



Sole Source Justification Request Form

Use this form for Purchases exceeding \$10,000 for goods, and \$60,000 for Professional Services. Please Print

Determination: A sole source determination is not effective until the sole source request for determination has been posted for thirty (30) calendar days without challenge, and subsequently approved and signed by the Executive Director of Purchasing.

Term: Award of Sole Source Procurement Contract will stay on file for the term of the contract. Renewal of Sole Source Procurement must be re-submitted for new term.

SECTION 1: Requestor Information

Date of Request 12/9/15 Requisition number (if applicable) 1617337 Department Special Education
Requestor Name Valerie Smith Phone 855-9928 Email smith\_v@aps.edu

SECTION 2: Request for Details

Proposed Vendor Name NCS Pearson Estimated Cost \$20,493.75 Estimated Quantity 1
Contact Person Jenn Stout Title Business Operations Manager
Phone 713-965-6947 ext. 242114 Email jenn.stout@pearson.com
Term June 22, 2015 - June 21, 2016 Web Site Address www.pearsonassessments.com

SECTION 3: Description of Goods/Service to be procured

SECTION 4: Description of unique specifications, exclusive, one of a kind characteristic of commodity/service
Review360 is a multi-tiered software system that primarily helps teachers track behaviors and create solutions for students with emotional and behavioral disabilities and intellectual disabilities.

SECTION 5: Sole Source Considerations (Check applicable considerations)

- Vendor is the sole manufacturer and sole distributor. (Attach applicable documents)
Exclusive Rights... Item or service under patent or copyright held by a single vendor and item or service possesses functions or capabilities critical to use. (Attach patent/copyright info)
Exclusive Design... Item or service possesses a unique function or capability critical in the use of the item or service and not available from any other sources. (Explain below)
Replacement or Compatibility of Existing Equipment... The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results. (Provide Manufacture and Model Number of Existing Equipment)
Federal or state appropriation names vendor as condition of funding. (Attach copy of Grant that names vendor)
Renewal of support/maintenance/subscription of software, technology, or other intellectual property. (Explain below)
Other (Explain below)

Explanation:

Requestor Signature Valerie Smith Date 12/9/15
Principal or Site Administrator Bonnie Anderson Date 12/9/15