



**ALBUQUERQUE
PUBLIC SCHOOLS**

ANNUAL BUDGET

Fiscal Year: July 1, 2013 – June 30, 2014

**Prepared by: Albuquerque Public Schools
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Albuquerque Public Schools District 12 *Board of Education*



<p>Lorenzo L. Garcia <i>Member</i> District 3</p>	<p>Donald Duran, Ed. D. <i>Member</i> District 6</p>	<p>Kathy Korte <i>Vice President</i> District 2</p>	<p>Martin Esquivel <i>President</i> District 4</p>
<p>Steven Michael Quezada <i>Secretary</i> District 5</p>	<p>David E. Peercy, Ph. D. <i>Member</i> District 7</p>	<p>Analee Maestas, Ph. D. <i>Member</i> District 1</p>	

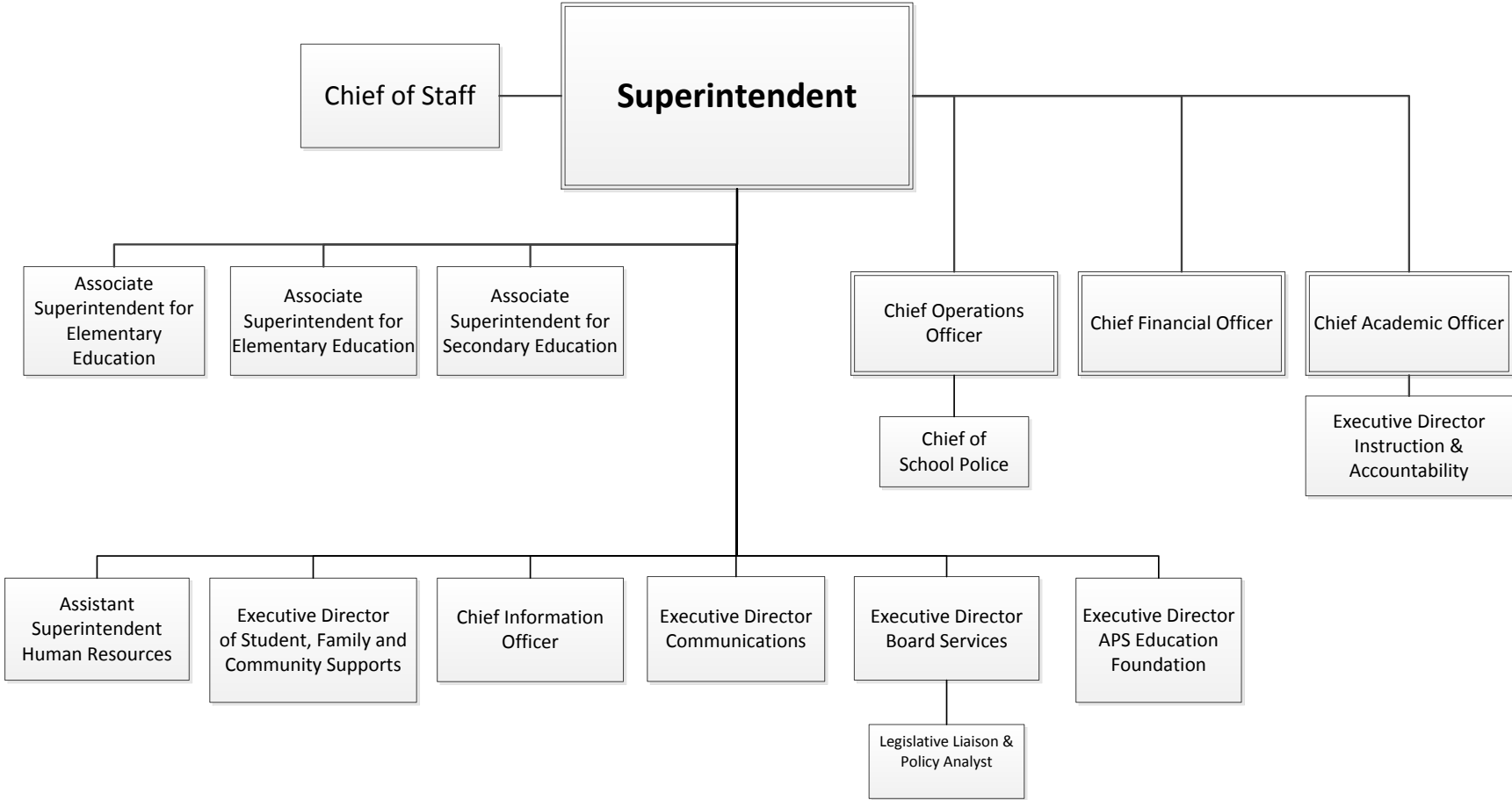
Leadership Team

Winston Brooks

Superintendent of Albuquerque Public Schools



<p>Monica Armenta <i>Executive Director of Communications</i></p>	<p>Joseph Escobedo <i>Chief of Staff</i></p>	<p>Andrea Trybus <i>Assistant Superintendent of Human Resources</i></p>
<p>Diane Kerschen <i>Associate Superintendent for Elementary Education</i></p>	<p>Raquel Reedy <i>Associate Superintendent for Elementary Education</i></p>	<p>Eddie Soto <i>Associate Superintendent for Secondary Education</i></p>
<p>Brad Winter, Ed. D. <i>Chief Operations Officer</i></p>	<p>Don Moya <i>Chief Financial Officer</i></p>	<p>Shelly Green <i>Chief Academic Officer</i></p>
<p>Steve Tellez <i>Chief of School Police</i></p>	<p>Paul Romero <i>Chief Information Officer</i></p>	<p>Rose-Ann McKernan <i>Executive Director: Instruction & Accountability</i></p>
<p>Kristine Meurer <i>Executive Director: Family & Community Engagement</i></p>	<p>Phill Casaus <i>Executive Director: APS Education Foundation</i></p>	<p>Brenda Yager <i>Executive Director: Board Services</i></p>
	<p>Carrie Menapace <i>Legislative Liaison & Policy Analyst</i></p>	



District Goals and Objectives

As approved in January of 2012 by the Albuquerque Public Schools Board of Education

Vision

APS partners with families and communities to support great schools and great employees so that all students can learn.

Mission

APS is committed to achieving academic excellence, creating quality, safe learning environments, and ensuring effective and efficient operations.

The Goals

Goal One: Academic Achievement

APS will implement an academic plan aimed at improving achievement for all students with an intensified focus on closing the achievement gap.

Action Plan 1 – Albuquerque Public Schools will improve academic achievement by three percent for the next three years (from 51 percent to 60 percent proficient in reading and 44 percent to 53 percent in math) and close the gap by five percent for the next three years (from a gap of 25.9 points to a gap of 10.9 points in three years in reading and from a 27-point gap to no more than a 12-point gap in math.) by providing support that ensures teachers successfully increase rigor through the implementation of the Common Core State Standards in a stimulating classroom environment.

Action Plan 2 – Albuquerque Public Schools will improve academic performance of all students and close the achievement gap by systematically identifying and supporting struggling students to increase their level of proficiency by three percent per year for three years to 60 percent proficient in reading and 53 percent proficient in math.

Action Plan 3 – Albuquerque Public Schools will expand opportunities and services for students with online courses and instructional digital tools for teachers to increase graduation rates to 70 percent.

Action Plan 4 – Albuquerque Public Schools will audit bilingual and dual language programs in all Albuquerque Public Schools to ensure a continuum of services for all students, to increase achievement by three percent and close gap by five percent.

Action Plan 5 – Albuquerque Public Schools will review and study referrals to Special Education in order to decrease referrals by five percent over the next three years.

Action Plan 6 – Albuquerque Public Schools will support all schools with A-F school grading to increase schools earning C or better by 50 percent.

Goal Two: Financial Stewardship

APS will maintain a transparent, sound, and responsible financial plan that focuses resources to the classroom and advances student achievement, supports family/community involvement, and promotes school safety.

Action Plan 1 – Develop a centralized, balanced budget while supporting the district’s goal areas (Student Achievement, Parent Community Involvement and School Environment).

Action Plan 2 – Provide a timely annual independent audit with minimal findings.

Action Plan 3 – Establish and maintain a treasury management program that prudently and strategically leverages district fund balances in accordance with *Board Policy D.02 Investments*.

Action Plan 4 – Establish and maintain a system for position management.

Action Plan 5 – Continue to leverage and maintain a stable financial information management system.

Action Plan 6 – Maintain an aligned and reconciled Capital Master Plan.

Action Plan 7 – Complete a district-wide capital maintenance needs assessment plan (including Information Technology Department).

Action Plan 8 – Pass February 2013 Mill Levy election.

Action Plan 9 – Ensure timely, appropriate and legal expenditures of district grant funds.

Action Plan 10 – Ensure timely and accurate payment of all district obligations.

Action Plan 11 – Track and reduce the Procurement Administrative Lead (PALT; length of time between the issuance of a Lawson purchase order and approval by APS Procurement) to expedite the delivery of goods and services to schools and the departments that support schools.

Action Plan 12 – Identify unauthorized purchases in order to minimize the potential for audit findings.

Action Plan 13 – Provide improved asset management reporting to align with APS procedural directive, state code, state auditor’s rule and the needs of the district Capital Fiscal Services (CFS) department.

Action Plan 14 – Solve the calendar issue whereby 9-month employees receive a check too early in the year and are in an overpaid status for a period of time at the beginning of the year (PR and HR departments).

Action Plan 15 – Centralize activity fund processing (General Ledger Department).

Action Plan 16 – Activate electronic vendor payment processing in Lawson (Accounts Payable Department).

Action Plan 17 – Enhance Capital Master Plan revenue streams by coordinating with Public School Facilities Authority and maximizing state matches.

Action Plan 18 – Assessment and determination of Priorities for 2016 – 22 Capital Master Plan.

Action Plan 19 – Pass February 2016 bond and mill levy election (on completion of action plan 18).

Action Plan 20 – Establish and maintain revenue-generating business enterprises to increase efficiency in provision of services to schools and also generate revenue to acquire more teachers/educational assistants and also enhance district instructional programs.

Goal Three: Family and Community Involvement

APS will meaningfully engage families and enhance partnerships with the community to maximize student achievement.

Action Plan 1 – Albuquerque Public Schools will fully develop and implement effective, district-wide parental/legal guardian access to student information.

Action Plan 2 – All staff will be provided professional development on strategies which assure that families and other visitors experience safety, comfort, friendliness and respect at all APS sites.

Action Plan 3 – APS, in partnership with the community, will plan and launch a parent university model.

Action Plan 4 – A comprehensive district volunteer services program will be developed and implemented to support schools.

Action Plan 5 – Recognizing that each school community is different and reacts differently to the tools that are used, a consistent triad of communication using established Web, phone and print based methods will be maintained.

Action Plan 6 – Strategies to establish both formal and informal opportunities in individual schools for families and school staff to form stronger partnerships will be developed and implemented.

Action Plan 7 – A focused and aligned district direction for all required or existing internal/external groups will be developed.

Action Plan 8 – APS will implement pilot community school sites.

Action Plan 9 – The district’s community fundraising and in-kind donation mechanism will be organized and strengthened.

Action Plan 10 – Necessary translation and interpreter services for essential school and district information will be made available.

Action Plan 11 – Technical assistance for creating or strengthening family organizations will be provided to schools.

Action Plan 12 – The foundations of cultural proficiency will be applied in all APS policies and practices.

Action Plan 13 – Engage families and community partners for truancy prevention and intervention.

Goal Four: School Environment

APS will provide a safe and supportive climate for learning and working that maximizes student achievement.

Action Plan 1 – Continued site safety plan for staff, students and the community.

Action Plan 2 – Continue to develop a district-managed plan against bullying that will foster a safe, respectful and fear-free environment.

Action Plan 3 – Continue to work on APS having its own police department; ensure that staff, students and the community have the consistent, immediate attention and follow policies set forth by the APS Board of Education.

Action Plan 4 – Required fire drills for all schools and APS facilities.

Action Plan 5 – Required lockdown drills involving schools and non-school facilities.

Action Plan 6 – Conduct and manage threat assessments regarding students.

Action Plan 7 – Continue developing a managed plan in addressing drug and alcohol abuse in the district.

Action Plan 8 – Create and post family friendly signage in multiple languages that directs parents and others to a central location for information.



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The budget adheres to the principles and standards
of ASBO International's Meritorious Budget Award criteria.



A handwritten signature in black ink, appearing to read 'Ron McCulley', written over a horizontal line.

Ron McCulley, CPPB, RSBO
President

A handwritten signature in black ink, appearing to read 'John D. Musso', written over a horizontal line.

John D. Musso, CAE, RSBA
Executive Director

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LEFT BLANK



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Celebrate Our Schools!



Executive *Summary*

6400 Uptown Blvd, NE P. O. Box 25704 Albuquerque, NM 87125-0704



Executive Summary

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Ruben Henderickson

EXECUTIVE DIRECTOR BUDGET, PLANNING, & ANALYSIS

Letter of Transmittal

Date: 5/24/13
To: Winston Brooks, Superintendent
From: Ruben Hendrickson, Executive Director, Budget and Strategic Planning
Subject: 2013-2014 Adopted Budget

I am pleased to present the 2013-2014 adopted budget for fiscal year July 1, 2013 – June 30, 2014. The Board of Education adopted this budget on May 24, 2013. This financial plan provides for a budget that is both fiscally sound and demonstrates compliances with legislative and New Mexico Public Education Department (PED) mandates. The APS budget is built through a collaborative process involving staff and community. Our intent is to build a budget that demonstrates our community values and priorities and takes into account all the goals and strategic priorities that have been developed for the Albuquerque Public School District.

This budget document describes what we do, how we do it, and where we are headed as an organization. It is always our goal to be accountable and responsive to the needs of our community with the projected resources available and to operate our district with sound fiscal principals of integrity, responsibility, and a long-range financial vision. The district budget policy explained in this book supports this commitment.

This extensive document was prepared by the district's Budget Office department staff and, to the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner to present fairly the financial position and planned operation of the Albuquerque Public School district for the 2013-2014 fiscal year.

The Albuquerque Public School District is a local government entity operating under the authority of the State of New Mexico. The District is required by State law to submit an annual balanced budget for review and approval by the NM Public Education Department on or before June 20th of each year. The financial affairs of the District are recorded in accordance with General Accepted Accounting Principles (GAAP) and General Accounting Standards Board (GASB) in various funds with each fund having a designated purpose.



Ruben Henderickson

EXECUTIVE DIRECTOR BUDGET, PLANNING, & ANALYSIS

The approved budget for fiscal year 2013-2014 is \$1,316,156,805 and consists of Operating Funds, Special Revenue Funds, Capital Funds, Debt Service Funds and Enterprise Funds. The fund types are discussed in detail within the Financial Section of the Budget.

Our Purpose

Although recent reductions in public education funding in the past have created a challenging environment for APS to continue to improve on key educational accomplishment metrics, district administrators are committed to improving results in FY2013-2014 as we continue to work toward the school board's long term goals and objectives. These goals reflect the district's determination to continue to make progress in achieving greater levels of excellence and equity in academic achievement.

The annual budget development process allows the district decision makers to align budget choices to the desired outcomes of student academic achievement, educational equity, and school climate.

Principal Issues Facing The District

State Funding

For the second consecutive year, Albuquerque Public Schools (APS or "the District") received a revenue increase that was driven by an improving state economy. Revenue distributed to APS through the State Equalization Guarantee (SEG) increased from \$590M in FY13 to \$614M in FY14. This SEG revenue growth was driven primarily by a 3.9% increase in the SEG unit value.

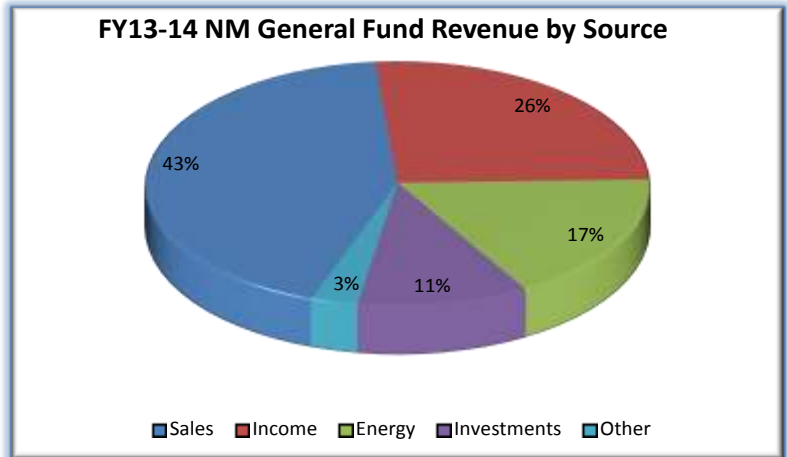
Enrollment

Funded enrollment dropped for the second consecutive school year. Last year funded enrollment dropped by 782 students. This year, funded enrollment dropped by 414 which had a negative impact on revenue in the amount of \$2.4M. However, this negative impact was counterbalanced by increases in two components of the funding formula: The At Risk index - an average based upon 3 New Mexico Public Education Department (PED)-defined measures of poverty, increased from 5.4% in FY13 to 5.8% in FY14, and Special Education enrollment increased as well.

Economic Conditions and Outlook

Funding for Fiscal Year 2013-2014

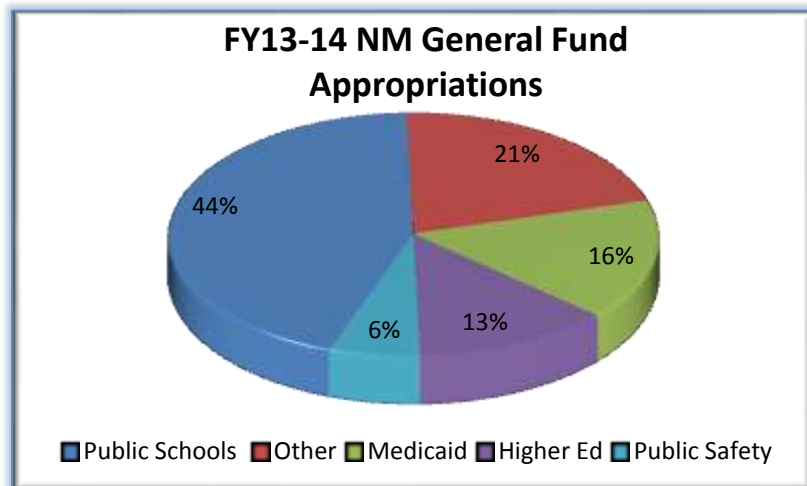
Each year the governor and the legislature of the State of New Mexico develop a budget to determine how resources will be allocated to the various government agencies in the state. The economic health of the state is important to the district because over 97% of the district's general operating fund is received through the state's public school funding formula which is known as the "State Equalization Guarantee".



Primary sources for the General Fund include Sales, Income, and Energy taxes.

The legislature came into the session in a stronger fiscal position than in past years. Revenues had rebounded, and the state balanced the FY13 budget while building up reserves. FY14 revenues were projected to grow to \$5.9 billion, 3.9 percent over FY13 revenues.

The General Appropriation Act of 2013 includes \$5.89 billion of general fund spending for FY14. Total spending is up 4.3 percent from the FY13 operating budget. For public schools, including an average 1 percent compensation increase, the increase was 4.6 percent; for higher education, 5.1 percent. In addition, Medicaid spending increased 2.7 percent, and other state agencies increased by 4.6 percent. These expansions total about \$244 million. This \$244 million increase came on the heels of a \$219 million appropriations increase in Fy13.



Understanding School Finance in New Mexico

Who Determines How Much Funding Each School District Receives?

Most states distribute public school funding to local education agencies through a funding formula. While formulas differ based on the needs and preferences of the states, the most common form of distribution is a foundation or base formula model, which is used by New Mexico. The foundation or base model provides base funding for all students and includes additional cost differentials based on additional educational needs of students and specific school district structures, such as size.

In New Mexico, this funding process is known as the “State Equalization Guarantee”. The State Equalization Guarantee accounts for over 97% of APS’ operational funding in any given year.

What is the basis for this funding formula?

The New Mexico public school funding formula is based on a model developed by the National Education Finance Project (NEFP) in the late 1960s and early 1970s. One of the projects of the NEFP was to develop a computer model to simulate the fiscal consequences of alternative decisions in regard to the financing of public elementary and secondary education. As a tool for better decision making, the model had great potential because of the variety of data that could be accommodated and the ease with which new data could be added and new decision options made available. And after adapting the NEFP model to construct a computer model matching conditions in New Mexico, the “tools” were available to begin a detailed study of public schools in New Mexico and, subsequently, to develop a proposal for a new school finance plan.

Appointed by the Governor in the summer of 1973, the Advisory Committee on School Finance was composed of a broad cross section of educational interests, including parents, teachers, administrators, and legislators. The committee established the basic philosophy and direction of the project and met monthly to review progress and to give direction for future work.

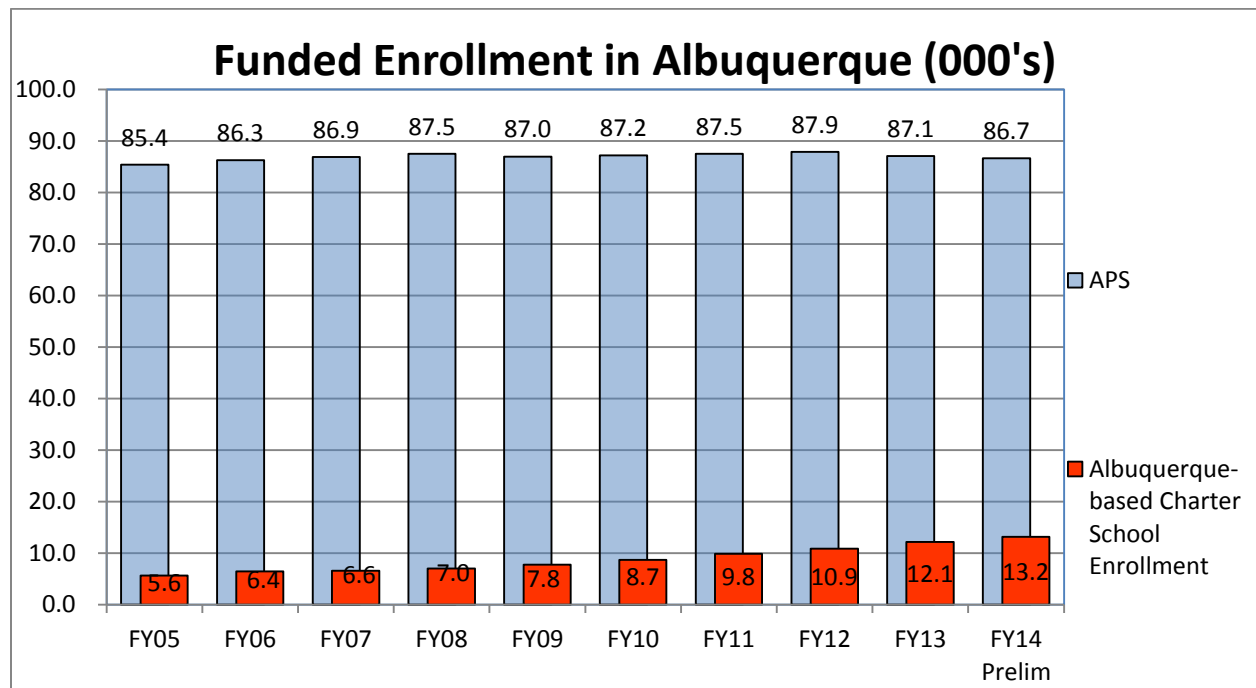
The committee’s initial task was to define educational need. Committee members discussed many elements, including some already included in statute, such as the additional costs associated with secondary schools, which had been recognized in public school funding in New Mexico since the 1930s; the differential weighting of students by grade level and size of school, which had been recognized since the 1960s; and the necessity of supporting adequate staffing patterns.

Understanding School Finance in New Mexico (cont'd)

The committee's second task was to devise a school finance formula based upon a comprehensive definition of educational need that would equitably fund this need throughout the state. The committee's guiding philosophy was the equalization of educational opportunity for all children in New Mexico.

Past school funding methods, however, had created a high degree of disequalization among districts because of differences in local wealth. The gap between rich and poor districts was enormous, and the revenue that would be required to reach full equalization with the richest districts was staggering. Thus, while it was unreasonable and impracticable to equalize at the highest level, any lower level would result in certain districts' losing revenue. The goal of the new formula, therefore, was clear: to equalize educational opportunity at the highest possible revenue level while minimizing the financial loss to the richest districts.

As the result of the committee's work, the 1974 New Mexico Legislature enacted the Public School Finance Act, which has been widely acclaimed as one of the most innovative of the school finance plans currently being used across the country.



The formula is designed to distribute operational funds to school districts objectively and in a non- categorical manner while providing for local school district autonomy. Formula dollars received by local districts are not earmarked for specific programs. Within statutory and regulatory guidelines, school districts have the latitude to spend their dollars according to local priorities.

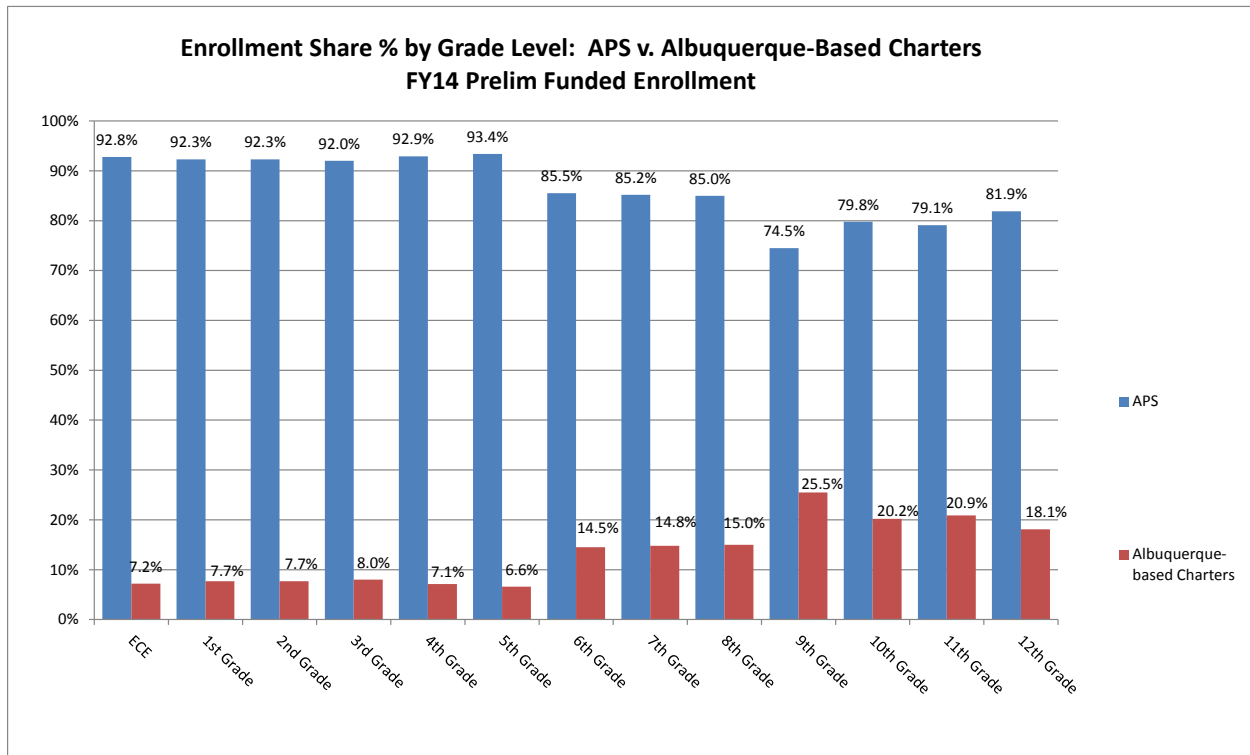
Enrollment FTE Projections

Funded enrollment in the State of New Mexico is based upon the average number of K thru 12 students enrolled at the second and third reporting period of the prior year. Pre-K students are counted as .5 FTE (full time equivalents) as they only attend half day sessions.

Funded enrollment at APS is down for FY13-14.

We believe that charter school enrollment growth accounts for much of APS' enrollment drop in FY13-14. In fact charter schools in Albuquerque have grown enrollment steadily at an average annual pace of 800-1,000 students during the past 7 years. The reason that APS' enrollment has remained flat, rather than decline, during that 7 year period is that overall public school enrollment in Albuquerque has been sufficiently strong to accommodate charter school growth without causing a drop to APS' enrollment.

Charter school growth in Albuquerque is especially strong in the high school ranks where charter schools now account for 20% of public school enrollment. Big jumps in charter school enrollment happen in the transition between elementary school and middle school (6th grade) and also between middle school and high school (9th grade).



One characteristic of charter schools is that they are substantially smaller than their APS counterpart schools. The greatest charter school growth has come in the form of small, high school academies. This information will be used in strategic planning sessions with district administration and the board this fall.

State Equalization Guarantee Revenue

Public School Appropriations (\$000's)				
	<u>FY13</u> <u>Operational</u> <u>Budget</u>	<u>FY14</u> <u>Appropriations</u>	<u>\$ Incr</u>	<u>% Incr</u>
SEG	\$2,273,589	\$2,361,896	\$88,307	3.9%
Categorical	\$129,179	\$136,847	\$7,668	5.9%
Public School Support	\$2,402,768	\$2,498,743	\$95,975	4.0%
Related Requests (Below the line)	\$52,573	\$68,734	\$16,161	30.7%
GRAND TOTAL	\$2,455,341	\$2,567,477	\$112,136	4.6%

Source: New Mexico Legislative Finance Committee – Post Session Fiscal Report, April 2013

New Mexico Public schools appropriations were increased by \$112 million from the FY13 Operational Budget. Of this amount, \$88 million was allocated through the SEG funding formula, an increase of 3.9% over the FY13 budget. “Below the line” requests, or requests not flowing through the funding formula, for recurring items increased by \$16 million. This change is an increase of 30.7% over the FY13 budget.

Miscellaneous Revenue

APS receives approximately 2% of its operational funding from miscellaneous sources. The largest source of these is the half mill levy generated from local property taxes. APS is able to allocate 25% of locally generated property taxes. The other 75% of this amount is allocated to the statewide State Equalization Guarantee funding base. In FY2012-2013, APS budgeted \$4.9 million for this funding source.

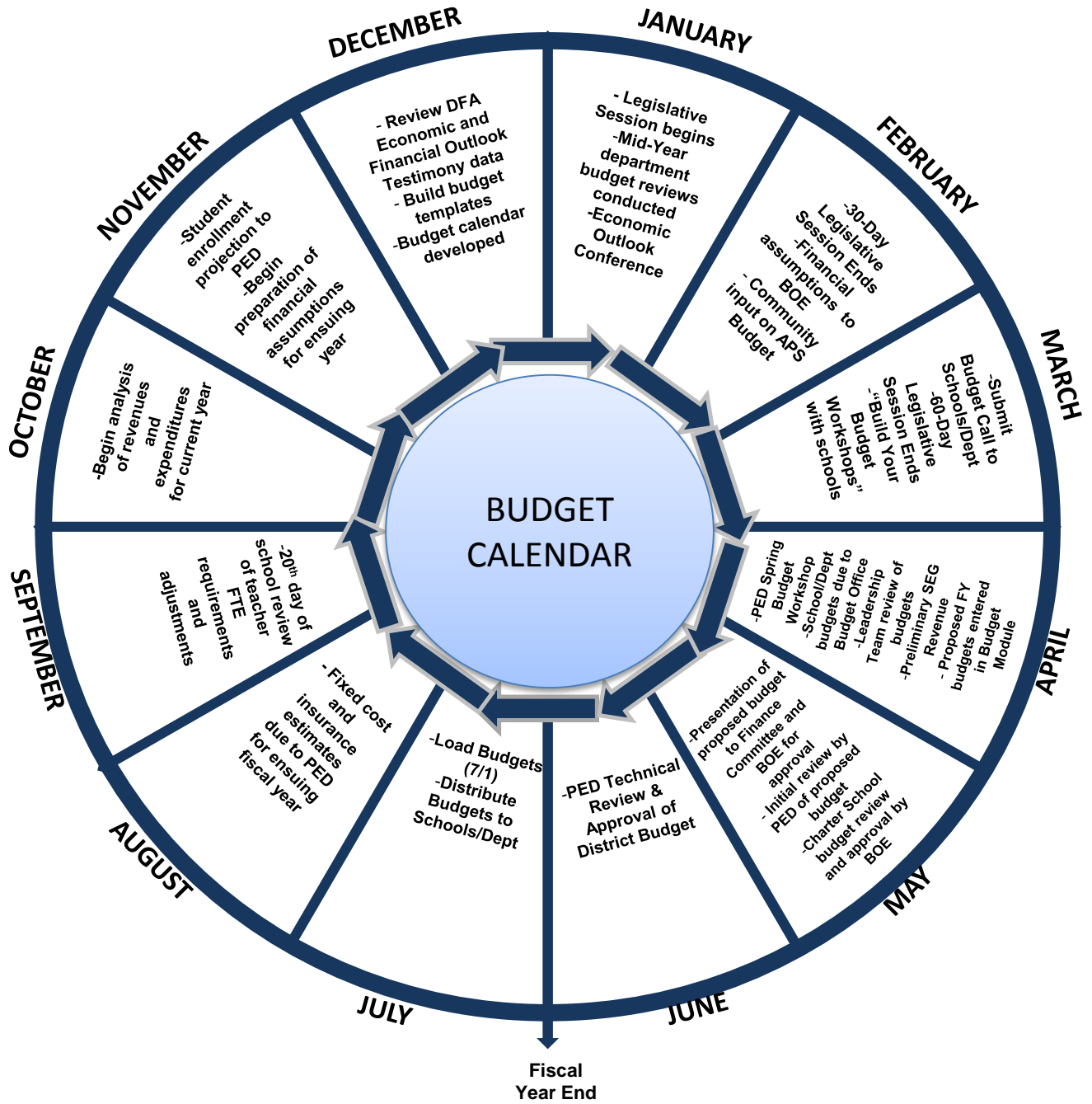
Other miscellaneous sources include grant administration indirect cost allocations (\$1.9M), charter school administrative fees (\$0.8M), and fees associated with the ROTC Program (\$0.8M). Another \$1.3 million comes from all other local, state and federal sources.

Budget Development Process

In accordance with the State of New Mexico statutory requirements, prior to June 20th of each year, local school boards are required to submit to the New Mexico Public Education Department an operating budget for the school district for the ensuing fiscal year.

The submittal is preceded by several steps to develop a budget that is aimed at accomplishing the goals and objectives of the district that are within the constraints of the available resources. The budget process begins with the development of a budget calendar.

APS Budget Cycle



GLOSSARY

PED: NM Public Education Dept
BOE: Albuquerque Public Schools Board of Education
DFA: NM Department of Finance Administration

Prior FY:
Current FY:
New FY:

Example: Fiscal Year 2013
Example: Fiscal Year 2014
Example: Fiscal Year 2015

Performance Based Budgeting

A performance to budget process has recently been adopted by the State Public Education Department. The process is being incorporated into an existing process for improving student achievement. This existing process is known as “EPSS” (Educational Plan for Student Success). The system/tool that is used for implementing this process is called “Web EPSS”.

In FY13-14 the New Mexico Public Education Department for the second consecutive year has required that “D” and “F” rated schools use the budget module in Web EPSS. School principals are required to identify and track the resources associated with specific action steps that support the implementation of strategies and achievements of student goals.

Allocation of Budgets to Schools

Operational fund allocations to schools for the upcoming school year are based on current year second reporting period. A separate staffing algorithm exists for each school level – elementary, middle, and high. The school allocation methodology was first developed for FY09 at the direction of Superintendent Winston Brooks. The process and methodology is known as District-based Budgeting which replaced the previous process known as Site-based Budgeting. A Budget Transition Team (BTT) was established to manage the development of this new process.

The new process includes staff funding formulas for teachers, educational assistants, principals, assistant principals, librarians, health assistants, computer technicians, secretaries, and clerks. These personnel are budgeted and managed locally at each school. Exceptions to the staffing formula are granted only with the written approval of the Associate Superintendents. This exception process is known as the “Waiver” process.

The goal of instructional staffing allocations is to ensure that resources are distributed equitably among the district’s schools. They are based on district-wide per student ratios that are set specifically for grade levels. As overall enrollment fluctuates or as the student population shifts between levels, the staffing is then adjusted to maintain each of the ratios.

Custodians, counselors, nurses, health assistants, ROTC teachers, and Fine Arts resources are managed and budgeted at the district level. District managers determine their own staffing formulas for how they allocate these funds to the schools. These staffing formulas also take enrollment and student demographics into account.

Allocation of Budgets to Schools (cont'd)

Each school also received an allocation of discretionary money that may be used to purchase additional instructional FTE (Full Time Equivalent) or purchase other operating items. These funds are generated based on the specific student demographics at each school. The allocation drivers are 3 at risk factors: 1. Free and reduced meals, 2. Mobility, and 3. English language learners.

In addition to staffing resources, schools also receive non-personnel, operating expense allocations. These allocations are based on historical per pupil spending for materials and supplies at the school. A per pupil amount is provided for each school level.

Special Education, Grants (Title I, IDEA-B, etc.), and Bilingual Education are not covered by this district-based allocation process. Rather, those resources are managed by district managers who apply their own methodology for distributing these funds. For Capital spending, resources are distributed per the Capital Master Plan process.

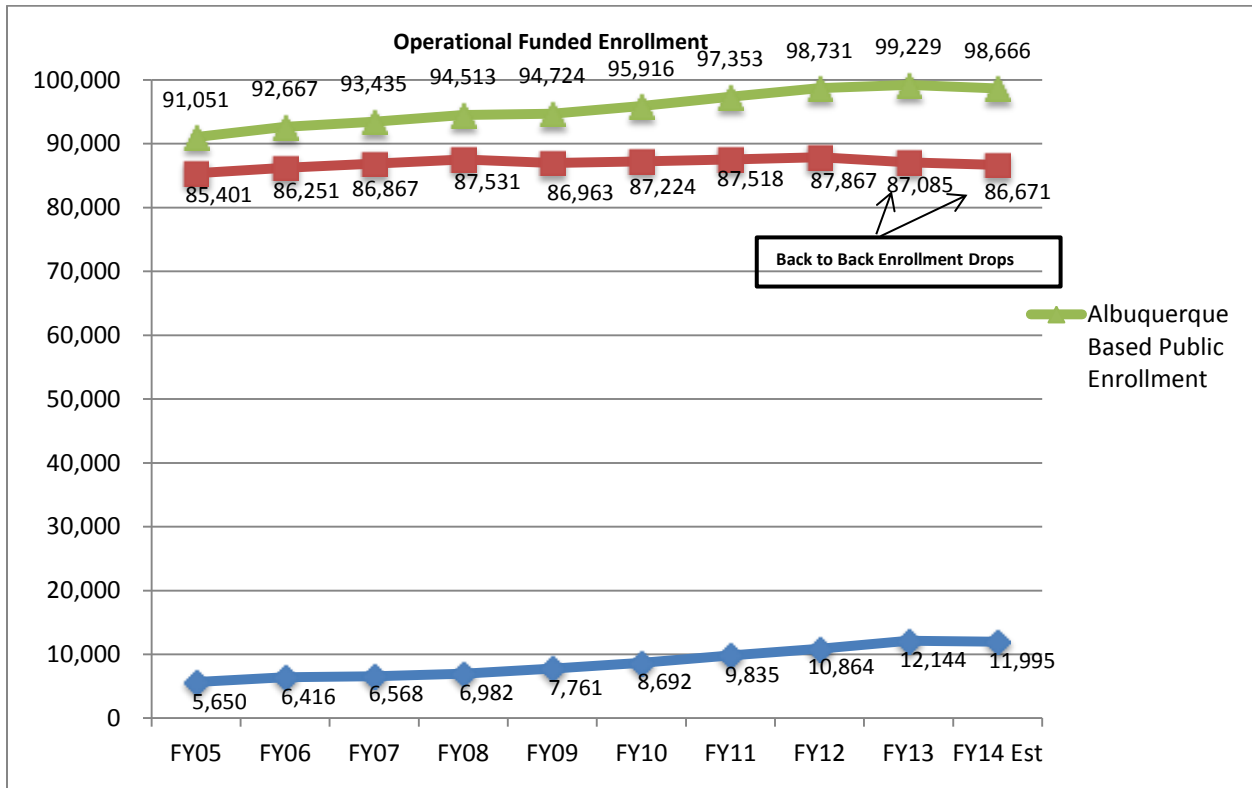
Other District Budgets

District instructional and operating departments have experienced reductions to their budgets over the past 3 fiscal years. Departments received a 10% reduction in FY2009-10, 6.45% reduction in FY2010-11, and 12.8% reduction in FY2011-12. After 3 years of consecutive reductions to department spending, the decision was made to keep department budgets flat in FY2012-13 and also in FY2013-2014.

Budgets for other district funds are prepared simultaneously with the development of the Operational Fund budget. The determination of the budget for other funds is guided by the estimated amount of resources available within those funds, or in the case of Capital funds, through the Capital Master Plan process.

Fiscal Year 2014 Albuquerque Public Schools Budget Summary

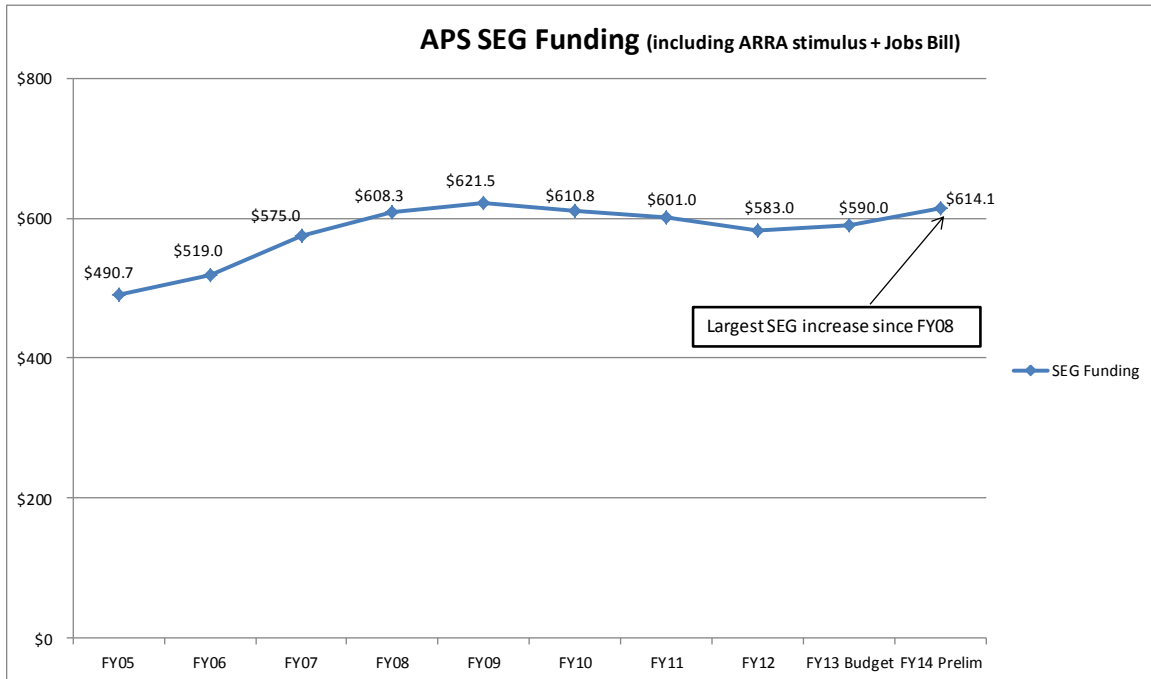
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Budget Summary(cont'd)

The SEG funding increase in FY14 is the largest annual increase since FY08, not adjusted for increases in fixed costs and inflation increases.



Budget Process Strategy And Results

The Albuquerque Public Schools District is projecting a \$4M shortfall in the FY14 budget.

At the start of the budgeting process, an assumption was made that there would be a need to hire additional teachers in order to achieve compliance with the state PTR requirements. For the past 2 years the assumption was that the District was out of compliance by 7% compared to the state standards; however, after going back and analyzing the average course enrollments in elementary schools and the teacher course loads in middle and high schools, we now believe that the District is approximately 2-3% out of compliance with PED requirements.

The reason for the change in the estimated compliance variance is that the District staffing levels in FY11 and FY12 were reduced by 7% from staffing levels in FY10. What wasn't taken into account is that APS teacher staffing levels exceeded state requirements in FY10. Though the District's staffing levels were reduced 7%, it was incorrect to assume that the District was 7% out of compliance with state standards as a result of these reductions.

Budget Process Strategy and Results (cont'd)

The reason for District's staffing levels exceeding state mandated levels in FY10 is that in addition to providing teacher allocations based on PTR formulas to each school, the budget department also provided additional teacher resources in the form of bilingual funding for teachers; 20-day compliance funding for teachers and educational assistants (EAs); waivers that allowed non-payroll budget to be used for budgeting additional teachers, and discretionary funding that had to be used for teachers and EAs in the classroom.

As the District continues to look strategically toward the future, a principal risk to the FY14 budget and future budgets is the cost of implementing the state-mandated teacher and principal evaluation system. The Legislature did not appropriate funding to school districts for this initiative in FY14. Any and all costs associated with the state-mandated evaluation system would need to be carved out of each school district's existing resources.

Preliminary cost estimates of the proposed evaluation system are in excess of \$8 Million for APS alone. Costs include professional development for teachers and school administrators, development of a student survey, development of District assessments, additional staff to support struggling teachers and an evaluation coordinator. The \$8 Million cost is in all likelihood a conservative estimate.

