

## AUDIO BOOKS FOR READING IMPAIRED / DYSLEXIC

### APS Student and School Information

Student Name \_\_\_\_\_ Student # \_\_\_\_\_

Name of School \_\_\_\_\_ Student DOB \_\_\_\_\_

Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

### Student Eligibility Criteria

In order for the student to meet eligibility for audio textbooks, the IEP committee must assure that ALL THREE of the following criteria are met:

1. Diagnosis of disability with documented reading disability.
2. Good or adequate auditory (listening) comprehension abilities (as determined by a listening comprehension assessment or checklist or the teacher).
3. Other options or modifications have been tried and documented and do not meet the student's needs, are not feasible, or do not apply (such as using a peer reader, reducing coursework content, etc).

Recommendation for audio textbooks must be documented and justified on the student's CURRENT IEP or 504 Plan.

### Student Certification

The following certification must be made by a qualified professional in the field of disability services, evaluation, reading, education, and / or psychology who attests to the reading disability of the student which limits his / her ability to utilize standard textbooks.

I certify that the IEP or 504 Committee met on \_\_\_\_\_ (date) and has determined that all three of the above eligibility criteria apply to this student, requiring the student to have access to audio textbooks.

\_\_\_\_\_  
Certifier Signature

\_\_\_\_\_  
Certifier Title (ES, PSS)

\_\_\_\_\_  
Date

### Process for Obtaining Textbooks

1. Complete the Student Information and Student Certification portions above.
2. Complete the "Request for Textbooks in Auditory Format" form (duplicate if necessary).
3. Complete the Student Information / Parent Responsibility form.
4. Send above information to Sue Lacey at the Unified Resources Library at Montgomery Complex (880-8249 ext. 169).
5. Provide parent/student with application to the New Mexico State Library for the Blind & Physically Handicapped (attached) if recreational books are being requested.

This process needs to be completed annually for the student to remain eligible. Allow up to two weeks delivery if the books are currently stocked by Recording for the Blind and Dyslexic (RFB&D). (To find out, you can access their Website at [www.rfbd.org](http://www.rfbd.org)). If books are not in stock, the process may take up to several months.