The School Family Engagement Policy (SFEP) is a brochure or other family friendly document for parents/guardians promoting the ways your school is carrying out the requirements of Section 1118. SFEPs documentation for Title I can be combined with your compact and does not require separate meetings or documents unless they are done separately.

- SFEP and compact must be reviewed/revised yearly
- **Date of review/revision and school year must be included in the document**
- **Documents to send to your Title I department Resource Teacher**
  - flyers/invitations to parents/guardians __ sign in lists __ minutes of meeting __ agenda
  - __ copies of SFEP in all languages distributed to school community
- **SFEP should be easy to read, and a selling tool for the great things your school is doing with parents**
- Involves parents/guardians and school community in the joint development of the SFEP, this process values families as equal partners in the academic success of the students
- SFEP is in a variety of formats and languages as needed in school community
- Has been approved by your school administrator for distribution to school community

### Essential Components:

1. (Elementary requirement) Indicate that the school integrates parent activities with other community programs; Providing transition activities for families of Even Start, Head Start, and/or State-funded preschool programs, offering after school programs to students and families.
   (Optional for Secondary) Indicate the programs they integrate with such as: CNM, Sandia Labs, and after-school programs.

2. Inform parents/guardians of the Title I Annual Meeting, which will give parents/guardians an opportunity to learn of their rights and responsibilities and to participate in the programs offered at their school.

3. Identify opportunities to support parents/guardians. This includes Training and workshops that will be offered on a variety of dates and times and in a language, when possible, that parents/guardians understand). i.e.:
   - Common Core State Standards
   - Math, Reading and Science programs
   - State and District Assessments and school expectations
   - Graduation requirements (high school)
   You do not need to list all events or the dates for events if they are not yet established.

4. List opportunities for parents/guardians to volunteer, provide training for parents/guardians and community members to create a vibrant volunteer program to increase student success. List a person for parents to contact if they would like to volunteer.

5. List ways that the school staff and families communicate on regular basis *(2 way communication)* not just a newsletter.

6. Involve parents as partners:
   - Involve parents/guardians in the development of this policy and in the planning of family events at school to improve academic achievement of their students
   - List ways that families can make suggestions and participate in decisions that improve student achievement at their school, including the Educational Plan for Student Success( WebEPS) and the Title I Program Plan
   - Includes the ways the school provides training for staff in creating a family friendly environment and explains how parents/guardians can have input into that process

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The highlighted sections are Components that need additional information when addressed in the 2015-2016 Policy.

* PED Bonus Points focus on parent/student led ideas that are atypical and ongoing with community involvement

Revised 4.2014