State Legislative and Executive Impacts

At the time this budget was being developed, the District was aware of 3 major legislative initiatives that would impact our expenditures in FY14:

The first of these initiatives was the employee retirement plan. A 2.25% increase to employer contributions in FY14 relative to FY13 increased District expenditures by \$9M.

A second major initiative was the non-renewal of a pupil teacher ratio (PTR) waiver that allowed districts to exceed mandated PTR's by 10%. The impact of this non-renewal is that the District would need to hire an estimated 100 teachers at a cost of \$6M to achieve PTR compliance.

The third major initiative was a proposed 1% salary increase for all public school employees. The cost associated with this raise was \$5M.

Collectively these 3 initiatives accounted for an estimated \$20M increase in District costs. This \$20M cost increase accounted for most of the SEG revenue growth before other cost increases such as medical plan, workers' compensation, utilities and teacher tier migration costs had been taken into account.

State Legislative and Executive Impacts (cont'd)

In the 11th hour, the Governor extended the PTR waiver for 1 more year. The \$6M line item associated with this increase was removed from the District's FY14 budget. The Governor also vetoed language in the bill that mandated a 1% salary increase for all educational employees. The \$5M associated with this line item was left intact in the FY14 budget.

The FY14 budget planning process had one other twist that made things even more complicated than usual. An issue of Special Education Maintenance of Effort (MOE) arose between PED and the federal government. Based on their analysis of the Special Education funding component of SEG revenues, the federal government ruled that the state of New Mexico did not achieve MOE compliance during FY10, FY11, and FY12. New Mexico requested an MOE waiver for those 3 years but the waiver was denied.

A New Mexico PED proposal to remedy the lack of compliance with the federal government was developed and presented to the feds. The proposal includes a provision to allocate an incremental \$30M in state funding to school districts. APS has assumed that none of these funds will flow to APS in FY14.

Based on this planning assumption, APS has developed a budget for FY14 that includes a \$4M shortfall (current budget expenditures exceed current budgeted revenues). The shortfall will be managed through a combination of cost-saving measures that will be identified during FY14.

Operational Fund Personnel Trend

FY14 Operational Fund FTE by Function: Year over Year Comparison

	1 Year Change			
			INCR/(DECR)	(% Change)
	FY13 BUD	FY14 BUD	FY13 to FY14	FY13 to FY14
1000 - INSTRUCTION				
SUBTOTAL TEACHERS	5,710	5,705	(5)	-0.1%
SUBTOTAL EDUCATIONAL ASSISTANTS	1,521	1,511	(10)	-0.7%
SUBTOTAL ACTIVITIES DIRECTORS/ATH TRAINERS	25	25	0	0.0%
SUBTOTAL INSTRUCTION	7,256	7,241	(15)	-0.2%
2100 - STUDENT SUPPORT	977	1,013	36	3.5%
2200 - INSTRUCTION SUPPORT	324	313	(11)	-3.4%
2300 - CENTRAL ADMIN	31	28	(3)	-8.2%
2400 - SCHOOL ADMIN	596	607	11	1.7%
2500 - CENTRAL SERVICES	253	259	6	2.1%
2600 - MAINTENANCE & OPERATIONS	993	993	0	0.0%
2700 - STUDENT TRANSPORTATION	3	3	0	0.0%
3100 - FOOD SERVICES	6	7	1	16.7%
SUBTOTAL NON-INSTRUCTION	3,183	3,223	40	1.2%
GRAND TOTAL FTE	10,439	10,464	25	0.2%

Overall, the District operational FTE increased 25 FTE in FY14. On the instructional side, FTE was reduced by 15 personnel. This FTE reduction was driven by the enrollment drop of 414 students.

Operational Fund Personnel Trend (cont'd)

On the non-instructional side, the primary FTE increase occurred in the Special Education department where 21 psychologists were transferred from the IDEA B fund to the Operational fund. The reason for this transfer is to proactively get these resources included in the District MOE expenditure process.

Other increases in the student support function were caused by the redeployment and reclassification of personnel that were formerly in the instructional support and central administration functions in the prior year. This movement of personnel between functions was the result of some re-organization activity that occurred during the year.

Increases in school admin were driven largely by the addition of 3 new schools in the FY14 budget process. Two of the schools, UNM/CNM partnership and the Virtual Online Academy, will enroll new students this fall. The 3rd school is a proposed K-8 school in the southwest part of the city that will open for enrollment in FY15.

Central Services personnel increases were driven by the re-establishment of a Business Systems department as part of an IT reorganization, an expected increase in activity in the Graphics Enterprise, and the need for additional resources to comply with new state capital appropriation reporting requirements that were recently signed into law by the Governor.

Operational Fund Personnel Trend (cont'd)

FY14 Operational Fund FTE by Function: 5 Year Comparison

	FY09 BUD	FY14 BUD	5 Year Change	
			(DECREASE) FY09 to FY14	(% DECREASE) FY09 to FY14
1000 - INSTRUCTION				
SUBTOTAL TEACHERS	6,120	5,705	(415)	-6.8%
SUBTOTAL EDUCATIONAL ASSISTANTS	1,642	1,511	(131)	-8.0%
SUBTOTAL ACTIVITIES DIRECTORS/ATH TRAINERS	23	25	2	8.7%
SUBTOTAL INSTRUCTION	7,785	7,241	(544)	-7.0%
2100 - STUDENT SUPPORT	1,207	1,013	(194)	-16.1%
2200 - INSTRUCTION SUPPORT	363	313	(50)	-13.7%
2300 - CENTRAL ADMIN	39	28	(11)	-27.5%
2400 - SCHOOL ADMIN	668	607	(61)	-9.2%
2500 - CENTRAL SERVICES	308	259	(49)	-15.9%
2600 - MAINTENANCE & OPERATIONS	1,044	993	(51)	-4.9%
2700 - STUDENT TRANSPORTATION	4	3	(1)	-25.0%
3100 - FOOD SERVICES	16	7	(9)	-57.3%
SUBTOTAL NON-INSTRUCTION	3,650	3,223	(427)	-11.7%
GRAND TOTAL FTE	11,435	10,464	(971)	-8.5%

Personnel trends for the past 5 years were much more dramatic as revealed in the table above. Over the past 5 years the District has eliminated 971 positions from the high-water mark in 2009. The cuts taken outside the classroom (11.7%) have been disproportionately higher than the cuts made in the classroom (7.0%). These FTE reductions reflect the District's policy to protect the classroom as much as possible during the economic downturn.

Operational Fund Revenue Trend

Operational Fund: Revenue Trend (\$Millions)								
	FY07 Act	FY08 Act	FY09 Act	FY10 Act	FY11 Act	FY12 ACT	FY13 FCST	FY14 Bud
Current Operational Revenue								
SEG (State + ARRA Stabilization)	\$575	\$608	\$621	\$612	\$602	\$583	\$590	\$614
Miscellaneous Revenues	\$15	\$14	\$11	\$20	\$13	\$14	\$11	\$11
GRAND TOTAL REVENUE	\$590	\$622	\$632	\$632	\$615	\$597	\$601	\$625

Revenue increased by 5.2% in FY14 for two reasons. First, SEG increased by \$24M due to an increase in the SEG unit value. An expected drop in revenue associated with an enrollment drop of 414 students was offset by an increase in the “At Risk” factor for the District (a measure of poverty driven by 3 indicators: Free and reduced lunch, English Language Learners, and mobility) and an increase in Special Education enrollment.

Operational Fund Expenditures Trend

Operational Fund: Expenditures Trend (\$Millions)								
	FY07 Act	FY08 Act	FY09 Act	FY10 Act	FY11 Act	FY12 Act	FY13 FCST	FY14 Bud
Total Salary	\$404.1	\$417.3	\$442.9	\$440.0	\$419.5	\$413.4	\$412.2	\$423.0
Total Benefits	\$111.7	\$124.5	\$135.8	\$140.9	\$134.0	\$124.1	\$132.8	\$149.6
Total Other Expenditures	\$68.8	\$67.8	\$61.0	\$67.2	\$53.5	\$56.0	\$56.0	\$56.0
GRAND TOTAL EXPENDITURES	\$584.5	\$609.6	\$639.7	\$648.1	\$607.0	\$593.5	\$601.0	\$628.6

**Note expenditures in table above do not reflect budgeted cash in FY14.*

Expenditures will increase by 4.7%. The largest contributors to this increase are:

- Benefits increase by \$9M due to a 2.25% increase in the employer contribution rate;
- Benefits increase by \$5M due to a 13.6% assumed increase in PY14 medical contributions;
- Salary increase of 1% assumed for all employees (\$4M salary, \$1M in benefits);
- Salary and Benefits for Special Ed increase \$1M for additional teacher FTE driven by a continued increase in Special Ed enrollment.

Operational Fund Surplus/(Shortfall) History

Operational Fund: Current Operating Surplus/(Shortfall) Trend (\$M)								
	FY07 Act	FY08 Act	FY09 Act	FY10 Act	FY11 Act	FY12 ACT	FY13 FCST	FY14 Bud
Current Operational Revenue								
SEG (State + ARRA Stabilization)	\$575	\$608	\$622	\$612	\$602	\$583	\$590	\$614
Miscellaneous Revenues	\$15	\$14	\$10	\$20	\$13	\$14	\$11	\$11
GRAND TOTAL REVENUE	\$590	\$622	\$632	\$632	\$615	\$597	\$601	\$625
Current Operational Expenditures								
Salary	\$404	\$417	\$443	\$440	\$420	\$413	\$412	\$423
Benefits	\$112	\$125	\$136	\$141	\$134	\$126	\$133	\$150
Other	\$69	\$68	\$61	\$67	\$53	\$54	\$56	\$56
GRAND TOTAL EXPENDITURES	\$585	\$610	\$640	\$648	\$607	\$593	\$601	\$629
OPERATIONAL SURPLUS/(SHORTFALL)	\$5	\$12	(\$8)	(\$16)	\$8	\$4	\$0	(\$4)

**Note expenditures in table above do not reflect budgeted cash in FY14.*

Operational surpluses of \$8M and \$4M in FY11 and FY12, respectively, will be followed by an estimated breakeven budget in FY13. A \$4M budget shortfall is forecast for FY14.

Expenditure and Cash Balance Trend

Operational Fund - Cash Balance (\$Millions)								
	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget
	FY2007	FY2008	FY2009*	FY2010	FY2011	FY2012	FY2013	FY2014
Beginning Cash Balance	\$8	\$13	\$42	\$34	\$18	\$25	\$29	\$29
Operating Surplus/(Shortfall)	\$5	\$12	(\$8)	(\$16)	\$8	\$4	\$0	(\$4)
Ending Cash Balance	\$13	\$26	\$34	\$18	\$25	\$29	\$29	\$25
Ending Cash Balance as a % of Revenue	2.3%	4.2%	5.4%	2.7%	4.1%	4.8%	4.8%	4.0%

* Note: FY09 beginning cash balance adjusted up \$16M for cash accumulated over prior years.

Operational cash balance is estimated at \$29M at the end of FY13. This amount will decrease to \$25M in FY14.

Functional Spending Trends

Operational Expenditures by Function Trend (%)

	FY07 ACT	FY08 ACT	FY09 ACT	FY10 ACT	FY11 ACT	FY12 ACT	FY13 FCST	w/o Cash FY14 BUD
1000 - Direct Instruction	62.0%	63.6%	64.7%	64.3%	65.6%	65.7%	65.8%	66.0%
2100 - Student Support	9.9%	11.2%	10.7%	10.5%	9.8%	10.1%	9.9%	10.0%
2200 - Instructional Support	2.6%	3.9%	3.8%	4.1%	3.4%	3.4%	3.5%	3.6%
2300 - Central Admin	0.5%	0.8%	0.7%	0.6%	0.8%	0.7%	0.7%	0.7%
2400 - School Admin	9.8%	4.9%	5.3%	5.4%	5.3%	5.3%	5.2%	5.2%
2500 - Central Services	2.7%	3.5%	3.2%	3.3%	3.0%	2.6%	2.6%	2.7%
2600 - Maintenance and Ops	11.7%	11.5%	11.4%	11.7%	12.0%	12.0%	11.9%	11.4%
2700 - Student Transportation	0.0%	0.0%	0.1%	0.0%	0.0%	0.0%	0.1%	0.1%
2900 - Other Support Services	0.0%	0.0%	0.0%	0.0%	0.1%	0.2%	0.2%	0.2%
3100 - Food Services: Ops	0.7%	0.5%	0.1%	0.2%	0.1%	0.1%	0.1%	0.1%
3300 - Community Services	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
4000 - Capital Outlay	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
GRAND TOTAL	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

District resources allocated to the Direct Instruction function as a percentage of all District spending continue to trend upwards. For FY14 the budgeted percentage is 66.0% which represents a high-water mark for the District. The increase is primarily attributed to taking disproportionately higher cuts over the past 5 years away from the classroom.

Budget Implications for Fiscal Year 2015

The FY14 Special Education MOE supplementary revenue is uncertain at this time. The impact of this MOE funding fix for FY15 is also uncertain at this time.

Based on information gathered by District staff during the most recent legislative session, it is unlikely that the Governor will extend the PTR waiver process for FY15. The expiration of this waiver is estimated to result in a \$6M increase in District costs for additional teachers.

As noted in the prior section, teacher and principal evaluation systems will potentially also place additional spending pressures on the District in the coming years.

Operational Sustainability Study

It has become apparent over the past 5 years that APS cannot continue to sustain operations with the level of funding provided by the state. In the past 5 years APS has had to either make dramatic cost reductions or perform financial triage in order to balance the budget. This year was no exception. The political will in the state to increase funding levels to cover all fixed cost increases over the past 5 years and to sufficiently fund public education does not exist.

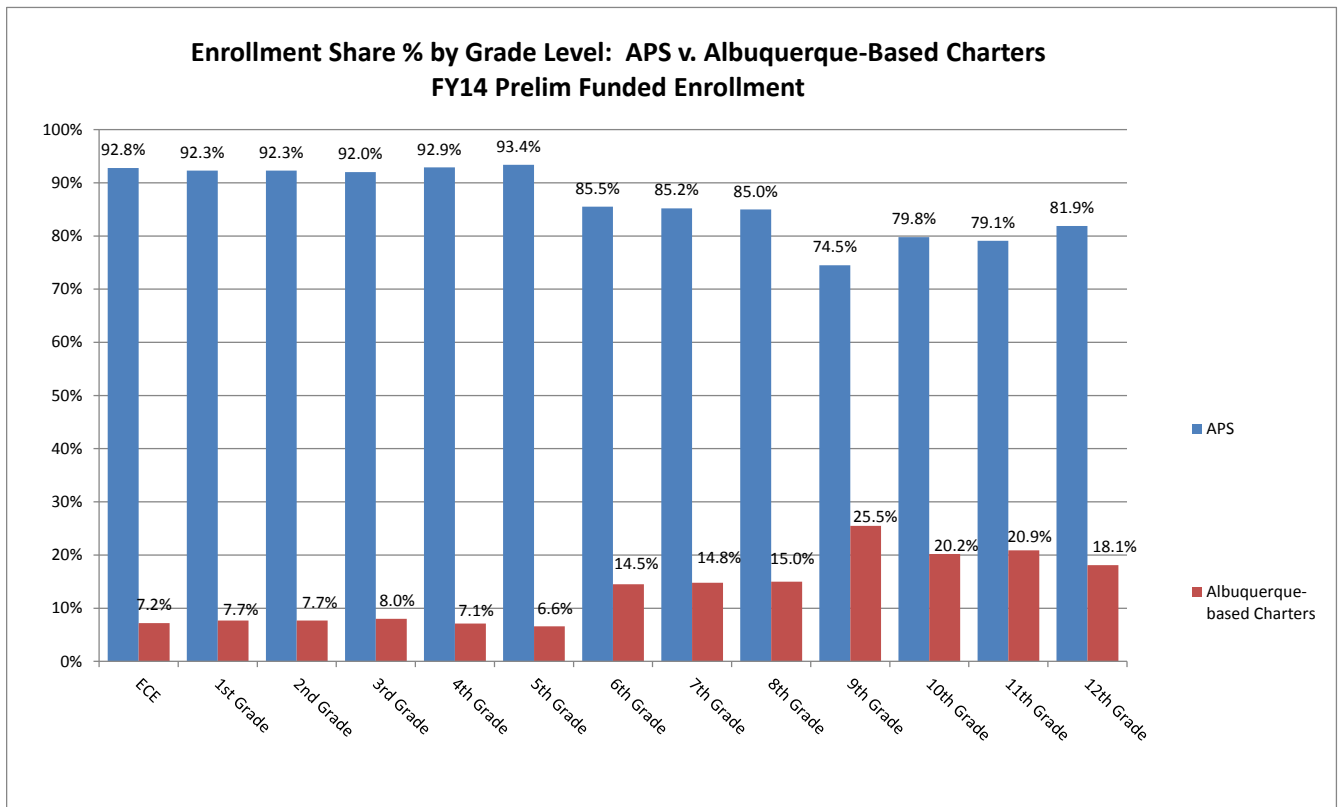
Because of this difficult financial environment, APS leadership and the APS Board of Education have determined that it is necessary to develop a new, sustainable model for delivering public education over the next 5 years. The District will undergo a comprehensive strategic planning process for identifying new business processes and practices that will deliver public school education in a more cost-effective manner. At the direction of the Board and the Superintendent, the CFO and the Budget Office will lead a task force whose mission will be to develop a long-term sustainability plan for the District.

Things to be considered in the sustainability study include the “right-sizing” of the School District. In the past 10 years, APS enrollment has been generally flat, and within the past 2 years APS enrollment has dropped. Concurrently, the District has experienced growth pressures on the west side of the city. Numerous schools on the west side have experienced strong enrollment growth as the population continues to shift from the East Side to the West Side. In the past 10 years, APS has opened new schools on the West Side to accommodate the shift in enrollment; however, revenues in the past 6 years have been flat to down. APS costs increased (more schools) just as revenues began to diminish.

Operational Sustainability Study (cont'd)

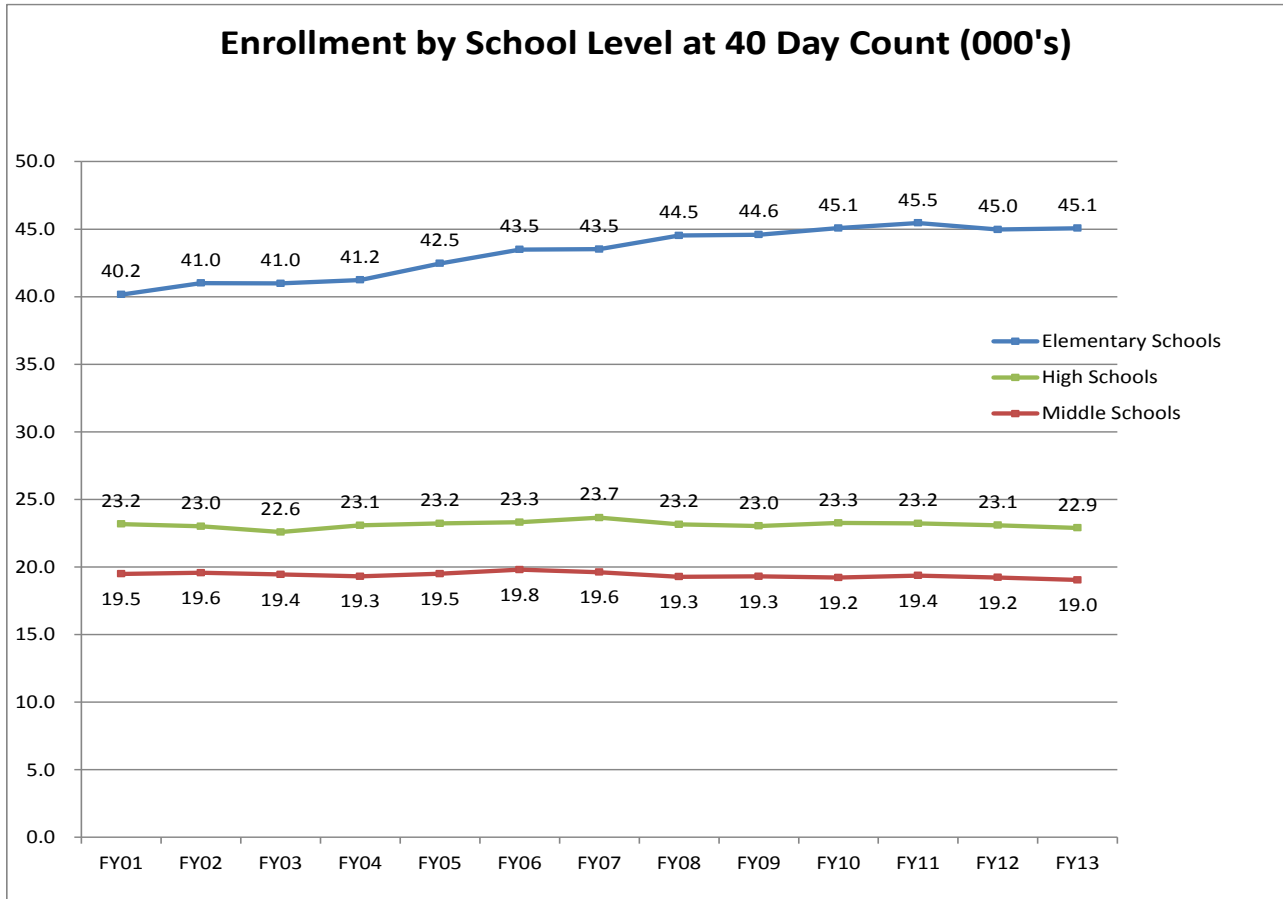
These two enrollment dynamics have created a situation where some schools are enrolled beyond capacity, while other schools are dramatically below capacity. One objective of the sustainability study is to determine if boundaries need to be re-drawn, and which school facilities would be candidates for re-purposing. School facilities may be re-purposed as new magnet schools in the District, or possibly be leased to charter schools.

Another significant enrollment dynamic is that charter schools based in Albuquerque have increased in numbers and enrollment since their inception in 2001. A rule of thumb is that charter schools in Albuquerque have captured 7% of public school enrollment at the Elementary school level in FY14. This percentage increases to 14% in middle schools and 21% in high schools.



APS enrollment trend data for the past 12 years is consistent with the charter school enrollment presented in the chart above. While Elementary school enrollment continued to increase over the 12 year period, Middle school and High school enrollment levels are actually lower today than they were 12 years ago.

Operational Sustainability Study (cont'd)



In addition to re-aligning the District’s facility space with enrollment needs, we will also work to benchmark APS revenues and costs with other large school districts in the state. The purpose of this benchmarking activity is to identify areas for opportunity on both the revenue and cost side of our finances. Through this benchmarking effort, the District intends to identify additional cost-reduction opportunities and also to identify any opportunities to enhance revenue or maintain revenue while improving on the quality of the education delivered.

Based on preliminary analyses, we believe that there are revenue enhancement opportunities in Special Education where APS is not receiving sufficient funding for high needs students. Another area of opportunity to improve the quality of education is by opening more magnet schools that can offer a smaller learning environment for students. These magnet schools are financially viable because the state of New Mexico provides premium funding for this educational delivery model.

Multi-Year Forecast for General Operating Fund (Includes Federal Stimulus Stabilization for Operations)

The District prepares a multi-year forecast using a 3 year base of actual revenue, expenditures and cash balances. The budget year (FY13-14 in this case) is used as the pivotal year to connect the most recent 3 years of actuals to a 3 year forecast. Therefore, a total of 7 years are used in the analysis and preparation of the forecast.

The base year presents information reflecting both the budget and a projection of anticipated results for the current year. The remaining 3 years of the forecast contain anticipated revenue, expenditures and cash balances for each year.

3 Year Operational Fund Forecast

GROWTH ASSUMPTIONS		FY15	FY16	FY17
APS Enrollment		FLAT	FLAT	FLAT
SEG FUNDING		3%	2%	2%
Miscellaneous Revenue		FLAT	FLAT	FLAT
ERA (Retirement)		0.75% Rate Incr	0.75% Rate Incr	FLAT
Health & Medical		5%	5%	5%
Retirement Health Plan		0.25% Rate Incr	0.25% Rate Incr	FLAT
Medicaid		FLAT RATE	FLAT RATE	FLAT RATE
Utilities: Electricity		2%	2%	2%
Utilities: Nat Gas, Telecom, Water/Sewer		FLAT	FLAT	FLAT
Property & Liability		10%	FLAT	FLAT

OPERATIONAL FUND: Multi-Year Forecast (\$Millions)								
	FY11 Act	FY12 Act	FY13 Act	FY14 Bud	FY15 Fcst	FY16 Fcst	FY17 Fcst	Y18 Fcst
SALARY	\$419.5	\$413.4	\$407.4	\$423.0	\$429.3	\$435.8	\$442.3	\$449.0
BENEFITS								
ERA - Educational Retirement Association	\$45.8	\$38.4	\$44.2	\$54.6	\$57.8	\$61.1	\$62.1	\$60.0
Health and Medical Claims	\$40.8	\$38.2	\$40.2	\$44.9	\$47.1	\$49.5	\$52.0	\$54.6
FICA Payments	\$24.4	\$23.9	\$23.9	\$24.8	\$25.2	\$25.5	\$25.9	\$26.3
Medicare Payments	\$5.7	\$5.6	\$5.6	\$5.6	\$5.8	\$5.8	\$5.8	\$5.8
RHP - Retiree Health Plan	\$6.9	\$7.5	\$8.0	\$8.4	\$9.6	\$10.7	\$10.8	\$10.8
Workers Comp Self Insured	\$4.2	\$4.1	\$3.1	\$4.2	\$4.5	\$4.5	\$4.5	\$4.5
Dental Claims	\$3.2	\$3.1	\$3.2	\$3.2	\$3.3	\$3.4	\$3.4	\$3.5
Life Ins. Premium	\$2.0	\$2.0	\$2.1	\$1.2	\$2.0	\$2.1	\$2.1	\$2.2
All Other	\$1.0	\$1.3	\$1.1	\$2.7	\$1.8	\$1.8	\$1.8	\$1.8
Total Benefits	\$134.0	\$124.1	\$131.4	\$149.6	\$157.1	\$164.4	\$168.4	\$169.5

Other Expenditures								
Prof Services: Spec Ed	\$1.3	\$2.4	\$2.1	\$1.8	\$0.9	\$0.9	\$0.9	\$0.9
Prof Services: Other	\$1.9	\$1.7	\$1.5	\$2.2	\$2.6	\$2.6	\$2.6	\$2.6
Maintenance & Repair	\$1.7	\$1.6	\$1.7	\$0.3	\$1.9	\$1.9	\$2.0	\$2.0
Utilities: Electricity	\$9.2	\$10.6	\$11.1	\$11.4	\$11.6	\$11.9	\$12.1	\$12.3
Utilities: Natural Gas	\$4.2	\$3.9	\$3.8	\$4.4	\$4.4	\$4.4	\$4.4	\$4.4
Utilities: Telecommunications	\$3.6	\$2.6	\$2.9	\$1.5	\$1.5	\$1.5	\$1.8	\$1.8
Utilities: Water/Sewage/Garbage	\$2.8	\$2.8	\$3.2	\$3.0	\$3.0	\$3.1	\$3.1	\$3.1
Property/Liability Insurance	\$8.6	\$8.0	\$8.0	\$6.6	\$7.3	\$7.3	\$7.3	\$9.0
Travel & Training	\$0.5	\$0.4	\$0.5	\$0.6	\$0.6	\$0.6	\$0.6	\$0.6
Contracts/Indirect	\$9.1	\$7.8	\$12.6	\$9.5	\$9.2	\$9.3	\$9.4	\$9.5
Textbooks	\$1.1	\$1.8	\$1.2	\$1.3	\$1.6	\$1.6	\$1.6	\$1.6
Software	\$0.1	\$0.2	\$0.2	\$0.4	\$0.3	\$0.3	\$0.3	\$0.3
Library/ Audio Visual	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2
Food Services	\$0.0	\$0.0	\$0.4	\$0.6	\$0.1	\$0.1	\$0.1	\$0.1
General Supplies/Mats	\$5.8	\$6.3	\$5.8	\$7.6	\$6.4	\$6.5	\$6.6	\$6.7
Fuel Gasoline	\$0.4	\$0.4	\$0.4	\$0.4	\$0.5	\$0.5	\$0.5	\$0.5
Capital Outlay	\$1.7	\$1.7	\$1.5	\$1.8	\$1.6	\$1.7	\$1.7	\$1.7
Board Exp/ Lease/ All Other	\$1.0	\$2.1	\$1.1	\$0.8	\$1.4	\$1.4	\$1.5	\$1.5
Restricted/Emergency Cash	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Medicaid Payment	\$0.3	\$1.3	\$1.0	\$1.6	\$1.7	\$1.8	\$1.8	\$1.9
Total Other Expenditures	\$53.5	\$56.0	\$59.2	\$56.0	\$56.8	\$57.5	\$58.5	\$60.7
TOTAL EXPENDITURES	\$607.0	\$593.5	\$598.0	\$628.6	\$643.3	\$657.7	\$669.2	\$679.2
TOTAL CURRENT REVENUE	\$614.4	\$597.0	\$606.5	\$625.0	\$643.8	\$656.6	\$669.8	\$683.2
CURRENT YEAR SURPLUS/(SHORTFAL	\$7.4	\$3.5	\$8.5	(\$3.6)	\$0.5	(\$1.0)	\$0.5	\$4.0

Summary of District Funds

The financial affairs of the district are recorded in various funds with each fund having a designated purpose. Each of the various funds are designed to capture and report specific sources (revenue) and uses (expenditure) and demonstrate the district's compliance with any restrictions upon the use of the revenue source.

General Operating Funds

There are three operating funds utilized by the district; the Operational Fund, Transportation Fund and Instructional Materials Fund. These funds support the daily operations of the district and include those expenditures that provide direct instruction in the classroom, direct support to students and the instructional process, school administration, general administration, central services, maintenance and operations, student transportation and other support services.

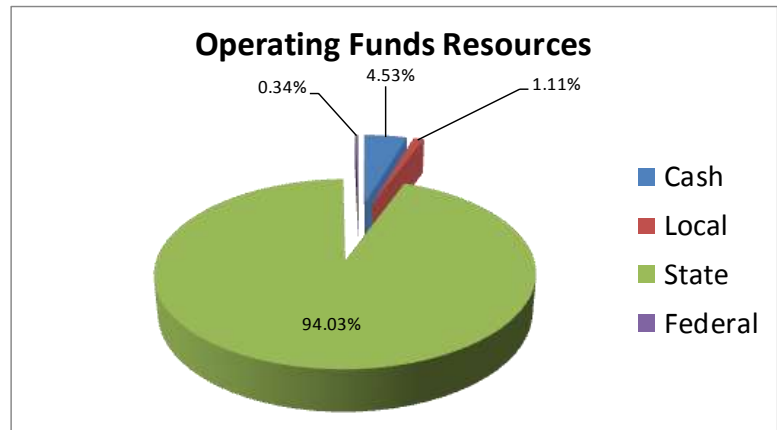
Operating Funds	Operating	Transportation	Instructional Materials	Total
Resources				
Cash	\$ 29.3	\$ -	\$ 1.4	\$ 30.7
Local	7.5	-	-	7.5
State	614.9	18.1	4.6	637.6
Federal	2.3	-	-	2.3
	\$ 654.0	\$ 18.1	\$ 6.0	\$ 678.1
Expenditures				
Salaries	\$ 423.0	\$ 0.2	\$ -	\$ 423.2
Benefits	149.6	0.1	-	149.7
Professional Services	4.6	-	-	4.6
Property Services	20.9	1.4	-	22.3
Other Purchase Services	17.0	16.4	-	33.4
Supplies	34.7	-	6.0	40.7
Property & Equipment	1.7	-	-	1.7
Debt Service	2.5	-	-	2.5
	\$ 654.0	\$ 18.1	\$ 6.0	\$ 678.1
	\$ -	\$ -	\$ -	\$ -

General Operating Funds (cont'd)

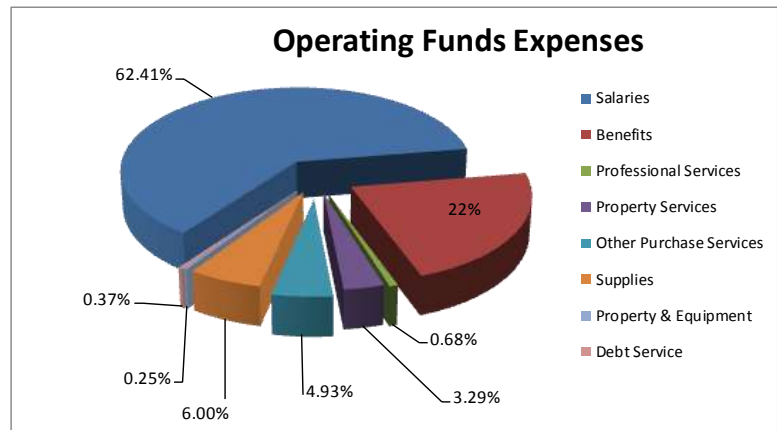
The most significant source of revenue in the general operating funds is the State Equalization Guarantee (SEG).

Other sources that come directly from the state include the distribution for student transportation services and instructional materials.

The district also receives revenue from local sources such as property taxes, and various federal sources.



These sources pay for salaries and benefits, professional and purchased services, supplies and equipment for schools and departments.



General Operating Funds Trends

The table below shows the trend for the district's General Operating Funds. In FY10 the district drew down its cash balances through an increase in all spending categories, particularly in the Operational Fund. The deficit spending was turned around in FY11 and FY12 as the district implemented spending cuts. This action along with improved state revenues over the past couple of years is expected to keep the Operational Fund flat in FY13. The Transportation and Instructional Materials Funds are also anticipated to remain flat.

The challenge that the district faces over the next year is the uncertainty of state revenues, and the time that it will take for the district to implement the strategies that have been discussed in the sustainability study.

	Operating Funds (\$Millions)				
	Actual FY10	Actual FY11	Actual FY12	Projected FY13	Budget FY14
<u>Revenues:</u>					
SEG (State + ARRA Stabilization)	\$ 610.6	\$ 601.3	\$ 583.7	\$ 590.2	\$ 614.1
Transportation Distribution	18.7	17.9	17.8	18.8	18.1
State Instructional Materials	3.6	3.8	3.5	6.6	4.6
Other Revenues	21.3	13.2	14.0	11.1	10.6
Total	\$ 654.2	\$ 636.2	\$ 619.0	\$ 626.7	\$ 647.4
<u>Expenditures:</u>					
Salaries	\$ 439.5	\$ 419.7	\$ 413.6	\$ 412.4	\$ 423.2
Benefits	141.2	134.1	124.2	133.2	149.7
Other Non-Salary	90.7	76.3	77.4	80.3	74.5
Total	\$ 671.4	\$ 630.1	\$ 615.2	\$ 625.9	\$ 647.4
Revenues over Expenditures	\$ (17.2)	\$ 6.1	\$ 3.8	\$ 0.8	\$ -

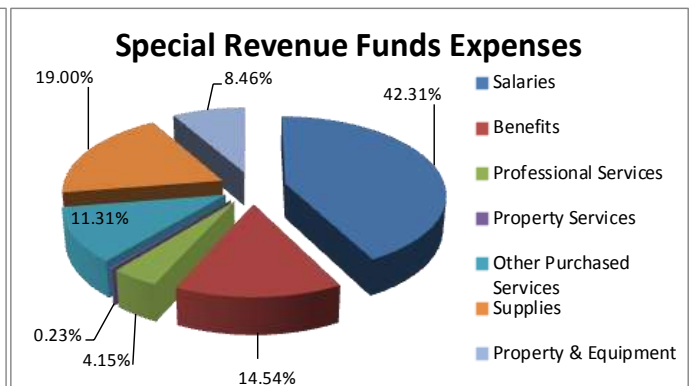
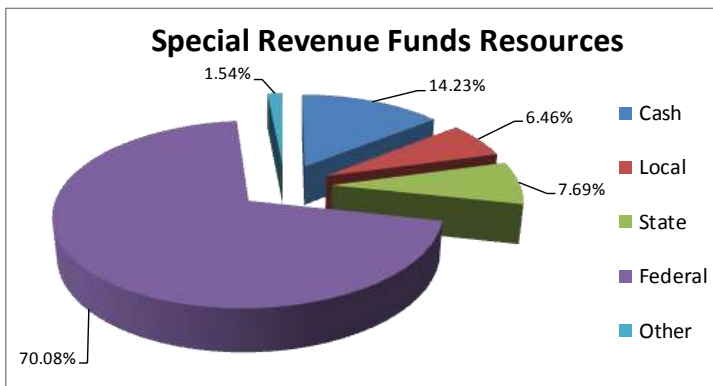
**Note expenditures exclude budgeted cash*

Special Revenue Funds

There are multiple special revenue funds; however for this purpose, all federal grants will be grouped together and referred to as the Federal Grants Fund. Likewise, all state and local grants will be grouped together and referred to as the State and Local Grants Fund. The district has four special revenue funds; the Food Services Fund, Athletics Fund, Federal Grants Fund and State and Local Grants Fund.

Special Revenue Funds	Food Service	Athletics	Federal Grants	State & Local Grants	Total
Resources					
Cash	\$ 11.2	\$ 1.5	\$ 5.8		\$ 18.5
Local	\$ 6.3	\$ 1.1	\$ -	\$ 1.0	\$ 8.4
State	\$ -	\$ -	\$ -	\$ 10.0	\$ 10.0
Federal	\$ 27.4	\$ -	\$ 63.7	\$ -	\$ 91.1
Other	\$ 2.0	\$ -	\$ -	\$ -	\$ 2.0
	\$ 46.9	\$ 2.6	\$ 69.5	\$ 11.0	\$ 130.0
Expenditures					
Salaries	\$ 12.5	\$ 0.3	\$ 36.8	\$ 5.4	\$ 55.0
Benefits	\$ 4.7	\$ 0.1	\$ 12.8	\$ 1.3	\$ 18.9
Professional Services	\$ 0.6	\$ -	\$ 3.1	\$ 1.7	\$ 5.4
Property Services	\$ 0.3	\$ -	\$ -	\$ -	\$ 0.3
Other Purchased Services	\$ 0.7	\$ 1.7	\$ 11.7	\$ 0.6	\$ 14.7
Supplies	\$ 19.6	\$ 0.4	\$ 3.0	\$ 1.7	\$ 24.7
Property & Equipment	\$ 8.5	\$ 0.1	\$ 2.1	\$ 0.3	\$ 11.0
	\$ 46.9	\$ 2.6	\$ 69.5	\$ 11.0	\$ 130.0
	\$ -	\$ -	\$ -	\$ -	\$ -

Federal and State and Local Grant funds are restricted to the specific purpose outlined in the grant. The Food Service Fund is restricted in providing for meals served to students in school cafeterias and food service operations. The Athletic Fund supports the district's athletic programs.



Special Revenue Funds Trends

The trend for Special Revenue Funds varies from year to year due to the nature of how resources flow from the grants. The district is reimbursed for grant expenditures throughout the year, but the entire amount of funding may not be received by the close of a fiscal year. Amounts not received are typically carried forward to the following year depending upon the specific regulations and timelines of the grant.

Federal USDA reimbursements in the Food Services Fund have increased over the past few years due to a greater effort by the district to identify students that meet federal income requirements for free and reduced meals. This effort has led to an increased fund balance in the Food Services Fund. Other revenues such as athletic fees and donations have remained flat.

Special Revenues Funds (\$Millions)

	Actual FY10	Actual FY11	Actual FY12	Projected FY13	Budget FY14
Revenues:					
Federal Grants (Less ARRA Stabilization)	\$ 82.6	\$ 98.5	\$ 67.0	\$ 69.0	\$ 69.5
State & Local Grants	11.4	7.4	6.3	5.1	10.9
Federal USDA Reimbursements	21.5	20.6	28.8	26.4	27.4
Athletic Activity Fees/Donations	1.0	0.9	1.0	1.0	1.1
Other Local Revenues	7.9	7.4	6.7	7.2	6.3
Other Financing Sources	-	2.2	2.0	2.0	2.0
Total	\$ 124.4	\$ 137.0	\$ 111.8	\$ 110.7	\$ 117.2
Expenditures:					
Salaries	\$ 63.7	\$ 59.7	\$ 54.8	\$ 54.1	\$ 55.0
Benefits	19.4	19.6	17.0	17.3	18.8
Other Non-Salary	45.4	55.4	41.8	39.6	43.4
Total	\$ 128.6	\$ 134.7	\$ 113.6	\$ 111.0	\$ 117.2
Revenues over Expenditures	\$ (4.2)	\$ 2.3	\$ (1.8)	\$ (0.3)	\$ -

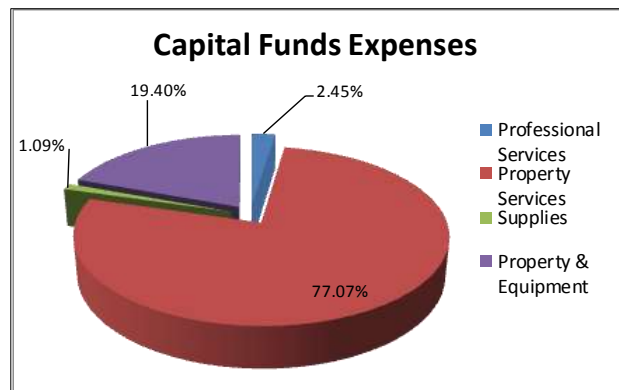
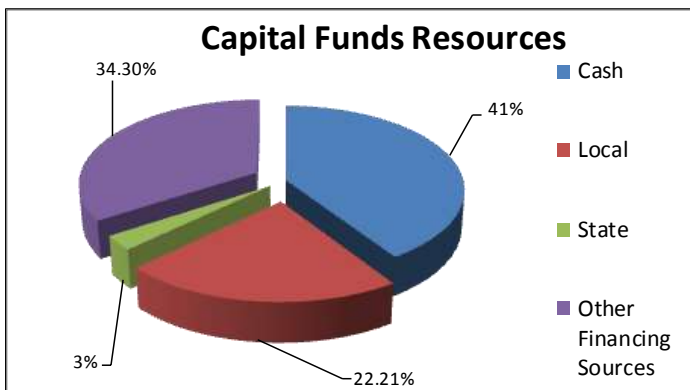
**Note expenditures exclude budgeted cash*

Capital Funds

The Capital Funds are utilized by the district to carry out the Capital Master Plan which guides the long-term planning of the district’s capital resources. There are six capital funds utilized by the district as shown below. More specific information regarding the sources and uses of these funds are found in the financial section of the book.

In general, projects that are identified through the Capital Master Plan process are prioritized and matched to each of the anticipated capital funding sources and streams. The major expenditures include property services which includes construction services, facility maintenance, and equipment.

Capital Funds	Bond Building	Capital Local	Capital State	HB33	SB9	Ed Tech	Total
Resources							
Cash	\$ 19.0	\$ 10.3		\$ 68.0	\$ 45.0	\$ 7.0	\$ 149.3
Local	-	0.6		55.0	26.0	-	81.6
State	-	2.0	6.5		2.0	-	10.5
Other Financing Sources	118.0	-	-	-	-	8.0	126.0
	\$ 137.0	\$ 12.9	\$ 6.5	\$ 123.0	\$ 73.0	\$ 15.0	\$ 367.4
Expenditures							
Professional Services	\$ 7.0	\$ -	\$ -	\$ 1.0	\$ -	\$ 1.0	\$ 9.0
Property Services	120.0	7.7	6.4	87.0	62.0	-	283.1
Supplies	-	-	-	-	4.0	-	4.0
Property & Equipment	10.0	5.2	0.1	35.0	7.0	14.0	71.3
	\$ 137.0	\$ 12.9	\$ 6.5	\$ 123.0	\$ 73.0	\$ 15.0	\$ 367.4
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Capital Funds (cont'd)

Property tax revenue is the primary source of income within the HB33, SB9 and Debt Service Funds. The General Operational Fund receives a small portion of income from local property taxes as well.

Article VIII, Section 2, of the New Mexico Constitution limits the total ad valorem taxes for operational purposes levied by all overlapping governmental units within the District to \$20.00 per \$1,000 of assessed value. This limitation does not apply to levies for public debt and levies for additional taxes if authorized at an election by a majority of the qualified votes of the jurisdiction voting on the question.

Historical Tax Rates Capital And Debt Service Funds

Tax Year	<u>SB9 Two Mill Levy</u>		<u>HB33 Levy</u>		G O Bond Debt	ETN Debt	<u>TOTAL</u>	
	Residential	Non-Residential	Residential	Non-Residential			Residential	Non-Residential
2012	2.000	2.000	3.874	4.344	3.416	0.899	10.189	10.659
2011	2.000	2.000	3.874	4.344	4.020	0.294	10.188	10.658
2010	2.000	2.000	3.874	4.344	4.317	-	10.191	10.661
2009	2.000	2.000	3.874	4.344	4.316	-	10.190	10.660
2008	1.999	2.000	3.812	4.344	4.304	-	10.115	10.648
2007	2.000	2.000	3.813	4.344	4.308	-	10.121	10.652
2006	1.994	2.000	3.862	4.344	2.167	-	8.023	8.511
2005	2.000	1.941	3.874	4.344	2.162	-	8.036	8.347

The district collects property tax revenue based upon 33 1/3% of all taxable property. This is the percentage that is legally subject to ad valorem taxes.

Tax Year	Assessed Value	% Change
2012	\$ 14,645,970,276	-0.39%
2011	\$ 14,703,596,631	0.23%
2010	\$ 14,669,473,949	-2.85%
2009	\$ 15,100,118,203	6.00%
2008	\$ 14,244,852,529	6.11%
2007	\$ 13,423,981,977	11.13%
2006	\$ 12,079,222,249	5.48%
2005	\$ 11,451,528,185	

Capital Funds Trends

Capital resources funded new school facility construction from fiscal years 2006-2011 when APS opened nine new schools. The focus in the current Capital Master Plan (FY 2011- 2016) is less on new facilities and more on renewal, rejuvenation and rebuilding of aging existing facilities. In FY14, the district plans to issue \$118.4 M in GO Bonds and \$7.5M in Education Technology Notes. Expenditures are expected to increase in FY14 through FY16.

