the most recent annual report, including any outstanding compliance or investigations, and highlight information relevant to the amendment request.

The school must provide:

☐ Fully completed form

☐ Certification of the vote taken by the board (assurance by signature on form; no board minutes required)

☐ Rationale for the change, including the reason that the existing performance indicators do not presently provide an accurate assessment of the school's performance.

☐ Proposed goal(s) including the following rating categories – Exceeds Standards, Meets Standards, Does Not Meet Standards, and Falls Far Below Standards. Include measures and metrics, including percentages, for each rating category.

☐ Provide a short narrative, addressing how the proposed changes will affect: the curriculum, the methods of instruction, and assessments, or any additional information the school deems relevant to explain its rationale for request the change to its Performance Goals.

☐ Attached template or scoring sheet detailing what information will be collected, who is responsible, and how data will be aggregated.

Contact douglas.wine@aps.edu if you have questions about completing or submitting documents.
Submit this form and all supporting documents to douglas.wine@aps.edu**.**

School Specific Goal Amendment Request Form

Submit this form and all supporting documents to douglas.wine@aps.edu

The Charter Contract was entered into by and between Albuquerque Public Schools (APS) and Click or tap here to enter text., **hereafter "the school," effective on** Click or tap to enter a date.

The school requests consideration from APS to change the terms of its contract as follows: Click or tap here to enter text.

The charter school contract academic goal(s) or school-specific goal(s) currently reads: Click or tap here to enter text.

The amendment requests that APS approve Section Click or tap here to enter text. **of the school's contract so that the academic goal(s) or school-specific goal(s) read(s)**: Click or tap here to enter text..

Rationale for the requested amendment, including detail as to why the existing goal should be changed: Click or tap here to enter text.

Date of board meeting approving the requested amendment: Click or tap to enter a date.

Date the requested amendment will go into effect: Click or tap to enter a date.

Signatures below constitute assurance that the governing board has approved the requested change:

Signature of School Representative: _____ **Date:** Click or tap to enter a date.

Signature of Governing Board Chair: _____ **Date:** Click or tap to enter a date.

For APS/ Charter School Office Use Only

APS Meeting Date: Click or tap to enter a date.

Agenda: ☐ Regular required

The school's contract amendment was: ☐ Approved ☐ Denied (see transcript)
☐ Amendment approved for the current school year ☐ Amendment approved for the following school year

Electronic signature of APS Chair: _____ **Date:** Click or tap to enter a date.

Effective Date: Click or tap to enter a date.