

**To be completed by Employee, Spouse/Domestic Partner**

If you and your spouse/domestic partner are enrolled in the APS medical plan then each of you will complete this form.

(Please Print)

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_

**Company:** Albuquerque Public Schools **Zip Code:** 87125 **Employee ID#:** \_\_\_\_\_ (required)

**Choose One:** Employee  Spouse  Domestic Partner

**Last 4 SS#:** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **Gender:** Male  Female   
(Month) (Day) (Year)

**APS Employee Date of Hire (New hires only):** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**If for spouse or domestic partner, please list employee's name:** \_\_\_\_\_

I authorize my healthcare provider to release the requested information to Health Advocate.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

..... **Do not write below this line** .....

**To Be Completed by Provider's Office**

Please check the box appropriate to the exam performed between January 1, 2015 - September 30, 2016.  
Members only need to complete one of the three exams.

Annual Preventive Physical Exam or

Routine Annual Dental Exam or

Routine Annual Vision Exam

\_\_\_\_/\_\_\_\_/\_\_\_\_ **DATE OF EXAM**

\_\_\_\_\_  
Healthcare Provider/Verifier Signature

\_\_\_\_\_  
Office Telephone Number

\_\_\_\_\_  
Signature Date

**Please fax this document to Health Advocate at 1.610.397.7891 or email it to [biometricforms@healthadvocate.com](mailto:biometricforms@healthadvocate.com).**

**IT IS PREFERRED THAT THE FORM BE FAXED OR EMAILED FROM A PHYSICIAN'S OFFICE, BUT NOT MANDATORY.**

**Exam date and type may be verified with physician's office**