Capital Funds (\$Millions)

	Actual FY10	Actual FY11	Actual FY12	Projected FY13	Budget FY14
<u>Revenues:</u>					
Local Property Taxes	\$ 87.4	\$ 83.2	\$ 83.4	\$ 84.6	\$ 81.0
Other Local Revenues	3.9	2.6	1.4	1.9	0.6
Restricted State Capital	17.8	8.4	2.4	8.0	10.4
Other Financing Sources	14.3	168.6	-	13.2	125.9
Total	\$ 123.4	\$ 262.8	\$ 87.2	\$ 107.7	\$ 217.9
<u>Expenditures:</u>					
Other Non-salary	\$ 220.3	\$ 152.1	\$ 129.9	\$ 134.1	\$ 217.9
Revenues over Expenditures	\$ (96.9)	\$ 110.7	\$ (42.7)	\$ (26.4)	\$ -

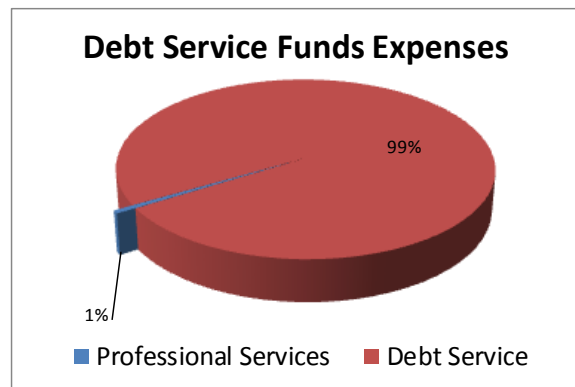
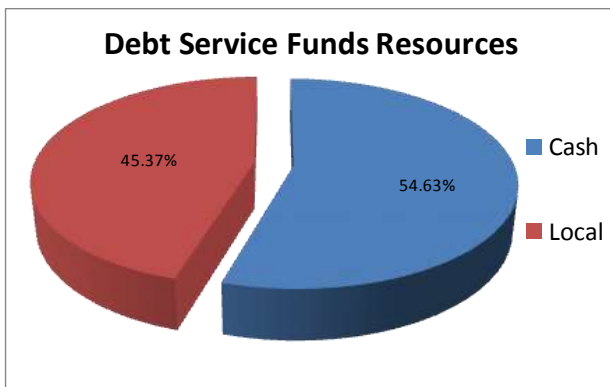
**Note expenditures exclude budgeted cash*

Debt Service Funds

The district maintains two Debt Service Funds; one for General Obligation Bonds, and the other for Educational Technology Notes. Resources for the Debt Service Funds are generated through local property taxes restricted for the repayment of principal and interest on the district’s outstanding debt.

The New Mexico Constitution limits the powers of a school district to incur general obligation debt beyond a school year. The approval of the debt is subject to a vote of the local electors and may not exceed 6% of the assessed valuation of the taxable property with the District.

Debt Service Funds	GOB Debt Service	Ed Tech Notes	<i>Total</i>
<u>Resources</u>			
Cash	\$ 63.3	\$ 12.8	\$ 76.1
Local	\$ 50.0	\$ 13.2	\$ 63.2
	\$ 113.3	\$ 26.0	\$ 139.3
<u>Expenditures</u>			
Professional Services	\$ 0.6	\$ 0.2	\$ 0.8
Debt Service	\$ 112.7	\$ 25.8	\$ 138.5
	\$ 113.3	\$ 26.0	\$ 139.3
	\$ -	\$ -	\$ -



Debt Service Funds Trends

The goal of the district is to retire debt as quickly as possible to allow for additional capacity for future capital projects. The expenditures in the table below represent principal and interest payments. The current level of debt capacity is 57.72% based upon FY2012 assessed property values of \$14.5B and a debt limit of 6% or \$869.5M.

Debt Service Funds (\$Millions)					
	Actual FY10	Actual FY11	Actual FY12	Projected FY13	Budget FY14
<u>Revenues:</u>					
Local Property Taxes	\$ 62.7	\$ 62.1	\$ 62.4	\$ 71.8	\$ 63.2
Other Local Revenues	-	-	0.1	0.1	-
Bond Subsidy	-	-	-	1.9	-
Other Financing Sources	-	5.9	-	0.4	-
Total	\$ 62.7	\$ 68.0	\$ 62.5	\$ 74.2	\$ 63.2
<u>Expenditures:</u>					
Other Non-Salary	\$ 39.6	\$ 63.0	\$ 55.6	\$ 61.1	\$ 63.2
Revenues over Expenditures	\$ 23.1	\$ 5.0	\$ 6.9	\$ 13.1	\$ -

**Note expenditures exclude budgeted cash*

Current Debt Capacity

Assessed Value	6% Debt Limit	Outstanding Debt	Available Capacity	%Bonded to Capacity
\$14.5B	\$869.5M	\$501.9M	\$367.7M	57.72%

Enterprise Funds

The district maintains two Enterprise funds; KANW Radio Station and Graphics Production & District Services. The District's objective is to highlight the activities related to both Enterprise Funds to substantiate their respective financial self-sufficiency. The expenditures for these funds were previously in the General Operational Fund.

Revenue for the KANW Radio Station comes primarily from fundraising activities as noted in the contributions/donations in the table below. The KANW Enterprise Fund has been able to produce a small surplus over the past few fiscal years. The surplus has intentionally not been budgeted in order to maintain fiscal solvency.

The Graphics Production Enterprise Fund first came into existence in FY12. This newly formed fund has not yet become self-sufficient. The goal is to increase resources by providing the district's print and graphic production services to outside entities.

	Enterprise Funds (\$Millions)				
	Actual FY10	Actual FY11	Actual FY12	Projected FY13	Budget FY14
Revenues					
Contributions/Donations	\$ 0.4	\$ 0.4	\$ 0.4	\$ 0.4	\$ 0.3
Activity Fees	-	-	0.3	0.3	0.5
Total	\$ 0.4	\$ 0.4	\$ 0.7	\$ 0.7	\$ 0.8
Expenditures					
Salaries	\$ 0.2	\$ 0.2	\$ 0.3	\$ 0.2	\$ 0.5
Benefits	0.1	0.1	0.1	0.1	0.2
Other Non-Salary	0.1	0.1	0.3	0.3	0.1
Total	\$ 0.4	\$ 0.4	\$ 0.7	\$ 0.6	\$ 0.8
Revenues over Expenditures	\$ -	\$ -	\$ -	\$ 0.1	\$ -

**Note expenditures exclude budgeted cash*

Internal Service Funds

The district has two Internal Service Funds; the Construction Services Fund and the Insurance Services Fund. The revenue for both funds is generated through an internal transfer from other district funds.

The Construction Services Fund was established to capture the operating costs associated with capital projects. The district is allowed to budget and spend up to 15% of construction costs in HB33, SB9 and GO Bond Capital Funds for administrative overhead. Any additional costs incurred beyond the 15% must be paid from the Operational Fund. Expenditures are transferred to each of these funding sources so that the balance in the Construction Services Fund is zero at the end of the year.

The Insurance Services Fund was created to capture resources and expenditures for insurance costs paid by the district. Because the district is self-insured, sufficient reserve balances must be maintained to cover claims and other overhead costs associated with administering the insurance program. In FY13 expenditures exceeded revenues for the first time, slightly drawing down reserve balances. The district must continue to carefully monitor the fund to ensure sufficient reserves.

Internal Service Funds (\$Millions)

	Actual FY10	Actual FY11	Actual FY12	Actual FY13	Budget FY14
<u>Revenues:</u>					
Local Revenues	\$ 0.1	\$ 0.1	\$ -	\$ 0.1	\$ -
Other Financing Sources	99.0	98.9	99.2	97.5	101.3
Total	\$ 99.1	\$ 99.0	\$ 99.2	\$ 97.6	\$ 101.3
<u>Expenditures:</u>					
Salaries	\$ 4.1	\$ 4.1	\$ 4.1	\$ 4.2	\$ 5.1
Benefits	1.2	1.3	1.1	1.3	1.6
Other Non-Salary	91.5	92.0	91.0	92.2	94.6
Total	\$ 96.8	\$ 97.4	\$ 96.2	\$ 97.7	\$ 101.3
Revenues over Expenditures	\$ 2.3	\$ 1.6	\$ 3.0	\$ (0.1)	\$ -

**Note expenditures exclude budgeted cash*

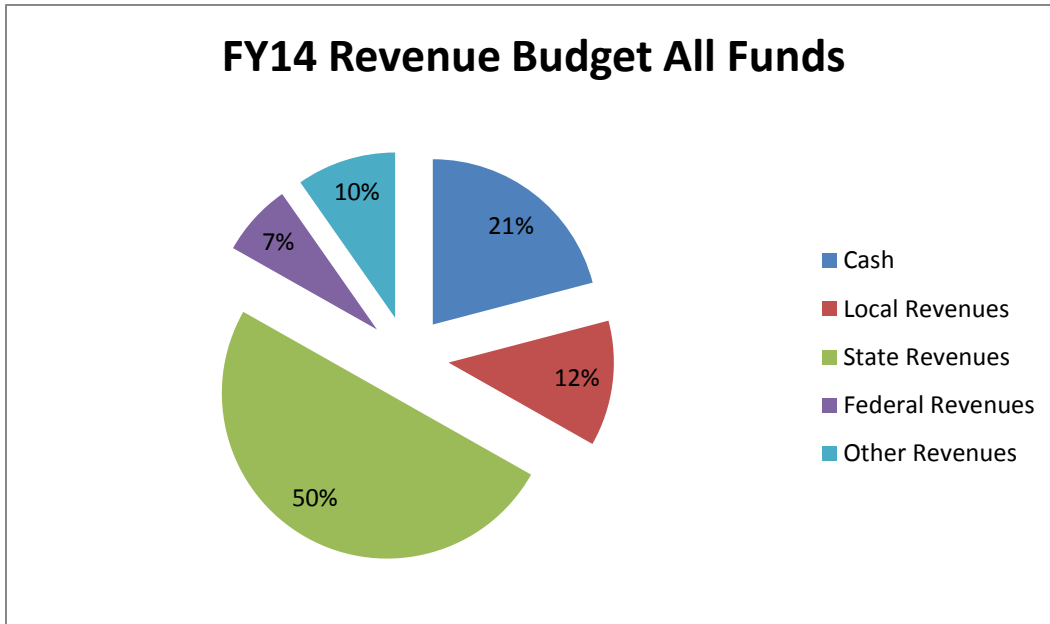
Summary of District Funds Fiscal Year 2013-2014

	Operating	Special		Debt Service	Enterprise
<u>Description</u>	<u>Funds</u>	<u>Revenue</u>	<u>Capital</u>	<u>Funds</u>	<u>Funds</u>
Estimated Beginning Cash Balance	\$ 30,719,934	\$ 18,556,281	\$ 149,564,973	\$ 76,096,141	\$ 386,199
Revenues:					
Local Revenues	\$ 7,466,991	\$ 8,425,900	\$ 81,655,903	\$ 63,197,361	\$ 785,516
State Revenues	637,691,048	9,932,198	10,462,304	-	-
Federal Revenues	2,250,000	91,066,056	-	-	-
Other Revenues	-	2,000,000	125,900,000	-	-
Total Revenues	\$ 647,408,039	\$ 111,424,154	\$ 218,018,207	\$ 63,197,361	\$ 785,516
Total Budgeted Resources	\$ 678,127,973	\$ 129,980,435	\$ 367,583,180	\$ 139,293,502	\$ 1,171,715
Expenditures:					
Salaries	\$ 423,257,867	\$ 55,008,076	\$ -	\$ -	\$ 469,661
Benefits	149,689,970	18,873,490	-	-	167,069
Professional and Technical Services	4,549,001	5,412,496	8,821,103	794,613	87,203
Property Services	22,321,284	272,052	283,609,104	-	-
Other Purchased Services	33,380,414	14,670,394	-	-	88,846
Supplies	40,723,608	24,697,574	3,934,595	-	328,938
Property	1,693,677	11,046,353	71,218,378	-	29,998
Debt and Miscellaneous Expenses	2,512,152	-	-	138,498,889	-
Total Budgeted Expenditures	\$ 678,127,973	\$ 129,980,435	\$ 367,583,180	\$ 139,293,502	\$ 1,171,715

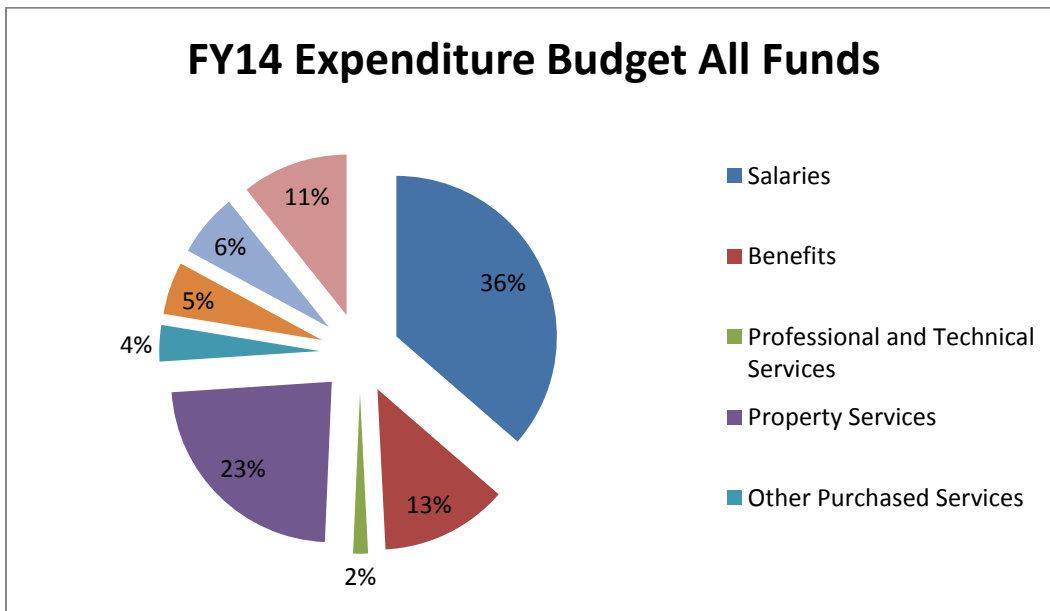
The approved budget for fiscal year 2013-2014 is \$1,316,156,805 and consists of Operating Funds, Special Revenue Funds, Capital Funds, Debt Service Funds and Enterprise Funds.

All of the funds above, with the exception of the Enterprise Funds are submitted to the State of New Mexico, Public Education Department for approval.

Summary of District Funds Fiscal Year 2013-2014



The district is required to budget estimated cash reserves each year as a required by the State of New Mexico.



Salaries, benefits and property services which include electricity, natural gas and other utilities are the major expenditure categories for the district.

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Organization



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Albuquerque Public Schools Structure and Organization

The Albuquerque Public School District (APS) is the largest of 89 public school districts in the State of New Mexico. Public schools operate as a local government entity under the authority of the State of New Mexico, Public Education Department (PED). The Secretary of Education oversees the operations of the Public Education Department and provides control, management and direction of all public schools, except as otherwise provided by the law.

Since its inception in 1891, APS has gone through several changes in its governing board. In previous years, board elections were held every two years. In 1983, by state statute, the Board of Education was transformed from a five-member body elected at-large to a seven-member body elected by district, serving a four-year term. The Board of Education is responsible for hiring the Superintendent, setting policy, approving the annual budget and other duties as outlined in NMSA 1978, § 22-5-4.

APS provides educational services for nearly a third of the state's students from various local communities:

- Albuquerque
- Corrales
- Los Ranchos de Albuquerque
- Tijeras
- San Antonito
- Edgewood

Additionally, APS serves the Sandia, Laguna and Isleta pueblos, Chilili, Tohajiilee, and the Atrisco Land Grant.

The City of Albuquerque is located in one of the most picturesque and diverse areas on the Rio Grande River in the north central part of New Mexico. This high desert city is the state's largest metropolitan center with roughly a half million residents, claiming one third of the population of the entire state.



The Albuquerque Public School district encompasses roughly 1,230 square miles. It includes all of the city limits of the City of Albuquerque, nearly all of Bernalillo County outside of Albuquerque, and extends into Sandoval County to include the Village of Corrales. As the 31st largest school district in the United States by enrollment ¹, and the largest school district in New Mexico, APS is comprised of 14 high schools, 27 middle schools, 89 elementary schools and 9 schools of choice.



In the fall of 2013, two additional high school choices will be added to APS; College & Career High School, a dual-credit school located on the campus of the Central New Mexico Community College (CNM) and a Virtual High School, a full-time online school located at eCADEMY. The district also plans to open a new K-8 school in the fall of 2014.

In addition, there are a total of 54 charter schools that are within the APS District Boundaries. Charter schools differ from public schools in that they operate independently from school districts and are held accountable by an entity called an authorizer.

There are currently 19 APS authorized charter schools and 35 State of New Mexico Public Commission authorized charter schools. For FY2013-2014, it is estimated that the district will educate 87,000 students based upon current funded enrollment. This number does not include those being educated in the local charters.



¹ Source: Table 95. "Selected statistics on enrollment, teachers, dropouts, and graduates in public school districts enrolling more than 15,000 students: Selected years, 1990 through 2009." *Digest of Education Statistics 2011*, U.S. Department of Education. Institute of Education Sciences, National Center for Education Statistics. http://nces.ed.gov/programs/digest/d11/tables/dt11_095.asp

Programs and Services

As one of the largest school districts in the United States, APS provides a multitude of educational programs for students across the city. APS serves grades K-12 in regular and special education, but also provides services to students with special needs in pre-school and adult education.

Student Ethnicity	
Hispanic	66.10%
Caucasian/White	22.70%
American Indian	4.20%
African American	2.90%
Asian	2.30%
Other (Hawaiian, Pacific Islander, etc.)	1.80%

APS serves a diverse population through a number of educational programs including Special Education, Bilingual Education, Indian Education, Early Childhood Education, Fine Arts Programs, Career and Technical Education and various other educational and support programs.

The district's schools of choice provide educational programs for elementary students through adult education that fit specific needs of students throughout the district.

Programs Specific to Closing the Achievement Gap

- Dual language programs at 29 elementary and 4 middle schools.
- AVID at 28 schools targeting students who traditionally have been left out of the college mainstream.
- Redesign efforts at schools that serve students who are academically challenged.
- K-3 Plus programs that provide extra instructional time for economically disadvantaged students.
- Assistance for students to complete the FAFSA, helping remove financial barriers for students wanting to attend college.
- ENLACE and other programs that provide academic support, engaging parents and helping students gain self-improvement skills

Leadership Team

Winston Brooks

Superintendent of Albuquerque Public Schools



Monica Armenta
*Executive Director of
Communications*

Joseph Escobedo
Chief of Staff

Andrea Trybus
*Assistant Superintendent of
Human Resources*

Diane Kerschen
*Associate Superintendent for
Elementary Education*

Raquel Reedy
*Associate Superintendent for
Elementary Education*

Eddie Soto
*Associate Superintendent for
Secondary Education*

Dr. Brad Winter
Chief Operations Officer

Don Moya
Chief Financial Officer

Shelly Green
Chief Academic Officer

Steve Tellez
Chief of School Police

Paul Romero
Chief Information Officer

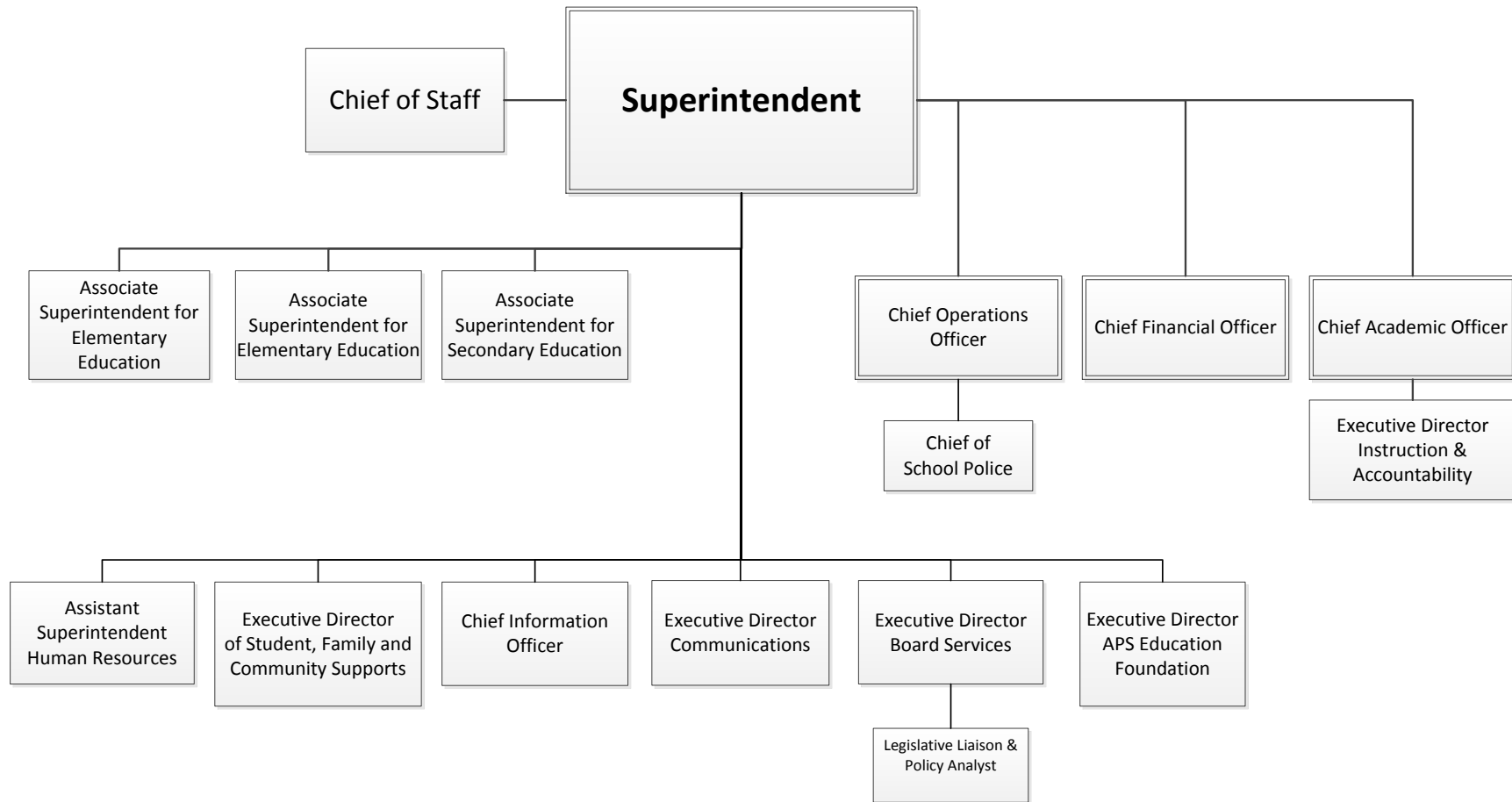
Rose-Ann McKernan
*Executive Director: Instruction
& Accountability*

Kristine Meurer
*Executive Director: Family &
Community Engagement*

Phill Casaus
*Executive Director: APS
Education Foundation*

Brenda Yager
*Executive Director: Board
Services*

Carrie Menapace
*Legislative Liaison & Policy
Analyst*



Financial Organization

The district is organized financially through the use of six funds that segregate estimated revenues and expenditures according to their purpose. Revenues and expenditures are classified according to the Public Education Department's Uniform Chart of Accounts (UCOA). Revenues are classified by the fund and source of revenue (property tax, educational fees, etc.) within each fund. Expenditures are classified by the fund, function (direct instruction, support services, etc.), object (salaries, supplies, etc.), program (regular ed., special ed., etc.), and job classification (teacher, counselor, etc.) when reporting to the Public Education Department.

Governmental Fund Types

General Operating Funds (10000)

This fund is the chief operating fund of the school district. The specific General Operational Funds designated by PED for use by school districts are as follows:

11000	Operational
12000	Teacherage
13000	Pupil Transportation
14000	Instructional Materials

Special Revenue Funds (20000)

These funds are used to account for the proceeds of specific revenue that are legally restricted to expenditure for specified purposes. Some examples of special revenue funds are restricted state or federal grants and restricted tax levies. A separate fund may be used for each identified restricted source. The specific Special Revenue Funds designated by PED for use by school districts are as follows:

21000	Food Services
22000	Athletics
23000	Non-Instructional Support
24000	Federal Flow-through Grants
25000	Federal Direct Grants
26000	Local Grants
27000	State Flow-through Grants
28000	State Direct Grants
29000	Combined Local/State Grants

Governmental Fund Types (Cont'd)

Capital Projects Funds (30000)

These funds are used to account for financial resources for acquisition or construction of major capital. The most common source of capital projects funding is the sale of bonds or other capital financing instruments. A separate fund may be used for each capital project or one fund may be used. There is generally a *limited* number of this type of fund. The specific Capital Project Funds designated by PED for use by school districts are as follows:

31100	Bond Building
31200	Public School Capital Outlay
31300	Special Capital Outlay – Local
31400	Special Capital Outlay – State
31500	Special Capital Outlay – Federal
31600	Capital Improvements HB-33
31700	Capital Improvements SB-9
31800	Energy Efficiency Act
31900	Educational Technology Equipment Act
32100	Public School Cap. Outlay – 20%

Debt Service Funds (40000)

These funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The specific Debt Service Funds designated by PED for use by school districts are as follows:

41000	Debt Services
42000	Deferred Sick Leave
43000	Ed. Tech. Debt Service

Proprietary Fund Types

Enterprise Funds (60000)

These funds may be used to account for any activity for which a fee is charged to external users for goods or services. Enterprise funds are required to be used to account for any activity whose principal revenue sources meet any of the following criteria:

- Debt is backed solely by revenues from fees and charges (does not include debt that is backed by the full faith and credit of the school district or charter school).
- There is a legal requirement to recover costs through fees and charges.
- There has been a policy decision by the governing board to recover the costs of providing services through fees or charges.

There is generally a limited number of this type of fund. Most school districts will not use an Enterprise Fund.

Internal Service Funds (70000)

These funds may be used to account for any activity – within the school district that provides goods or services to other funds, departments, component units, or other governments on a cost-reimbursement basis. The use of an internal service fund is appropriate only for activities in which the school district is the predominant participant in the activity. Otherwise, the activity should be reported as an enterprise fund.

There is generally a limited number of this type of fund. Most school districts will not use an Internal Service Fund.

Basis of Accounting

Districts in New Mexico use a cash basis method of accounting for the day to day operations and the resulting totals from this basis of accounting are reported to the Public Education Department on a monthly or quarterly and an annual basis. These totals are shown in the Districts' financial statements as "Non-GAAP, Budgetary Basis Statements". The audit for the district contains reconciling schedules to reconcile these Non-GAAP Statements to the full accrual basis.

In accordance with GASB 34, school districts shall use a full accrual basis of accounting in preparation of annual financial statements and cash basis of accounting for budgeting and reporting.

District Policies

The governing financial policies of the district were reviewed, revised and subsequently adopted by the Board of Education on June 20, 2012.

The specific policies that pertain to the development and implementation of the district budget are provided below.

D. Fiscal Management – Budget Planning and Analysis

DA – Fiscal Management Goals

DB – Annual Budget Process

DB1 – Operational Fund Cash Balances

DB2 – Budget Transfers and Amendments

DE1 – Tax Compliance and Record Retention for Bonds

DL – Management of Employee Benefit Funds

DA – Fiscal Management Goals

Albuquerque Public Schools shall strive to maintain a transparent, sound and responsible financial plan that advances student achievement, supports family and community engagement and promotes a safe school environment.

Administrative Position: Chief Financial Officer

Department Director:

References

Legal Cross Ref.:

Board Policy Cross Ref.:

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DA

Reviewed: June 12, 2012

Adopted: June 20, 2012

DB – Annual Budget Process

The Albuquerque Public Schools budget shall reflect the district's goals and shall strive to prioritize academic achievement of students. The adoption of the annual operating budget, in compliance with state law, shall be the responsibility of the Board of Education.

The superintendent, or his/her designee, annually shall present to the Board of Education a specific budget calendar no later than the first Finance Committee meeting in January of each year.

The budget process shall include specific budget hearings allowing the Board of Education to learn of the community's priorities and what the community believes ought to be budget priorities for Albuquerque Public Schools. The superintendent, or his/her designee, also shall be given a specific opportunity to speak to various programs and matters of interest to the Board of Education.

Considering recommendations from the community and district staff, the Board of Education shall identify priorities and give general instructions to the superintendent, or his/her designee, to prepare a balanced budget based upon its priorities.

The superintendent, or his/her designee, shall present a balanced budget for review, amendment and approval.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Budget Planning and Analysis

References

Legal Cross Ref.:

- §22-5-4 NMSA 1978

NM Public School Accounting Manual

Board Policy Cross Ref:

- DA Fiscal Management Goals

Procedural Directive Cross Ref.:

- Annual Budget Formulation
- Operational Fund Cash Balances

NSBA/NEPN Classification: DB

Approved: December 6, 1989

Reviewed: January 17, 1990

Revised: February 20, 1996

Revised: November 6, 1998

Reviewed: January 1, 2001

Reviewed: June 12, 2012

Approved: June 20, 2012

DB1 – Operational Fund Cash Balances

Albuquerque Public Schools shall maintain an operational fund cash balance level within the parameters of applicable state law of its final budgeted operating expenditures. Finances of the district shall be managed to maintain these parameters.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting/Executive Director of Budget Planning and Analysis

References

Legal Cross Ref.:

- §22-8-5 NMSA 1978
- §22-8-41 NMSA 1978
- 6.20.2 NMAC

Board Policy Cross Ref.:

- DB – Annual Budget Process
- DB2 – Budget Transfers and Amendments

Procedural Directive Cross Ref.:

- Operational Funds Cash Balance Procedural Directive

NSBA/NEPN Classification: DB

Approved: April 21, 2010

Reviewed: June 12, 2012

Adopted: June 20, 2012

DB2 – Budget Transfers and Amendments

All budget transfers shall be subject to Board of Education approval.

In the event the Board of Education and/or the superintendent determines additional personnel, programs or initiatives are warranted, no such additions shall be made without a corresponding identifiable source of funding and assurance of a balanced budget.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Budget Planning and Analysis

References

Legal Cross Ref:

- §22-8-5 NMSA 1978
- NMAC 6.20.2

Board Policy Cross Ref.:

- DB – Annual Budget Process

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DBJ

Approved: November 16, 1998

Reviewed: January 1, 2001

Reviewed: April 2001

Reviewed: June 12, 2012

Adopted: June 20, 2012

DE1 – Tax Compliance and Record Retention for Bonds

The Board of Education shall comply with state and federal statute and regulations relating to the issuance of governmental bonds which include tax-exempt and taxable bonds.

This policy shall be implemented by the superintendent through administrative procedural directive.

Administrative Position: Chief Financial Officer/Chief Operations Officer

Department Director: Executive Director of Accounting/Executive Director of Budget Planning and Analysis

References

Board Policy Cross Ref.:

- DA – Fiscal Management Goals

Procedural Directive Cross Ref.:

- Tax Compliance and Record Retention for Tax-Exempt Governmental Bonds, Build America Bonds and Qualified School Construction Bonds

NSBA/NEPN Classification: DEA

Introduced: July 12, 2010

Reviewed: August 8, 2010

Approved: August 18, 2010

Reviewed: June 12, 2012

Adopted: June 20, 2012

DL – Management of Employee Benefit Funds

In unison with the employee insurance and benefit plan, the superintendent, or his/her designee(s), shall present annually to the Board of Education employee benefit funds. Employee benefit funds shall comply with state statute and regulation and maintain an appropriate incurred but not reported balance to ensure the solvency of the insurance and benefits plans.

Administrative Position: Chief Financial Officer/Assistant Superintendent of Human Resources

Department Director: Executive Director of Budget Planning and Analysis/Director of Benefits

References

Legal Cross Ref.:

- §52-1-1 NMSA 1978

Board Policy Cross Ref.:

- GB8 – Employee Insurance

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DL

Reviewed: June 12, 2012

Adopted: June 20, 2012



ALBUQUERQUE PUBLIC SCHOOLS DISTRICT GOALS

Goal One: Academic Achievement – Albuquerque Public Schools will implement an academic plan aimed at improving achievement for all students with an intensified focus on closing the achievement gap

Action Plan 1.0 - Albuquerque Public Schools will improve academic achievement by three percent for the next three years (from 51 percent to 60 percent proficient in reading and 44 percent to 53 percent in math) and close the gap by five percent for the next three years (from a gap of 25.9 points to a gap of 10.9 points in three years in reading and from a 27-point gap to no more than a 12-point gap in math) by providing support that ensures teachers successfully increase rigor through the implementation of the Common Core State Standards in a stimulating classroom environment

Action Plan 2.0 - Albuquerque Public Schools will improve academic performance of all students and close the achievement gap by systematically identifying and supporting struggling students to increase their level of proficiency by three percent per year for three years to 60 percent proficient in reading and 53 percent proficient in math

Action Plan 3.0 - Albuquerque Public Schools will expand opportunities and services for students with online courses and instructional digital tools for teachers to increase graduation rates to 70 percent

Action Plan 4.0 - Albuquerque Public Schools will audit bilingual and dual language programs in all Albuquerque Public Schools to ensure a continuum of services for all students, to increase achievement by three percent and close the gap by five percent

Action Plan 5.0 - Albuquerque Public Schools will review and study referrals to Special Education to decrease referrals by five percent over the next three years

Action Plan 6.0 - Albuquerque Public Schools will support all schools with A-F school grading to increase schools earning C or better by 50 percent

Goal Two: Financial Stewardship – Albuquerque Public Schools will maintain a transparent, sound, and responsible financial plan that advances student achievement, supports family and community engagement and provides a safe and supportive climate for learning and working that maximizes student achievement

Action Plan 1.0 – Develop a centralized, balanced budget while supporting the district’s goal areas (Student Achievement, Parent and Community Involvement and School Environment)

Action Plan 2.0 – Provide a timely annual independent audit with minimal findings

Action Plan 3.0 – Establish and maintain a treasury management program that prudently and strategically leverages district fund balances in accordance with Board Policy D.02 Investments

Action Plan 4.0 – Establish and maintain a system for position management

Action Plan 5.0 – Continue to leverage and maintain a stable financial information management system

Action Plan 6.0 – Maintain an aligned and reconciled Capital Master Plan

Action Plan 7.0 – Complete a district-wide capital maintenance needs assessment plan (including Information Technology Department)

Action Plan 8.0 – Pass February 2013 Mill Levy election

Action Plan 9.0 – Ensure timely, appropriate and legal expenditures of district grant funds

Action Plan 10.0 – Ensure timely and accurate payment of all district obligations

Action Plan 11.0 – Track and reduce the Procurement Administrative Lead Time (PALT; length of time between the issuance of a Lawson purchase order and approval by APS Procurement) to expedite the delivery of goods and services to schools and the departments that support schools

Action Plan 12.0 – Identify unauthorized purchases to minimize the potential for audit findings

Action Plan 13.0 – Provide improved asset management reporting to align with APS procedural directive, state code, state auditor’s rule and the needs of the district Capital Fiscal Services Department

Action Plan 14.0 – Solve the calendar issue whereby nine-month employees receive a check too early in the year and are in an overpaid status for a period of time at the beginning of the year

Action Plan 15.0 – Centralize activity fund processing (General Ledger Department)

Action Plan 16.0 – Activate electronic vendor payment processing in Lawson (Accounts Payable Department)

Action Plan 17.0 – Enhance Capital Master Plan revenue streams by coordinating with Public School Facilities Authority and maximizing state matches

Action Plan 18.0 – Assessment and determination of priorities for 2016-2022 Capital Master Plan

Action Plan 19.0 – Pass February 2016 bond and mill levy election (on completion of action plan 18)

Action Plan 20.0 – Establish and maintain revenue-generating business enterprises to increase efficiency in provision of services to schools and also generate revenue to acquire more teachers and educational assistants and enhance district instructional programs

Goal Three: Family and Community Involvement

– Albuquerque Public Schools will meaningfully engage families and enhance partnerships with the community to maximize student achievement

Action Plan 1.0 – Albuquerque Public Schools will fully develop and implement effective, district-wide parental/legal guardian access to student information

Action Plan 2.0 – All staff will be provided professional development on strategies which assure that families and other visitors experience safety, comfort, friendliness and respect at all APS sites

Action Plan 3.0 – APS, in partnership with the community, will plan and launch a parent university model

Action Plan 4.0 – A comprehensive district volunteer services program will be developed and implemented to support schools

Action Plan 5.0 – Recognizing that each school community is different and reacts differently to the tools that are used, a consistent triad of communication using established web, phone and print-based methods will be maintained

Action Plan 6.0 – Strategies to establish both formal and informal opportunities in individual schools for families and school staff to form stronger partnerships will be developed and implemented

Action Plan 7.0 – A focused and aligned district direction for all required or existing internal and external groups will be developed

Action Plan 8.0 – APS will implement pilot community school sites

Action Plan 9.0 – The district’s community fundraising and in-kind donation mechanism will be organized and strengthened

Action Plan 10.0 – Necessary translation and interpreter services for essential school and district information will be made available

Action Plan 11.0 – Technical assistance for creating or strengthening family organizations will be provided to schools

Action Plan 12.0 – The foundations of cultural proficiency will be applied in all APS policies and practices

Action Plan 13.0 – Engage families and community partners for truancy prevention and intervention

Goal Four: School Environment – Albuquerque Public Schools will provide a safe and supportive climate for learning and working that maximizes student achievement

Action Plan 1.0 – Continued site safety plan for staff, students and the community

Action Plan 2.0 – Continue to develop a district-managed plan against bullying that will foster a safe, respectful and fear-free environment

Action Plan 3.0 – Continue to work on APS having its own police department ensuring that staff, students and the community have the consistent, immediate attention and follow policies set forth by the APS Board of Education

Action Plan 4.0 – Required fire drills for all schools and APS facilities

Action Plan 5.0 – Required lockdown drills involving schools and non-school facilities

Action Plan 6.0 – Conduct and manage threat assessments regarding students

Action Plan 7.0 – Continue developing a managed plan in addressing drug and alcohol abuse in the district

Action Plan 8.0 – Create and post family-friendly signage in multiple languages that directs parents and others to a central location for information

Updated July 30, 2013

Goal 1: Albuquerque Public Schools will implement an academic plan aimed at improving achievement for all students with an intense focus on closing the achievement gap

Goal Champion: Chief Academic Office

Goal Team: Associate Superintendent for Secondary Education and Associate Superintendent for Elementary Education

***Action Plan 1.0* - Albuquerque Public Schools will improve academic achievement **by three percent for the next three years (from 51 percent to 60 percent proficient in reading and 44 percent to 53 percent in math)** and close the gap by five percent for the next three years (from a gap of 25.9 points to a gap of 10.9 points in three years in reading and from a 27-point gap to no more than a 12-point gap in math) by providing support that ensures teachers successfully increase rigor through the implementation of the Common Core State Standards in a stimulating classroom environment**

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
1.1 [G2:AP1] Create and train expert teams at the school and district level to transform teaching, build capacity, and support schools in their transition to Common Core State Standards (CCSS) (K-3 first phase)	-Chief Academic Office -Associate Superintendent for Elementary Education -Associate Superintendent for Secondary Education	\$500,000 – additional funds	Grades K-3, Summer 2012-2015 Grades 4-12, 2012-2015	-Documented participation -Principals trained -Instructional coaches trained -Teacher writing teams for Common Core State Standards (CCSS) -Discovery Education training -District staff attended trainings on CCSS
1.2 Train all elementary principal teams with Dana Center Protocols on “Study of Standards”. (Trainers trained by Dana Center)	-Chief Academic Office -Associate Superintendent for Elementary Education	\$25,000 – existing budget	Spring 2012	-Participation /Completed -Completed Spring, 2012
1.3 Train directors/managers of instructional and support departments on “Study of Standards”	-Chief Academic Office	\$6,200 – existing budget	Spring 2012	-Participation /Completed -Completed Spring, 2012

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
1.4 Develop K-3 Common Core State Standards (CCSS) aligned pacing guides and resources	-Curriculum & Instruction	Instructional material – New Mexico Public Education Department (NMPED) allocation	2012-2015	-Resources for teachers and alignment -K-3 written and first revision completed -4-12 written Spring, 2013 -Posted on AIMS and Blackboard
1.5 Build “Scope and Sequence” for Common Core State Standards (CCSS) with Dana Center Protocols and training; included is protocol for instructional units for K-3 Build “Scope and Sequence” for CCSS with West Ed and Dana Center and training; included is protocol for instructional units for 4-12	-Curriculum & Instruction	\$103,000 – existing budget –Uses existing budget	Spring 2012 K-3 “Scope and Sequence” June, 2013 4-12 “Scope and Sequence”	-Math and English Language Arts unit examples and K-12 CCSS scope and sequence -K-3 written and first revision completed -4-12 written Spring, 2013 -Posted on AIMS and Blackboard
1.6 Training for high school and middle school principal teams, including assistants on “Study of Standards”	-Professional Learning -Associate Superintendent for Secondary Education	\$5,000 – existing budget	Spring 2012 – Completed	-Participation /Completed -Completed Spring/Summer, 2012
1.7 Train principals to be trainers and instructional leaders for the Common Core State Standards	-Chief Academic Office -Associate Superintendent for Elementary Education	\$5,000 – existing budget	2012-2015	-Principals as instructional leaders to build capacity -CCSS training at every elementary forum and secondary level meeting as well as curriculum board meetings.

