**Improvement Plan Matrix**

Plan Start Date:

Employee Name:

Employee Number:

Grade/Subject:

School Location:

Evaluator:

Cc: Personnel File

Please mark with an ‘X’ below:

* \_\_\_\_\_ District Improvement Plan (2.0-2.49 points - Minimally Effective)
* \_\_\_\_\_ District Intensive Evaluation Plan (1.0-1.99 points – Ineffective)

|  |  |  |  |
| --- | --- | --- | --- |
| **Domain** | **Concern** | **Expectations** | **Support Plan** |
| **#** |  |  | PAR Consulting Teacher  Learning Loop Videos in Oasys  Review of weekly lesson plans  Grade Level PLC/Collaboration  Observe other teachers  Bi-Weekly Plan Progress Conferences  Employee Handbook |
| **#** |  |  |  |
| **#**  Essential Functions and Policies:  Serve as a leader in the school and community to promote and support student success. Maintain professional relationships and works cooperatively with administration, employees, students, the community and other professionals. |  | Turn in lesson plans for upcoming week every XXXXX by XXX p.m.  Comply with APS Employee Handbook.  Comply with job description.  Comply with School Handbook. | Employee Assistance Program (EAP)  District has published the APS Employee handbook on its website at aps.edu/ human-resources/current-employees/employee-handbook.  A copy of your job description will be given to you. |

45 work day Target Date: \_\_\_\_\_

(Excluding holidays & weekends)

90 work day Target Date: \_\_\_\_\_

(Excluding holidays & weekends)

Conference Dates to review progress of plan: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Bi-weekly – every other week)

Employee Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluator Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_