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>1.8 Professional development for creating instructional units/lessons on CCSS for K-3 teachers</p> <p>Professional development for creating instructional units/lessons on CCSS for 4-12 teachers</p>	<p>-Professional Learning -Curriculum & Instruction</p>	<p>\$100,000 – existing budget</p> <p>–Existing budget</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>-Units/lessons -K-3 written and first revision completed -4-12 written Spring, 2013 -Posted on AIMS and Blackboard</p>
<p>1.9 [G2:AP1] Develop Kindergarten District Progress Report (KDPR), Standards Based Progress Report (SBPR), and District Benchmark Assessments (DBAs) aligned to Common Core State Standards (CCSS) – K-3</p>	<p>-Instruction & Accountability</p>	<p>Appropriate assessments and item banks – additional operational costs</p>	<p>2012-2013</p>	<p>-New assessments aligned to CCSS -Completed</p>
<p>1.10 Develop training for administrators and teachers to use new SBPRs and assessments</p>	<p>-Instruction & Accountability</p>	<p>Time and principal forums</p>	<p>2012-2013</p>	<p>-Participation -Training will be provided through elementary principal forums and teacher Professional Learning Communities (PLC) in 2013-2014</p>
<p>1.11 [G2:AP1] Provide teachers instructional materials/resources to build academic language and vocabulary that will increase literacy skills (reading, writing and speaking) especially for English Language Learners (ELLs), native language students, and special education students</p>	<p>-Chief Academic Office -Curriculum & Instruction -Language & Cultural Equity -Indian Education -Special Education</p>	<p>K-12 resources, money from instructional materials – NMPED allocations and additional operation funds</p>	<p>2012-2015</p>	<p>-Materials at all schools ->40 trainings for teachers -District-wide professional development, August 2013 -AVID training in Critical Reading -Literacy Design Collaborative/Mathematics Design Collaborative training -Language and Cultural Equity representation on Elementary Academic Team</p>

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
				<ul style="list-style-type: none"> -Special Education representation on Elementary Academic Team -Tier 3 intervention training for teachers documented in AIMS -Language and Cultural Equity purchased informational texts for English language learners (ELLs) for all schools.
1.12 Formal collaboration with Academic Team and other departments to ensure that CCSS meets the needs of all students	-Chief Academic Office	Academic Team meetings, “Scope and Sequence” training	2013-2015	<ul style="list-style-type: none"> -Support to schools on CCSS -Ongoing participation on Elementary Academic Team and Secondary Design Team
1.13 [G2:AP9] Create a digital Common Core State Standards (CCSS) course for professional development and format for Personal Learning Communities (PLCs) in all schools	-Professional Learning	\$122,000 – existing/ Gates Grant - Completed	2012-2013	<ul style="list-style-type: none"> 2012-2013 -Use in schools -Training modules on Blackboard
1.14 Work in accordance with NMPED CCSS rollout, including workshops and professional development provided	<ul style="list-style-type: none"> -NMPED -Chief Academic Office -Associate Superintendent for Elementary Education -Associate Superintendent for Secondary Education -Instruction & Accountability 	Staff for scheduling	2012-15	<ul style="list-style-type: none"> -Support for schools – resources provided by the NMPED -Common Core State Standards (CCSS) rollout aligned to PED rollout -CCSS presentations at elementary principal forums and secondary principal level meetings and curriculum meetings -Principal Personal Learning Communities (PLCs)

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>1.15 [G2:AP4] Hire, place and retain highly qualified instructional staff</p>	<ul style="list-style-type: none"> -Human Resources -Mentor Program for Teachers -Associate Superintendent for Elementary Education -Associate Superintendent for Secondary Education -Student Information Systems 	<p>Screening procedures for employment and policy for placement. Ongoing “Teacher Class and Course” report for principal and Human Resources to ensure appropriate teacher placement</p> <p>Number of teacher vacancies STARS report exceptions</p>	<p>100 percent placement of highly qualified teachers by the 40th day of each year</p>	<ul style="list-style-type: none"> -Number of STARS exception by the 40th day-100 percent of first-year teachers completing mentorships -Human Resources professional development provided at District Council meeting, new principal meetings, elementary principal forums and secondary level meetings -District-mandated training for Special Education intern licensed teachers -Peer Assistance Program for teachers on improvement plans -Professional development for site based mentor teachers
<p>1.16 Develop a digital tool for teacher feedback regarding ongoing CCSS implementation</p>	<ul style="list-style-type: none"> -Chief Academic Office -Curriculum & Instruction 	<p>Existing funds</p>	<p>February, 2013</p>	<ul style="list-style-type: none"> -Use by schools -Common Core State Standards Hotline -Curriculum and Instruction -Website

Action Plan 2.0 - Albuquerque Public Schools will improve academic performance of all students and close the achievement gap by systematically identifying and supporting struggling students **to increase their level of proficiency by three percent per year for three years to 60 percent proficient in reading and 53 percent proficient in math**

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>2.1 [G2; AP 1.0, AS 1.1, 1.3 1.5] Identify and assess needs to evaluate English and Spanish instructional resources in early grades for students who do not demonstrate on-grade-level entry level skills</p>	<ul style="list-style-type: none"> -Curriculum & Instruction -Associate Superintendent for Elementary Education -Associate Superintendent for Secondary Education -Language & Cultural Equity -Indian Education -Library Services 	<p>\$50,000 – additional funds</p>	<p>Ongoing</p>	<ul style="list-style-type: none"> -Resources provided to schools aligned with Common Core State Standards (CCSS) including using Complex Text with English Language Learners (ELL), Guided Language Acquisition Design (GLAD), and Achievement Inspired Mathematics
<p>2.2 [G2:AP1] Provide professional development on Tier 1-2 interventions and resources; focus on implementation for required interventions and assessments</p>	<ul style="list-style-type: none"> -Instruction & Accountability -Special Education 	<p>TBD - additional operational funds</p>	<p>Fall 2012</p>	<ul style="list-style-type: none"> -Participation in professional development -Number of School Assistance Team (SAT) referrals -SAT training for School Assistance teams -504 training at principal forums and level meetings
<p>2.3 Provide professional development for all teachers on basic understanding of language acquisition and academic language proficiency</p>	<ul style="list-style-type: none"> -Professional Learning -Language & Cultural Equity 	<p>TBD - additional operational funds</p>	<p>Ongoing</p>	<ul style="list-style-type: none"> -Standards Based Assessment (SBA) and District Benchmark Assessments (DBA) achievement -Lily Wong Fillmore, Using Complex Text with ELL, Guided Language

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
				Acquisition Design (GLAD) and Achievement Inspired Mathematics Scaffolding for Student Success
2.4 Provide K-3 teachers with online classroom level reports that identify the rate of growth in reading and math that their students must achieve to close the achievement gap	-Instruction & Accountability	TBD - additional operational funds	Ongoing	-Reports for teachers -Alert reports -Data and School Systems Support -Team training with teachers
2.5 Place students transitioning from fifth to sixth and eighth to ninth grades into appropriate classes using instructional support and district-approved assessments	-Instruction & Accountability -Curriculum & Instruction	Master schedules	Yearly	-District Benchmark Assessments (DBAs) -Iowa Math Placement Results and APS Placement Rubric used for eighth to ninth math placement -America's Choice math screener used for fifth to sixth math placement -Ongoing articulation between schools and with district personnel -Counselor Professional Learning Communities (PLCs) focused on student transitions
2.6 Strategically transition struggling Special Education and ELL students into appropriate classes that meet their unique learning needs in a timely manner.	-Language & Cultural Equity -Special Education	Master schedules and placement documentation	First two weeks of school starting	-District Benchmark Assessment (DBA) and Standards Based Assessment (SBA) achievement -ACCESS for English Language Learners (ELLs) Assessment -Counselor Professional Learning Communities (PLCs)

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>2.7 [G3: AP 1.0, AS 1.5; AP 3.0] Increase communication between teachers and families about student’s academic and socio-emotional progress by improving the effectiveness of parent conferences and advisory classes</p>	<p>-Chief Academic Office -Counseling Services -Student, Family & Community Supports</p> <p>Need to check about continuance of (Parent University)</p>	<p>Instructional leaders (principals and counselors)</p>	<p>Ongoing</p>	<p>focused on student transitions</p> <ul style="list-style-type: none"> -Participation and survey results -Student-led conferences is on going -Parent University is part of Goal 3 -Requiring after- school providers to link programs to the school day -Training to after- school providers on best practices for quality after-school programs -Cultural Proficiency Work Group established -Family Engagement Policy implemented -Counselor trained in School Assistance Team (SAT) process -Counselors aligned with Professional Learning Communities; number one goal is student transition -Schools partnered with Department of Health to participate in flu shot and immunization clinics to improve absenteeism
<p>2.8 [G2:AP4.0; G3: AP12.0] Train staff to recognize, respect and use student identity and background to create an optimal student learning environment through a district-wide cultural proficiency model</p>	<p>-Superintendent -Student, School & Community Service Center -Language & Cultural Equity</p>	<p>TBD</p>	<p>Ongoing</p>	<ul style="list-style-type: none"> -Student achievement -Co-chairs: Lynne Rosen and Toby Herrera. -Plan to be presented to superintendent July, 2013

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
2.9 Train special ed. teachers in the area of autism and understanding behaviors of autistic children	-Special Education	Special Ed Resources	Ongoing	-Training provided in behavior management, Autism 101, Review 360, non-violent crisis intervention
2.10 Every fifth-grade student will be required to create a transition project to familiarize themselves with sixth-grade requirements and culture	-Associate Superintendent for Elementary Education	TBD	May 1, 2012	-Students completed instructional projects to gain knowledge and insight into the middle school experience.
2.11 Midterm Standards-Based Progress Report (SBPR) at the elementary level [G2: AP 1.0, AS1.1, 1.3, 1.5] <ul style="list-style-type: none"> • Design a midterm SBPR at the elementary level • Implement a midterm SBPR at the elementary level • Write policy related to the implementation of a midterm SBPR at the elementary level 	-Associate Superintendent for Elementary Education -Instruction & Accountability -Board of Education Services	Assessment – additional operational funds Policy analyst	<ul style="list-style-type: none"> • July 1, 2012 - completed • August 2012 - January 2013 • School Year 2012-2013 	-Common mid-term progress report developed -Will be operational August, 2013 <ul style="list-style-type: none"> • New Standards-Based Progress Report (SBPR) • Implementation • Policy is approved by APS Board of Education
2.12 Continue to monitor on-track performance toward graduation	-Associate Superintendent for Secondary Education -Instruction & Accountability	Quarterly reports On-track reports	Semester	-Standards Based Assessment (SBA) achievement -Graduation Rate -School workbook training for all principals -Q1 and Q3 reports on AIMS -Next Step Plans

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
				<ul style="list-style-type: none"> -Advisory teachers and counselors monitor student progress -Students taking online, Advanced Placement and Honors courses. -Data and School Systems Support Team in place to support schools
2.13 Early warning reports for fifth-grade students going to sixth grade to support transition	-Associate Superintendent for Elementary Education	On-track reports	Yearly	<ul style="list-style-type: none"> -Achievement of sixth grade -America’s Choice screening at fifth grade -Continued articulation between schools
2.14 [G2:AP1.o] Title I and Special Education funds aligned to all district goals and targets	<ul style="list-style-type: none"> -Chief Academic Office -Special Education -Chief Financial Office -Title 1 Office -Associate Superintendent for Elementary Education -Associate Superintendent for Secondary Education 	Title I budget Special Education budget	Early spring budget process to review budgets	-Increased proficiency levels of students in Title I schools and Special Education students in the district

Action Plan 3.0* - Albuquerque Public Schools will expand opportunities and services for students with online courses and instructional digital tools for teachers **to increase graduation rates to 70 percent*

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
3.1 [G2:AP 1.0, AS1.1, 1.3, 1.5] Expand Discovery Education digital media and tech books to all schools	-Chief Academic Office	\$500,000 - NMPED allocations and additional APS funds	School Year 2012-2019	-Participation -All schools received 12 hours professional development -Training at elementary and secondary principal meetings -Training for instructional coaches and librarians -Provided two trainings for health education instructors in Discovery Education
3.2 [G2:AP1] Pilot NM History/Health at select middle schools as online courses and receiving high school credit	-Associate Superintendent for Secondary Education	School resources Possible printing costs	Ongoing	-Student grades -Piloted at three middle schools during Spring, 2012 -86 percent (77 students) passed, nine percent (eight students) failed and six percent (five students) withdrew
3.3 Continue to design online courses and train teachers to teach with online strategies and digital tools	-Professional Learning	Professional development department resources	Ongoing	-Participation -Strategies for teaching online course offered throughout the year -Development of virtual high school which will open in 2013-14 -Library online resources also are available
3.4 Oversight and coordination of digital resources for teachers	-Chief Academic Office	Collaboration among departments	Ongoing	-Resources aligned to Common Core State Standards (CCSS) and available in AIMS
3.5 Continue to expand and fully integrate promethean board training into the	-Chief Academic Office -Chief of Staff	Complete contract with TIG (Phase I)	Phase I: Summer 2012	-Participation from more than 4,000 teachers in trainings 1 and

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
instructional model. (Support district implementation of Common Core State Standards (CCSS) and Charlotte Danielson Instructional Model, Phase II)	-Technology Department	PD funds for Phase II	Phase II: Ongoing	2, 3 and 4 and train the trainer program. The district now has more than 130 trainers who may assist in phase II -Promethean Board used as tool for supporting instruction in a truly interactive way

***Action Plan 4.0* - Albuquerque Public Schools will audit bilingual and dual language programs in all Albuquerque Public Schools to ensure a continuum of services for all students, to increase achievement by three percent and close gap by five percent.**

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
4.1 Develop a systematic process for an audit of bilingual and dual language programs	-Instruction & Accountability -Language & Cultural Equity	Language and Cultural Equity Department resources	2012-2015	-Process developed -Continuity of service -The audit process includes ESL and bilingual services, qualified staff, teacher schedules, classroom observation, student outcome data for English and Spanish language proficiency, district benchmark assessment data, professional development and parent engagement
4.2 Develop systematic process and guidelines for schools to match student need to appropriate programs, i.e., bilingual vs. dual language, maintenance vs. transition	-Instruction & Accountability -Language & Cultural Equity	Bilingual resources	2012-2015	-Standards Based Assessment (SBA) -Achievement -Hispanic Achievement Guidelines for identifying appropriate placement and continuum of services -Language and Cultural Equity has developed guidelines for schools to utilize to inform selection of alternative language service models to include English and bilingual models based on student demographics and student needs. Guidelines will be presented to Jami

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
				and Shelly for approval to be disseminated to all schools
4.3 Provide professional development for all principals on the guidelines associated with bilingual and dual language programs and schools' responsibility to support these students	<ul style="list-style-type: none"> -Instruction & Accountability -Associate Superintendent for Elementary Education -Associate Superintendent for Secondary Education -Language & Cultural Equity 	Principal Forums	2012-2015	<ul style="list-style-type: none"> -Standards Based Assessment (SBA) -Achievement -Hispanic achievement -Pre-Scholastic Assessment Test (PSAT) -Language and Cultural Equity provides ongoing support to schools for budgeting and monitoring English Language Learner (ELL) processes, dual language and bilingual programs -Yearly principals are provided guidance and support in completing their instructional plan for bilingual program requirements, compliance, and program monitoring

Action Plan 5.0 - Albuquerque Public Schools will review and study referrals to Special Education in order to decrease referrals by five percent over the next three years

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
5.1 Identify schools with disproportional numbers of referrals to Special Education	-Special Education	Special Education department resources	Spring 2012	-Data on the number of referrals submitted by School Assistance Teams (SAT) to the Diagnostic Centers
5.2 Provide professional development for principals, teachers and Special Education teachers in schools with high numbers of Special Education referrals; professional development on interventions and length of time required for success before referral to School Assistance Team (SAT)	-Curriculum & Instruction -Special Education	TBD	Fall 2012	-Participation -Principal training by Elena Gallegos at elementary forum meetings -Principal training by Anne Tafoya at secondary level meetings -School Assistance Team (SAT) trainings for school SAT teams -Training for regular education teachers in Foundations
5.3 Continued support and professional development for School Assistance Team (SAT) chairs and Special Education head teachers and principals	-Special Education	Stipends Principal forums	School Year 2012-2013	-Participation in School Assistance Team (SAT) training by SAT chairs documented in AIMS -Participation in head teacher training documented in AIMS -Participation in principal training documented in AIMS
5.4 Review efficiency of diagnostician role group	-Special Education	Special Education department resources	School Year 2012-2013	-Data on the number of initial evaluations and re-evaluations completed by each diagnostician and the timelines for completion
5.5 Assess the process	-Special Education	Special Education	Ongoing	-Appropriate and timely entry

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
currently in place for students entering APS schools from private psychiatric/mental health facilities; study other districts' processes		department resources		
5.6 Professional development and study on behavior management in the classroom	-Chief Academic Office -Counseling Services	Study Positive Behavior Support (PBS) and other resources for training staff	Ongoing	-Fewer students referred to Special Education for behavior -Positive Behavioral Interventions and Supports (PBIS) model continued at all participating schools -Nurtured Heart training conducted throughout the year

***Action Plan 6.0* - Albuquerque Public Schools will support all schools with A-F school grading to increase schools earning C or better by 50 percent**

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
6.1 Continue to work with principals for understanding their school's grade, points, growth, etc.	-Chief Academic Office -Associate Superintendent for Elementary Education -Associate Superintendent for Secondary Education -Instruction & Accountability	Principal Forums	School Year 2012-2013	-Fewer schools designated D or F -Presentation by Carrie Menapace at ACE, 2012 -Online school grade workbook training provided at elementary and secondary principal meetings -Individualized support for schools provided by associate superintendents' staff and instructional departments -Q1 and Q3 student reports on AIMS

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>6.2 [G3: AP6, AP10] Collaborate with schools and school communities to support their work and improve their grades; departments' understanding of grades and how to support schools</p>	<p>-Chief Academic Office -Associate Superintendent for Elementary Education -Associate Superintendent for Secondary Education</p>	<p>Department resources; existing funding; no additional funding</p>	<p>School Year 2012-2013</p>	<p>-Fewer schools designated D or F -PED audits in fall with feedback used to develop strategic instructional strategies -Individualized support for schools provided by associate superintendents' staff and department staff -Online school grade workbook -Q1 and Q3 reports on AIMS - Data and School Systems Support Team (DSST) support to schools. -Truancy Prevention Project -Planning for Parent University -Community Schools work -Quality after-school programs</p>
<p>6.3 Direct priority support to schools with Ds and Fs; attend NMPED workshops for information on how to support these schools plus any NMPED mandates/ requirements for working with D and F schools</p>	<p>-Chief Academic Office -Associate Superintendent for Elementary Education -Associate Superintendent for Secondary Education</p>	<p>Department resources; existing funding; no additional funding</p>	<p>School Year 2012-2013</p>	<p>-Fewer schools designated D or F -District support for audits in fall, 2012 -Individualized support for schools provided by associate superintendents' staff and instructional departments</p>

Goal 2: APS will maintain a transparent, sound and responsible financial plan that advances student achievement, supports family and community engagement and provides a safe and supportive climate for learning and working that maximizes student achievement

Goal Champion: Chief Financial Office

***Action Plan 1.0* – Develop a centralized, balanced budget while supporting the district’s goal areas (Student Achievement, Parent Community Involvement and School Environment)**

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>1.1 [G 1-AP 1.0:AS 1.1, 1.9,1.11, 1.12, 1.15; G1-AP 2.0: AS 2.1, 2.2,2.3, 2.4, 2.11, 2.14; G1-AP 3.0:AS 3.2, 3.3, 3.4, 3.6, 3.7] [G3-AP1.0:AS 1.1, 1.3, 1.5, 1.6, 1.7; AP2: AS 2.2, 2.3, 2.4, 2.6, ; AP 3.0: AS3.1, 3.4; AP:4.0: AS 4.2; AP 5.0: AS 5.2; AP 6.0: AS 6.1, 6.2, 6.3; AP 10.0: AP 10.4, 10.5, 10.6; AP 11.0: AS 11.1, 11.2, 11.3, 11.4] [G4-AP 2.0:AS 2.9, 2.10; AP 3.0 AS 3.9, 3.9] Prepare five-year “Strategic Look Ahead”</p>	<p>-Budget, Planning & Analysis</p>	<p>Model from Council of the Great City Schools (CGCS)</p>	<p>November 1, 2012</p>	<p>-Plan completed and presented to superintendent and board -Done</p>
<p>1.2 Update six-year expenditures and revenues trending</p>	<p>-Budget, Planning & Analysis</p>	<p>FY12 actuals and FY13 budget information</p>	<p>August 15, 2012</p>	<p>-“Strategic Look Ahead” slides updated and completed -Done</p>

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>1.3 [G 1-AP 1.0:AS 1.1, 1.9,1.11, 1.12, 1.15; G1-AP 2.0: AS 2.1, 2.2,2.3, 2.4, 2.11, 2.14; G1-AP 3:AS 3.2, 3.3, 3.4, 3.6, 3.7] [G3-AP1.0:AS 1.1, 1.3, 1.5, 1.6, 1.7; AP2: AS 2.2, 2.3, 2.4, 2.6, ; AP 3: AS3.1, 3.4; AP:4.0: AS 4.2; AP 5.0: AS 5.2; AP 6.0: AS 6.1, 6.2, 6.3; AP 10.0: AP 10.4, 10.5, 10.6; AP 11.0: AS 11.1, 11.2, 11.3, 11.4] [G4-AP 2.0:AS 2.9, 2.10; AP 3.0 AS 3.9, 3.9] Create an environmental scan document, identifying financial risks and opportunities for the district</p>	<p>-Budget, Planning & Analysis</p>	<p>Sustainability Study: Programmatic Issues Common Core Enrollment Charter Schools Legislative Actions Economic Trends Facility Capacity Fixed Cost Trends</p>	<p>Summer/Fall 2013</p>	<p>-Environmental scan completed and reviewed with chief financial officer and superintendent -In progress for FY15 Planning.</p>
<p>1.4 [G 1-AP 1.0:AS 1.1, 1.9,1.11, 1.12, 1.15; G1-AP 2.0: AS 2.1, 2.2,2.3, 2.4, 2.11, 2.14; G1-AP 3:AS 3.2, 3.3, 3.4, 3.6, 3.7] [G3-AP1.0:AS 1.1, 1.3, 1.5, 1.6, 1.7; AP2: AS</p>	<p>-Budget, Planning & Analysis</p>	<p>Sustainability Study</p>	<p>Summer/Fall 2013</p>	<p>-Modeling exercise results shared with chief financial officer and superintendent -In Progress</p>

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>2.2, 2.3, 2.4, 2.6, ; AP 3: AS3.1, 3.4; AP:4.0: AS 4.2; AP 5.0: AS 5.2; AP 6.0: AS 6.1, 6.2, 6.3; AP 10.0: AP 10.4, 10.5, 10.6; AP 11.0: AS 11.1, 11.2, 11.3, 11.4] [G4-AP 2.0:AS 2.9, 2.10; AP 3.0 AS 3.9, 3.9] Model different five-year scenarios and then identify budget impacts</p>				
<p>1.5 [G 1-AP 1.0:AS 1.1, 1.9,1.11, 1.12, 1.15; G1- AP 2.0: AS 2.1, 2.2,2.3, 2.4, 2.11, 2.14; G1-AP 3:AS 3.2, 3.3, 3.4, 3.6, 3.7] [G3-AP1.0:AS 1.1, 1.3, 1.5, 1.6, 1.7; AP2: AS 2.2, 2.3, 2.4, 2.6, ; AP 3: AS3.1, 3.4; AP:4.0: AS 4.2; AP 5.0: AS 5.2; AP 6.0: AS 6.1, 6.2, 6.3; AP 10.0: AP 10.4, 10.5, 10.6; AP 11.0: AS 11.1, 11.2, 11.3, 11.4] [G4-AP 2.0:AS 2.9, 2.10; AP 3.0 AS 3.9, 3.9]</p>	<p>-Budget, Planning & Analysis</p>		<p>December 1, 2012</p>	<p>-Budget recommendations completed and presented to superintendent and board -Done</p>

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
Prepare FY14 Budget Look Ahead				
<p>1.6 [G 1-AP 1.0: AS 1.1, 1.9,1.11, 1.12, 1.15; G1-AP2.0: AS 2.1, 2.2,2.3, 2.4, 2.11, 2.14; G1-AP 3.0:AS 3.2, 3.3, 3.4, 3.6, 3.7] [G3-AP1.0:AS 1.1, 1.3, 1.5, 1.6, 1.7; AP2: AS 2.2, 2.3, 2.4, 2.6, ; AP 3: AS3.1, 3.4; AP:4.0: AS 4.2; AP 5.0: AS 5.2; AP 6.0: AS 6.1, 6.2, 6.3; AP 10.0: AP 10.4, 10.5, 10.6; AP 11.0: AS 11.1, 11.2, 11.3, 11.4] [G4-AP 2.0:AS 2.9, 2.10; AP 3.0 AS 3.9, 3.9]</p> <p>Gather input from superintendent and the board from the five-year strategic look ahead</p> <p>Incorporate any strategic decisions into the FY15 budget assumptions</p>	-Budget, Planning & Analysis	Feedback from superintendent and the board	Fall 2013	-Input received and incorporated into the budget assumptions -In Progress
1.7 Develop a preliminary FY14 strategic budget	-Budget, Planning &	Revenue assumptions and legislative proposal	January 15,	-Initial FY14 budget assumptions and impacts are shared with leadership

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>based on revenue assumptions published by the state</p> <p>Continue to refine this estimate as the state budget evolves during the legislative session</p>	Analysis	assumptions from the Legislative Finance Committee (LFC) and the Public Education Department (PED)	2013	and the board and published -Done
1.8 Form budget task force and budget liaison teams	-Budget, Planning & Analysis -Chief Financial Office	Training materials and rooms to conduct training and meetings List of volunteer employees and/or community participants PEAPS and Albuquerque Interfaith	February 15, 2013	-Teams formed and meetings under way -Done
1.9 Present a proposal of targeted budget increases and decreases to the leadership team and the board for approval	-Budget, Planning & Analysis -Chief Financial Office	Inputs from leadership and the board	March 15, 2013	-Targeted program cuts and/or increases identified and incorporated into budget call communications - Done
1.10 Issue budget call to principals and department managers. Ensure Lawson Budgeting and Planning Module (LBP) is loaded	-Budget, Planning & Analysis	LBP is up and running and is loaded with all assumptions and targeted spending levels	March 22, 2013	-Budget call is initiated. All principals and department managers have budget templates and training in hand -Done

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
with all budget information				
1.11 Review with the board and publish FY14 budget	-Budget, Planning & Analysis -Chief Financial Office	All inputs received from principals and managers Budget is finalized and presentation is prepared	May 1, 2013	-Present FY14 budget to the Finance Committee and then the board - Done

Action Plan 2.0 – Provide a timely annual independent audit with minimal findings

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
2.1 Let RFP	-Accounting	Procurement assistance	March 1, 2012	-RFP on street - Done
2.2 Award recommendation to Office of the State Auditor	-Chief Financial Office	Audit committee cooperation and collaboration	May 1, 2012	-Submitted - Done
2.3 Contract in place with independent firm	-Accounting	Procurement assistance	June 1, 2012 (follows approval by State Auditor's Office (SAO))	- Done - Process will begin when new RFP is required, on or before March 1, 2015
2.4 Entrance conference-schedule monthly meetings and exit conference	-Accounting -Chief Financial Office	Audit committee cooperation and collaboration	July 1, 2013	-Meeting held - Entrance conference scheduled for June 18, 2013

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
2.5 Follow up on Plan Year audit finding corrective action plans	-Accounting	Cooperation of other departments and charters. Audit Action Plan to be submitted as necessary.	Update at entrance conference audit committee meetings	-Findings are not repeated - Ongoing
2.6 Exit Conference	-Accounting -Chief Financial Office	Audit committee cooperation and collaboration	October 25, 2013	-Meeting held
2.7 Audit submitted on time	-Accounting -Chief Financial Office	Auditor collaboration	November 15, 2013	-Deadline met

***Action Plan 3.0* – Establish and maintain a treasury management program that prudently and strategically leverages district fund balances in accordance with Board Policy D.02 Investments**

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
3.1 Adherence to Investment Policy Liquidity Baseline	-Chief Financial Office	Collaboration with RBC Capital Markets	Ongoing	-“Quarterly Report” to board
3.2 Performance of the district’s investment portfolio	-Chief Financial Office	ROI weighted average – need to establish a benchmark – RBC Capital Markets	October 2012	-A liquidity baseline for the Insurance Reserve Fund was established
3.3 Review of Insurance Reserve fund balances to determine if sufficient funds are available to offset annual incremental increases	-Chief Financial Office	General Ledger staff Employee Benefits staff Willis RBC Capital Markets	Activity Suspended	-Legislation was sponsored by Senator Keller during the 2013 Legislative Session that would allow school districts to avail themselves to government backed agencies as well as treasuries; legislation was vetoed by Governor Martinez; currently all of APS’ fund balances are in savings accounts earning .8 percent
3.4 Review the amount of reserves spent for unbudgeted items	-Chief Financial Office -Budget, Planning & Analysis	Budget staff – review expenditure data	Ongoing – Annually	-Annual Operating Budget - Done

Action Plan 4.0 – Establish and maintain a system for position management

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
4.1 Develop proof of concept position management reports	-Budget, Planning & Analysis -Business Systems	Continued assistance from Kristin Albrecht (Lawson) Possibly a cost of \$10K for additional report writing resources from Lawson	February 2013	-Position management reports that are accurate -Preliminary reports done -Rollout to be scheduled
4.2 Develop a user interface solution in 9.X environment	-Technology Department	IT/Business Systems support to develop desktop delivery	July 2013	-Smart Office will provide the interface solution for Position Management
4.3 Roll out “smart office” solution to principals/HR/staffing/Budget Office/administrative managers	-Budget, Planning & Analysis -Business Systems	“Change Management” team will provide technical support and training	July 2013	-Successful deployment of Position Management on all desktops -HR/Finance/Admin. Managers trained July 2013 -School Site Staff trained September 2013
4.4 Develop a sustaining process for implementing Position Management at APS, i.e., monthly review cycles, actions to ensure compliance to budgeted FTE levels, process for making corrections or cleaning up positions that are inaccurately coded	Partnership: -Human Resources -Budget, Planning & Analysis -Chief Financial Office -Business Systems	HR/Budget Office/staffing need to meet to establish a new, sustaining process Meetings to start in September to develop this new sustaining process	October 2013 Ongoing	-Meetings will be held in early Fall 2013 and a process is developed by October 2013 - Not done/still need to deploy
4.5 Implement a sustaining process for Position Management	-Budget, Planning & Analysis -Human Resources	Target population trained on how to access reports,	February 2013	-Implementation of the new, sustaining process - Not done -New target completion date of

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
	-Grant Management	interpret information, and take appropriate actions to ensure compliance with budgeted FTE levels		February, 2013

Action Plan 5.0 – Continue to leverage and maintain a stable financial information management system

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
5.1 Complete Lawson upgrade to version 9.0.1	-Business Systems	Annual software licenses, budget for annual cloud hosting fees	July 2, 2012	-Lawson version 9.0.1 is usable without problems by employees who are required to use it in the commission of their work responsibilities
5.2 Continuous quality improvements to Lawson Financial System	-Business Systems -Finance Department	Budget to license modules (if not already owned), budget to contract with system integrator to configure, implement, and test modules	5.2 Ongoing	5.2 Ongoing activity
5.3 Implement Grant Management Module			5.3 July 2013	5.3 All grants managed through Grant Management Module
5.4 Implement Smart Office			5.4 July 2013	5.4 Staff trained and using Smart Office
5.5 Turn on Navigation Panes			5.5 July 2012	5.5 Navigation Panes on - Done
5.6 Continuous quality improvements to financial system- “Timesheet Automation”	-Business Systems -Lawson Staff	APS already owns Time Automation functions within the employee self-serve module. Budget for contract with system	TBD	-Automated timesheets will be available for all APS staff use. -Update: Elimination of employee self -serve module will require a different

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
		integrator to ensure APS configures, implements, and tests the Timesheet Automation functions and trains staff in its use		approach
5.7 Begin planning for upgrade to Lawson v10	-Business Systems -Chief Financial Office -Finance Department	Staff time and Lawson staff support to begin planning for upgrading to Lawson v10 (Lawson v9.x.x.) is no longer supported after November 2011	July 2, 2014	-Initial upgrade planning document is completed -Budget for upgrade identified

Action Plan 6.0 – Maintain an aligned and reconciled Capital Master Plan

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
6.1 Outline clear process flow diagrams of financial plans and cash flow bi-annual revenue level updates	Partnership: -Chief Financial Office -Chief Operations Office -Facilities Design & Construction -Capital Master Plan	Continued coordination of relevant staff from Finance, FD&C, IT, M&O, Instructional, etc., and using these as primary resources Planning consultant	April 2012 Ongoing	-Create/publish and update a strategic financial plan and process flow to support the board-approved Capital Master Plan - Done
6.2 Quarterly Board of Education updates on progress of the Capital Master Plan (CPM) and revenue levels	-Chief Financial Office -Capital Master Plan	Capital Fiscal Services (CFS), Facilities Design & Construction (FD&C), Maintenance and Operations (M&O)	Post on website Ongoing	-Board feedback on Capital Master Plan progress after every update
6.3 Capital Master Plan updates to the Capital Master Plan Review Committee	-Chief Financial Office -Capital Master Plan	Planning consultant	Ongoing	-Convene Capital Master Plan Review Committee (CPMRC) for change of scope approvals -Capital Master Plan project updates and strategy development sessions (five in 2014, five in 2016)
6.4 Develop a policy and procedural directive regarding the Capital Master Plan review committee including memberships	-Capital Master Plan			-Updated published procedural directive - Not done

Action Plan 7.0 – Complete a district-wide capital maintenance needs assessment plan (including Information Technology Department)

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
7.1 Carry out a Capital Master Plan New Strategy Maintenance Assessment (includes IT)	-Capital Master Plan -Maintenance & Operations -Technology Department	Coordination of relevant staff from Capital Master Plan, Maintenance and Operations (M&O) and Technology (IT) Planning consultant	October 2012	-A new up-to-date Capital Master Plan maintenance strategy that will finalize details for the February 2013 SB-9 Election -Support the board-approved Capital Master Plan – Done
7.2 Capital Master Plan that incorporates Title IX requirements in Physical Education Facility Standards	-Capital Master Plan -Athletics -Human Resources	Time of Capital Master Plan Staff Time of APS Athletics Department HR/EO coordination on Office of Civil Rights Resolution agreement Capital Fiscal Services (CFS), Facilities Design & Construction (FD&C), Maintenance and Operations (M&O)Review	May 2012	-Clear indication of Title IX gender equivalency within APS Physical Education Facility Standards - Draft Ready - May have financial implications depending on how implemented - Not done - Title IX equity requirements are being incorporated into the Capital Master Plan new facility and renovated facility standards Awaiting final report from federal Office of Civil Rights

Action Plan 8.0 – Pass February 2013 Mill Levy election

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
8.1 Prepare and recommend a ballot question to the superintendent to recommend to Board of Education for ratification	<ul style="list-style-type: none"> -Chief Financial Office -Chief Operations Office -Capital Master Plan -Board of Education Services 	Time from Executive Election Committee, legal consultant and Bond Consultant	November 2012	-BOE adoption of the adaptation of ballot question for February 2013 2-Mill Levy SB-9 Election - Done
8.2 Carry out a focused coordinated campaign to ensure passage of February 2013 2-Mill Levy SB-9 Election	<ul style="list-style-type: none"> -Capital Master Plan -Chief Financial Office -Chief Operations Office -Board of Education Services -Communications 	Time from Executive Election Committee, legal consultant and Bond Consultant YES! For our children’s future bond passage committee	April 2012 to February 2013	-Passage of the February 2013 2-Mill Levy SB-9 Election - Done
8.3 Present a detailed election strategy calendar and plan to leadership	<ul style="list-style-type: none"> -Capital Master Plan -Chief Financial Office -Board of Education Services 		May 2012	-Election strategy plan and calendar - Done
8.4 Bond Rating presentations to rating agencies to ensure high district rating	<ul style="list-style-type: none"> -Chief Financial Office -Accounting -Capital Master Plan -Budget, Planning & Analysis 	Legal consultant Bond consultant	Ongoing prior to any bond sales	-Maintain and surpass current APS bond rating

Action Plan 9.0 – Ensure timely, appropriate and legal expenditures of district grant funds [G1-AP 1.0: AS 1.4, 1.11, 1.12, 1.14, 1, 15; AP2.0: AS2.9, 2.14; G3: AP 8.0: AS 8.1; G4: AP 3.0: AS 3.4]

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
9.1 Eliminate obstacles to grant processing and ensure that funds are accessible to schools and departments as quickly as possible	-Grant Management	PED approval	Yearly on July 1, ongoing	<ul style="list-style-type: none"> -PED-approved grant budget uploads will be tracked by program and dollar volume percentage to ensure availability to schools and departments by July 1, 2013 -Reported Key Performance Indicators (KPI) value will reflect a processing time for grants received during the school year at or below the mean KPI value of 30 days which is the PED's time allowed to approve/deny requests
9.2 Monitor expenditure rates to minimize the amount of grant funds reverted to funding agencies	-Grant Management	Inclusion on board Finance Committee agenda	Quarterly and ongoing	<ul style="list-style-type: none"> -Expenditure rates will be reported quarterly to board Finance Committee. -Grant management personnel will communicate as needed with project managers to ensure efficient expenditure -Reported KPI value will reflect an expenditure efficiency rate for grants at or above the mean KPI value of 54.83 percent. This is

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
				currently being presented to the Finance Committee in the overall district report
9.3 Monitor Federal Time & Effort (Time and Effort) reporting to ensure that the related audit finding is not repeated	-Grant Management	Assistance from associate superintendents and chief academic officer	Ongoing	<p>-98 percent of all Time and Effort reports collected by July 1, 2012 for all 384 employees partially paid from federal grant funds and all 683 employees fully paid from federal grant funds. (figures current as of February 1, 2012)</p> <p>-Implementation of the Grant Management Module will increase this accuracy</p> <p>-A pilot of six grants through this module will begin by July 31, 2013</p> <p>-Full implementation will occur on July 1, 2014</p>
9.4 Monitor Federal Carl Perkins inventory to ensure that the related audit finding is not repeated	-Grant Management	Assistance from Career and Technical Education (CTE) Department and Asset Management	Ongoing, August 2013	<p>-100 percent of all CTE equipment is accounted for by July 1, 2012</p> <p>-This process takes place yearly during the external audit</p>
9.5 implement Grant Management Module in Lawson	-Grant Management	Assistance from Payroll, Human Resources and Accounts Payable	Pilot program with six grants by July 31, 2013.	-Beginning testing phase on June 24, 2013

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
			Remaining grants by July 1, 2014	

Action Plan 10.0 – Ensure timely and accurate payment of all district obligations

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
10.1 Develop baseline data on invoice aging	-Procurement -Accounts Payable	Aging report	July 1, 2012	-Baseline date analyzed by the Accounts Payable (AP) director and manager to determine level of improvement needed -AP director and manager to meet monthly to monitor invoice aging -Reported KPI value will reflect a payment processing time at or below the mean KPI value of 21 days -Last year's average was 27 days and this year's average is 26 days -Currently running a monthly report to identify PO lines with received goods or services but no invoice applied so technicians can contact vendors for invoice copies and a report to identify PO lines with an invoice applied but no receiver from

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
				the school or department so technicians can contact the school or department for a receiver to try and speed the payment process
10.2 Review and purge vendor file to ensure payments to approved vendors only	-Accounting -Procurement	Vendor Approval Committee	Ongoing	-Vendor Approval Committee meets weekly to approve vendor requests, ensure that non-approved vendors are inactivated and 100 percent of IRS 1099s are distributed correctly -Reported KPI value will reflect only approved vendors -Committee continues to meet weekly and review new vendor setup requests and issues with non- approved vendors

Action Plan 11.0 – Track and reduce the Procurement Administrative Lead (PALT; length of time between the issuance of a Lawson purchase order and approval by APS Procurement) to expedite the delivery of goods and services to schools and the departments that support schools

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
11.1 Utilize quarterly reports to identify the length of time (in days) between purchase order generation (Lawson) and approval by procurement department	-Procurement	Generation of report by Business Systems	Quarterly	-Report on file. Last report shows 55 percent approved in one day, over 82 percent in five days and over 95 percent of all purchase orders generated were approved within ten days
11.2 Analyze report for patterns and/or common issues and formulate strategies to shorten approval timeline, by buyer	-Procurement	Time for analysis by procurement leadership and involvement of staff to initiate process changes as needed	Quarterly	-Conclusion report on file -Although last data is positive, report will continue to be run quarterly and analyzed to ensure continued positive results
11.3 Complete the section on the Council of Great City Schools Survey and compare with like sized school districts	-Procurement	Time to complete survey and comparison analysis. Involve other CGCS districts for issue solution (as needed)	Yearly	-CGCS yearly Survey completed and comparison report on file - Done for 2012

Action Plan 12.0 – Identify unauthorized purchases in order to minimize the potential for audit findings

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
12.1 Utilize reports generated quarterly to identify purchase orders generated after the invoice date	-Procurement	Generation of report by Business Systems	Quarterly	-Report is completed and there are no violations to report
12.2 Compile violations by APS location	-Procurement	Time for compilation	Quarterly	-Done, but none to report
12.3 Notify locations and internal audit of violation(s)	-Procurement	Email system and time for notification process	Quarterly	-Not needed at this time
12.4 Training to ensure no future violation(s)	-Procurement	Time	Quarterly	-Not needed until violations are realized
12.5 Suspension of requisition input ability for repeat offenders	-Procurement	Business Systems	Quarterly	-File maintained of locations and individuals with continued issues but this has not been needed yet

Action Plan 13.0 – Provide improved asset management reporting to align with APS procedural directive, state code, state auditor’s rule and the needs of the district Capital Fiscal Services (CFS) department

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
13.1 Implement Notice of Departmental/ School assets by location that are missing greater than two years for removal from asset management system	-Capital Fiscal Services	Updated database after annual audits by location and CFS Asset Management Staff	<p>APS BOE Approved April 18, 2012 NMOSA Approved August 20, 2012</p> <p>APS BOE Approved May 22, 2013 Awaiting NMOSA Approval</p>	-Submission to chief financial officer of first missing list for removal from APS asset management system and additional lists as information becomes available
13.2 Develop method for tracking chattel assets owned by APS	-Capital Fiscal Services -Facilities Design & Construction	Work with FD&C staff to provide location information on portable buildings throughout the district. Records for establishing asset value	October 31, 2012	<p>-Memorandum from CFS director through executive director of Accounting to chief financial officer of completion of task - Completed</p> <p>-A detailed listing of APS portables was prepared June 2012, and in March 2013, the independent auditors, Clifton Larson Allen, LLP agreed with APS’s proposal to value portables using average acquisition cost and to remove portables from the inventory using this average cost method as portables are sold or otherwise disposed of</p>

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
13.3 Reduce lead time of issuance of bar codes for assets of \$1,000 and computers after purchased	<ul style="list-style-type: none"> -Capital Fiscal Services -Accounting 	Review of existing processes in CFS, review of state auditor requirements, review of Generally Accepted Accounting Principles (GAAP)	Estimated May 2014	<ul style="list-style-type: none"> -Memorandum from CFS director through executive director of Accounting to chief financial officer of completion of task Status: In Process -FY2012 computer refresh program included the application of bar-codes by vendors prior to shipment -The FY2013 refresh involves the application of barcodes by the IT Department prior to distribution of computers to individual sites -CFS is partnering with Business Systems to improve CFS processes to allow distribution of barcodes for assets ordered by individual sites soon after receipt of those assets at the schools and other sites -CFS will work collaboratively with the Fixed Assets Inventory Study Committee to integrate the schools and other sites in the new processes (Date of completion: May 2014 estimated)

Action Plan 14.0 – Solve the calendar issue whereby 9-month employees receive a check too early in the year and are in an overpaid status for a period of time at the beginning of the year (PR and HR departments)

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>14.1 Successfully implement Lawson 9.0 including CW (Contract Management). This upgrade contains functionality critical to the success of this change</p>	<p>-Business Systems</p>		<p>July 1, 2012</p>	<p>-Successful transition to new system - Done</p>
<p>14.2 Collaborate with leadership and unions on solution/decision</p> <p>Options include: Change to 27 paychecks every seventh year</p> <p>Convert to 24 semi-monthly paychecks</p> <p>Pay 9-month employees over 10-month period rather than 12-, and 10-month employees over 11 months</p>	<p>-Chief Financial Office -Accounting</p>	<p>Time at meetings</p>	<p>July 1, 2012</p>	<p>-Negotiated agreements will each contain language for the chosen solution (One solution for all groups of employees) Option A chosen-adjustments will occur three times over a 15-year period</p>
<p>14.3 Test during SY 2012-2013</p>	<p>-Payroll -Compensation, Human Resources</p>	<p>Testing environment</p>	<p>January 1, 2013</p>	<p>-Written acknowledgement that all systems have been tested and successful implementation is highly probable</p>

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
				-Planned and tested with Lawson consultant
14.4 Implement change	-Payroll -Compensation, Human Resources		July 1, 2013	-Successful implementation -2013/2014 FY implementation for all employees on a “less than 12 month” contract

Action Plan 15.0 – Centralize activity fund processing (General Ledger Department)

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
15.1 Decision to centralize activity funds is made	-Chief Financial Office	Need decision from leadership, consensus from board.	July 1, 2013	-MOU
15.2 Determine if Lawson’s new Activity Fund Module will meet needs of district	-Business Systems -Accounting -Capital Fiscal Services	Demonstration of Lawson’s new module.	January 1 -31, 2014	-Demonstration scheduled and held - Demo not available yet
15.3 Determine if other systems exist that may fit the need	-Business Systems -Capital Fiscal Services		February, 2014	-Schedule demonstrations of other systems if necessary
15.4 Choose system and purchase system	-Business Systems -Capital Fiscal Services -Accounting	Funding	March 31, 2014	-Signed contract and purchase order

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
15.5 Implement system	-Business Systems -Capital Fiscal Services -Accounting		TBA depending on IT's resources	-Successful implementation with all activity fund transactions processed centrally

Action Plan 16.0 – Activate electronic vendor payment processing in Lawson (Accounts Payable Department)

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
16.1 Determine system capabilities	-Procurement -Accounts Payable -Business Systems	Time in Business Systems schedule	June 2013	-Capabilities have been determined by APS and Wells Fargo and are acceptable for the process
16.2 Collaborate with banking partners to plan	-Procurement -Accounts Payable -Business Systems -Accounting	Business Systems resources	Ongoing	-This plan has been determined and agreed on and is in the final stages of implementation
16.3 Implement change	-Procurement -Accounts Payable -Business Systems -Accounting	Accounts Payable, Business Systems and Wells Fargo	TBD	-As many vendor payments as possible will be made electronically and revenue credits realized by APS

Action Plan 17.0 Enhance Capital Master Plan revenue streams by coordinating with Public School Facilities Authority and maximizing state matches

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>17.1 Educate and inform PSCOC on the nuances and complexities of APS priority Capital Master Plan versus state NMCI that is derived from a Public School Facilities Authority (PSFA) Facilities Master Plan (FMP) (versus Capital Master Plan), enabling APS to seamlessly take advantage of qualifying project state matching capital funds every year</p>	<p>-Capital Master Plan -Chief Financial Office Partners: -Chief Operations Office -Facilities Design & Construction -Board of Education Services -Public School Facilities Authority -Public School Capital Outlay Council (PSCOC)</p>		<p>Recurring</p>	<p>-Seamless application for qualifying APS Capital Master Plan project matching funds every year</p>
<p>17.2 Identify qualifying suitable approved and funded Capital Master Plan projects to apply for matching state funds</p>	<p>-Capital Master Plan</p>		<p>By August of the year prior to applying for funding</p>	<p>-Successful award of at least \$15 million in state-matching funds for APS Capital Master Plan projects every year</p>

<p>17.3 Coordinate Capital Master Plan project cash-flow to facilitate taking advantage of state matches</p>	<ul style="list-style-type: none"> -Capital Master Plan -Accounting 		<p>Ongoing</p>	<p>-Seamless application for qualifying APS Capital Master Plan project matching funds every year</p>
<p>17.4 Use extra revenue to accelerate approved/ranked unfunded capital Master Plan Priorities</p>	<ul style="list-style-type: none"> -Chief Financial Office -Chief Operations Office -Technology Department -Capital Master Plan -Accounting -Facilities Design & Construction -Maintenance & Operations 		<p>Ongoing</p>	<p>-Accelerated Capital Master Plan schedule, providing a head start on design and IT for the next Capital Master Plan (saving the district money and providing more goodwill from the community thus more likely to support next ballot)</p>
<p>17.5 Coordinate direct legislative appropriations to fund identified assessed Capital Master Plan priorities at schools or district as a whole</p>	<ul style="list-style-type: none"> -Board of Education Services -Chief Financial Office -Capital Fiscal Services -Capital Master Plan -Facilities Design & Construction -Maintenance & Operations -Technology Department -Principals 	<p>Upgrade of web-based legislative appropriations tool</p>	<p>Web tool updated and in place by October</p> <p>Legislative priorities entered by December</p>	<p>-Maximum amount of legislative appropriations all directed to fund identified assessed Capital Master Plan priorities at schools and district</p>

Action Plan 18.0 Assessment and determination of Priorities for 2016 – 22 Capital Master Plan

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
18.1 Technical analysis and assessment of new APS Capital Master Plan strategy	-Capital Master Plan -Chief Financial Office Partners: -Chief Operations Office -Technology Department -Chief Academic Office -Facilities Design & Construction -Maintenance & Operations -Budget, Planning & Analysis	Capital Master Plan Staff Budget Staff Planning Consultant	May 2015	-A new Capital Master Plan strategy assessment/prioritization that will: Provide well specified parameters for the February 2016 HB-33/General Obligation Bond Election Derive a financially sustainable Capital Master Plan strategy
18.2 Technical Analysis (financial, economic and demographic) that will base future capital decisions by the district on long-term sustainability/viability (see action step 1.6)	-Chief Financial Office -Budget, Planning & Analysis -Capital Master Plan	Capital Master Plan Staff Budget Staff	October 2013?	-A set of long-term capital policy recommendations to leadership based on a technical cost benefit analysis
18.3 A comprehensive standardization of all APS facility plans such that they merge with the utilization	-Capital Master Plan	Capital Master Plan Staff Planning consultant	October 2013	-Standardized fire escape plans and general floor for all district schools and facilities accessible electronically by APS Police Department

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
tool and GIS database				- Updated biannually by Capital Master Plan staff
<p>18.4 Technical derivation of matrix to determine the following;</p> <p>-How many dollars (line item) of long-term resources are needed for every dollar of capital square footage constructed</p> <p>-How many dollars (line item) of long-term resources are needed for every dollar of IT hardware/software purchased</p>	<p>-Chief Financial Office</p> <p>-Budget, Planning & Analysis</p> <p>-Capital Master Plan</p> <p>Partners:</p> <p>-Technology Department</p> <p>-Chief Operations Office</p> <p>-Facilities Design & Construction</p> <p>-Maintenance & Operations</p> <p>-Board of Education Services</p>		May 2015	<p>-Specific line items in new Capital Master Plan that will address long term obligations created by approved project construction/purchases</p> <p>-Flexibility in current mill levy legislatively-approved uses so as to address recurring obligations</p>

Action Plan 19.0 – Pass February 2016 bond and mill levy election (on completion of action plan 18)

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
19.1 Prepare and recommend a ballot question to the superintendent to recommend to Board of Education for ratification	-Chief Financial Office -Chief Operations Office -Capital Master Plan -Board of Education Services	Citizens Capital Master Plan Committee Time from Executive Election Committee, legal consultant and bond consultant	November 2015	-BOE adoption of adaptation of ballot question for February 2016 General Obligations Bond and HB33 Mill Levy Election
19.2 Carry out a focused coordinated campaign to ensure passage for February 2016 General Obligations Bond and HB33 Mill Levy Election	-Capital Master Plan -Chief Financial Office -Chief Operations Office -Board of Education Services -Communications	Time from Executive Election Committee, legal consultant and bond consultant YES! For Our Children’s Committee - future bond passage and marketing consultant	April 2012 to February 2013	-Passage of the February 2016 General Obligations Bond and HB33 Mill Levy Election
19.3 Present a detailed election strategy calendar and plan to leadership	-Capital Master Plan -Chief Financial Office -Board of Education Services		May 2015	-Election strategy plan and calendar
19.4 Bond rating presentations to rating agencies to ensure high district rating	-Chief Financial Office; -Accounting -Capital Master Plan -Budget, Planning & Analysis	Legal consultant Bond consultant	Ongoing prior to any bond sales	-Maintain and surpass current APS bond rating

Action Plan 20.0 – Establish and maintain revenue-generating business enterprises to increase efficiency in provision of services to schools and also generate revenue to acquire more teachers/educational assistants and also enhance district instructional programs

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>20.1 Turn the APS print shop into a revenue generating 'Graphics Enterprise Services' (GES):</p> <p>All printing and copying as per the APS Print Management Program not undertaken on site will be sourced to the APS Graphics Enterprise Services</p> <p>APS graphic design will be undertaken and standardized by APS Graphics Enterprise Services</p> <p>All profits accrued will be utilized to enhance operational funding levels at the schools and district</p>	<p>-Chief Financial Office -Graphics Enterprise Services -Capital Master Plan</p>	<p>Appropriate Staffing of GES</p> <p>Digitizing of all mass printing/copying at GES</p>	<p>GES and APS Print Management Program have been formulated and implemented - final steps of initial implementation will be Fall 2013</p>	<p>-Modernization and standardization of all aspects of copying, printing and graphic design at APS</p> <p>-Generation of profits accrued that can be utilized to enhance operational funding levels at the schools and district programs</p>

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>programs</p> <p>Implementation of APS Print Management Program and procedural directives including GES 'competitive right of first refusal'</p>				
<p>20.2 Create a revenue generating 'Charter School Business Management' (CSBM) enterprise that will contract with APS authorized charter schools for financial services</p>	<p>-Chief Financial Office -Accounting</p>	<p>Appropriate Staffing of CSBM Department</p> <p>Training on APTA Fund Financial System.</p>	<p>Initial setup of enterprise fund is in place</p> <p>Programs will start with 21st Century Charter school</p> <p>Additional charter schools will be added as capacity allows.</p> <p>Fee to charter schools will be based on Final Approved Budget- SEG.</p>	<p>-APS will be providing financial services to charter schools</p>

Goal 3 : APS will meaningfully engage families and enhance partnerships with the community to maximize student achievement [G2:AP1, AS 1.1, 1.3, 1.4, 1.5, 1.6]

Goal Champion(s): Communications Department and Student, Family & Community Services
Goal Team: APS Education Foundation, Chief of Staff, Human Resources, and Board of Education Services

***Action Plan 1.0* – Albuquerque Public Schools will fully develop and implement effective, district-wide parental/legal guardian access to student information**

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Completion
<p>1.1 [G:2, AP1.0, AS 1.1, 1.4, 1.5] Ensure consistent, district-wide student information access provided to parents/legal guardians, including attendance, all student grades, schedules, assignments, syllabi, homework, and discipline</p>	<p>-Chief Academic Office</p>	<p>Student Information System alignment through the purchase of a new SIS system which aligns all schools with the same system (ex., I-parent), working with the chief information officer, coordinate with Information Technology as appropriate</p>	<p>November 2014</p>	<p>-Implementation of district-wide access to student information by parents/legal guardians -Will be part of the Student Information System</p>
<p>1.2a Ensure that all schools allow parental/legal guardian access to student information</p>	<p>-Chief Academic Office -Associate Superintendent for Secondary Education -Associate Superintendent for Elementary Education</p>	<p>Professional development of teachers and all relevant* school staff, including principals *Relevant as determined by the system when set up.</p>	<p>November 2014</p>	<p>-Documented professional development, training and certification of all staff -Will be part of the Student Information System</p>

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Completion
<p>1.2b [G1: AP:1.0, AS:1.1, 1.3, 1.5, 1.6;; AP 7.0] Ensure that all school sites have space on campus where parents can access student information</p>	<ul style="list-style-type: none"> -Chief Information Office -Associate Superintendent for Secondary Education -Associate Superintendent for Elementary Education 	Computer terminal at all school sites for use by parents to access student information, including the resources to purchase and maintain computers if necessary	November 2014	<ul style="list-style-type: none"> -Inventory of computer terminals at each school site for access to student information -Will happen after new Student Information System is in place
<p>1.3 Ensure that teachers are trained and supported, and use the system for parental or legal guardian access to student information</p>	<ul style="list-style-type: none"> -Chief Academic Office -Associate Superintendent for Secondary Education -Associate Superintendent for Elementary Education 	Possible negotiations with Albuquerque Teachers Federation (ATF), including inclusion in the teacher evaluation process	November 2014	<ul style="list-style-type: none"> -Professional development training and certification of all staff -As part of the yearly all staff required trainings is “Undocumented Students” -Will be part of the Student Information System
<p>1.4 Establish policies and procedural directives regarding teachers’ use of the student information system</p>	<ul style="list-style-type: none"> -Board of Education Services 	Policy analysis and development of policy and procedural directive	June 2014	<ul style="list-style-type: none"> -Adoption of policies and procedural directives -Will happen after new Student Information System is in place
<p>1.5 Develop an implementation plan to ensure that parents are trained and supported to access student information</p>	<ul style="list-style-type: none"> -Student, Family & Community Supports 	Possible course through the parent university model and other training modules	November 2014	<ul style="list-style-type: none"> -A variety of training options available: course development and presentation at Parent University and other training modules online -Will happen after new Student Information System is in place
<p>1.6 [G2:AP1, AS 1.3, 1.4, 1.6] Develop an internal and</p>	<ul style="list-style-type: none"> -Communications 	Marketing and communications plan with additional	November 2014	<ul style="list-style-type: none"> -Execution of marketing and communication plan -Will happen after new Student

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Completion
external communication plan for parents and community regarding access to student information		marketing funds and additional staff hours needed		Information System is in place

***Action Plan 2.0* – All staff will be provided professional development on strategies which assure that families and other visitors experience safety, comfort, friendliness and respect at all APS sites**

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
2.1 Review all current training on customer service in the district and identify what works and what doesn't	-Human Resources	Staff time, LearnKey	May 2012	-Listing for leadership to review
2.2 Research external existing training modules on customer service	-Human Resources	Possible purchase of training module, staff time	May 2012	-Training module is selected or developed in-house -As part of the yearly required training for all staff, a new training for 2012-13 "Customer Service" was added
2.3 [G2: AP 1.0, AS1.1, 1.3, 1.5] Develop a plan to implement or re-energize a site-based customer service campaign including incentives and	-Human Resources -Communications	Staff time, additional costs of recognition materials and incentives	June 2012	-Written implementation plan -In process

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
recognitions				
2.4 Provide customer service training to all employee groups as a required district training module	-Human Resources	Training materials, staff time	July 2012, and then throughout the year	-Training module available -As part of the yearly required training for all staff, a new training for 12-13 "Customer Service" was added -In April 2013, the yearly clerical staff training was held; approximately 200 District-wide secretaries and clerks attended - One focus of the 3 hour session was customer service and the implementation of the new registration procedural directive
2.5 Develop a customer service video	-Human Resources -Communications	Staff time	October 2012	-Video completed. Video modeled after "Support the Potential" but longer -As part of the yearly required training for all staff, a new training for 2012-13 "Customer Service" was added
2.6 Provide district administrators (principals, assistant principals, directors, managers, and supervisors) with strategies to set customer service expectations, model customer service, and expect positive	- Human Resources -Associate Superintendent for Secondary Education -Associate Superintendent for Elementary Education	Training materials, staff time	August 2012	-Presentation at ACE 2012; Employee Assistance Program (EAP) use -Completed -A session on customer service for administrators was held at ACE 2012-13 -A 'cheat sheet' with customer service standards was developed

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
customer service from employees				
2.7 Review to see if customer service is in all performance evaluations to set expectation that customer service is important/teacher competencies	-Human Resources	Staff time, negotiated agreements	July 2012	-All performance evaluations include a customer service evaluation component -Completed
2.8 Develop a survey/system to gain feedback on customer service	-Human Resources	Existing internal measurements (i.e., Quality of Education Survey)	January 2013	-Established baseline
2.9 Conduct “School Walk-Throughs” to assess family friendly and engagement at schools	-Student, Family & Community Supports	Existing internal tool (APS School Walk Through) Student, Family, and Community Supports staff time. Possibility of and I-3 grant that National PTA has applied for.	May 2013 for elementary schools May 2014 for middle and high schools	-Reports on assessments -Changes in school Educational Plan for Student Success (EPSS) -Thirty walk-throughs were done in 2012-13 SY

Action Plan 3.0 – APS, in partnership with the community, will plan and launch a parent university model **[G2: AP 1.0, AS 1.1, 1.3, 1.5]**.

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
<p>3.1 [G1: AP2.0, AS2.7] Develop a core parent university model that can be adapted to specific schools and communities after examining parent university models from other large urban school districts (including information about the program that is offered and information on community partnerships and logistical processes used)</p>	<p>-Chief Academic Officer -Student, Family & Community Supports (in coordination with a design team)</p>	<p>Student, Family, and Community Supports staff, other APS department staff (i.e., budget team and Human Resources to create a job description and/or create or identify an FTE, school staff)</p>	<p>May 2013</p>	<p>-APS model approved by leadership and presented to the Board of Education -The cohort model was chosen</p>
<p>3.2 [G2: AP 1.0, 1.3, 1.5] Offer learning modules, as identified in 3.1 (Identify target schools and possible training courses; identify possible online offerings; develop curricula for the courses to be offered; identify trainers; and develop graduation plans for participants who have</p>	<p>-Student, Family & Community Supports</p>	<p>Student, Family, and Community Supports staff, other APS departments, school staff (for logistics of hosting meetings), and community-based organizations Use existing volunteers Stipends needed for parents. Need additional funding</p>	<p>Quarterly throughout the school year</p>	<p>-Sessions offered as planned -Evaluations of sessions held Financial literacy has been offered in 2012-13 as a test course – conducted by New Mexico Educators Federal Credit Union at no charge to APS</p>

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
completed the required number of courses within a unit as defined in the curriculum)		for school incentives; research possibility of Title I funding for parent involvement.		
3.3 Departments will collaborate on course offerings for parent university mode	-Superintendent	All APS departments	May 2013	-Department alignment document available for review by leadership -A planning committee for course content has been developed and is meeting -Planning committee formed with community members, level parent liaisons, CNM, UNM, ENLACE, Office of African American Affairs/State of NM, and department leaders -Funding for position has been secured (on hiring freeze) -Intent is to pilot in at least five schools in fall -New Mexico Educators Federal Credit Union (NMEFCU) will help with funding for food, parent travel and family engagement projects at pilot sites
3.4 [G2: AP 1.0, AS1.1, 1.3, 1.5] Develop a recruitment and marketing plan	-Communications	APS Communications staff, funding of plan	May 2013	-Attendance at the parent university model -Kick off will be Fall 2013
3.5 Resource Mapping:	-Student, Family &	Support /involvement	December 2012	-Production of Resource Guide,

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
<p>Identify resources that help families to help their children be more successful in school, specifically in academic improvement</p> <p>Identify various organizations that are currently working with district departments or schools and solicit input from leadership of the groups they are working with</p> <p>Develop a plan for intentional, visible presence and participation in the activities of the various community organizations/partners (which will include: creating website capacity for communication feedback; providing a mechanism to assure that every school encourages its staff to engage in neighborhood activities that can serve as</p>	Community Supports	and collaboration of all APS departments		<p>guide available to public -In process</p> <p>-Resource mapping completed at 29 elementary school and 17 truancy pilot schools</p>

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
relationship-building functions and collect data on such involvement; and developing a tool for identifying and tracking involvement and support of activities by the various organizations)				
3.6 Develop a consistent process for partnerships between organizations and the district and/or schools	-Chief of Staff -Board of Education Services	Student, Family and Community Supports and other APS department staff	January 2014	-Process available for review by the leadership team -An agreement process is in development

Action Plan 4.0 – A comprehensive district volunteer services program will be developed and implemented to support schools

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
4.1 Develop objectives and guidelines to administer all phases of the volunteer program, including a tracking mechanism to support evaluation of the program	-Student, Family & Community Supports -Human Resources	Student, Family and Community Supports staff will develop – will need assistance from other departments and schools to implement and align tasks Human Resources may need to assist with	May 2013	-Completed plan for implementation during School Year 2013-2014 -Volunteer coordinators at each school site have been identified and trained

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
		tracking system		
4.2 Develop program tools and resources	-Student, Family & Community Supports	Student, Family and Community Supports staff; background checks system/staff with HR; funding for printing, marketing the program, web applications	July 2013	-Program objectives and guidelines presented to leadership team to ensure that program meets district policies -Tools for schools are being developed. Will be working over the summer to update volunteer pages on the website to ensure consistency and accuracy
4.3 Implement training for volunteers	-Student, Family & Community Supports	Student Family and Community Supports staff, Training Resource Center staff	December 2012	-Program tools and resources and training opportunities documents approved by Student, Family and Community Supports executive director -Volunteer coordinators have been trained and schools who have requested specific trainings have received technical assistance and or training to meet these needs
4.4 Work with schools and departments to assess their individual needs for volunteers, developing a web link directing schools to the process for requesting assistance	-Student, Family & Community Supports	Technology support including web-links for schools	Ongoing	-Assessment presented to the leadership team -In process -Truancy pilots are being utilized to determine first needs -Grant from Foundation for work study students to help coordinate/train volunteers for truancy pilot for next year

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
				<p>-Will be collecting from schools the individual school needs for volunteers for 13-14 SY</p> <p>-Will be working over the summer to provide schools access to tools on-line</p>
4.5 Develop and create a policy and procedural directive on employee volunteerism	<p>-Board of Education Services</p> <p>-Student, Family & Community Supports</p>	Policy analyst continuing work on policy and procedural directive development	Completed	<p>-Adoption of policy/procedural directive on employee volunteerism -Completed and implementation began</p> <p>-Full implementation in 13-14 school year</p>
4.6 Recruit and maintain a database of active volunteers	<p>-Student, Family & Community Supports</p> <p>-Human Resources</p>	<p>Student Family and Community Supports Staff and HR Staff</p> <p>Funding with a database or connection to existing data bases</p>	Ongoing	<p>-Database fully functional</p> <p>-Number of volunteers processed 11-12 SY = 2768, 13-14 SY = 4900 (as of May 2013)</p> <p>Tracking individual school volunteer hours; March-May 68 schools reported 26,904 hours</p>

***Action Plan 5.0* – Recognizing that each school community is different and reacts differently to the tools that are used, a consistent triad of communication using established Web, phone and print based methods will be maintained**

Action Steps	Lead Department	Required Resources	Proposed Date of Completion	Evidence of Progress
<p>5.1 Train designated communicators to optimize use of parent notification system at all levels in APS for immediate messaging. Provide clear guidelines for appropriate and acceptable use of parent and employee communications in an electronic Users' Manual, including an explanation of prioritization of messaging</p>	<p>-Communications</p>	<p>Access to computer for web-based training, staff from Human Resources and APS Communications Schools identify the key communicators</p>	<p>July 2013</p>	<p>-School Messenger quarterly use reports, manual distribution -School Messenger user Guide completed and ready for distribution</p>
<p>5.2 Develop and implement two-way communication venues for APS staff at school and district levels to encourage family and community involvement such as staggered hours at City Centre for customer convenience and "office hours" at schools for teachers and staff</p>	<p>-Communications -Human Resources -Associate Superintendent for Secondary Education -Associate Superintendent for Elementary Education</p>	<p>Possible union negotiations, budget allowance for increased utility costs</p>	<p>July 2013</p>	<p>-Employee schedule changes -Inquiries in progress</p>

Action Steps	Lead Department	Required Resources	Proposed Date of Completion	Evidence of Progress
5.3 Standardize all school voice message systems and adopt a procedural directive to outline phone call and email response expectations from APS employees at all APS sites	-Communications -Human Resources -Board of Education Services	Staff and time, including convening an internal work group	July 2013	-Communication of procedural directive and rollout of standard voice messages on main school call-in phones -In planning phase -Scheduling training for Health and Wellness teams on School Messenger for use in truancy pilots

***Action Plan 6.0* – Strategies to establish both formal and informal opportunities in individual schools for families and school staff to form stronger partnerships will be developed and implemented**

Action Steps	Lead Department	Required Resources	Proposed Date of Completion	Evidence of Progress
6.1 [G2: AP 1.0, AS1.1, 1.3, 1.5] Organize, publicize and produce half-day back-to-school family orientation programs for new parents/legal guardians of kindergarteners and for students transitioning from elementary to middle school and from middle to high school	-Communications -Student, Family & Community Supports -Associate Superintendent for Secondary Education -Associate Superintendent for Elementary Education	Staff, promotional funds, use of school facilities as host sites, printing; additional funding needed	August 2013	-Event -In planning phase

Action Steps	Lead Department	Required Resources	Proposed Date of Completion	Evidence of Progress
6.2 Explore district-wide celebrations of student success with assemblies/ceremonies and beyond as evidence of success at all schools. Involve high school counselors more	-Communication -Student, Family & Community Supports -Associate Superintendent for Secondary Education -Associate Superintendent for Elementary Education	Staff, time, additional promotional funds needed and build from existing funds	January 2013	-Event -Superintendent thank you letter to parents of graduates -Graduation success slideshow and video -Marketing new schools of choice to entire community.
6.3 Designate Grandparents Day at elementary schools to expand the circle of family engagement, create a day of memories and educate new audiences about campus life	-Communication -Student, Family & Community Supports -Associate Superintendent for Secondary Education -Associate Superintendent for Elementary Education	Staff, time, promotional funds	July 2013	-Event -In planning phase
6.4 Use multiple forms of media for communication with families and community	-Communications	Staff, time	Indefinitely – part of daily work	-Increase in positive news coverage -Media log for school year completed

Action Plan 7.0 – A focused and aligned district direction for all required or existing internal/external groups will be developed

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
7.1 Inventory all required advisory groups (statutes, regulations, community, district, by grants, etc.)	-Chief of Staff -Student, Family & Community Supports	School reports of advisory groups	January 2014	-List of all required internal/external groups -Ongoing
7.2 Inventory all existing groups that are involved in providing some level of support and/or advice to the board, district, schools, etc.	-Chief of Staff -Student, Family & Community Supports	School and department reports of internal/external groups	January 2014	-List of all existing internal/external groups
7.3 Develop policies for use and maintenance of database, including the legalities of its use	-Leadership -Board of Education Services	Review of all policies by policy analyst and recommendations to leadership	May 2014	-Policies and procedures approved by the APS Board and leadership regarding internal/external groups
7.4 Review all internal/external groups and develop policies and procedures to decide which internal/external groups may be consolidated or eliminated	-Leadership -Board of Education Services	Review of all policies by policy analyst and recommendations to leadership	May 2014	-Policies and procedures approved by the APS Board and leadership regarding internal/external groups

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
7.5 Create a database of all internal/external groups and members that includes contact information	-Chief of Staff -Student, Family & Community Supports	School and department reports of internal/external group members and contact information	January 2014	-List of all contact information of internal/external group members -Ongoing
7.6 Inventory all parent groups at the district and school levels	-Student, Family & Community Supports	School and departmental input into parent groups and contact information.	January 2014	-Lists of all parent groups and contact information -In Process
7.7 Create a process for updating the district parent group information database with responsibility resting primarily with parent groups	-Research, Deployment and Accountability -Student, Family & Community Supports -Associate Superintendent for Secondary Education -Associate Superintendent for Elementary Education	Staff Time	January 2014	-Process in place possibly automated or web-based -Not started

Action Plan 8.0 – APS will implement pilot community school sites

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
<p>8.1 [G2: AP 9.0] Continue the district’s partnership with the ABC Community Schools Partnership to identify existing, new, consistent resources to support the school sites; and identify unused levy or legislative appropriations</p>	<p>-Student, Family & Community Supports</p>	<p>Student, Family and Community Supports Department staff; updated Joint Powers Agreement; APS portion of the corpus money as determined in the JPA (found in the Student, Family and Community Supports Department); 21st Century Resources; community-based organizations’ resources; ABC Community Schools Partnership institutional resources; and EMSI funds from the City of Albuquerque</p> <p>APS Government Affairs liaison</p>	<p>Ongoing, with a regular report of additional resources identified to APS leadership team and the ABC CS Partnership</p>	<p>-Completed and signed Joint Powers Agreement; implementation of pilot sites; and identification and agreement on possible long-term sustainability funding</p> <p>-Joint Powers Agreement with ABC Community Schools Completed</p>
<p>8.2 Develop an implementation plan</p>	<p>-Student, Family & Community Supports</p>	<p>Staff members from Student Family and Community Supports, Title I, selected principals, and ABC Community School Partnership staff</p>	<p>December 1, 2012</p>	<p>-Completed plan approved by the superintendent and the ABC Community Schools Partnership</p> <p>-Courtesy presentation to the Board of Education</p> <p>-Ongoing</p> <p>-Initial implementation IDed for Fall 2013 depending on funding</p>

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
				-Continued work with ABC Community Schools Partnership. Potential schools have been identified. Possible funding sources for Coordinators have been identified. Budgets from ABC are being formulated.
8.3 Align existing community school initiatives (ex. Elev8)	-Student, Family & Community Supports	SCP Department staff, ABC Community Schools Partnership staff, community-based organizations' staff (ex. YDI staff)	December 1, 2012	-Document indicating the alignment presented to the ABC Community Schools Partnership in collaboration with leadership of the initiatives -Courtesy presentation to the Board of Education -Completed
8.4 Identify and align APS department/school initiatives that are germane to the Community School Model	-Student, Family & Community Supports	Student Family and Community Supports Department staff, other district departments (ex. Indian Education)	December 1, 2012	-Document indicating the alignment presented to the APS leadership team in collaboration with leadership of the departments/schools identified -Courtesy presentation to the Board of Education -Completed as part of the reorganization of the SFCS Division

Action Plan 9.0 – The district’s community fundraising and in-kind donation mechanism will be organized and strengthened

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
9.1 Assign a district-level central hub for fundraising that monitors and organizes the fundraising from district departments	-Superintendent	Buy-in from individual departments, entities who raise funds and in-kind donations	2013/ May, 2014	-APS departments quarterly meetings to discuss ways to coordinate asks with a leadership-level administrator making final decisions - Ongoing
9.2 Create a clearinghouse of school fundraising with standards for contract fundraising vendors (entertainment books, calendars, food, etc.), maximizing the giveback to schools (creating and/or revising policies/procedural directives as needed)	-APS Education Foundation -Chief Financial Office	Current staffing to monitor, evaluate and clear vendors who deal directly with schools for fundraising; policy analyst to review current and future policies/procedural directives	January 2014	-Fundraising vendors approved via the district process before dealing directly with schools and parent organizations - Ongoing
9.3 Investigate a process in big-ticket district RFPs that paves the way for automatic givebacks to key district programs	-Chief Financial Office -Procurement	Agreement on the concept, change in the way RFPs are issued	July 2013	An identified model process; updated RFP process - Discussions planned
9.4 Maximize the use of the district’s communications tools (i.e., web site, etc.) so that fundraising may take place in the most modern,	-APS Education Foundation -Communications -Chief Information Office	Web team design, input, technical expertise	Continuous	-Creation of electronic means for donating to district schools and programs, including the APS Education Foundation. - Have implemented SupportAPS.org, an online giving

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
efficient ways				tool straight to classroom
9.5 Build a database of parent contacts and employ that database to its fullest extent	School registrars or secretaries	Commitment to map, collect contact information for parents and community members Current staffing; no additional costs	2014	-A comprehensive database of APS parents, community members, and contributors available for use in large district information projects
9.6 Develop a process to approve all apparel/merchandise agreements that involve individual schools	-APS Education Foundation -Athletics -Communications	Staff time, effort from the APS Education Foundation, Athletics Dept., Communications Dept., and legal counsel Current staffing; no additional costs	Continuous	-A licensing program that creates royalties from entities that use school and team trademarks, names -Has been instituted with large retailers; next step dealing with local retailers; 10 of 13 high school logos are copyrighted
9.7 Develop a consistent process to recognize in-kind donations and volunteerism	-APS Education Foundation	Staff time from the Communications Department, the APS Education Foundation, the Student, Family and Community Supports Dept., the APS Board Services Office, and schools	Continuous	-A process that leads to consistent recognition before the board and a community of groups and individuals who volunteer and donate to the district. -Working with Communications and Board Services

Action Plan 10.0 – Necessary translation and interpreter services for essential school and district information will be made available

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
10.1 Review and update the requirements for translation and interpretation services, including updating the inventory of what is translated	-Language and Cultural Equity	Support from the Technology Department (which may have to reprioritize projects); upgraded database; data transferred from File Maker Pro to another database that APS supports; and staff time	Ongoing	-Reporting annually reflecting current available forms, new forms (specifying the title name of the form) for the year, and dates when uploaded to the website -LCE keeps an extensive data base that includes school and district requests and actual services provided for interpretation and translation services. In the process of updating the LCE website to include district wide or school documents for schools to access in various languages
10.2 Work with associate superintendents of elementary and secondary education to develop a system of standardized <i>district</i> forms to post and share among all schools. (Four district forms will be selected for development the first year i.e., SBA testing parent information and testing tips, science fair parent information	-Language and Cultural Equity	Collaboration with associate superintendents; staff time	End of SY 2012-2013 to have four district forms completed; each year additional district forms will be developed	-Four district forms developed and used by schools; inventory of district forms continues to expand each year; and uploaded standardized district forms on Translation Services website, available to the whole district -There are currently 195 district or school wide documents available on the intranet. We are in the process of moving the documents from the intranet to the LCE website.

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
and requirements for elementary and mid schools developed by APS staff school supply lists for different grade levels, and district compact/parent involvement policy)				
10.3 Develop a cost analysis and evaluation of current/future usage to become more competitive in recruitment of interpreters	-Language and Cultural Equity	Staff time; funding for implementation; input from Translation and Interpretation Services staff No additional staffing; reallocation of existing	January 2013	-Recommendations presented to leadership -Ongoing through RFP process
10.4 [G4: AP 8.0] Develop signage templates for schools to use to create more welcoming environments on school campuses	-Language and Cultural Equity	Collaboration with schools and the Maintenance and Operations Dept. to learn what signage is needed at different schools; staff time	December 2012	-Signage templates developed and continued usage by schools -Begins this summer
10.5 Develop and implement plan for translation of website to Spanish and other languages: Add a disclaimer, reviewed	-Language and Cultural Equity -Chief Information Office -Communications	Funds to translate website; staff time	2014	-Disclaimer added to website as first step for those schools offering a machine-generated translation; school homepage migration project completed; and APS homepage has an added translation function

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
<p>by legal, on the school homepages that offer translations indicating that the machine-generated translation is only a tool for non-English speaking parents to provide a general understanding but is not an exact translation</p> <p>School migration project will be completed December 2013</p> <p>APS homepage includes translation function (Fall 2013)</p>				
<p>10.6 Research implications of translation services currently used by Special Education</p>	<p>-Chief Academic Office</p>	<p>Collaboration between Special Education, Language and Cultural Equity, and Translation and Interpretation Services departments; staff time; and funding for implementation for other languages besides Spanish</p>	<p>December 2012</p>	<p>-Recommendations presented to leadership; procedural directive approved -In Planning</p>

Action Plan 11.0 – Technical assistance for creating or strengthening family organizations will be provided to schools

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
11.1 Develop a process and tools to assist schools around family and community engagement	-Student, Family & Community Supports	SCP staff, Title I funding, Operational funding	January 2013	-Process and tools developed -SFCS Division and Title I are collaborating on trainings and tools for family engagement. Meetings are held monthly and a plan is in process -Trainings have been held for after-school providers on family engagement
11.2 [G2: AP 1.0, 1.3, 1.5] Communicate the availability of the assistance to schools	-Student, Family & Community Supports	Student, Family and Community Supports staff; Title I funding; additional operational funding; Communications Department resources	Ongoing	-Work with the associate superintendents to communicate with schools -SFCS Division and Title I are collaborating on trainings and tools for family engagement -Meetings are held monthly and a plan is in process -Trainings have been held for after-school providers on family engagement

Action Plan 12.0 – The foundations of cultural proficiency will be applied in all APS policies and practices

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
12.1 Develop the application phase model in partnership with district leaders and principals	TBD	Input gathered during district council meeting on April 20, 2012; time from cultural proficiency stakeholders in June to review feedback and recommendations; planning time with instructional coach leadership group to determine application of culturally proficient coaching; planning time with counselors to develop culturally proficient counseling; collaboration with the leadership of Common Core State Standards for culturally proficient implementation; time, space, and materials for capacity building of current and new administrators; professional learning time (3 days) to learn the foundations of cultural proficiency	Ongoing	<p>-Completed plan presented to superintendent; books procured for the principals, instructional coaches, counselors, and assistant principals; and books purchased for use at the school and department levels</p> <p><i>-Toby Herrera and Lynne Rosen have been assigned to lead the work of Cultural Proficiency</i></p> <p><i>-A plan is in process and will be presented to the superintendent in July</i></p>

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
12.2 Legitimize the role of the Cultural Proficiency (CP) Leadership Team	TBD -Chief Academic Office	Identified new superintendent's leadership team champion, administrator to lead and coordinate the Cultural Proficiency Leadership Team, and positions from various departments to serve on the Cultural Proficiency Leadership Team; approved time for facilitators to work on cultural proficiency away from their school or departmental duties	May 30, 2012	-Agreements from supervisors of cultural proficiency facilitators for them to engage in work and time away from regular duties -Toby Herrera and Lynne Rosen have been assigned to lead the work of cultural proficiency -A plan is in process
12.3 Prepare cultural proficiency facilitators	TBD	Time away from their regular duties; resources to hire experts in diversity and equity-based facilitation; and materials	Ongoing	-Inclusion of resources to pay for experts/consultants included in the 2012-13 budget -Toby Herrera and Lynne Rosen have been assigned to lead the work of cultural proficiency -A plan is in process
12.4 Implement cultural proficiency assessments of all district and school policies and practices	TBD -Board of Education Services	Commitment by district and school leaders to conduct assessments; specific process conduct	May 2013	-Culturally proficient policies and practices in place -Toby Herrera and Lynne Rosen have been assigned to lead the

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
		assessments; time reserved to assess cultural proficiency when policies are reviewed		work of cultural proficiency -A plan is in process

Action Plan 13.0 – Engage families and community partners for truancy prevention and intervention

Action Steps	Lead Department	Required Resources	Proposed Completion Date	Evidence of Progress
13.1 Convene a Truancy Prevention Task Force	-Student, Family & Community Supports -District Attendance & Court Liaison	Various departments and community members to serve on task force	Ongoing	-Minutes from task force meetings -Ongoing
13.2 Assess current status of Truancy Program	-Student, Family & Community Supports -Truancy Task Force -District Attendance & Court Liaison	Various departments including but not limited to: Attendance liaisons Principals Counselors APS Police	Annual each September Completed for 2012	-Assessment Results -Pilots identified (17 schools) - Tools drafted -Health and Wellness teams trained -Pilots testing process and tools now -Tools will be refined from test – full implementation in pilots in Fall 2013
13.3 Develop a district plan to combat truancy	-Student, Family & Community Supports -Truancy Task Force -District Attendance & Court Liaison	Various departments and community members to serve on task force	October 2012	-Plan -Ongoing
13.4 Implement district plan to combat truancy	-Student, Family & Community Supports -School and district staff	Various departments, schools, and community members	Ongoing	-Reduction in truancy rate. Number of interventions -Baseline being collected for 2012-13 School Year

Goal 4: Albuquerque Public Schools will provide a safe and supportive climate for learning and working that maximizes student achievement

***Action Plan 1.0* – Continued site safety plan for staff, students and the community**

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>1.1 Meet with all administration offices and all schools</p> <p>Review site safety plan and procedures</p> <p>Create and implement checklist for principals</p>	-School Police	School Police Chief Tellez	<p>Meet during summer for 260-day employees, annually</p> <p>Meet with principals at their level meetings, annually</p>	<p>-Site safety plan filed with school police; 100 percent complete; will update annually</p> <p>-Completed checklist for principals/Received updated CD which includes protocol</p>
<p>1.2 Follow up with administration offices (260-day staff) regarding site safety plan</p>	-School Police	School Police	Summer, annually	-Meet with all employees (once a year) – Ongoing
<p>1.3 Develop a site safety plan for ALL APS facilities including M&O, Aztec, Lincoln Complex, Food Services, KNME, Montgomery Complex</p>	-School Police	School Police	Three-Year Plan (School Year 2014-2015)	-2015 All APS facilities will have a site safety plan and will be updated every year
<p>1.4 Updates regarding site safety plan</p>	-School Police	School Police	October 15, annually	<p>-Keep in touch with staff through email, letter and/or meetings</p> <p>-Update schools through principals at their level meetings</p>

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
				-100 percent compliance
1.5 Work with principals at level meetings to ensure site safety plan is implemented	-School Police	Chief Tellez Student, Family and Community Supports	Level meetings	-Presentation to all principals at level meetings -Provide checklist -Plan for principal support -Completed and will be ongoing
1.6 Provide resources available to schools and updates; (District updates are formatted to a CD)	-Student, Family & Community Supports	School Police Student, Family and Community Supports	Ongoing	-Updates at principal level -Completed and will be ongoing
1.7 Schools provide their site safety plan on a CD; provide completed CD to: School Police and Student, Family and Community Supports	-School Police	Schools need to provide the site safety plan on a CD to proper departments listed on action steps	Beginning of each new school year	-Updated CD is on file with: School Police, appropriate associate superintendent, and Student, Family and Community Supports Department
1.8 Superintendent's leadership team member will be notified regarding who is not in compliance	-School Police	Superintendent's leadership team and principals	Beginning of each new school year	-CDs are on file
1.9 Present report to leadership	-School Police	Brad Winter and Chief Tellez	Semi-annual report	-100 percent compliance by October annually - Present at leadership meeting

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
1.10 Continue to update, revise and drill “Command Incident Response Team”	-School Police	Brad Winter and Chief Tellez	Ongoing	-100 percent compliance by October annually -Completed and update as needed; present to leadership team

Action Plan 2.0 – Continue to develop a district-managed plan against bullying that will foster a safe, respectful and fear-free environment

Definition: Bullying is a way of using power aggressively in which a person is subjected to intentional, unwanted and unprovoked hurtful verbal and/or physical actions. Bullying results in the victim feeling oppressed, fearful, distressed, injured, or uncomfortable. The aggression is repeated on more than one occasion and can include: physical, verbal, emotional, racial, sexual, written, electronic, damage to property, social exclusion, and intimidation. Bullying may be motivated by actual or perceived characteristics such as race, color, religion, ancestry, national origin, gender, sexual orientation or identity, mental, physical or academic disability. Bullying often takes place in a social context.

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>2.1 [G3: AP 5.0, 6.0, 7.0] Schedule two community meetings to receive input regarding “Bullying Prevention in Schools and Community”</p> <p>Invite parents and students who have spoken at board meetings as well as the community at large</p>	<p>-Chief Operations Office -School Police -Superintendent’s Office -Student, Family & Community Supports -Communications</p>	<p>Coordinate with Board Services Office for public forum speakers Communications Department to promote the meetings Schools to distribute information about the meetings</p>	<p>August 7 and 8, 2012</p>	<p>-Compile data received from the community meetings to review -Leadership to review with presentation of results at a board meeting</p>
<p>2.2 Gather student Input on bullying prevention and intervention: SuperSAC, Safe School Ambassadors</p>	<p>-Chief Operations Office -Student, Family & Community Supports</p>	<p>SuperSAC students to provide input Student, Family and Community Supports will gather information</p>	<p>May 16, 2012 May 27, 2012</p>	<p>-Gather data by May 16 Gather information by May 27, 2012 - Completed and data given to bullying coordinator</p>
<p>2.3 Present recommendation of “District-Wide Bullying Programs” to leadership.</p>	<p>-Chief Operations Office to coordinate with superintendent and leadership team</p>	<p>Compliance support from superintendent and leadership team</p>	<p>July 1, 2012</p>	<p>-Recommendation presented to leadership at meeting of July 27, 2012 - Completed</p>

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
2.4 Develop an implementation plan and timeline for the district-wide bullying prevention plan	-Chief Operations Office -Student, Family & Community Supports	Staffing	School Year 2013	-School Year 2013 -Bullying coordinator will review bullying prevention plan and make recommendation to the administration -Administration will take recommendation to the board
2.5 Develop a data collection plan for producing a yearly report to present to the Board of Education	-School Police	Student, Family and Community Supports to coordinate with RDA/SIS (Student Information Systems)	School Year 2013	-Yearly reporting to Board of Education - Present at June 5, 2013 board meeting
2.6 [G2: AP 1.0: AS 1.1, 1.3, 1.5; G2: AP 6.0] Provide professional development around bullying prevention, cyber bullying, policy, and program to educate staff, school police and students	-School Police -Student, Family & Community Supports	Meeting with Student, Family and Community Supports to develop a plan of action; secure resources for professional development; coordinate with Human Resources to communicate to staff	Ongoing	-Documented participation: announcements, annual reports, blackboard training/train the trainer expansion
2.7 Communicate with principals twice a year regarding any updates or changes made to the bullying prevention plan and programs	-School Police -Student, Family & Community Supports	Provide communication information to School Police, Student, Family and Community Supports, school staff, principals, all associate superintendents; via web site;	Twice a year	-School-level meetings -Site visits

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
		Updates/changes processed and available		
2.8 [G2: AP9.0]All school and district personnel (including substitutes), will be required to receive Blackboard training regarding bullying prevention	-School Police	School Police staffing Superintendent's leadership team for compliance support with schools Student, Family and Community Supports staffing, information resources, grant support Communications Department for outreach and awareness Principals for all compliance, outreach and awareness Human Resources Department training with Blackboard	Yearly	-Once a year HR verification of training
2.9 G2: AP 1.0: AS 1.1, 1.3, 1.5] Implement procedures to be used at school level in communicating with media	-Chief Operations Office	Communications Department to develop bullying related collateral material; associated costs with this Distribution of collateral material; associated costs with this	September 1, 2012	-September 1, 2012

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
		Student, Family and Community Supports to provide web site information and resources, grant funding		

***Action Plan 3.0* – Continue to work on APS having its own police department; ensure that staff, students and the community have the consistent, immediate attention and follow policies set forth by the APS Board of Education**

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
3.1 Advocate a legislator to sponsor the bill legislating that APS can have its own police department	-School Police -APS Government Affairs	APS government affairs liaison/team to provide clear and concise information to legislators; APS school police to support government affairs team	Ongoing	-Passage of legislation Legislative Session 2013 - Tabled during legislative session
3.2 Get support for the bill for APS to have a stand-alone police department	-School Police	Legislators, community and APS Government Affairs liaison	Ongoing	-Ongoing through Legislative Session of 2013 - Tabled but will try again at 2014 legislative session
3.3 [G2: AP1.0: AS 1.1, 1.3, 1.5] Create a database of trainings for APS police and security personnel	-School Police	Create the database in coordination with Information Technology and Human Resources HR support to record professional development	Ongoing	-Review monthly - Ongoing

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>3.4 [G2: AP9.0] Track trainings (both required trainings by the state, and non-required trainings)</p> <p>Trainings to include but not limited to: De-escalation training, mediation training, SRO-specific (School Resource Officer) training</p>	-School Police	<p>Training resources provided by Student, Family and Community Supports Grant (Safe Schools Healthy Students Grant Through June 2013)</p>	Ongoing	-Review monthly -Ongoing
<p>3.5 40 hours of state-mandated trainings per year</p>	-School Police	<p>Certified instructors from school police (using Department of Public Safety (DPS) curriculums)</p>	Ongoing	-Review monthly -Mandated trainings and other training participation on file at APS School Police
<p>3.6 Other trainings: Firearm training, active shooter training, simulation firearm training, lockdown training.</p>	-School Police	<p>School police (four per year; state only requires two)</p>	Ongoing	-Review monthly - Ongoing
<p>3.7 Provide APD coverage in middle schools</p>	-School Police	<p>APD with continued and growing partnership as articulated through staffing and support memorandum of understanding</p>	Start of school year	-Run report monthly - Ongoing

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
3.8 [G2: AP 1.0] Provide APSPD coverage in high schools	-School Police	APS Police Department		-Run report monthly - Ongoing
3.9 [G2: AP 1.0] Provide Campus Service Aide (CSA) coverage in high schools	-School Police	Hire additional CSAs so equity exists among all high schools: 6 per school (West Side) 5 per school (East Side)	If resources available, School Year 2012-2013	-Run report/reinstate CSA positions for school coverage (16 sites)
3.10 Report trainings in an annual report to the Board of Education	-Chief Operations Office -School Police	Report creation – Graphics Department Printing report, availability of report on APS web site – web team	End-of-Year Report	-Present at the end-of-year at board meeting - Present at June 5, 2013, board meeting

Action Plan 4.0 – Required fire drills for all schools and APS facilities

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
4.1 Create a database of all schools and APS facilities (administrative offices)	-School Police	Database Coordination with Information Technology (IT), Research Deployment and Accountability (RDA) and APS School Police	May 2012	-Run report for compliance, monthly
4.2 Principals notify school police of scheduled fire drill/send completion report to Risk Management Non-school facilities follow same procedures	-School Police	Align work with Dispatch and Risk Management’s existing collection of data from schools	Ongoing/Monthly	-Run compliance report , monthly
4.3 Collect monthly reports electronically and enter into database	-School Police	Coordinate with Dispatch and Risk Management	Monthly review of data	-Run report monthly for review and compliance
4.4 View monthly to make sure schools and non-school facilities are in compliance	-School Police	APS School Police staffing Risk Management data collection	Monthly and ongoing	-Run report monthly for review and compliance - Chief Tellez and Brad Winter meeting quarterly to review list
4.5 Provide monthly compliance findings to appropriate associate superintendent and School Police	-School Police	Associate superintendents for compliance support with schools	Receive monthly report	-Run report monthly for review and compliance - Brad Winter meets with associates to review list on May 16, 2013

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>4.6 Associate superintendents to notify schools of non-compliance and scheduled fire drills.</p> <p>Chief Tellez to ensure all non-school facilities are in compliance</p>	<p>-School Police -Associate Superintendents for Elementary and Secondary Education</p>	<p>Associate superintendents for compliance support with schools</p>	<p>End of each Month</p>	<p>-Make sure all schools are in compliance -Associates given non-compliant list and will review with proper personnel regarding the importance of being compliant</p>
<p>4.7 Check for compliance from all schools and non-school facilities</p>	<p>-School Police</p>	<p>Coordinate with CIO, Dispatch Risk Management and associate superintendents for necessary support to generate data and compliance support</p>	<p>Ongoing</p>	<p>-100 percent compliance by all schools monthly and non-school facilities</p>
<p>4.8 Provide Quarterly Report at Leadership Meetings</p>	<p>-Chief Operations Office -School Police</p>	<p>Leadership team to support compliance by schools</p>	<p>Quarterly reporting</p>	<p>-Present report at leadership meetings quarterly</p>
<p>4.9 Generate end-of-the-year report for board review</p>	<p>-School Police</p>	<p>Information Technology staffing to run the report</p>	<p>Present yearly report at board meeting at the end of May, annually</p>	<p>-Provide end-of-the-year report at a board meeting</p>

Action Plan 5.0 – Required lockdown drills involving schools and non-school facilities

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
5.1 Create a database	-School Police	Database coordination with Information Technology (IT), Research Deployment and Accountability (RDA) and APS School Police	Start at beginning of each school year and remains ongoing	-Check data for reporting
5.2 Collect and compile data	-School Police	School Police staffing	Ongoing	-Check data for reporting
5.3 Report findings to associate superintendents	-School Police	School Police staffing and associate superintendents for compliance support	Ongoing	-Meet with associate superintendents and determine compliance by schools and non-school facilities -Meeting with associates on May 16, 2013
5.4 Associate superintendents notify principals for compliance	-School Police	Associate superintendents to help support compliance by schools	Ongoing	-Semester reporting
5.5 Present report to leadership	-Chief Operations Office -School Police	Leadership team to help support compliance by schools	Semi-annual reports	-Present report at leadership meetings semi-annually
5.6 Provide annual report to board	-Chief Operations Office -School Police	School Police staffing	End of school year (May 2012)	-Present annual report at board meeting - Board meeting of June 5

Action Plan 6.0 – Conduct and manage threat assessments regarding students

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
6.1 Create a database	-School Police	Database coordination with Information Technology (IT), Research Deployment and Accountability (RDA) and APS School Police	Beginning of school year, annually	-Ongoing reporting
6.2 Collect and compile data (Data will include age, sex, school, date, race, ethnicity and threat level)	-School Police	Database coordination with Information Technology (IT), Research Deployment and Accountability (RDA) and APS School Police	Ongoing	-Monthly review of data
6.3 Take report to leadership meeting	-School Police -Chief Information Office	Database coordination with staffing to generate reporting	Semi-annual reporting	-Semi-annual reports
6.4 Take report to board meeting each May	-Chief Operations Office -School Police -Chief Information Office	Database coordination with staffing to generate reporting	End-of-Year annual report	-Presentation of semi-annual report at board meeting

Action Plan 7.0 – Continue developing a managed plan in addressing drug and alcohol abuse in the district

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
7.1 Developing a three-year plan at this time	-School Police	Meeting with Student, Family and Community Supports	Ongoing	- Student, Family and Community Supports Division, Counseling Department is looking at how they can make Cross Roads consistent throughout the district and provide to all high schools
7.2 Coordinate with Student, Family and Community Supports and Communications Department	-School Police -Student, Family & Community Supports -Communications	Student, Family and Community Supports to come up with a plan of action; secure resources; implement ways to educate staff, school police and the community	Planning Stages	-Plan of action developed; resources secured
7.3 Identify data on cause and effect	-School Police	Student, Family and Community Supports staffing APSPD staffing	Ongoing	
Provide substance abuse education, counseling, referral and awareness raising services in all high schools	-Counselors	Student, Family and Community Supports counselors	Ongoing	-Ongoing, annually
Provide Parent Involvement Program (PIP) classes to students and parents in all high schools including one alternative high school	-Student Family & Community Supports	Student, Family and Community Supports staffing	Ongoing	-Ongoing, annually

Action Plan 8.0 – Create and post family friendly signage in multiple languages that directs parents and others to a central location for information

Action Steps	Lead Department	Required Resources	Date of Completion	Evidence of Completion
<p>8.1 [G 2: AP 1.0; G3: AP10.0] Developing a Three-Year plan at this time</p>	<p>-Chief Operations Office -School Police</p>	<p>Coordination with schools and other sites to determine specific needs; interviewing school and other sites, logging information, developing implementation schedule</p> <p>Translation Services, additional staff time</p> <p>M&O Sign Shop; additional costs to create signage, staff time</p>	<p>Ongoing</p>	<p>-2015: All district facilities shall have properly displayed signage that directs parents and others to different locations</p>
<p>8.2 Conduct a walk-through of all APS facilities and include site person in charge</p>	<p>-Chief Operations Office</p>	<p>Brad Winter for compliance integration in M&O processes</p> <p>Chief Tellez for oversight on processes</p> <p>Site manager-need to identify site manager and update information periodically</p>	<p>Ongoing</p>	<p>-August 2013 -Provide a prioritized list of signage needed at which facilities to M&O Sign Shop, and site person in charge, indicating deadlines for installations</p>

8.3 Submit work orders to begin signage and notify site manager	-Chief Operations Office	Brad Winter to enforce compliance M&O Sign Shop to make the signage Site Manager to ensure that signage is installed at scheduled time and in the correct location(s)	Ongoing	-Signage installed according to plan
8.4 Survey site managers to make sure all work orders and needs were completed.	-Chief Operations Office	Brad Winter oversight for process		-All signage to be completed by School Year 2015 -Check list to be included in the annual check process by M&O for all sites

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Budget Development Process

In accordance with the State of New Mexico statutory requirements, prior to June 20th of each year, local school boards are required to submit to the New Mexico Public Education Department an operating budget for the school district for the ensuing fiscal year.

The submittal of the budget to the New Mexico Public Education Department is preceded by several steps to develop a budget that is aimed at accomplishing the goals and objectives of the district that are within the constraints of the available resources.

The final approved budget is a reflection of input received and recommendations made by many participants, including board members, district leadership, school personnel, department personnel and community members.

Budget Planning

Operational Fund

Early in the planning process a budget calendar of important activities and decisions is developed for the Superintendent and Board of Education. The Superintendent's Leadership Team meets to address district priorities for the coming year which are incorporated into the district's budgetary plan. Input is gathered from the district's School Budget Task Force, a committee of school principals and department personnel who review and make improvements and adjustments to the previous year's school budget process. Recommendations are forwarded to the Superintendent's Leadership Team for approval.

Concurrently, a review of anticipated resources and expenditures continues throughout the budget process and may be modified as additional information becomes available (see a detailed description of the five-year forecast in the Informational Section of this book). Forecasts and assumptions gathered during the planning phase are summarized for an initial review by the Leadership Team and presented to the district's Finance Committee, a committee of five Board members.

Budget Preparation

Planning by the Leadership Team and district level administration continues as budget preparation materials are distributed to schools and departments. The district currently uses a mix of budgetary approaches to prepare the annual budget. Schools receive staffing allocations based upon central staffing formulas. The district utilizes the prior year 80-day student enrollment to determine the number of students and funding to schools. The schools are also allocated discretionary dollars based on at-risk factors to provide flexibility for unique community needs. At risk factors include three year averages for mobility, free and reduced meals, and English language learners. Schools are encouraged to use their resources to accomplish their Educational Plan for Student Success (EPSS). These plans must align with district goals.

District instructional and operating departments receive a budget that is based upon their prior years' allocation. Departments have the opportunity to request modifications to their budget; however, increases to the budget are discouraged unless requests are related to compliance with statutes and or regulations, extraordinary adjustments for inflation, improved efficiencies, or alignment with district goals. If approved, program modifications become a part of the review of proposed expenditures that are forwarded to the Superintendent's Leadership Team and Board of Education.

Capital Funds

The preparation of capital and other budgets occur simultaneously with the development of the Operational Fund budget. The district utilizes a Capital Master Plan which is a forecast of estimated resources and proposed expenditures based upon specific capital projects that have been identified, prioritized and matched to anticipated funding sources. The plan is updated based upon input from the district's Capital Outlay Committee that consists of board members, community members and district staff.

Budget Review

School principals work with their communities throughout the budget process. This process allows parents the opportunity to recommend adjustments prior to school budgets being submitted. The final review is done by budget department staff and the Associate Superintendents of Elementary and Secondary Schools. Criteria for reviewing school budgets include alignment of the budget with EPSS goals, the use of appropriate expenditure line items and a review for any other technical issues.

Budget Review (cont'd)

Individual department budgets are reviewed by budget department staff and the appropriate Superintendent's Leadership Team supervisor for approval. Criteria for reviewing budget proposals, especially in the case of budget increase requests, include the degree of alignment with district goals, the priority of the item in comparison with other requests and available district resources. The budgets are also reviewed for appropriate line item usage and other technical issues.

The completed budget documents are consolidated into a summarized district budget for review by the Superintendent's Leadership Team. Recommendations by the Leadership Team are formulated and proposed to the Board of Education for review. The board analyzes the proposed budget and conducts public hearings throughout the district to gather input from the community on the district's proposed spending plan. The Board of Education may either make additional recommendations or make adjustments to the proposed budget.

Budget Approval

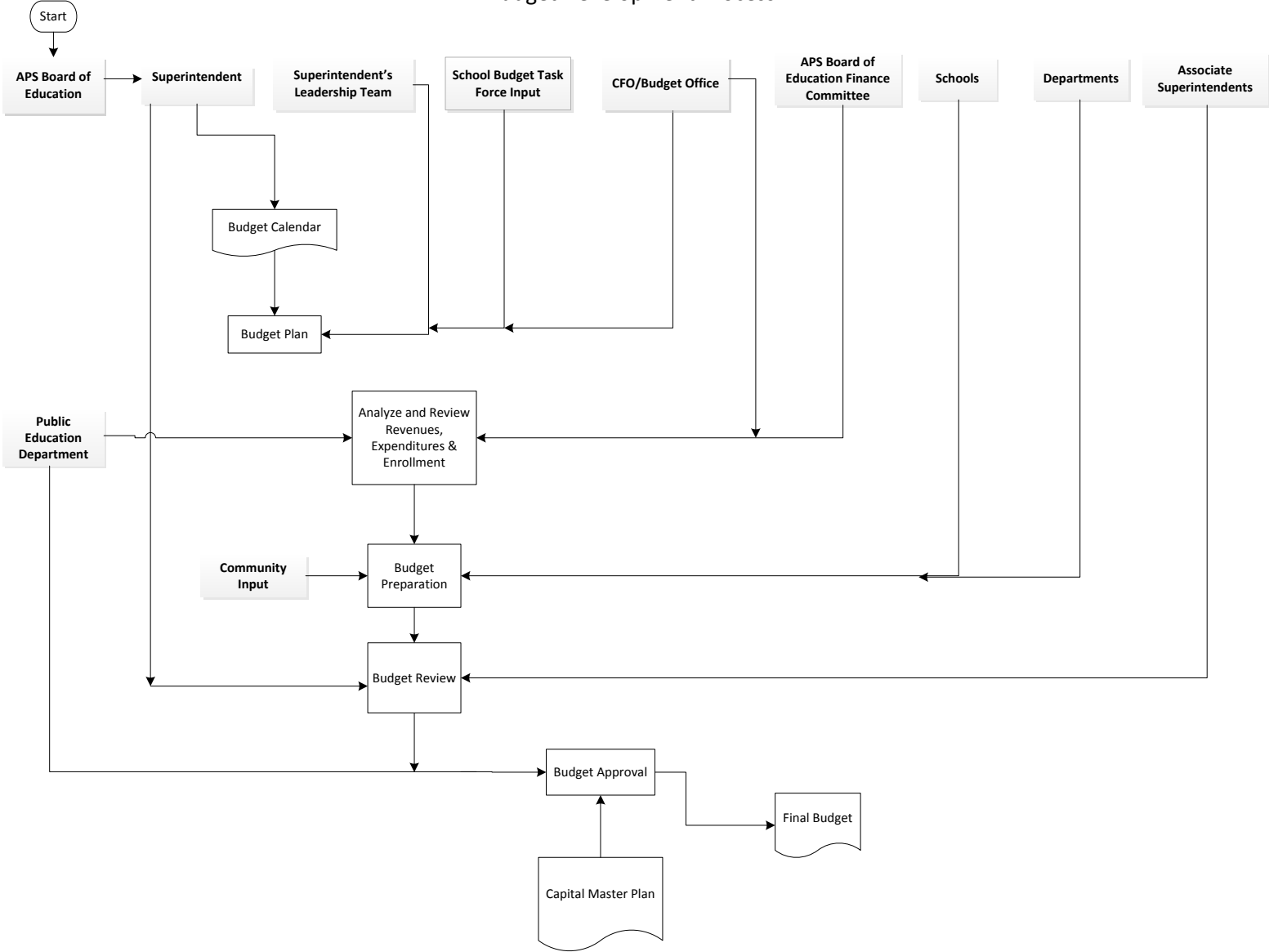
Board of Education approval of the budget is normally done by June. Prior to the final approval by the New Mexico Public Education Department, a technical review of the budget is conducted to make any necessary amendments to the budget. On or before July 1 of each year, the New Mexico Public Education Department approves and certifies a final approved budget for the district.

The New Mexico Public Education Department will not approve and certify an operating budget of any school district that fails to demonstrate that parental involvement in the budget process was solicited.

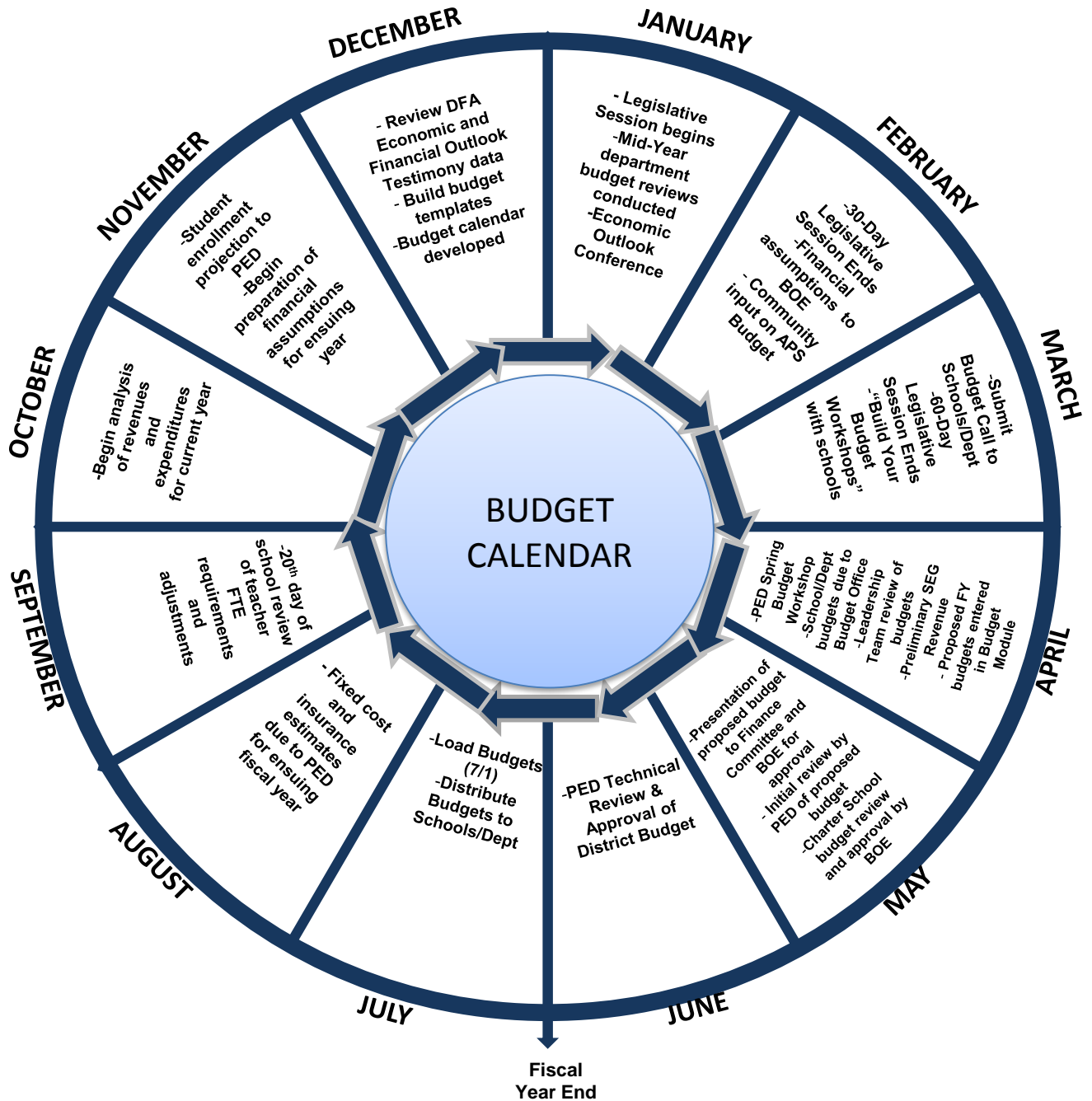
Budget Implementation

Following approval by the New Mexico Public Education Department, implementation involves the procedural and technical processes that must occur for the expenditure of the various funds in the District's Financial System. This is completed in June so that the final approved budgets are ready to send to schools and departments by July 1, enabling sites to expend their funds.

Budget Development Process



Fiscal Year 2013 – 2014 Budget Calendar



GLOSSARY

PED: NM Public Education Dept
 BOE: Albuquerque Public Schools Board of Education
 DFA: NM Department of Finance Administration

Prior FY: Example: Fiscal Year 2012
 Current FY: Example: Fiscal Year 2013
 New FY: Example: Fiscal Year 2014

Budget Administration and Management Process

Budget administration and management is the process of regulating expenditures during the fiscal year to ensure that they do not exceed authorized amounts and that they are used for intended, proper, and legal purposes. The management of the budget is accomplished in a variety of ways: monitoring program implementation, controlling expenditures, tracking revenue receipts, making corrections in expenditure allocations to reflect changes in costs, and reporting to the Board and public on fiscal operations.

Initially the budget is used for planning and resource allocation decisions in the District. After the budget is adopted by the Board in June, it becomes the major fiscal management tool for administering and controlling expenditures. Additional budget administration and management issues important to the budget process are discussed below.

Organization for Budget Management

The decision making philosophy and organizational structure of the District for budgeting combines elements of the management team and school site management concepts. Many of the decisions in the District are formulated by management teams with the responsibility for budget control at the building or department level (such as: transportation or food services).

Senior leadership reviews and approves program modifications prior to presentation to the Superintendent and Board for final consideration. Teams of administrators and teachers at the building level make important decisions for the District regarding educational programs and curriculum.

The overall spending and revenue plans are coordinated by the central office to keep the District's total expenditures within available revenues. District level coordination is also exercised in such areas as personnel policies which are established and monitored to maintain uniformity and compliance with negotiated agreements as well as state and federal statutes. Principals and Directors are required to involve professional staff in departments and at schools in the decision making process on the use of resources. The schools use the Instructional Council to assist in developing Educational Plans for Student Success, which determines how resources are allocated.

Expenditure Control and Approval

The operating budget (General Fund) of the District is disaggregated into school and department budgets. The Principal or Director is accountable for the management of the financial resources approved by the Board for each school and department. . Every expenditure appropriation in the District's budget is assigned to a manager who is accountable for the proper expenditure of funds.

Each of the budget managers is authorized to approve the expenditures of funds within their respective appropriations provided that the funds are expended in accordance with District purchasing procedures and legal requirements. Administrative regulations require that all expenditures be verified for availability of funds, proper account coding, and compliance with legal purchasing procedures. The Budget Office carefully monitors comparisons between budget and actual expenditures to maintain cost control and to insure against overspending.

Encumbrance Control

Encumbrances are obligations in the form of purchase orders, contracts, or salary commitments chargeable to an appropriation and for which part of the appropriation is reserved. The purpose for the encumbrance of funds is to insure that obligations are recognized as soon as financial commitments are made. The encumbrance of funds is an important control measure to prevent the over expenditure of budget appropriations due to the lack of information about future commitments. For budgetary purposes, appropriations lapse at fiscal year-end and outstanding encumbrances can be cancelled if necessary.

Transfers between Budget Accounts

The budget is a spending plan based on a series of assumptions and estimates. As actual expenditures are incurred, adjustments are required in the budget between accounts to cover higher than expected costs or to provide for unanticipated expense. District controls on the transfer of funds insure that expenditures do not exceed available financial resources.

Budget managers have the authority to transfer funds between accounts that increase or decrease appropriated amounts within certain constraints. Large amounts or cross functional transfers require approval from senior administration or the Board of Education.

Management Information and Reporting for Control

The District maintains an interactive, on-line budgetary accounting and control system that provides reports to assist Board Members, Senior Leadership, the Chief Financial Officer, and budget managers in administering monitoring and controlling the implementation of the budget. The information from the automated accounting information system is important and relevant in evaluating the financial condition of the District and the fiscal performance of the budget managers at the schools and departments throughout the District.

The reports produced from the information system are designed for specific District needs and to meet state and federal reporting requirements. Expenditure reports are prepared to follow the District's Chart of Accounts which mirrors the State of New Mexico Public Education Department chart of accounts and allows the District to report on expenditures on a quarterly basis. Revenue reports are also prepared that track receipts against budget.

While revenue and expenditure reports are primarily for internal use for management control, the district also prepares a Comprehensive Annual Financial Report (CAFR) to report all the results of operations. The CAFR includes such reports as a combined balance sheet for all fund types and a combined statement of revenue, expenditures and changes in fund balances for all governmental funds.

Financial Section

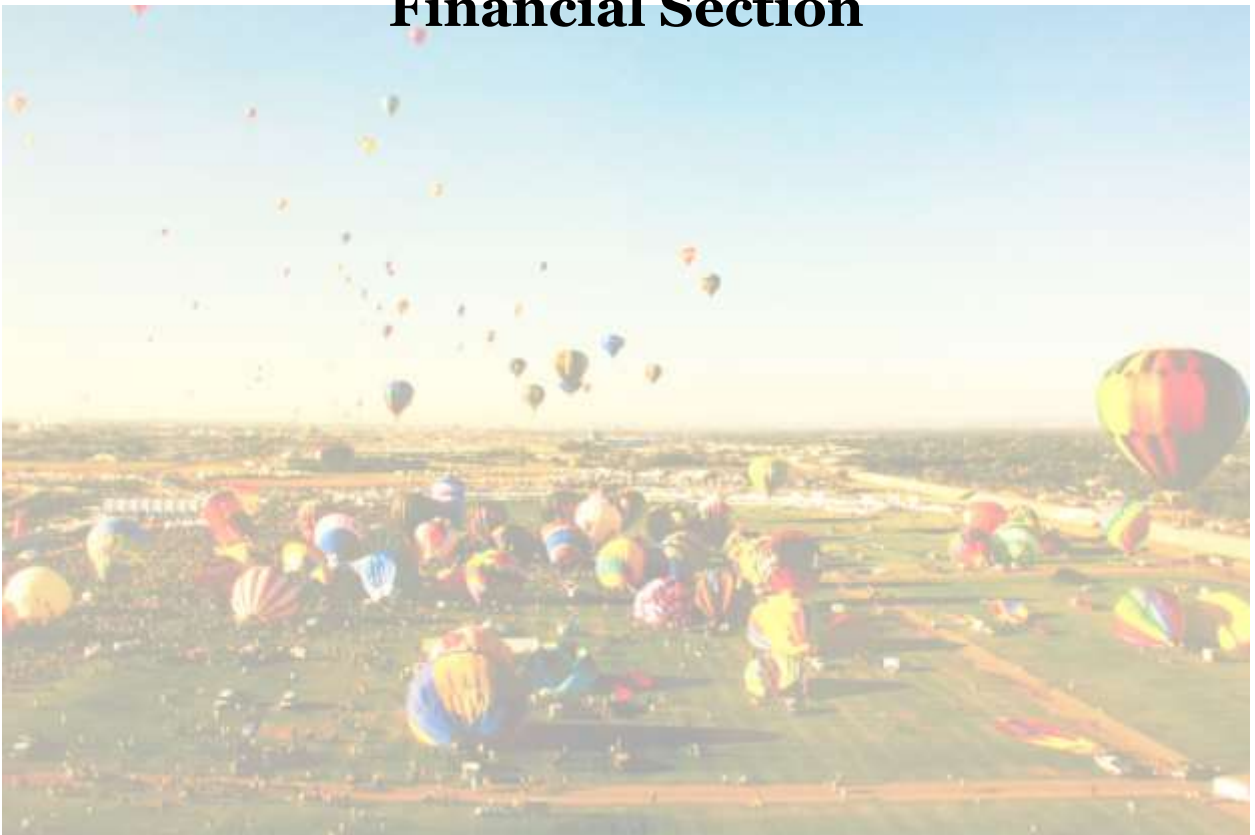


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Summary of District Funds

Overview of District Sources and Uses of Funds

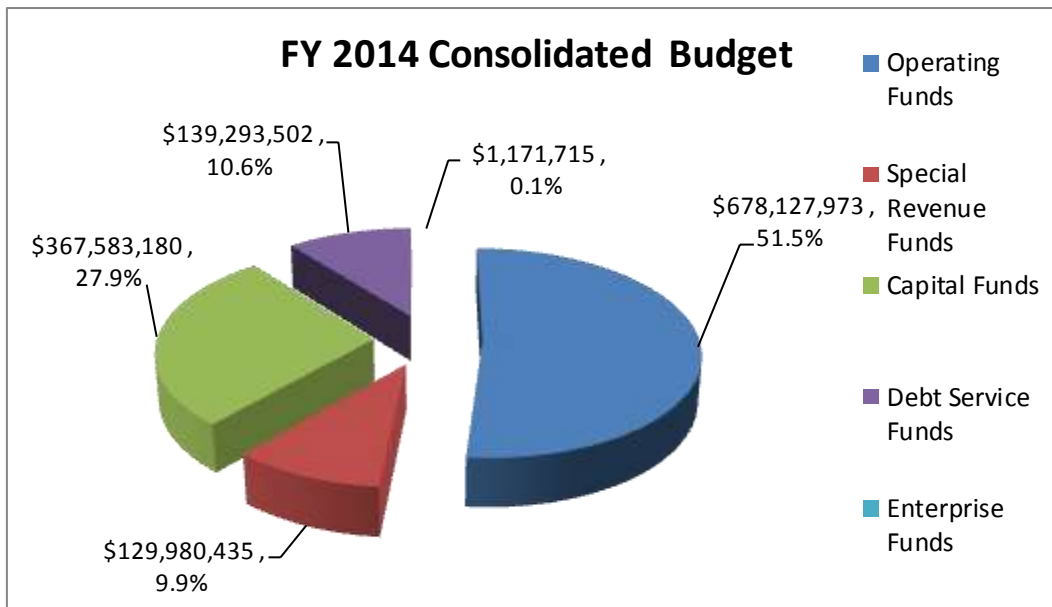
The Albuquerque Public School District is a local government entity operating under the authority of the State of New Mexico. As such, its financial affairs are regulated by the laws of the State and adhere to accounting principles issued by the Government Accounting Standards Board (GASB) and generally accepted accounting principles (GAAP).

The District is required by NMSA 1978, § 22-8-6 to submit an annual balanced budget for review and approval by the Public Education Department (PED) of the State prior to the inception of each fiscal year (July 1st through June 30th).

Albuquerque Public Schools, per Financial Standards (NMAC 6.20.2.13), utilizes the cash basis of accounting for budgeting and reporting, and in accordance with GASB 34, uses a full accrual basis of accounting in preparation of annual financial statements.

The financial affairs of the District are recorded in various funds with each fund having a designated purpose. Each of the various funds are designed to capture and report specific sources (revenue) and uses (expenditure) and demonstrate the District's compliance with any restrictions upon the use of the revenue source.

The resources available within each fund in a particular fiscal year are the sum of the revenues received within that year plus any cash balances at the beginning of the year. The resources approved for Fiscal Year 2013-2014 total \$1,316,156,805 and are distributed among the funds as indicated in the chart below.



Albuquerque Public Schools Governmental Fund Types

General Operating Funds Type

The General Operating Funds are utilized to record transactions associated with the daily operations of the District. The major sources of revenue for these funds are received from the State of New Mexico through the Public Education Department. The uses of these funds include teacher and support staff salaries and benefits, supplies, custodial needs, utilities, student transportation and instructional materials.

Special Revenue Funds Type

The Special Revenue Funds are utilized to segregate and record transactions that are designated for specific purposes. The major sources of revenue for these funds are received through federal grants, state and local grants, student meals and revenue related to the District's athletic programs. Expenditures in the various funds are restricted to those that support the objectives of the particular grant(s) and are not available to support any other programs operated by the District.

Capital Funds Type

These funds are utilized to segregate sources of revenue designated to erect, remodel or make additions to facilities; provide equipment or furnishings for public school facilities; and, to purchase or improve school grounds. Expenditures are restricted to land acquisition or improvements, construction of facilities or improvements thereto, and to acquire equipment and furnishings within the facilities.

Debt Service Funds Type

The Debt Service Fund(s) maintained by the District are to accumulate funds for the sole purpose of providing resources to retire General Obligation Bonds issued periodically by the District. The source of revenue in these funds is property taxes assessed against all residential and commercial property located within the boundaries of the District. These resources are restricted to repay the principle and interest as required to retire the debt.

Albuquerque Public Schools Proprietary Fund Types

Enterprise Funds Type

The Enterprise Funds are used to segregate revenue and expenses related to the operation of a radio station (KANW Radio), and the district's Graphic Production Services. The sources of revenue within the Enterprise Funds should wholly, or substantially, cover all expenses incurred.

Internal Service Funds Type

The district maintains two Internal Service Funds; the Construction Service Fund and the Insurance Fund. The Construction Service Fund is used to capture the operating costs associated with implementing House Bill 33, Senate Bill 9 and GO Bond Capital Fund Projects, which are not to be capitalized. The resources required to offset the expenditures incurred will be achieved through a transfer from the Capital Fund. The Insurance fund is used to track the resources and the payments associated with worker's compensation, employee health and property and liability claims.

**Consolidated Funds
Revenues/Expenditures/Cash Balance
Fiscal Year 2013-2014**

Description	Operating Funds	Special Revenue Funds	Capital Funds	Debt Service Funds	Enterprise Funds
PROJECTED BEGINNING CASH	\$ 30,719,934	\$ 18,556,281	\$ 149,564,973	\$ 76,096,141	\$ 386,199
<u>Revenues:</u>					
Local Revenues	\$ 7,466,991	\$ 8,425,900	\$ 81,655,903	\$ 63,197,361	\$ 785,516
State Revenues	637,691,048	9,932,198	10,462,304	-	-
Federal Revenues	2,250,000	91,066,056	-	-	-
Other Revenues	-	2,000,000	125,900,000	-	-
TOTAL REVENUES	\$ 647,408,039	\$ 111,424,154	\$ 218,018,207	\$ 63,197,361	\$ 785,516
TOTAL BUDGETED RESOURCES	\$ 678,127,973	\$ 129,980,435	\$ 367,583,180	\$ 139,293,502	\$ 1,171,715
<u>Expenditures:</u>					
Salaries	\$ 423,257,867	\$ 55,008,076	\$ -	\$ -	\$ 469,661
Benefits	149,689,970	18,873,490	-	-	167,069
Professional and Technical Services	4,549,001	5,412,496	8,821,103	794,613	87,203
Property Services	22,321,284	272,052	283,609,104	-	-
Other Purchased Services	33,380,414	14,670,394	-	-	88,846
Supplies	40,723,608	24,697,574	3,934,595	-	328,938
Property	1,693,677	11,046,353	71,218,378	-	29,998
Debt and Miscellaneous Expenses	2,512,152	-	-	138,498,889	-
TOTAL BUDGETED EXPENDITURES	\$ 678,127,973	\$ 129,980,435	\$ 367,583,180	\$ 139,293,502	\$ 1,171,715

Operating Funds

Explanation of Operating Funds

The Albuquerque Public Schools District maintains three operating funds; the General Operational Fund; the Pupil Transportation Fund; and the Instructional Materials Fund. The purpose of these funds is to segregate funding sources and associated expenditures related to the daily operations of the district. The combined resources for the General Operating Funds for Fiscal Year 2013-14 are \$678.1 Million.

General Operational Fund

By far the largest of all the funds, this fund is used to record transactions related to the daily operations of student instruction, the various departments that provide direct support to student instruction, and departments that provide centralized administrative leadership and support throughout the District.

State Equalization Guarantee

The most significant source of revenue for the General Operational Fund is the State Equalization Guarantee (SEG) provided by the State of New Mexico through the Public Education Department. The SEG provides over 97% of the resources for this fund. This revenue is determined by formula for each school district in the state and is based upon the program cost associated with providing an education to students with varying needs.

Funding for SEG comes from revenues generated from the state's general and gross receipts tax, income and energy taxes. State revenue estimates become the basis of funding for the General Appropriation Act, which includes funding for Public Schools, Higher Education, Public Safety, Medicaid and Other General Government. Each year the governor and the legislature develop a budget to determine how resources will be allocated to each of these government agencies.

The percentage of resources dedicated to public schools account for the largest appropriation, representing approximately 44% of the state's overall budget in Fiscal Year 2013-14. Appropriations for public education include SEG, pupil transportation, instructional materials, and other Public Education Department recurring and non-recurring allocations, referred to as below-the-line funding.

Projected enrollment growth, insurance costs, and other fixed costs are considered when determining the needs for school districts statewide. Albuquerque Public Schools receives approximately 26% of the funding for public schools in New Mexico. This percentage is utilized as the foundation for building the district's Operational Fund budget.

In Fiscal Year 2013-14, public schools received nearly \$2.6 Billion, an increase of \$112.1 Million or 4.6% over Fiscal Year 2012-13 appropriations. State Equalization Guarantee accounted for 3.9% of this increase.

General Operational Fund (cont'd)

The increase in public education appropriations over the past two fiscal years is due to higher state revenues in production and prices in oil and gas. In the 3 years prior, SEG appropriations declined due to the state's economy. During the economic downturn, in fiscal years 2009-10 and 2010-11, SEG revenues were supplemented by Federal ARRA and Job Education funds awarded to the state.

For Albuquerque Public Schools, SEG revenues are anticipated to be \$614.1 Million in Fiscal Year 2013-14. The remaining available resources come from local sources such as local property taxes, and state and federal sources that include charter school administrative fees, indirect costs for administering grants, and other miscellaneous revenue. These sources are either based on actual revenue trends or provided by other agencies. Local property taxes for instance are provided by the Public Education Department from the County Assessor's Office and the State of New Mexico.

Expenditures

Appropriations within this fund provide for employee salaries and benefits as well as other general operating expenditures throughout the district such as professional development, contract and other professional services, supplies and materials, equipment, travel and training, utilities, maintenance, etc. These appropriations are allocated by purpose, or function, to all schools and support departments.

In Fiscal Year 2013-14, the most significant increase in expenditures includes an increase in the employer's share of educational retirement benefits and medical contributions, a 1% salary increase for all employees, and additional funds to hire special education teachers due to increased enrollment in the special education program.

Operating Funds: Revenues/Expenditures/Cash Balance Fiscal Years 2010-2014

GENERAL OPERATIONAL FUND		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Object: Cash Balances:								
11111	Beginning /Projected Cash Balance	\$ 33,718,102	\$ 17,580,355	\$ 25,138,817	\$ 29,338,974			\$ 29,338,974
11111	Permanent Cash Transfers	11,992	93,780	(2,340)	-			-
	FUND BALANCE BEGINNING	\$ 33,730,094	\$ 17,674,135	\$ 25,136,477	\$ 29,338,974			\$ 29,338,974
Local Revenues:								
41100	Taxes Levied/Assessed by the School District	\$ 4,574,908	\$ 4,658,815	\$ 4,746,006	\$ 5,048,705			\$ 4,896,966
41500	Investment Income	66,167	63,588	-	100,000			50,000
41700	District Activities-Educational/User Fees	898,570	898,970	958,495	871,622			870,000
41700	District Activities-Summer School Fees	397,486	390,675	457,718	400,000			400,000
41900	Other Local Revenue-Rental Income	422,407	626,209	1,522,531	590,000			550,000
41900	Other Local Revenue-Contributions/Donations	201,004	50,395	430,532	62,082			300,000
41900	Other Local Revenue-Administration Categorical	1,892,306	-	-	-			-
41900	Other Local Revenue-Insurance Recoveries	3,256,440	408,886	2,314,714	403,461			400,025
41900	Other Local Revenue-Refund of Prior Year's Expenditures	645,222	740,130	12,971	43,767			-
	TOTAL LOCAL REVENUES	\$ 12,354,510	\$ 7,837,668	\$ 10,442,967	\$ 7,519,637			\$ 7,466,991
State Revenues:								
43100	Unrestricted Grants-State Equalization Guarantee (SEG)	\$556,391,391	\$578,505,194	\$583,398,098	\$590,203,633			\$614,087,079
43100	Unrestricted Grants-Charter School Admin. Revenue	1,097,611	866,185	795,079	814,628			794,000
43200	Restricted Grants-State Flow through Grants	-	-	-	640,000			-
43200	Restricted Grants-Indirect Costs-State Grants	75,074	52,665	18,057	-			-
43200	Restricted Grants-Fees-Governmental Agencies	321,377	334,019	68,008	-			50,000
	TOTAL STATE REVENUES	\$557,885,453	\$579,758,063	\$584,279,242	\$591,658,261			\$614,931,079
Federal Revenues:								
44100	Unrestricted Grants-Impact Aid	\$ 263,056	\$ 287,549	\$ 178,112	\$ 110,611			\$ 100,000
44100	Unrestricted Grants-Indirect Cost Federal Direct Grants	209,438	259,095	251,905	203,822			250,000
44200	Unrestricted Grants-Forest Reserve Income	34,914	32,237	30,137	31,837			-
44200	Unrestricted Grants-Indirect Costs-Federal Grants	2,020,577	1,951,501	1,369,218	1,692,772			1,900,000
44300	Restricted Grants-Federal ARRA SEG Stimulus**	54,203,625	6,167,307	-	-			-
44300	Restricted Grants-Federal Education Jobs Bill**	-	16,616,750	246,094	-			-
	TOTAL FEDERAL REVENUES	\$ 56,731,610	\$ 25,314,439	\$ 2,075,466	\$ 2,039,042			\$ 2,250,000
Other Financing Sources:								
45300	Disposal of Property >\$25,000 or Equipment >\$5,000	\$ -	\$ 39,175	\$ -	\$ -			\$ -
45300	Disposal of Property <\$25,000 or Equipment <\$5,000	15,604	12,352	18,847	18,850			-
	TOTAL OTHER FINANCING SOURCES	15,604	51,527	18,847	18,850			-
Other Items:								
46100	Other Items-E-Rate	4,935,465	1,477,803	869,085	62,885			-
	TOTAL OTHER	4,935,465	1,477,803	869,085	62,885			-
	TOTAL REVENUES	\$631,922,642	\$614,439,500	\$597,685,607	\$601,298,675			\$624,648,070
Expenditures/Appropriations:								
Function 1000-Instruction:								
51xxx	Salaries Expense	304,468,689	297,117,038	293,925,515	293,851,228	7,342.98	7,241.26	299,889,373
52xxx	Benefits	96,371,430	94,180,788	87,188,667	94,054,011			105,221,345
53300	Professional Employee Training and Development Svcs.	482,601	133,305	641,959	557,269			489,742
53700	Other Purchased Services	117,780	104,906	110,906	100,091			105,150
55800	Travel and Training	295,218	258,503	198,758	236,297			312,303
55900	Inter-Educational, Inter-Agency Purchased Services	4,582,877	1,165,964	1,077,415	1,361,109			150,283
56100	General Supplies	8,847,801	4,404,830	5,663,956	4,530,581			19,701,976
57300	Vehicles and Equipment	1,085,131	610,738	883,737	803,098			516,483
	Sub-Total Instruction	\$416,251,527	\$397,976,072	\$389,690,913	\$395,493,684			\$426,386,655
Function 2100-Support Services Students:								
51xxx	Salaries Expense	49,989,905	44,659,377	44,268,822	43,158,978	987.04	1,012.95	44,763,029
52xxx	Benefits	15,612,669	12,868,436	12,375,932	12,973,710			16,199,395
53200	Professional Educational Services	2,033,418	1,262,967	2,442,537	3,002,148			1,827,994
53300	Professional Employee Training and Development Svcs.	6,531	438	1,218	8,970			28,711
53400	Other Professional Services	13,225	4,429	798	109			1,000
53700	Other Purchased Services	-	427,371	531,447	324,989			-
55800	Travel and Training	1,721	825	2,145	2,487			4,000
55900	Inter-Educational, Inter-Agency Purchased Services	17,399	4,464	11,945	25,563			44,075
56100	General Supplies	105,672	22,769	66,644	59,713			2,882,386
57300	Vehicles and Equipment	12,994	20,942	5,637	22,044			29,554
	Sub-Total Support Services Students	\$ 67,793,534	\$ 59,272,018	\$ 59,707,125	\$ 59,578,711			\$ 65,780,144

**Operating Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

GENERAL OPERATIONAL FUND		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Function 2200-Support Services Instruction:								
51xxx	Salaries Expense	15,583,729	12,433,243	11,999,719	11,882,519	316.14	313.13	12,449,998
52xxx	Benefits	5,223,058	4,128,340	3,661,125	3,929,769			4,500,780
53300	Professional Employee Training and Development Svcs.	20,511	17,515	30,095	54,753			41,040
55900	Inter-Educational, Inter-Agency Purchased Services	4,781,752	3,887,521	3,998,375	3,670,411			3,921,574
56100	General Supplies	565,201	343,807	498,461	427,274			2,549,046
57300	Vehicles and Equipment	94,088	150,080	114,251	90,168			310,644
Sub-Total Support Services Instruction		\$ 26,268,339	\$ 20,960,506	\$ 20,302,026	\$ 20,054,894			\$ 23,773,082
Function 2300-General Administration:								
51xxx	Salaries Expense	2,355,762	2,393,709	2,251,052	2,226,783	29.35	28.35	2,191,349
52xxx	Benefits	645,978	657,980	586,373	639,227			790,905
53300	Professional Employee Training and Development Svcs.	35,660	19,886	41,425	37,271			51,789
53400	Other Professional Services	448,016	1,021,648	673,920	464,052			1,223,143
53700	Other Purchased Services	155,474	126,397	129,677	83,274			145,453
55800	Travel and Training	17,982	17,795	21,228	30,045			42,913
55900	Inter-Educational, Inter-Agency Purchased Services	279,775	281,692	293,836	268,736			544,699
56100	General Supplies	165,558	59,069	58,148	35,695			64,110
57300	Vehicles and Equipment	18,537	5,099	6,472	3,366			12,354
Sub-Total General Administration		\$ 4,122,742	\$ 4,583,275	\$ 4,062,131	\$ 3,788,449			\$ 5,066,715
Function 2400-School Administration:								
51xxx	Salaries Expense	24,369,986	22,647,922	22,257,015	22,486,543	594.75	607.25	22,466,446
52xxx	Benefits	8,559,080	8,054,409	7,457,624	7,956,754			8,127,690
53300	Professional Employee Training and Development Svcs.	43,310	4,511	5,157	13,211			26,116
55800	Travel and Training	549,811	492,756	395,049	444,744			500,000
55900	Inter-Educational, Inter-Agency Purchased Services	623,617	484,044	579,447	510,871			613,291
56100	General Supplies	455,512	287,727	509,669	583,514			2,141,194
57300	Vehicles and Equipment	165,236	64,426	122,689	125,168			139,547
Sub-Total School Administration		\$ 34,766,552	\$ 32,035,795	\$ 31,326,650	\$ 32,120,805			\$ 34,014,284
Function 2500-Central Services:								
51xxx	Salaries Expense	12,322,736	11,140,647	10,726,567	10,703,320	252.90	258.90	11,921,712
52xxx	Benefits	3,868,791	3,539,139	3,156,847	3,340,213			4,289,012
53300	Professional Employee Training and Development Svcs.	111,839	32,446	128,245	106,903			90,602
53400	Other Professional Services	1,278,360	709,474	157,434	45,063			125,804
53700	Other Purchased Services	-	-	-	1,388			3,500
55400	Advertising	7,650	6,390	2,476	4,435			10,000
55800	Travel and Training	519	1,431	7,365	10,088			12,121
55900	Inter-Educational, Inter-Agency Purchased Services	1,557,185	2,218,349	558,050	1,237,990			1,581,461
56100	General Supplies	129,727	235,068	489,673	14,024			1,158,547
57300	Vehicles and Equipment	1,913,939	456,411	214,873	126,606			350,523
Sub-Total Central Services		\$ 21,190,746	\$ 18,339,355	\$ 15,441,530	\$ 15,590,030			\$ 19,543,282
Function 2600-Operation & Maintenance:								
51xxx	Salaries Expense	29,962,896	28,843,803	27,785,934	27,631,179	993.50	992.50	29,069,639
52xxx	Benefits	10,670,207	10,470,712	9,546,373	10,140,785			10,379,934
53300	Professional Employee Training and Development Svcs.	9,822	2,601	5,966	19,842			26,682
53700	Other Purchased Services	458,979	339,364	880,252	375,000			350,775
54300	Repairs and Maintenance Services	2,049,650	1,718,276	1,597,682	1,615,437			303,104
54400	Utility Services	22,272,391	19,718,632	19,977,438	19,248,258			20,493,456
54600	Rentals	126,438	228,697	219,432	108,750			110,050
55200	Property/Liability Insurance	7,546,321	8,606,353	7,963,213	7,963,213			6,563,213
55900	Inter-Educational, Inter-Agency Purchased Services	562,969	831,133	1,016,829	3,085,935			2,193,949
56100	General Supplies	1,506,804	1,424,776	1,315,817	1,907,787			5,158,136
56200	Energy and Transportation Maintenance and Supplies	799,711	402,753	366,155	401,525			403,760
57300	Vehicles and Equipment	252,489	168,539	252,135	234,559			220,017
Sub-Total Operation & Maintenance		\$ 76,218,677	\$ 72,755,639	\$ 70,927,226	\$ 72,732,270			\$ 75,272,715

Operating Funds (cont'd): Revenues/Expenditures/Cash Balance Fiscal Years 2010-2014

GENERAL OPERATIONAL FUND		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Function 2700-Student Transportation:								
51xxx	Salaries Expense	109,230	90,064	82,993	89,864	3.00	3.00	87,372
52xxx	Benefits	49,628	31,946	29,007	34,917			31,559
55100	Student Transportation Services	-	-	8,061	22,591			89,782
55900	Inter-Educational, Inter-Agency Purchased Services	106,986	-	95,421	87,619			221,316
56100	General Supplies	296	-	627	-			3,000
57300	Vehicles and Equipment	9,049	10,283	9,288	5,882			10,500
Sub-Total Student Transportation		\$ 275,189	\$ 132,293	\$ 225,397	\$ 240,873			\$ 443,529
Function 2900-Other Support Services:								
58200	Miscellaneous Expenses	\$ -	\$ 365,711	\$ 1,309,460	\$ 929,360			\$ 2,512,152
Function 3100-Food Services Operations:								
51xxx	Salaries Expense	154,174	144,100	140,969	136,920	6.00	7.00	164,602
52xxx	Benefits	82,300	65,367	63,209	61,934			57,480
53300	Professional Employee Training and Development Svcs.	1,392	1,167	1,314	50			1,500
55900	Inter-Educational, Inter-Agency Purchased Services	20,042	189,418	171,469	72,531			199,744
56100	General Supplies	781,622	54,482	26,618	403,143			658,105
57300	Vehicles and Equipment	21,552	-	476	-			13,000
Sub-Total Food Services Operations		\$ 1,061,082	\$ 454,534	\$ 404,055	\$ 674,578			\$ 1,094,431
Function 3300-Community Services Operations:								
53200	Professional Educational Services	\$ 3,657	\$ 4,146	\$ 5,643	\$ 3,966			\$ 9,000
Function 4000-Capital Outlay:								
57300	Vehicles and Equipment	\$ 120,336	\$ 95,474	\$ 80,954	\$ 91,055			\$ 91,055
TOTAL EXPENDITURES		\$648,072,381	\$606,974,818	\$593,483,110	\$601,298,675	10,525.66	10,464.34	\$653,987,044
Excess (deficiency) of Revenues over Expenditures		\$ (16,149,739)	\$ 7,464,682	\$ 4,202,497	\$ -			\$ (29,338,974)
FUND BALANCE ENDING		\$ 17,580,355	\$ 25,138,817	\$ 29,338,974	\$ 29,338,974			\$ -

* Projected Final forecasted from actual data as of April 30, 2013

** Federal Direct ARRA Stabilization & Job Education Funds are included here; these funds were used to supplement SEG revenues and are included for comparison purposes.

Operating Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014

Pupil Transportation Fund

The Pupil Transportation Fund is used to segregate and record transactions related to transporting students to and from school. Revenue for this purpose is provided by the State of New Mexico through its Public Education Department. The revenue to each district is determined by a Transportation Distribution formula that is primarily based upon student population.

Similar to SEG, resources for the Pupil Transportation Fund are generated through the state's general and gross receipts tax, income tax, interest earnings, oil and gas production, and other income sources. Funding for pupil transportation is distributed to school districts as a part of the General Appropriation Act approved by the legislature based upon the health of the state economy and current projected state revenues.

In accordance with the legislative appropriation statewide, funds are distributed to school districts based on the Transportation Distribution formula. There are several factors within the formula that determine the amount of funding that a district will receive; an eligible student, as an annual variable, is an important component used to calculate the annual allocation to districts.

The funding dedicated by the legislature to provide for transportation services considers costs for maintenance and operations, fuel, bus rental fees for contractor owned buses, and other costs associated with providing student transportation statewide. In Fiscal Year 2013-14, transportation funding statewide accounted for \$100.3 Million of the \$2.6 Billion dollars dedicated to public school funding and included funding to cover the employer's share of educational retirement benefits and a 1% compensation increase for employees.

Because the state takes credit for one half of any cash balance remaining in this fund at the end of the fiscal year, it is the district's intent to spend the available funding by the close of each year.

Expenditures

Appropriations within this fund are considered to be categorical and thus are restricted to provide for expenditures related to student transportation. Since the District does not own or operate vehicles for student transportation these services are provided through a series of contracts with providers in the private sector. Bus contracts are negotiated each year with the private providers based upon the availability of funding. Albuquerque Public Schools anticipates receiving \$18.1M through the transportation distribution in Fiscal Year 2013-14. It should be noted that this initial budget amount is typically adjusted based upon actual student population numbers on the 40th day of school.

**Operating Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

PUPIL TRANSPORTATION FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Object: Cash Balances:							
11111 Beginning/Projected Cash Balance	\$ 132,452	\$ 72,508	\$ 3,915	\$ -			\$ -
11111 Permanent Cash Transfers	-	-	(1,958)	-			-
FUND BALANCE BEGINNING	\$ 132,452	\$ 72,508	\$ 1,957	\$ -			\$ -
Local Revenues:							
41500 Investment Income	\$ 4,821	\$ 3,146	\$ 1,606	\$ 3,100			\$ -
State Revenues:							
43100 Unrestricted Grants-Emergency Supplemental	\$ -	\$ -	\$ 311,171	\$ -			\$ -
43200 Restricted Grants-Transportation Distribution	18,697,705	17,902,353	17,458,723	18,828,225			18,145,081
43200 Restricted Grants-Inter-Governmental Contracts	4,299	4,172	3,663	4,048			-
TOTAL STATE REVENUES	\$ 18,702,004	\$ 17,906,525	\$ 17,773,557	\$ 18,832,273			\$ 18,145,081
TOTAL REVENUES	\$ 18,706,825	\$ 17,909,671	\$ 17,775,163	\$ 18,835,373			\$ 18,145,081
Expenditures/Appropriations:							
Function 2700-Student Transportation:							
51xxx Salaries Expense	\$ 241,849	\$ 237,230	\$ 249,783	\$ 260,997	6.00	6.00	\$ 254,347
52xxx Benefits	83,307	85,727	80,509	85,469			91,870
53300 Prof. Employee Training & Development Svcs.	1,325	1,000	600	2,025			1,000
53700 Other Purchased Services	8,465	-	-	-			-
54400 Utility Services	1,716	1,476	1,476	1,800			1,800
54600 Rentals	2,999,605	2,844,863	2,158,223	2,126,363			1,412,874
55100 Student Transportation Services	14,654,188	13,896,219	14,420,539	15,288,818			15,663,657
55200 Property/Liability Insurance	705,268	742,291	781,140	784,225			647,235
55900 Inter-Educational, Inter-Agency Purchased Svcs.	61,245	160,417	77,620	260,021			64,798
56100 General Supplies	5,414	5,289	3,959	2,500			3,000
56200 Energy/Transportation Maintenance/Supplies	3,467	1,346	3,108	4,499			4,500
57300 Vehicles and Equipment	920	2,406	163	18,656			-
TOTAL EXPENDITURES	\$ 18,766,769	\$ 17,978,264	\$ 17,777,120	\$ 18,835,373	6.00	6.00	\$ 18,145,081
Excess (deficiency) of Revenues over Expenditures	\$ (59,944)	\$ (68,593)	\$ (1,957)	\$ -			\$ -
FUND BALANCE ENDING	\$ 72,508	\$ 3,915	\$ -	\$ -			\$ -

* Projected Final forecasted from actual data as of April 30, 2013

Operating Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014

Instructional Materials Fund

This fund is used to segregate and record transactions related to the purchase of textbooks and other instructional materials. Revenue for this purpose is provided by the State of New Mexico through its Public Education Department. The revenue to each district is determined by formula based upon student population.

Resources for the Instructional Materials Fund are generated from state federal mineral leases. The resources are distributed to school districts as a part of the General Appropriation Act approved by the legislature. The trend has been a steady increase in the allocation over the past couple of fiscal years due to improved state revenues.

The legislature appropriates funding for instructional materials based upon statewide student enrollment as of the 40th day of school of the previous year. The student enrollment multiplied by an amount per pupil determines the appropriation to each district. This initial allocation is typically adjusted mid-year once the current year's 40 day enrollment is calculated.

The revenue is divided into two distinct categories; revenue for the purchase of core instructional materials from the approved state adopted materials list, and supplemental materials not on the state adopted list.

Expenditures

Appropriations in this fund are restricted to provide for the purchase of textbooks and other instructional materials for the classroom. The State of New Mexico maintains a book depository to expedite the purchase of textbooks used by school districts throughout the state and each District is required to spend at least half of its annual allocation for materials on the state adopted list. The remainder of the allocation can be used to purchase other instructional materials directly from vendors in the private sector.

Albuquerque Public Schools anticipates receiving \$4.6 Million in Fiscal Year 2013-14. The district supplements the state funds by providing an additional \$400K in the General Operational Fund budget to assist with the purchase of materials.

**Operating Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

INSTRUCTIONAL MATERIALS FUND		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2013-2014 Approved Budget
Object: Cash Balances:						
11111	FUND BALANCE BEGINNING	\$ 3,355,085	\$ 2,388,914	\$ 1,033,136	\$ 581,040	\$ 1,380,960
Local Revenues:						
41500	Investment Income	\$ 7,327	\$ 5,073	\$ -	\$ 2,999	\$ -
State Revenues:						
43200	Restricted Grants-State Flow-through Grants	\$ 40,220	\$ -	\$ -	\$ -	\$ -
43200	Restricted Grants- Core Materials	1,779,216	1,878,332	1,760,952	3,293,999	2,307,444
43200	Restricted Grants-Supplementary Materials	1,779,215	1,878,331	1,761,950	3,293,999	2,307,444
	TOTAL STATE REVENUES	\$ 3,598,651	\$ 3,756,663	\$ 3,522,902	\$ 6,587,998	\$ 4,614,888
	TOTAL REVENUES	\$ 3,605,978	\$ 3,761,736	\$ 3,522,902	\$ 6,590,997	\$ 4,614,888
Expenditures/Appropriations:						
Function 1000-Instruction:						
56100	General Supplies	\$ 4,492,777	\$ 5,107,258	\$ 3,974,998	\$ 5,791,077	\$ 5,990,161
Function 2200-Support Services Instruction:						
56100	General Supplies	79,372	10,256	-	-	5,687
	TOTAL EXPENDITURES	\$ 4,572,149	\$ 5,117,514	\$ 3,974,998	\$ 5,791,077	\$ 5,995,848
	Excess (deficiency) of Revenues over Expenditures	\$ (966,171)	\$ (1,355,778)	\$ (452,096)	\$ 799,920	\$ (1,380,960)
	FUND BALANCE ENDING	\$ 2,388,914	\$ 1,033,136	\$ 581,040	\$ 1,380,960	\$ -

*Projected Final forecasted from actual data as of April 30, 2013

Special Revenue Funds

Explanation of Special Revenue Funds

The Albuquerque Public Schools District maintains multiple special revenue funds. For discussion purposes, all federal grants will be grouped together and referred to as the Federal Grants Fund although transactions related to each grant are recorded in a segregated fund to assure compliance with the restrictions imposed on the use of each grant. Likewise, all state and local grants will be grouped together and referred to as the State and Local Grants Fund although segregated funds are used for each grant. The District maintains two additional special revenue funds; the Athletics Fund and the Food Services Fund. The combined resources of the District's Special Revenue Funds for Fiscal Year 2013-14 are \$129.9 Million.

Federal Grants Fund

The majority of the District's federal grants are to assist the District in implementing national policies related to public education. These funds are received in one of two ways: Funding received directly from the federal government, also known as direct grants; or federal funds that are processed through the state and allocated to school districts within the state, also known as flow-through grants. Federal grant funding is on a reimbursement basis from the state or federal government, and may not be collected in the same fiscal year as the funds are budgeted and spent.

For Fiscal Year 2013-14, the District anticipates receiving at least \$69.5 Million in federal grant revenue that includes funding from new grants that will be implemented as well as existing grants that will carry forward from the previous fiscal year. The most significant amount of funding for the District's federal grants comes from Title I-IASA and Special Education IDEA-B flow-through grants, and the Medicaid federal direct grant.

It should be noted that the District does not include federal grant revenue or appropriations in its budget until the District receives a Notice of Award. Therefore, the revenues reflected in the following financial table for Fiscal Year 2013-14 do not include federal grants that will be received after the inception of the fiscal year.

Expenditures

Resources within the Federal Grants Fund are restricted to specific purpose and cannot be used to support District operations not contemplated within the scope of the specific grant. The specific categories of expenditures can be found in the financial tables on the following pages.

Special Revenue Funds: Revenues/Expenditures/Cash Balance Fiscal Years 2010-2014

FEDERAL GRANTS		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Object: Cash Balances:								
11111	Beginning /Projected Cash Balance	\$ (5,918,579)	\$ (11,903,203)	\$ (8,358,416)	\$ 6,389,755			\$ -
11111	Permanent Cash Transfers	4,042	(45,108)	21,985	-			-
	FUND BALANCE BEGINNING	\$ (5,914,537)	\$ (11,948,311)	\$ (8,336,431)	\$ 6,389,755			\$ -
Federal Revenues:								
44500	Restricted Grants-Federal Flow-through	\$ 73,194,978	\$ 87,900,665	\$ 53,653,055	\$ 57,111,752			\$ 54,744,740
44300	Restricted Grants-Federal Direct **	9,449,374	10,626,142	13,386,784	11,873,035			14,794,130
	TOTAL REVENUES	\$ 82,644,352	\$ 98,526,807	\$ 67,039,839	\$ 68,984,787			\$ 69,538,870
Expenditures/Appropriations:								
Function 1000-Instruction:								
51xxx	Salaries Expense	30,092,890	24,150,299	22,020,868	20,938,399	508.88	476.26	20,591,916
52xxx	Benefits	8,950,809	8,025,280	6,099,252	6,405,556			6,770,096
53300	Prof. Employee Training and Development Svcs.	888,977	730,785	1,003,413	644,742			850,000
53700	Other Purchased Services	40,922	21,502	27,770	4,844			1,272
55800	Travel and Training	182,714	227,870	255,133	269,086			216,523
55900	Inter-Educational, Inter-Agency Purchased Svcs.	8,049,889	9,758,225	7,915,318	2,576,933			2,770,852
56100	General Supplies	2,981,982	5,488,245	2,611,761	1,955,649			2,137,464
57300	Vehicles and Equipment	1,006,484	1,055,653	1,016,315	2,544,696			1,880,189
	Sub-Total Instruction	\$ 52,194,667	\$ 49,457,860	\$ 40,949,830	\$ 35,339,905			\$ 35,219,112
Function 2100-Support Services Students:								
51xxx	Salaries Expense	5,992,940	8,843,680	5,762,201	8,091,669	225.32	182.31	6,787,571
52xxx	Benefits	1,735,195	3,044,319	2,424,350	2,676,967			2,500,877
53300	Prof. Employee Training and Development Svcs.	93,139	100,620	145,810	132,958			161,040
53400	Other Professional Services	34,532	26,064	19,197	5,500			18,000
53700	Other Purchased Services	252,998	241,387	185,239	124,568			174,566
55800	Travel and Training	-	67	2,199	-			4,060
55900	Inter-Educational, Inter-Agency Purchased Svcs	3,042,059	2,517,863	2,076,801	2,212,575			3,118,698
56100	General Supplies	5,596,448	3,797,884	1,435,878	904,828			795,721
57300	Vehicles and Equipment	2,015,827	1,102,322	418,050	780,288			196,948
	Sub-Total Support Services Students	\$ 18,763,138	\$ 19,674,206	\$ 12,469,724	\$ 14,929,353			\$ 13,757,481
Function 2200-Support Services Instruction:								
51xxx	Salaries Expense	304,103	332,898	316,198	247,056	5.47	9.72	429,936
52xxx	Benefits	85,974	100,350	85,375	63,344			144,578
53300	Prof. Employee Training and Development Svcs.	67,902	28,307	25,266	16,883			30,000
53700	Other Purchased Services	1,358	1,133	703	4,815			2,070
55800	Travel and Training	5,701	5,036	5,209	145			-
55900	Inter-Educational, Inter-Agency Purchased Svcs.	276,944	404,367	352,985	728,778			166,684
56100	General Supplies	51,743	46,743	9,516	4,958			26,480
57300	Vehicles and Equipment	3,552	588	4,638	-			31,000
	Sub-Total Support Services Instruction	\$ 797,277	\$ 919,421	\$ 799,888	\$ 1,065,979			\$ 830,748
Function 2300-General Administration:								
53400	Other Professional Services	114,536	94,111	93,636	193,385			101,375
53700	Other Purchased Services	2,230,015	2,211,733	1,621,123	1,065,710			1,564,085
55900	Inter-Educational, Inter-Agency Purchased Svcs.	-	-	-	-			2,986,318
	Sub-Total General Administration	\$ 2,344,551	\$ 2,305,844	\$ 1,714,759	\$ 1,259,095			\$ 4,651,778
Function 2400-School Administration:								
51xxx	Salaries Expense	9,804,720	9,684,747	9,309,579	9,485,389	233.90	197.70	8,608,054
52xxx	Benefits	2,934,279	2,999,085	2,640,071	2,929,891			3,197,067
53300	Prof. Employee Training and Development Svcs.	-	34,830	99,854	121,129			112,611
53400	Other Professional Services	1,761	-	-	-			-
55800	Travel and Training	29,318	8750.54	-	-			-
55900	Inter-Educational, Inter-Agency Purchased Svcs.	-	26,392	17,618	23,252			26,154
56100	General Supplies	-	7,940	9,962	26,495			6,389
57300	Vehicles and Equipment	-	-	7,417	5,374			15,000
	Sub-Total School Administration	\$ 12,770,078	\$ 12,761,744	\$ 12,084,501	\$ 12,591,530			\$ 11,965,275

**Special Revenue Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

FEDERAL GRANTS		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Function 2500-Central Administration:								
51xxx	Salaries Expense	572,680	547,345	425,271	434,998	16.45	11.5	328,020
52xxx	Benefits	177,210	176,601	129,641	129,532			111,759
53300	Prof. Employee Training and Development Svcs.	19,082	31,899	32,388	64,569			30,000
53700	Other Purchased Services	5,313	9,609	6,195	722			5,000
55800	Travel and Training	1,790	3,301	-	353			-
55900	Inter-Educational, Inter-Agency Purchased Svcs.	72,691	3,464,420	2,150,056	2,872,034			2,472,006
56100	General Supplies	23,275	73,556	34,630	24,159			17,210
57300	Vehicles and Equipment	85,562	31,714	22,388	25,829			7,500
Sub-Total Central Administration		\$ 957,603	\$ 4,338,445	\$ 2,800,570	\$ 3,552,196			\$ 2,971,495
Function 2600-Maintenance & Operations:								
51xxx	Salaries Expense	192	491	-	26,395			78,428
52xxx	Benefits	40	103	-	7,232			29,501
54400	Utility Services	27,426	29,046	18,675	17,387			22,052
55900	Inter-Educational, Inter-Agency Purchased Svcs.	113,495	-	-	-			-
56200	Energy and Transp. Maintenance and Supplies	4,563	3,053	5,131	4,983			13,000
Sub-Total Maintenance & Operations		\$ 145,716	\$ 32,693	\$ 23,806	\$ 55,997			\$ 142,981
Function 2700-Student Transportation:								
55100	Student Transportation Services	381,468	434,104	246,969				-
55900	Inter-Educational, Inter-Agency Purchased Svcs.	-	25,160	-				-
57300	Vehicles and Equipment	37,486	-	-				-
Sub-Total Student Transportation		\$ 418,954	\$ 459,264	\$ 246,969	\$ -			\$ -
Function 3100-Food Services Operations:								
56100	General Supplies	-	64,500	-	-			-
57300	Vehicles and Equipment	241,034	-	-	-			-
Sub-Total Food Services Operations		\$ 241,034	\$ 64,500	\$ -	\$ -			\$ -
Function 4000-Student Transportation:								
54500	Construction Services		\$ 4,922,935		\$ 190,732			
		\$ 88,633,018	\$ 94,936,912	\$ 71,090,047	\$ 68,984,787	990.02	877.49	\$ 69,538,870
Excess (deficiency) of Revenues over Expenditures		\$ (5,988,666)	\$ 3,589,895	\$ (4,050,208)	\$ -			\$ -
FUND BALANCE ENDING		\$ (11,903,203)	\$ (8,358,416)	\$ (12,386,639)	\$ 6,389,755			\$ -

*Projected Final forecasted from actual data as of April 30, 2013

**Federal Direct ARRA Stabilization and Job Education Funds are excluded here; these funds are shown in the General Operating Fund for comparison purposes.

Special Revenue Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014

State and Local Grants Fund

Similar to the District's federal grants, these grants are provided to assist the District in implementing state, or other local entities policy related to education or the welfare of students within the District's boundaries. Funding to the District is on a reimbursement basis from the state or local source, and may not be collected in the same fiscal year as the funds are budgeted and spent.

The District anticipates receiving approximately \$10.9 Million from these revenue sources in Fiscal Year 2013-14. As with federal grants, state and local grants in Fiscal Year 2013-14 include both new and existing grants that will carry forward from the previous fiscal year. Major sources of revenue for state and local grant funds comes from initiatives related to early childhood education, such as the state flow-through Kindergarten-Three Plus grant, and other state pre-kindergarten programs.

Likewise, these funds are not included in the budget until the District receives a Notice of Award.

Expenditures

Resources within the State and Local Grants Fund are restricted to specific purpose and cannot be used to support District operations not contemplated within the scope of the specific grant.

**Special Revenue Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

STATE AND LOCAL GRANTS		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Object: Cash Balances:								
11111	Beginning /Projected Cash Balance	\$ 2,684,096	\$ 2,773,107	\$ 2,341,320	\$ -			\$ -
11111	Permanent Cash Transfers	(35,132)	(300,479)	(19,592)	-			-
	FUND BALANCE BEGINNING	\$ 2,648,964	\$ 2,472,628	\$ 2,321,728	\$ -			\$ -
Local Revenues:								
41900	Other Revenue-Local Grants	\$ 808,678	\$ 883,777	\$ 611,748	\$ 795,435			\$ 844,715
State Revenues:								
43200	Restricted Grants-State Flow-through Grants	\$ 8,560,647	\$ 4,563,200	\$ 3,840,438	\$ 3,678,451			\$ 6,242,944
43200	Restricted Grants-State Direct Grants	49,118	8,961	266,423	459,468			3,689,254
	TOTAL STATE REVENUES	\$ 8,609,765	\$ 4,572,161	\$ 4,106,861	\$ 4,137,919			\$ 9,932,198
State/Local Combined Revenues:								
41900	Other Revenue-State/Local Combined Grants	\$ 2,023,741	\$ 1,900,552	\$ 1,538,457	\$ 134,653			\$ 168,185
	TOTAL REVENUES	\$11,442,184	\$ 7,356,490	\$ 6,257,066	\$ 5,068,007			\$10,945,098
Expenditures/Appropriations:								
Function 1000-Instruction:								
51xxx	Salaries Expense	\$ 3,976,112	\$ 3,274,846	\$ 4,108,320	\$ 2,339,439	31.40	41.50	\$ 4,697,809
52xxx	Benefits	970,664	772,710	953,644	662,301			1,148,533
53300	Prof. Employee Training and Development Svcs.	32,954	292,436	17,392	4,117			24,054
53700	Other Purchased Services	9,370	861	885	-			1,662,999
55800	Travel and Training	47,016	1,995	4,190	2,282			1,918
55900	Inter-Educational, Inter-Agency Purchased Svcs.	560,596	102,597	52,246	75,280			63,872
56100	General Supplies	629,985	406,046	534,712	405,134			1,162,688
57300	Vehicles and Equipment	250,494	45,474	15,921	127,164			62,650
	Sub-Total Instruction	\$ 6,477,191	\$ 4,896,965	\$ 5,687,310	\$ 3,615,717			\$ 8,824,523
Function 2100-Support Services Students:								
51xxx	Salaries Expense	368,980	460,880	533,697	210,193	1.25	6.50	437,906
52xxx	Benefits	84,925	104,427	115,529	48,308			104,823
53300	Prof. Employee Training and Development Svcs.	-	-	3,935	1,834			741
53400	Other Professional Services	686	138	-	111			242
53700	Other Purchased Services	-	495	-	-			-
55800	Travel and Training	-	674	961	1,275			1,810
55900	Inter-Educational, Inter-Agency Purchased Svcs.	457,122	314,367	363,191	296,257			125,207
56100	General Supplies	20,121	24,587	30,334	20,639			20,138
57300	Vehicles and Equipment	-	643	91,612	92,540			41,937
	Sub-Total Support Services Students	\$ 931,834	\$ 906,211	\$ 1,139,259	\$ 671,157			\$ 732,804
Function 2200-Support Services Instruction:								
51xxx	Salaries Expense	-	-	619	-			-
52xxx	Benefits	-	-	125	-			-
53300	Prof. Employee Training and Development Svcs.	-	-	-	230			11,770
53700	Other Purchased Services	-	-	-	-			597
55900	Inter-Educational, Inter-Agency Purchased Svcs.	17,491	130,808	3,690	332,232			189,636
56100	General Supplies	1,319,527	60,329	327,600	37,550			531,291
57300	Vehicles and Equipment	11,484	-	-	-			162,864
	Sub-Total Support Services Instruction	\$ 1,348,502	\$ 191,137	\$ 332,034	\$ 370,012			\$ 896,158
Function 2300-General Administration:								
53400	Other Professional Services	2,741	1,273	143	1,928			2,143
53700	Other Purchased Services	75,074	52,665	18,058	20,868			19,131
	Sub-Total General Administration	\$ 77,815	\$ 53,938	\$ 18,201	\$ 22,796			\$ 21,274
Function 2400-School Administration:								
51xxx	Salaries Expense	856,941	552,825	556,129	182,810	1.50	1.00	227,005
52xxx	Benefits	225,158	143,782	144,124	40,954			53,131
53300	Prof. Employee Training and Development Svcs.	8,376	11,022	2,788	-			-
53400	Other Professional Services	114,719	-	500	-			-
55800	Travel and Training	-	-	-	-			-
55900	Inter-Educational, Inter-Agency Purchased Svcs.	258,225	54,240	13,651	-			-
56100	General Supplies	61,974	11,210	5,959	-			-
57300	Vehicles and Equipment	21,521	3,356	2,540	-			-
	Sub-Total School Administration	\$ 1,546,914	\$ 776,435	\$ 725,691	\$ 223,764			\$ 280,136

**Special Revenue Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

STATE AND LOCAL GRANTS		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Function 2500-Central Services:								
55900	Inter-Educational, Inter-Agency Purchased Svcs.	3,911	-	3,386	81,000			103,874
57300	Vehicles and Equipment	-	-	-	-			3,229
Sub-Total Central Administration		\$ 3,911	\$ -	\$ 3,386	\$ 81,000			\$ 107,103
Function 2600-Operation & Maintenance:								
51xxx	Salaries Expense	-	1,690	-	-			-
52xxx	Benefits	-	129	-	-			-
Sub-Total Operation & Maintenance		\$ -	\$ 1,819	\$ -	\$ -			\$ -
Function 2700-Student Transportation:								
55100	Student Transportation Services	\$ 54,250	\$ 53,572	\$ 97,800	\$ 57,836			\$ 82,346
Function 3100-Food Services Operations:								
56100	General Supplies	\$ 877,624	\$ 607,721	\$ 371,419	\$ 25,725			\$ 754
Function 4000-Capital Outlay:								
54500	Construction Services	\$ -	\$ -	\$ 183,302	\$ -			\$ -
TOTAL EXPENDITURES		\$11,318,041	\$ 7,487,798	\$ 8,558,402	\$ 5,068,007	34.15	49.00	\$10,945,098
Excess (deficiency) of Revenues over Expenditures		\$ 124,143	\$ (131,308)	\$ (2,301,336)	\$ -			\$ -
FUND BALANCE ENDING		\$ 2,773,107	\$ 2,341,320	\$ 20,392	\$ -			\$ -

*Projected Final forecasted from actual data as of April 30, 2013

**Special Revenue Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

Athletics Fund

This special revenue fund is used to segregate and record transactions related to athletic events throughout the District. Revenues are generated from gate receipts, concessions and local contributions. Gate receipts account for the majority of the resources, but are insufficient to cover the entire cost of the program; therefore, roughly half of the program is paid in the Operational Fund. For Fiscal Year 2013-14, the District anticipates revenues of \$1.1 Million which, when added to the estimated fund balance, provides \$2.6 Million in total resources available. This revenue estimate is based upon the historical trend over the past several years.

Expenditures

Appropriations within this fund are restricted to purposes directly related to conducting various athletic events, such as the payment of sports officials and coaching stipends. The Operational Fund supplements the program by approximately \$2.5 Million to provide for a portion of the cost of FTE that coordinate high school and middle school athletic programs, fees for officials that work at athletic events, contract services, supplies and equipment for schools.

ATHLETICS FUND		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Object: Cash Balances:								
11111	Beginning /Projected Cash Balance	\$ 1,148,404	\$ 1,432,977	\$ 1,452,682	\$ 1,516,697			\$ 1,531,329
11111	Permanent Cash Transfers	-	-	(150,001)	-			-
	FUND BALANCE BEGINNING	\$ 1,148,404	\$ 1,432,977	\$ 1,302,681	\$ 1,516,697			\$ 1,531,329
Local Revenues:								
41500	Investment Income	\$ 4,167	\$ 3,773	\$ 2,731	\$ 2,709			\$ -
41700	District Activities-Fees-Activities	643,867	685,268	724,000	768,647			850,000
41700	District Activities-Fees-Concession Receipts	180,279	204,124	170,480	167,561			150,000
41900	Other Local Revenue-Contributions/Donations	124,520	56,307	83,469	58,255			75,000
	TOTAL LOCAL REVENUES	\$ 952,833	\$ 949,472	\$ 980,680	\$ 997,172			\$ 1,075,000
Expenditures/Appropriations:								
Function 1000-Instruction:								
51xxx	Salaries Expense	129,501	205,701	216,142	\$ 235,380	4.00	6.00	\$ 327,897
52xxx	Benefits	38,524	59,567	55,036	60,685			105,886
55800	Travel and Training	7,826	-	-	-			-
55900	Inter-Educational, Inter-Agency Purchased Svcs.	315,045	506,759	363,378	505,441			1,640,436
56100	General Supplies	121,572	143,071	124,984	137,989			432,110
57300	Vehicles and Equipment	55,793	14,669	7,124	43,043			100,000
	TOTAL EXPENDITURES	\$ 668,260	\$ 929,768	\$ 766,664	\$ 982,538	4.00	6.00	\$ 2,606,329
	Excess (deficiency) of Revenues over Expenditures	\$ 284,573	\$ 19,704	\$ 214,016	\$ 14,634			\$ (1,531,329)
	FUND BALANCE ENDING	\$ 1,432,977	\$ 1,452,682	\$ 1,516,697	\$ 1,531,331			\$ -

* Projected Final forecasted from actual data as of April 30, 2013

Special Revenue Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014

Food Services Fund

This fund is used to segregate and record transactions primarily related to providing meals served to students through school cafeterias. The major source of revenue comes from meal charges and federal subsidies for students meeting federal income requirements.

Revenues generated from federal USDA subsidies have remained constant over the past few years. The exception was in fiscal year 2008 when federal reimbursements were less than anticipated, creating a negative fund balance. To offset this deficit, the District provided a subsidy in the Operational Fund for a 3 year period and increased meal prices. Since then, the fund balance has returned to a healthy level.

The District anticipates receiving \$35.7 Million from revenue sources which, when added to the estimated fund balance carryover of \$11.2 Million, provide \$46.9 Million in total resources available in Fiscal Year 2013-14.

Expenditures

Appropriations within this fund are restricted by federal regulations to providing for salaries and benefits for food services employees, food, nonfood supplies, kitchen equipment, and the purchase of other equipment and vehicles utilized by the food services program.

**Special Revenue Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

FOOD SERVICES FUND		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2012-2013 FTE Positions	2013-2014 Approved Budget
Object: Cash Balances:								
11111	Beginning /Projected Cash Balance	\$ 6,850,242	\$ 8,247,203	\$ 7,070,441	\$ 11,494,683			\$ 11,202,138
11111	Permanent Cash Transfers	-	-	-	-			-
11111	Prior Year Adjustment	-	25,026	-	-			-
	FUND BALANCE BEGINNING	\$ 6,850,242	\$ 8,272,229	\$ 7,070,441	\$ 11,494,683			\$ 11,202,138
Local Revenues:								
41500	Investment Income	\$ 10,198	\$ 14,584	\$ 20,096	\$ 18,991			\$ -
41600	Food Services-Adult Fees	136,259	116,266	81,590	74,112			54,000
41600	Food Services-Student Fees	6,042,600	5,661,310	4,909,227	5,415,702			4,814,000
41600	Food Services-Other Fees	1,674,906	1,575,164	1,661,206	1,672,129			1,470,000
41900	Other Revenue-Refund of Prior Year's Expenditures	-	-	-	840			-
	TOTAL LOCAL REVENUES	\$ 7,863,963	\$ 7,367,324	\$ 6,672,119	\$ 7,181,774			\$ 6,338,000
State Revenues:								
43200	Restricted Grants- Inter-Governmental Contracts	\$ -	\$ -	\$ -	\$ -			\$ -
Federal Revenues:								
44500	Restricted Grants-Federal Direct	\$ 21,487,969	\$ 20,639,760	\$ 28,783,835	\$ 26,438,107			\$ 27,350,000
**Other Financing Sources:								
46004	Other Items-Donated Commodities	\$ -	\$ 2,144,011	\$ 2,013,102	\$ 2,000,000			\$ 2,000,000
	TOTAL REVENUES	\$ 29,351,932	\$ 30,151,095	\$ 37,469,056	\$ 35,619,881			\$ 35,688,000
Expenditures/Appropriations:								
Function 3100-Food Service Operations:								
51xxx	Salaries Expense	11,625,287	11,634,327	11,556,188	\$ 11,902,829	606.50	606.50	\$ 12,493,534
52xxx	Benefits	4,162,933	4,248,304	4,118,374	4,223,163			4,707,239
53300	Professional Empl Training and Develop. Svcs.	25,622	31,622	28,948	32,000			40,000
53700	Other Purchased Services				600,000			600,000
54300	Repairs and Maintenance Services	110,837	134,939	144,016	150,000			150,000
54400	Utility Services	68,385	78,142	60,660	100,000			100,000
55900	Inter-Educational, Inter-Agency Purchased Svcs.	767,032	583,513	695,808	700,000			700,000
56100	General Supplies	10,738,023	14,070,780	15,979,306	17,400,943			19,554,329
57300	Vehicles and Equipment	456,851	571,256	457,510	803,491			8,545,036
	TOTAL EXPENDITURES	\$ 27,954,971	\$ 31,352,883	\$ 33,040,810	\$ 35,912,426	606.50	606.50	\$ 46,890,138
	Excess (deficiency) of Revenues over Expenditures	\$ 1,396,961	\$ (1,201,788)	\$ 4,428,246	\$ (292,545)			\$ (11,202,138)
	FUND BALANCE ENDING	\$ 8,247,203	\$ 7,070,441	\$ 11,498,688	\$ 11,202,138			\$ -

* Projected Final forecasted from actual data as of April 30, 2013

** Other Financing Sources are donated food supplies

Capital Funds

Explanation of Capital Funds

The Albuquerque Public Schools District maintains multiple capital funds used to segregate and record transactions related to capital projects. Each fund has a distinct funding source, and revenues within each fund are restricted as to the use of the funds. In general, a Capital Master Plan guides the District's Capital Program. In the process of preparing the Capital Master Plan, projects are identified, prioritized, and matched to anticipated funding sources and streams. The combined resource of the District's Capital Funds for Fiscal Year 2013-14 is \$367.5 Million.

House Bill 33 Fund (Public School Buildings Act)

The major source of revenue for this capital fund is local property taxes. The Public School Buildings Act authorizes school districts within the state to impose, upon favorable vote of its citizenry, a property tax not to exceed ten mills for any, or all, of the following purposes:

- erecting, remodeling, making additions to public school buildings
- providing equipment for or furnishing public school buildings
- purchasing or improving public school grounds

The Act also requires that school districts seek voter approval every six years to continue assessing the property tax. The District successfully last obtained voter approval to continue the tax in February 2010 for projects outlined in the Capital Master Plan strategy beginning in 2011. The mill levy for Fiscal Year 2013-14 is 3.874 for residential property and 4.344 for commercial property. The property tax revenue for Fiscal Year 2013-14 is anticipated to generate \$55.0 Million in addition to an estimated fund balance carried forward of \$67.9 Million bringing the total resources to \$122.9 Million.

Expenditures

Albuquerque Public Schools utilizes HB33 resources to renew existing facilities, address specific health-safety and code compliance issues, provide for educational equipment and support, and provide for smaller capital needs at each school facility through the distribution of School Improvement Project (SIP) funds. The majority of the appropriations are for construction services; approximately 71% of the HB33 budget is focused on facility renewal in Fiscal Year 2013-14.

**Capital Funds:
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

CAPITAL IMPROVEMENTS-HB33 FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2013-2014 Approved Budget
<u>Cash Balances:</u>					
11111 Beginning /Projected Cash Balance	\$ 24,706,528	\$ 16,579,741	\$ 30,091,832	\$ 56,667,728	\$ 67,969,292
11111 Permanent Cash Transfers	720,000	(24,865)	-	-	-
FUND BALANCE BEGINNING	\$ 25,426,528	\$ 16,554,876	\$ 30,091,832	\$ 56,667,728	\$ 67,969,292
<u>Local Revenues:</u>					
41100 Taxes Levied/Assessed by the School District	\$ 58,284,523	\$ 54,410,291	\$ 54,455,547	\$ 55,229,562	\$ 54,962,643
41500 Investment Income	14,272	23,805	48,526	86,040	-
41900 Other Local Revenue-Refund of Prior Year's Expenditures	-	168,356	-	4,084	-
TOTAL REVENUE	\$ 58,298,795	\$ 54,602,452	\$ 54,504,073	\$ 55,319,686	\$ 54,962,643
<u>Expenditures/Appropriations:</u>					
Function 2300-General Administration:					
53700 Other Purchased Services-County Tax Collection Costs	\$ 578,102	\$ 550,116	\$ 556,407	550,053	\$ 560,619
Function 4000-Capital Outlay:					
54500 Construction Services	\$ 54,399,179	\$ 24,413,382	\$ 11,784,502	\$ 26,805,454	\$ 87,065,384
57100 Land and Land Improvements	4,886,103	2,860,571	1,885,660	10,247,944	15,769,216
57200 Building Purchase	-	-	2,260,779	-	-
57300 Vehicles and Equipment	7,282,198	13,241,427	11,440,829	6,414,671	19,536,716
Sub-Total Capital Outlay	\$ 66,567,480	\$ 40,515,380	\$ 27,371,770	\$ 43,468,069	\$122,371,316
TOTAL EXPENDITURES	\$ 67,145,582	\$ 41,065,496	\$ 27,928,177	\$ 44,018,122	\$122,931,935
Excess (deficiency) of Revenues over Expenditures	\$ (8,846,787)	\$ 13,536,956	\$ 26,575,896	\$ 11,301,564	\$ (67,969,292)
FUND BALANCE ENDING	\$ 16,579,741	\$ 30,091,832	\$ 56,667,728	\$ 67,969,292	\$ -

*Projected Final forecasted from actual data as of April 30, 2013

Capital Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014

Senate Bill 9 Fund (Two Mill Levy)

The major source of revenue for the SB9 Capital Fund is local property taxes. Senate Bill 9 authorizes school districts within the state to impose, upon favorable vote of its citizenry, a property tax not to exceed two mills for any, or all, of the following purposes:

- erecting, remodeling, making additions to public school buildings
- providing equipment for or furnishing public school buildings
- purchasing or improving public school grounds
- maintenance of public school buildings or public school grounds
- purchasing activity vehicles for transporting students to extracurricular school activities
- purchasing computer software and hardware for student use in public school classrooms

The legislation also requires that school districts seek voter approval every six years to continue assessing the property tax. The District successfully last obtained voter approval to continue the tax in February 2013. Additionally, the State of New Mexico is authorized to provide a minimum guarantee of revenue to school districts that have imposed the two-mill assessment. The gross amount of the minimum guarantee (referred to as SB-9 Matching Funds) is determined by formula mostly driven by student population within a district. Once the gross amount is determined, the state deducts the amount of property tax collected by an individual district and the net difference is submitted to the district.

For Fiscal Year 2013-14, the District anticipates receiving \$26.1 Million in property tax revenue and carryover funds of \$47.1 Million bringing the total resources to \$73.2 Million.

Expenditures

Senate Bill 9 funds are primarily used to address the maintenance and renewal concerns in the district. Approximately 62% of the Fiscal Year 2013-14 budget is dedicated to facility renewal, while another 23% is appropriated for maintenance and repair of school buildings and grounds. The remainder of the funding will be utilized for land improvements, supplies and materials, and equipment.

**Capital Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

CAPITAL IMPROVEMENTS-SB-9 FUND		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2013-2014 Approved Budget
Object: Cash Balances:						
11111	Beginning /Projected Cash Balance	\$ 48,419,381	\$ 33,404,718	\$ 36,380,126	\$ 44,158,156	\$ 45,141,381
11111	Permanent Cash Transfers	(720,000)	99,242	-	-	-
	FUND BALANCE BEGINNING	\$ 47,699,381	\$ 33,503,960	\$ 36,380,126	\$ 44,158,156	\$ 45,141,381
Local Revenues:						
41100	Taxes Levied/Assessed by the School District	\$ 29,132,520	\$ 28,771,142	\$ 28,932,141	\$ 29,407,193	\$ 26,093,260
41500	Investment Income	112,673	68,055	32,164	66,759	-
41900	Other Local Revenue-Refund of Prior Year's Expenditures	-	-	295	-	-
	TOTAL LOCAL REVENUES	\$ 29,245,193	\$ 28,839,197	\$ 28,964,600	\$ 29,473,952	\$ 26,093,260
State Revenues:						
43200	Restricted Grants-State Flow through Grants	\$ 1,990,607	\$ 1,952,739	\$ -	\$ 3,912,387	\$ 2,012,464
	TOTAL REVENUES	\$ 31,235,800	\$ 30,791,936	\$ 28,964,600	\$ 33,386,339	\$ 28,105,724
Expenditures/Appropriations:						
Function 2300-General Administration:						
53700	Other Purchased Services	\$ 295,587	293,669	\$ 295,631	\$ 376,000	\$ 266,151
Function 4000-Capital Outlay:						
53300	Professional Employee Training and Development Services	\$ -	\$ 322,944	\$ 369,854	\$ -	\$ -
54300	Repairs and Maintenance Services	12,153,111	7,954,028	7,992,689	11,262,114	16,861,106
54500	Construction Services	20,905,297	12,135,976	8,712,070	12,558,654	45,250,348
56100	General Supplies	3,813,331	3,110,343	2,852,390	4,118,844	3,876,929
57100	Land and Land Improvements	2,403,889	695,247	815,532	1,808,499	2,893,378
57300	Vehicles and Equipment	5,959,248	3,726,507	518,258	1,586,208	4,099,193
	Sub-Total Capital Outlay	\$ 45,234,876	\$ 27,622,101	\$ 20,890,939	\$ 31,334,319	\$ 72,980,954
	TOTAL EXPENDITURES	\$ 45,530,463	\$ 27,915,770	\$ 21,186,570	\$ 31,710,319	\$ 73,247,105
	Excess (deficiency) of Revenues over Expenditures	\$ (14,294,663)	\$ 2,876,166	\$ 7,778,030	\$ 1,676,020	\$ (45,141,381)
	FUND BALANCE ENDING	\$ 33,404,718	\$ 36,380,126	\$ 44,158,156	\$ 45,834,176	\$ -

*Projected Final forecasted from actual data as of April 30, 2013

Capital Funds (cont'd)
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014

Local Capital Fund

Resources in this fund are generated from inter-governmental contract agreements that the district has with several charter schools for fees to rent buildings owned by the district, and the portion of HB33 property tax revenue received by the District for charter schools.

Additional resources are generated through the sale of land and school facility fees charged to developers for construction of new residential building on lots within the city of Albuquerque. In Fiscal Year 2013-14 the district anticipates \$2.6 Million in new revenue and a cash balance carried forward of \$10.3 Million bringing the total resources to \$12.9 Million.

Expenditures

Construction projects account for the majority of the expenditures within this fund. This includes approximately \$1.8 Million of HB33 property tax revenue reserved for projects approved for charter schools. The remainder of the construction budget is designated for schools that reside in the area where facility fees are collected, and reserves that have been set aside to cover other school construction projects as necessary. The other major expenditures are for the purchase of land and land improvements for future educational facility construction.

**Capital Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

SPECIAL CAPITAL LOCAL FUND		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2013-2014 Approved Budget
Object: Cash Balances:						
11111	Beginning /Projected Cash Balance	\$ 6,687,266	\$ 9,248,109	\$ 11,482,774	\$ 9,371,180	\$ 10,349,270
11111	Permanent Cash Transfers	77,500	-	150,000	-	-
	FUND BALANCE BEGINNING	\$ 6,764,766	\$ 9,248,109	\$ 11,632,774	\$ 9,371,180	\$ 10,349,270
Local Revenues:						
41500	Investment Income	\$ 24,522	\$ 23,934	\$ 20,886	\$ 15,433	\$ -
41900	Other Revenue-Contributions/Donations	1,603,960	584,097	535,908	600,000	600,000
41900	Other Revenue-Special Building Local	1,856,332	1,400,705	354,018	-	-
41900	Other Local Revenue-Refund of Prior Year's Expenditures	414	-	-	1,061,963	-
	TOTAL LOCAL REVENUES	\$ 3,485,228	\$ 2,008,736	\$ 910,812	\$ 1,677,396	\$ 600,000
State Revenues:						
43200	Restricted Grants-Inter-Governmental Contracts	336,754	\$ 464,047	\$ 1,337,904	\$ 1,000,000	\$ 1,000,000
43200	Restricted Grants-State Flow-through Grants	-	-	-	755,631	1,000,000
	TOTAL STATE REVENUES	\$ 336,754	\$ 464,047	\$ 1,337,904	\$ 1,755,631	\$ 2,000,000
Other Financing Sources:						
45300	Disposal of Property >\$25,000 or Equipment >\$5,000	\$ -	\$ -	\$ -	\$ 159,523	\$ -
	TOTAL REVENUES	\$ 3,821,982	\$ 2,472,783	\$ 2,248,716	\$ 3,592,550	\$ 2,600,000
Expenditures/Appropriations:						
Function 4000-Capital Outlay:						
54500	Construction Services	\$ 1,044,159	\$ 146,158	\$ 1,244,525	\$ 1,561,367	\$ 7,721,802
54600	Rentals	-	-	51,000	61,200	-
57100	Land and Land Improvements	294,480	85,937	3,043,361	577,262	4,809,404
57300	Vehicles and Equipment	-	6,023	171,424	414,631	418,064
	TOTAL EXPENDITURES	\$ 1,338,639	\$ 238,118	\$ 4,510,310	\$ 2,614,460	\$ 12,949,270
	Excess (deficiency) of Revenues over Expenditures	\$ 2,483,343	\$ 2,234,665	\$ (2,261,594)	\$ 978,090	\$ (10,349,270)
	FUND BALANCE ENDING	\$ 9,248,109	\$ 11,482,774	\$ 9,371,180	\$ 10,349,270	\$ -

*Projected Final forecasted from actual data as of April 30, 2013

**Capital Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

Direct State Appropriations Fund

Each year the State of New Mexico provides resources for designated capital projects by direct appropriations to school districts throughout the state. These are reimbursable capital grants with time restrictions associated for completion of the individual projects.

The Capital Master Plan provides information to schools about “unfunded” projects to help direct state appropriations to appropriate projects. The District has the option of accepting or rejecting individual projects. A total of \$6.4 Million in resources is anticipated to be available in Fiscal Year 2013-14.

Expenditures

The State legislative appropriations will provide a significant source of funding for technology, security cameras, library equipment, and improvements to existing school facilities in Fiscal Year 2013-14.

SPECIAL CAPITAL STATE FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2013-2014 Approved Budget
<u>Cash Balances:</u>					
11111 Beginning /Projected Cash Balance	\$ (10,622,836)	\$ (3,987,516)	\$ (913,365)	\$ (264,310)	\$ -
11111 Permanent Cash Transfers	-	(97,847)	(246,472)	-	-
FUND BALANCE BEGINNING	\$ (10,622,836)	\$ (4,085,363)	\$ (1,159,837)	\$ (264,310)	\$ -
<u>State Revenues:</u>					
43200 Restricted Grants-Prior Year Balances	\$ -	\$ -	\$ 1,069,609	\$ 577,583	\$ 391,372
43200 Restricted Grants-Special Capital Outlay-State	15,556,132	6,019,217	-	1,759,355	6,058,468
TOTAL STATE REVENUES	\$ 15,556,132	\$ 6,019,217	\$ 1,069,609	\$ 2,336,938	\$ 6,449,840
<u>Expenditures/Appropriations:</u>					
Function 4000-Capital Outlay:					
54500 Construction Services	\$ 5,148,838	\$ 836,361	\$ 5,545	\$ 1,675,361	\$ 6,402,292
56100 General Supplies	118,666	14,066	989	-	-
57100 Land and Land Improvements	2,353,887	1,221,856	548,328	487,018	4,889
57300 Vehicles and Equipment	1,299,421	774,936	104,190	459,008	42,659
TOTAL EXPENDITURES	\$ 8,920,812	\$ 2,847,219	\$ 659,052	\$ 2,621,387	\$ 6,449,840
Excess (deficiency) of Revenues over Expenditures	\$ 6,635,320	\$ 3,171,998	\$ 410,557	\$ (284,449)	\$ -
FUND BALANCE ENDING	\$ (3,987,516)	\$ (913,365)	\$ (749,280)	\$ (548,759)	\$ -

* Projected Final forecasted from actual data as of April 30, 2013

**Capital Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

General Obligation Bond Capital Fund

The major source of revenue for this fund is the issuance of general obligation bonds. The exact amounts and timing of the sale of these bonds are determined by cash flow requirements.

In Fiscal Year 2013-14, the District plans to issue \$118.4 Million in bonds. The total budget of \$137.2 Million includes the proposed sale and \$18.8 Million carried forward from previous bond sales.

Expenditures

Expenditures in this fund are directed primarily for larger capital projects such as new schools, major additions, educational programmatic needs, and school and district-based technology. In Fiscal Year 2013-14, the majority of the funds will be dedicated to major construction projects at schools.

GO BOND BUILDING FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2013-2014 Approved Budget
<u>Object: Cash Balances:</u>					
11111 Beginning /Projected Cash Balance	\$ 135,630,500	\$ 52,645,716	\$ 125,338,448	\$ 63,126,935	\$ 18,783,838
11111 Permanent Cash Transfers	(77,500)	(74,377)	-	-	-
FUND BALANCE BEGINNING	\$ 135,553,000	\$ 52,571,339	\$ 125,338,448	\$ 63,126,935	\$ 18,783,838
<u>Local Revenues:</u>					
41500 Investment Income	\$ 310,596	\$ 302,955	\$ 86,536	\$ 84,939	\$ -
41900 Other Local Revenue-Refund of Prior Year's Expenditures	-	100,000	329,881	-	-
TOTAL LOCAL REVENUES	\$ 310,596	\$ 402,955	\$ 416,417	\$ 84,939	\$ -
<u>Other Financing Sources:</u>					
45100 Issuance of Bonds	\$ 14,300,000	\$ 150,000,000	\$ -	\$ -	\$ 118,400,000
TOTAL REVENUES	\$ 14,610,596	\$ 150,402,955	\$ 416,417	\$ 84,939	\$ 118,400,000
<u>Expenditures/Appropriations:</u>					
Function 4000-Capital Outlay:					
53400 Other Professional Services	\$ 181,296	\$ 658,742	\$ 6,700	111,123	\$ 6,693,711
54500 Construction Services	84,793,338	66,565,671	49,374,889	39,420,671	119,991,186
56100 General Supplies	174,366	217,987	46,375	201,886	14,944
57100 Land and Land Improvements	4,805,228	2,224,895	10,502,803	2,063,274	6,091,502
57300 Vehicles and Equipment	7,563,652	7,968,551	2,697,163	2,631,082	4,392,495
TOTAL EXPENDITURES	\$ 97,517,880	\$ 77,635,846	\$ 62,627,930	\$ 44,428,036	\$ 137,183,838
Excess (deficiency) of Revenues over Expenditures	\$ (82,907,284)	\$ 72,767,109	\$ (62,211,513)	\$ (44,343,097)	\$ (18,783,838)
FUND BALANCE ENDING	\$ 52,645,716	\$ 125,338,448	\$ 63,126,935	\$ 18,783,838	\$ -

*Projected Final forecasted from actual data as of April 30, 2013

**Capital Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

Educational Technology Equipment Act

The major source of revenue for this fund is the issuance of educational technology notes. This Fund was established in Fiscal Year 2010-11 as a way to finance education technology equipment and/or other uses pursuant to the Education Technology Equipment Act for learning and administrative use in schools and related district facilities.

Expenditures

In Fiscal Year 2013-14, the district plans to issue \$7.5 Million in notes, which when added to the fund balance provides \$14.8 Million in resources to be utilized primarily for the purchase and refresh of computers at schools and district departments. Funding will also be used for training, other professional services, and annual software maintenance fees.

EDUCATIONAL TECHNOLOGY EQUIPMENT ACT	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2013-2014 Approved Budget
<u>Object: Cash Balances:</u>					
11111 Beginning /Projected Cash Balance	\$ -	\$ -	\$ 16,087,305	\$ 3,078,522	\$ 7,321,193
11111 Permanent Cash Transfers	-	-	-	-	-
FUND BALANCE BEGINNING	\$ -	\$ -	\$ 16,087,305	\$ 3,078,522	\$ 7,321,193
<u>Local Revenues:</u>					
41500 Investment Income	\$ -	\$ 3,557	\$ 20,768	\$ 15,954	\$ -
41900 Other Local Revenue-Refund of Prior Year's Expenditures	-	-	-	-	-
TOTAL LOCAL REVENUES	\$ -	\$ 3,557	\$ 20,768	\$ 15,954	\$ -
<u>Other Financing Sources:</u>					
45100 Issuance of Bonds	\$ -	\$ 18,600,000	\$ -	\$ 13,000,000	\$ 7,500,000
TOTAL REVENUES	\$ -	\$ 18,603,557	\$ 20,768	\$ 13,015,954	\$ 7,500,000
<u>Expenditures/Appropriations:</u>					
<u>Function 4000-Capital Outlay:</u>					
53300 Professional Employee Training and Development Services	\$ -	\$ -	\$ 281,630	\$ 323,742	\$ 1,000,505
53400 Other Professional Services	-	137,150	728,851	1,331,119	300,117
54300 Repairs and Maintenance Services	-	2,379,102	3,652,733	2,286,525	316,986
56100 General Supplies	-	-	55,116	2,377,463	42,722
57300 Vehicles and Equipment	-	-	8,311,221	2,454,434	13,160,863
TOTAL EXPENDITURES	\$ -	\$ 2,516,252	\$ 13,029,551	\$ 8,773,283	\$ 14,821,193
Excess (deficiency) of Revenues over Expenditures	\$ -	\$ 16,087,305	\$ (13,008,783)	\$ 4,242,671	\$ (7,321,193)
FUND BALANCE ENDING	\$ -	\$ 16,087,305	\$ 3,078,522	\$ 7,321,193	\$ -

*Projected Final forecasted from actual data as of April 30, 2013

CAPITAL MASTER PLAN

FISCAL YEARS 2011-2016

The APS Capital Master Plan (CMP) anticipates spending nearly \$350 Million a year on new construction, renovations and repairs. From fiscal years 2006 – 2011, most new school facility construction was on the west side, where Albuquerque was experiencing the most growth. Over a 5 year period, APS opened nine new schools including two high schools, a middle school, five elementary schools and an alternative school. All but two of the new schools were built on the west side. The projects were funded with taxpayer supported general obligation bonds and mill levies.

In the current capital strategy (FY 2011 – 2016), emphasis has shifted to renewal, rejuvenation and rebuilding of aging existing educational infrastructure located mostly in the established areas of the district. The share of educational technology (hardware/infrastructure/software) as a component of the CMP has also risen dramatically from 6% in 2006 to 24% currently.

APS dedicates over \$24 Million a year on educational technology including \$12 Million for computer hardware refresh for schools. Other educational equipment includes school musical instruments, band/choir uniforms, furniture replacement, and science equipment. In addition, school improvement funds (SIP) are allocated to schools for individual school discretionary capital equipment.

On February 2, 2010 voters approved a \$616 million bond issue and mill levy with a focus on refurbishing and rebuilding old schools, most of which are more than 40 years old. All projects undertaken by this funding are either completed or started, and all obligations have been fulfilled or are in the process of being fulfilled.

A Two Mill Levy and General Obligation Bond election was passed in 2013 with a 79% majority authorizing \$368 million, most of which is going directly to facility maintenance, brick and mortar construction/design and educational technology. The main focus of the current CMP is to renew, refurbish and rebuild old schools and provide new educational and instructional technology. The next Mill Levy/Bond election will be in February 2016.

The APS Capital Master Plan continues to provide facilities for charter schools. New facilities were just completed for South Valley Academy and Montessori of the Rio Grande. A facility for Robert F. Kennedy Charter School is currently under construction.

CAPITAL MASTER PLAN PROCESS

Capital Funds account for roughly 28% of the district's resources in FY 2013-14. The Capital Master Plan (CMP) is the tool used to guide the district's long-term planning of the capital resources.

The process is based upon a comprehensive independent architectural, engineering, and technology assessment of all of the district's facilities and is utilized to identify, prioritize and match projects to anticipated resources.

Capital Master Planning Activities:

- 1) Evaluation and identification of needs.
 - Re-evaluate all APS educational facilities in the district
 - Score all school sites with respect to APS CMP Planning Standards
 - Evaluate administrative and support facilities
 - Project enrollment growth, identify utilization and capacity and determine classroom needs and strategies to meet needs
 - Inventory/evaluate all school-based technology
 - Identify other educational equipment/district support and renewal needs
- 2) The needs are reviewed and prioritized by the Capital Master Plan Review Committee composed of citizens, principals, teachers, and administrative staff using the following criteria.
 - Funding sources and projected revenue
 - Growth and contingencies
 - Other district needs (user's requests, administrative and support, other)
 - Technology
 - Facility needs in existing schools (renewal and educational programmatic)
- 3) Recommendations are sent to the Superintendent and then to the Board of Education.
- 4) Board of Education ratifies or sends back to the committee.

CAPITAL MASTER PLAN PROJECTS
FISCAL YEARS 2011-2016
(\$Millions)

		Status	Est./Actual
		of Project	Project
District Facility	Project Description		Cost (\$)
Atrisco Heritage Academy	New school opened in FY 2008, completed in FY 2012	Completed	\$132.0
E.G. Ross ES	Administration expansion, road improvements, electrical & lighting upgrades	Completed	\$1.2
Inez ES	Kindergarten addition and Fine Arts classroom, renovation drainage/site improvements	Completed	\$3.5
McKinley MS	Science classroom renovation	Completed	\$1.4
Montessori of the Rio Grande Charter	Charter School classroom building	Completed	\$3.6
South Valley Academy Charter	Construction of administration, classrooms, and media center	Completed	\$8.0
Westside Community Stadium	New stadium completed in FY 2013	Completed	\$36.0
Wherry ES	New parking and drop off improvement and classroom addition	Completed	\$3.1
Zuni ES	Cafeteria renovation, electrical upgrades, and site improvements	Completed	\$1.6
Adobe Acres ES	Kindergarten addition and cafeteria renovation	Current	\$4.4
Arroyo Del Oso ES	Administration remodel and expansion	Current	\$1.0
Atrisco ES	Classroom replacement	Current	\$9.9
Career Enrichment Center	New classroom block	Current	\$5.0
Central Kitchen Plant	Construction of a new central kitchen and storage to serve the entire District Classroom, cafeteria replacement, site traffic improvements and site development plan	Current	\$14.2
Chaparral ES	Administration expansion and kindergarten addition	Current	\$15.9
Collet Park ES	Administration expansion and kindergarten addition	Current	\$5.0
Del Norte HS	Completed replacement of main classroom building and new student commons area in FY 2012. Current projects include cafeteria renovation and construction of industrial fine arts building.	Current	\$58.0

CAPITAL MASTER PLAN PROJECTS (cont'd)
FISCAL YEARS 2011-2016
(\$Millions)

			Est./Actual
		Status	Project
District Facility	Project Description	of Project	Cost (\$)
Dolores Gonzales ES	Kindergarten, art/music classroom remodel, cafeteria expansion and restroom remodel	Current	\$6.3
Ecademy Alternative School	Construction of cafeteria and renovations	Current	\$5.8
Eldorado HS	Flat work to be completed in preparation to renovate the math, humanities and fine arts building	Current	\$2.4
Ernie Pyle MS	Classroom addition, renovation and HVAC work	Current	\$5.6
Hoover MS	Cafeteria renovations, gym and locker room upgrades, HVAC improvements	Current	\$1.2
MacArthur ES	Construction of Kindergarten/pre-school addition, art/music classroom, and cafeteria addition and remodel	Current	\$4.3
Marie Hughes ES	New classroom construction, road improvements, additional parking, cafeteria relocation and restroom renovation	Current	\$7.6
McKinley MS	Classroom replacement	Current	\$6.2
Mitchell ES	Cafeteria renovation and addition	Current	\$1.3
Monte Vista ES	Roofing and restroom renovations	Current	\$1.4
Mountain View ES	Construction of new buildings and relocation of playground and portables	Current	\$11.7
New PreK-8 School	Construction of a new PreK-8th grade school anticipated to open August 2015	Current	\$45.8

CAPITAL MASTER PLAN PROJECTS (cont'd)
FISCAL YEARS 2011-2016
(\$Millions)

			Est./Actual
		Status	Project
District Facility	Project Description	of Project	Cost (\$)
Reginald Chavez ES	Kindergarten addition, hallway, corridor to building, restroom and storage space	Current	\$7.4
Robert F Kennedy Charter School	Construction of a permanent facility	Current	\$4.9
Rio Grande HS	Classroom replacement	Current	\$25.0
Sandia Base ES	Cafeteria/kitchen addition and remodel	Current	\$1.1
Sandia HS	Site will be master planned to receive a new science/math classroom building, new library, landscaping, infrastructure upgrades, and athletic field reconstruction	Current	\$22.0
Special Education Autism Center	Reconstruct current Complex for a new Special Education Autism Center	Current	\$7.6
Valley HS	Classroom replacement	Current	\$8.0
West Mesa HS	Classroom replacement	Current	\$17.0
Wilson MS	Renovation of main building for classrooms and administration	Current	\$8.2
Total			\$504.6

**CAPITAL MASTER PLAN
FISCAL YEARS 2011-2016**

Impact of Capital Projects on the Operating Fund

The district experienced a significant increase in its operating costs during fiscal years 2004-2009 when nine new schools were opened. Funds were set aside in the General Operational budget to address costs associated with hiring additional staff prior to the school openings, personnel costs once the facilities were open, utilities and maintenance costs.

Since then, the impact to the operating budget is less significant, but additional funds continue to be budgeted for costs associated with capital project spending as demonstrated in the table below.

Capital Project Overhead

The district is allowed to spend up to 15% of construction costs in the HB33, SB9 and GO Bond Funds to cover administrative overhead for capital projects. Any costs above the 15% limit are expensed to the General Operational Fund. The operational portion of these costs has steadily increased because of a decrease in construction spending in the capital funds over the last couple of years. In FY14, this expense is expected to decrease due to increased construction activity. These costs are captured in the table below.

An increase in utility costs, in particular electricity and water usage continue to be a drain on the Operational Fund budget. These additional costs can be attributed to both increased utility rates and new building construction. Over the past 5 years, electricity costs have increased by an average of 9%, while water increased on average by 6%. Alternatively, natural gas consumption experienced an average decrease of 6%.

The district plans to open a new Pre-K-8th grade school in 2015. Although not as significant, six months prior to opening the school, funds will be needed in the Operational Fund to hire staff and cover the cost of supplies and incidentals for planning purposes for the new school.

**Operating Impacts
Incremental Cost Increases/Decreases**

	Actual 2009-2010	Actual 2010-2011	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014
Capital Projects					
Admin. Overhead		\$ 300,000	\$ 600,000	\$ 900,000	\$(1,400,000)
Utilities	\$ 800,000	\$ 800,000	\$1,400,000	\$ 900,000	\$ 200,000
Natural Gas	\$ 700,000	\$(1,800,000)	\$(300,000)	\$(100,000)	\$ 600,000
Pre-K-8 School					\$ 300,000

Debt Service Funds

Explanation of Debt Service Funds

The Albuquerque Public Schools District maintains two Debt Service Funds; one for General Obligation Bonds, and the other for Educational Technology Notes. The purpose of these funds are to segregate and record transactions related to funding sources and expenditures for repayment of principal and interest expense on the District's outstanding debt.

The primary revenue source for the Debt Service Funds are gathered from property tax collections assessed as a mill levy against all property located within the boundaries of the District. The combined resource for the Debt Service Funds in Fiscal Year 2013-14 is \$139.3 Million.

General Long Term Debt Limits

The New Mexico Constitution limits the powers of a school district to incur general obligation debt beyond a school year. The School District can incur such debt for the purpose of erecting, remodeling, making additions, and furnishing buildings or purchasing or improving school grounds or purchasing computer software or hardware for student use in public classrooms or any combination of these purposes. The approval of the debt is subject to a vote of the local electors and may not exceed 6% of the assessed valuation of the taxable property within the District.

In accordance with the assessed valuation limitation calculation, the District's long term debt limit may not exceed \$869.5M based upon preliminary Fiscal Year 2013 assessed value estimates of \$14.5B. The total outstanding debt is \$501.9M as shown in the following debt service retirement schedules.

The District is currently 57.72% bonded to capacity and plans to create additional capacity by retiring debt as quickly as cash flow from tax levies will permit. Currently, 80% of the General Obligation Bond debt will be retired in 9 years. The District also plans to monitor and evaluate bond refunding opportunities to allow for additional capacity for future capital project budgets.

Outstanding Debt Service Requirement Schedules

<u>Year</u>	<u>Total G/O Bonds Requirements</u>			<u>Principal</u>	<u>Cumulative</u>
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Outstanding</u>	
2014	43,540,000	12,382,097	55,922,097	43,540,000	8.95%
2015	39,860,000	10,944,725	50,804,725	39,860,000	17.14%
2016	40,095,000	9,367,925	49,462,925	40,095,000	25.38%
2017	38,220,000	11,689,788	49,909,788	38,220,000	33.24%
2018	40,155,000	9,971,038	50,126,038	40,155,000	41.49%
2019	41,635,000	8,155,488	49,790,488	41,635,000	50.05%
2020	55,520,000	6,477,738	61,997,738	55,520,000	61.46%
2021	45,580,000	4,553,738	50,133,738	45,580,000	70.83%
2022	46,625,000	3,884,663	50,509,663	46,625,000	80.41%
2023	19,650,000	3,919,719	23,569,719	19,650,000	84.45%
2024	20,550,000	1,520,600	22,070,600	20,550,000	88.68%
2025	12,500,000	2,356,050	14,856,050	12,500,000	91.25%
2026	15,000,000	1,803,550	16,803,550	15,000,000	94.33%
2027	15,190,000	1,159,550	16,349,550	15,190,000	97.45%
2028	6,200,000	496,000	6,696,000	6,200,000	98.73%
2029	6,200,000	248,000	6,448,000	6,200,000	100.00%
Total	\$ 486,520,000	\$ 88,930,669	\$ 575,450,669	\$ 486,520,000	

<u>Year</u>	<u>Total Ed Technology Notes Requirements</u>			<u>Principal</u>	<u>Cumulative</u>
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Retired</u>	
2014	5,745,000	556,800	6,301,800	5,745,000	37.32%
2015	5,750,000	323,250	6,073,250	5,750,000	74.67%
2016	1,950,000	58,250	2,008,250	1,950,000	87.33%
2017	1,950,000	29,250	1,979,250	1,950,000	100.00%
Total	\$ 15,395,000	\$ 967,550	\$ 16,362,550	\$ 15,395,000	

Total Debt \$ 501,915,000 \$ 89,898,219 \$ 591,813,219

<u>Year</u>	<u>Total Current Debt Capacity</u>				<u>% Bonded to Capacity</u>
	<u>Assessed Value*</u>	<u>6% Debt Limit</u>	<u>Outstanding Debt</u>	<u>Available Capacity</u>	
2013	\$ 14,492,037,500	\$ 869,522,250	\$ 501,915,000	\$ 367,607,250	57.72%

*Estimated as of 8/5/13

Debt Service Funds: Revenues/Expenditures/Cash Balance Fiscal Years 2010-2014

GENERAL OBLIGATION DEBT SERVICE FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2013-2014 Approved Budget
Object: Cash Balances:					
11112 Beginning /Projected Cash Balance-Restricted	\$ 28,103,155	\$ 51,218,319	\$ 54,594,494	\$ 57,980,775	\$ 63,310,003
11111 Permanent Cash Transfers	-	-	-	-	-
FUND BALANCE BEGINNING	\$ 28,103,155	\$ 51,218,319	\$ 54,594,494	\$ 57,980,775	\$ 63,310,003
Local Revenues:					
41100 Taxes Levied/Assessed by the School District	\$ 62,708,385	\$ 62,039,261	\$ 58,357,219	\$ 59,108,458	\$ 50,030,634
41500 Investment Income	47,757	40,848	51,386	53,012	-
TOTAL LOCAL REVENUES	\$ 62,756,142	\$ 62,080,109	\$ 58,408,605	\$ 59,161,470	\$ 50,030,634
Federal Revenues:					
44100 Bond Subsidy	\$ -	\$ -	\$ -	\$ 1,912,635	\$ -
Other Financing Sources:					
45100 Issuance of Bonds-Premium/Discount on Bond Issue	\$ 755	\$ 4,315,206	\$ -	\$ 155,061	\$ -
TOTAL REVENUES	\$ 62,756,897	\$ 66,395,315	\$ 58,408,605	\$ 61,229,166	\$ 50,030,634
Expenditures/Appropriations:					
Function 2300-General Administration:					
53700 Other Purchased Services-County Collection Costs	\$ 626,029	\$ 633,039	\$ 596,251	\$ 602,906	\$ 510,312
Function 5000-Debt Service:					
53400 Other Professional Services	\$ -	\$ 38,345	\$ 32,628	\$ 147,832	\$ 150,000
58200 Miscellaneous Expenses-Debt Service Reserve	-	-	-	-	58,059,177
58300 Debt-Related Expenditures-Bond Principal/Interest	39,015,704	62,347,756	54,393,445	55,149,200	54,621,148
Sub-Total Debt Service	\$ 39,015,704	\$ 62,386,101	\$ 54,426,073	\$ 55,297,032	\$ 112,830,325
TOTAL EXPENDITURES	\$ 39,641,733	\$ 63,019,140	\$ 55,022,324	\$ 55,899,938	\$ 113,340,637
Excess (deficiency) of Revenues over Expenditures	\$ 23,115,164	\$ 3,376,175	\$ 3,386,281	\$ 5,329,228	\$ (63,310,003)
FUND BALANCE ENDING	\$ 51,218,319	\$ 54,594,494	\$ 57,980,775	\$ 63,310,003	\$ -

*Projected Final forecasted from actual data as of April 30, 2013

**Debt Service Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

EDUCATION TECHNOLOGY DEBT SERVICE FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2013-2014 Approved Budget
<u>Objects: Cash Balances:</u>					
11112 Beginning /Projected Cash Balance-Restricted	\$ -	\$ -	\$ 1,579,415	\$ 5,050,519	\$ 12,786,138
11111 Permanent Cash Transfers	-	-	-	-	-
FUND BALANCE BEGINNING	\$ -	\$ -	\$ 1,579,415	\$ 5,050,519	\$ 12,786,138
<u>Local Revenues:</u>					
41100 Taxes Levied/Assessed by the School District	\$ -	\$ -	\$ 4,036,515	\$ 12,707,980	\$ 13,166,727
41500 Investment Income	-	303	6,136	6,555	-
TOTAL LOCAL REVENUES	\$ -	\$ 303	\$ 4,042,651	\$ 12,714,535	\$ 13,166,727
<u>Other Financing Sources:</u>					
45100 Issuance of Bonds-Premium/Discount on Bond Issue	\$ -	\$ 1,579,112	\$ -	\$ 220,811	\$ -
TOTAL REVENUES	\$ -	\$ 1,579,415	\$ 4,042,651	\$ 12,935,346	\$ 13,166,727
<u>Expenditures/Appropriations:</u>					
Function 2300-General Administration:					
53700 Other Purchased Services-County Collection Costs	\$ -	\$ -	\$ 41,012	\$ 129,621	\$ 134,301
Function 5000-Debt Service:					
58200 Miscellaneous Expenses-Debt Service Reserve	\$ -	\$ -	\$ -	\$ -	\$ 13,218,714
58300 Debt-Related Expenditures-Bond Principal/Interest	-	-	530,535	5,070,106	12,599,850
	\$ -	\$ -	\$ 530,535	\$ 5,070,106	\$ 25,818,564
TOTAL EXPENDITURES	\$ -	\$ -	\$ 571,547	\$ 5,199,727	\$ 25,952,865
Excess (deficiency) of Revenues over Expenditures	\$ -	\$ 1,579,415	\$ 3,471,104	\$ 7,735,619	\$ (12,786,138)
FUND BALANCE ENDING	\$ -	\$ 1,579,415	\$ 5,050,519	\$ 12,786,138	\$ -

*Projected Final forecasted from actual data as of April 30, 2013

Enterprise Funds

Explanation of Enterprise Funds

The Albuquerque Public Schools District maintains two Enterprise Funds; KANW Radio Enterprise and Graphics Production Enterprise. Financial transactions for KANW Radio were moved from the General Operating Fund to an Enterprise Fund in FY 2007-08. Graphics Production & District Services moved a portion of its operation to an Enterprise Fund in FY 2011-12.

KANW Radio Enterprise Fund

KANW Radio Station meets the broadcasting needs of the Albuquerque Public Schools through its non-commercial broadcast services by providing unique and quality program services that inform, educate and entertain its audience.

The station has two principal sources of revenue: fund raising; and sale of materials promoting the culture of New Mexico. Revenue is estimated at \$0.3 Million for Fiscal Year 2013-14. Additionally, the station continues to produce a small surplus from prior years that is not directly appropriated, guaranteeing fiscal solvency, which is now estimated to be \$0.5 Million. Total appropriated resources will be \$0.5 Million for Fiscal Year 2013-14.

KANW ENTERPRISE FUND		2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Object: Cash Balances:								
11111	Beginning/Projected Cash Balance	\$ 289,762	\$ 324,845	\$ 328,845	\$ 372,952			\$ 238,229
11111	Permanent Cash Transfer	-	-	-	-			-
	FUND BALANCE BEGINNING	\$ 289,762	\$ 324,845	\$ 328,845	\$ 372,952			\$ 238,229
Local Revenues:								
41900	Other Local Revenue-Contributions/Donations	\$ 388,575	\$ 393,351	\$ 399,148	\$ 411,256			\$ 275,000
45300	Disposal of Property <\$25,000 or Equip. <\$5,000	-	-	-	235			-
	TOTAL REVENUES	\$ 388,575	\$ 393,351	\$ 399,148	\$ 411,491			\$ 275,000
Expenditures/Appropriations:								
Function 2500-Central Services:								
51xxx	Salaries Expense	\$ 196,641	\$ 214,394	\$ 262,922	\$ 207,122	8.80	8.80	\$ 257,418
52xxx	Benefits	53,323	60,543	65,461	60,486			92,979
53700	Other Purchased Services	70,327	62,097	13,143	6,356			87,203
55900	Inter-Educational, Inter-Agency Purchased Services	21,809	41,262	8,206	12,038			51,629
56100	General Supplies	4,936	4,301	2,563	3,145			5,000
57300	Vehicles and Equipment	6,455	6,753	2,746	-			19,000
	TOTAL EXPENDITURES	\$ 353,492	\$ 389,351	\$ 355,040	\$ 289,146	8.80	8.80	\$ 513,229
	Excess (deficiency) of Revenues over Expenditures	\$ 35,083	\$ 4,000	\$ 44,108	\$ 122,345			\$ (238,229)
	FUND BALANCE ENDING	\$ 324,845	\$ 328,845	\$ 372,952	\$ 495,298			\$ -

*Projected Final forecasted from actual data as of April 30, 2013

**Enterprise Funds (cont'd):
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

Graphics Production Enterprise Fund

Graphics Enterprise Services (GES) is responsible for the district's mail and document archive, print marketing and trademark standards, and is an in-plant copy, print, and design service for the Albuquerque Public Schools District. Where district-only usage does not fully utilize these resources, GES extends its excess capacity to provide school-supply solutions for parents, for teachers through The Classroom Store, and full-service graphics, physical marketing and print services for governmental and other external customers. This fund was created in Fiscal Year 2011-12 to capture these activities. Total appropriated resources will be \$0.7 Million for Fiscal Year 2013-14.

GRAPHICS PRODUCTION ENTERPRISE FUND		2011-2012 Actual	2012-2013 Projected Final*	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Object: Cash Balances:						
11111	Beginning/Projected Cash Balance	\$ -	\$ -			\$ 147,970
	Outstanding Loan	-	(34,159)			
	FUND BALANCE BEGINNING	\$ -	\$ (34,159)			\$ 147,970
Local Revenues:						
41700	District Activities- Fees - Contracted Press, Bindery & Programs	\$ 227,615	\$ 265,638			\$ 510,516
41700	District Activities-Fees - Classroom Store	35,069	45,596			-
	TOTAL REVENUES	\$ 262,684	\$ 311,234			\$ 510,516
Expenditures/Appropriations:						
Function 2500-Central Services:						
51xxx	Salaries Expense	\$ -	\$ -			\$ 212,243
52xxx	Benefits	-	-			74,090
55900	Inter-Educational, Inter-Agency Purchased Services	-	933			37,217
56100	General Supplies	\$ 296,843	307,411	6.00	6.00	323,938
57300	Vehicles and Equipment	-	-			10,998
	TOTAL EXPENDITURES	\$ 296,843	\$ 308,344	6.00	6.00	\$ 658,486
	Excess (deficiency) of Revenues over Expenditures	\$ (34,159)	\$ 2,890			\$ (147,970)
	FUND BALANCE ENDING	\$ (34,159)	\$ (31,269)			\$ -

*Projected Final forecasted from actual data as of April 30, 2013

Internal Service Funds

Explanation of Internal Service Funds

Construction Services Fund

The Albuquerque Public Schools District established the Construction Services Fund for the first time in the Fiscal Year 2007-08 budget. The Fund was established to capture the operating costs associated with implementing the House Bill 33, Senate Bill 9, and General Obligation Bond Fund capital projects. The resources for this fund are generated through a transfer from the capital funds and revenues are restricted to work performed on capital fund projects.

Expenditures

The district is allowed to spend up to 15% of construction costs to cover administrative overhead costs. The Operational Fund covers any additional administrative costs that are above the 15% limit. In the past couple of fiscal years construction expenditures were down in comparison to previous years when the district was building several new schools. In these years the Operational Fund picked up a larger share of the administrative costs than expected. This expenditure trend; however, is expected to change as construction projects are anticipated to increase in Fiscal Year 2013-14. Administrative expenditures include salaries and benefits for staff, contract services, supplies and materials, equipment and other expenses that support the work performed on behalf of the capital projects.

CONSTRUCTION SERVICES FUND		2009-2010	2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014
		Actual	Actual	Actual	Actual	FTE	FTE	Approved
						Positions	Positions	Budget
Object: Other Financing Sources:								
41700	District Activities	\$ 7,028,170	\$ 6,018,528	\$ 5,297,794	\$ 5,558,657			\$ 6,749,333
	TOTAL REVENUES	\$ 7,028,170	\$ 6,018,528	\$ 5,297,794	\$ 5,558,657	-	-	\$ 6,749,333
Expenditures/Appropriations:								
Function 4000-Capital Outlay								
51xxx	Salaries Expense	\$ 4,083,646	\$ 3,784,924	\$ 3,588,977	\$ 3,452,197	82.00	81.00	\$ 4,348,524
52xxx	Benefits	1,225,246	1,166,111	1,048,670	1,077,623			1,287,552
53300	Professional Employee Training and Development Services	67,055	31,075	43,221	70,566			71,900
53400	Other Professional Services	228,496	83,836	18,428				4,000
53700	Other Purchased Services	4,272	3,226	4,359	3,005			4,900
54400	Utility Services	10,668	18,047	19,027	19,926			27,000
54500	Construction Services	-	10,066	6,602				74,721
55400	Advertising	1,778	-	12,814	6,803			15,000
55800	Travel and Training	(48)	-	741				
55900	Inter-Educational, Inter-Agency Purchased Services	1,256,524	586,631	430,440	427,581			561,500
56100	General Supplies	65,026	231,231	59,619	314,404			198,752
56200	Energy and Transportation Maintenance and Supplies	-	-	-	97,324			80,500
57300	Vehicles and Equipment	85,507	103,381	64,896	89,228			74,984
	TOTAL EXPENDITURES	\$ 7,028,170	\$ 6,018,528	\$ 5,297,794	\$ 5,558,657			\$ 6,749,333
FUND BALANCE ENDING		\$ -	\$ -	\$ -	\$ -			\$ -

**Internal Services Funds:
Revenues/Expenditures/Cash Balance
Fiscal Years 2010-2014**

Insurance Internal Service Fund

The Insurance Internal Service Fund was established in the FY 2008-09 budget. This fund was created to track the resources and payments associated with employee health, worker's compensation, and property and liability claims. The major sources of revenue are the employee and employer's share of premium costs.

Expenditures

The major expenditures in this fund include payment of the districts health/medical, dental, vision, worker's compensation, and property and liability insurance claims. Additionally, this fund pays for the salaries and benefits and other costs associated with administering the districts insurance program.

Internal Services Funds: Revenues/Expenditures/Cash Balance Fiscal Years 2010-2014

Insurance Fund	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Actual	2012-2013 FTE Positions	2013-2014 FTE Positions	2013-2014 Approved Budget
Object: Cash Balances:							
11111 Beginning Working Capital	\$37,809,562	\$40,115,517	\$41,703,357	\$44,744,499			\$ -
11111 Adjustment to Fund Balance	-	-	-	(28,180)			
	\$37,809,562	\$40,115,517	\$41,703,357	\$44,716,319			\$ -
Local Revenues:							
41500 Interest Income	\$ 118,807	\$ 95,698	\$ 63,667	\$ 80,222			\$ -
Other Financing Sources:							
45910 Health/Medical Employer Premiums	\$46,147,796	\$46,183,358	\$46,362,047	\$46,257,475			\$50,779,919
45911 Health/Medical Employee Premiums	25,102,864	25,303,222	24,946,769	25,516,608			25,389,960
45920 Dental Employer Premiums	3,697,300	3,658,071	3,736,294	4,038,458			3,651,880
45921 Dental Employee Premiums	2,028,363	2,005,255	1,978,224	1,574,767			1,825,940
45930 Workers' Compensation Premiums	5,005,539	4,848,437	5,009,294	3,661,540			4,924,150
45940 Property/Liability Premiums	8,251,589	9,348,644	8,744,353	8,747,465			7,210,448
45950 Vision Employer Premiums	558,166	556,837	572,776	565,166			552,205
45951 Vision Employee Premiums	304,610	303,871	302,726	305,953			276,103
45990 Other Health Insurance Revenue	926,738	707,677	2,243,798	1,269,372			-
TOTAL OTHER FINANCING SOURCES	\$92,022,965	\$92,915,372	\$93,896,281	\$91,936,804			\$94,610,605
TOTAL REVENUES	\$92,141,772	\$93,011,070	\$93,959,948	\$92,017,026			\$94,610,605
Expenditures/Appropriations:							
Function 0000-Insurance Claims Costs							
52311 Health/Medical Claims	\$71,427,546	\$71,177,420	\$73,078,841	\$72,773,206			\$74,411,093
52313 Dental Claims	5,642,392	5,628,483	5,848,365	5,920,474			5,477,820
52314 Vision Claims	708,889	704,234	771,967	832,385			828,308
52730 Worker's Compensation Claims	3,184,010	3,669,812	3,883,946	4,892,484			4,890,621
Sub-Total Insurance Claims Costs	\$80,962,837	\$81,179,949	\$83,583,119	\$84,418,549			\$85,607,842
Function 2500-Central Services							
51xxx Salaries Expense	\$ -	\$ 327,403	\$ 464,785	\$ 742,637	16.00	16.00	\$ 755,705
52xxx Benefits	-	72,158	86,719	154,051			269,201
53300 Prof. Employee Training and Development Svcs.	-	-	-	-			6,000
53400 Other Professional Services	-	225,000	525,469	1,122,015			1,157,060
53700 Other Purchased Services	1,892,306	-	-	-			-
55200 Property/Liability Insurance	6,980,674	9,618,720	6,188,727	5,669,714			6,714,797
55900 Inter-Educational, Inter-Agency Purchased Svcs.	-	-	66,595	6,711			100,000
56100 General Supplies	-	-	3,392	-			-
	\$ 8,872,980	\$10,243,281	\$ 7,335,687	\$ 7,695,128			\$ 9,002,763
TOTAL EXPENDITURES	\$89,835,817	\$91,423,230	\$90,918,806	\$92,113,677	16.00	16.00	\$94,610,605
Excess (deficiency) of Revenues over Expenditures	\$ 2,305,955	\$ 1,587,840	\$ 3,041,142	\$ (96,651)			\$ -
FUND BALANCE ENDING	\$40,115,517	\$41,703,357	\$44,744,499	\$44,619,668			\$ -

Informational



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Albuquerque's History

Located between the towering Sandia Mountains and the Rio Grande Valley, the city of Albuquerque is rich with culture and heritage and breathtaking landscape. The city continues to grow its infrastructure, enhance its business policies and expand its outlook for current and future business prospects.

The population continues to grow as well to accommodate the evolving environment. Albuquerque has grown from 5,000 residents at the onset of the railroad era in the 1880s to more than 550,000 in the year 2000, in the metro area alone. New Mexico ranks as the 12th state in the nation for growth, due in large part to the rapid population growth of the Albuquerque metropolitan area.

Albuquerque is also a center for tourism, attracting skiers, museum-goers, balloonists, and adventure-seekers of all kinds. Albuquerque's temperate climate, large number of sunny days, proximity to both mountains and rivers and central location along both old Route 66 and, later, Interstate 40 have been drawing people to Albuquerque for years.

Albuquerque, founded in 1706 with 18 families, was not incorporated until 1891. But much earlier than the 1890s, Albuquerque and its economy were drastically evolving. From agriculture and transportation to healthcare and technology, Albuquerque's economic base was constantly changing. With the boom, came an influx of immigrants of all descents. Albuquerque was now home to a growing mix of Pueblo Indians, Hispanics, Europeans, African Americans and Chinese.

Transportation and government followed the healthcare era. Albuquerque was selected as a stop on the first transcontinental air route in the 1920s and Route 66 brought the first transcontinental motorists through the city. The 1940s were a time of rapid growth with a US Army airfield constructed east of the city. Kirtland Air Force Base and Sandia National Laboratories would then lay the foundation for decades of nuclear research and technological advances. Kirtland AFB currently has more than \$4 billion in fiscal impact to Albuquerque, Bernalillo County and New Mexico annually and is the state's largest employer with the majority being civilians associated with Sandia Labs and the Air Force. Both research and technology would play significant roles in Albuquerque's future into the 21st century.

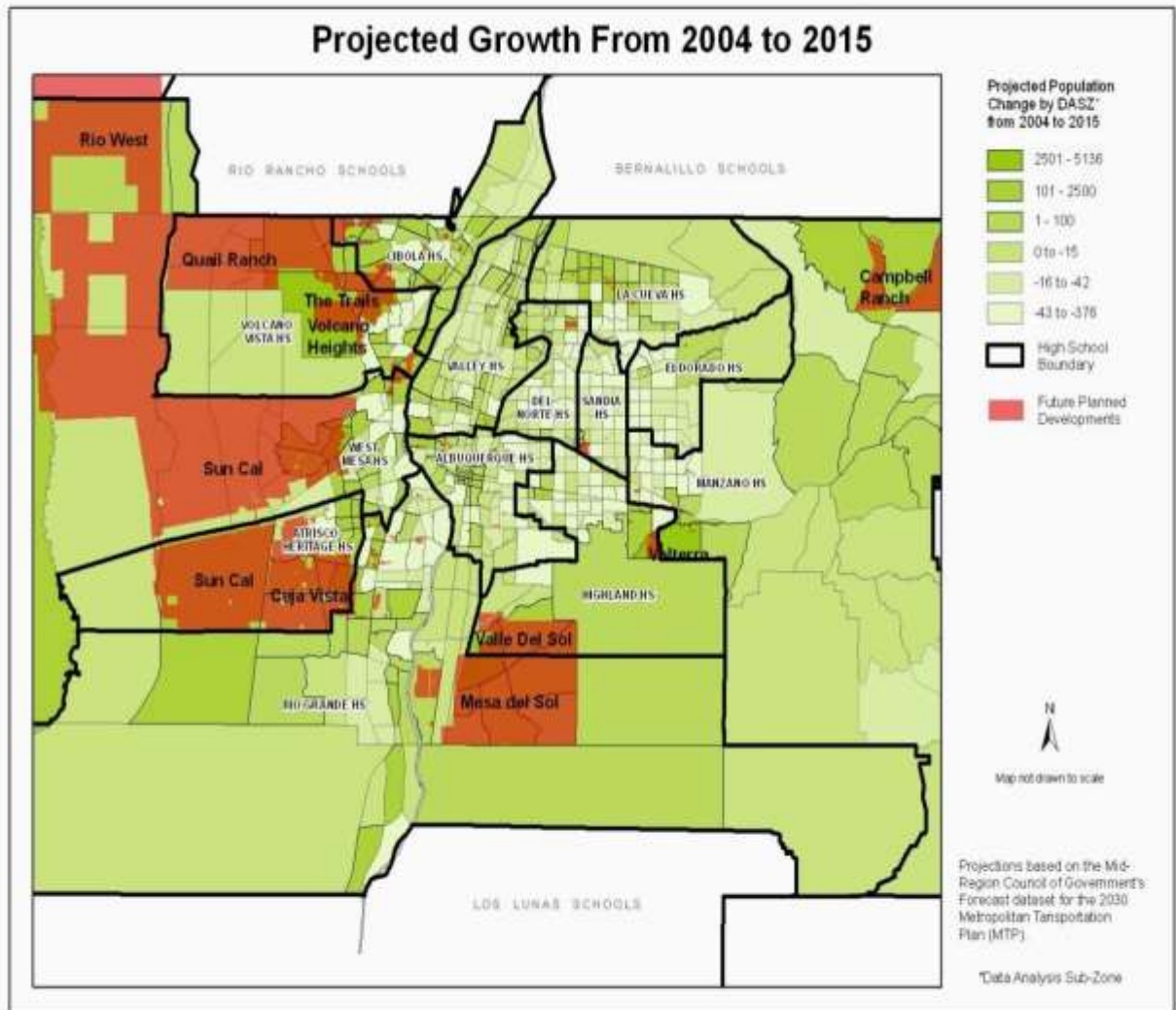
Now, as Albuquerque continues to develop a globally competitive economic region, the city is on the map and continues to be a favorite among expanding and relocating companies and a "place to watch" as it proceeds to climb the high-tech ladder.

Source: Albuquerque Chamber of Commerce

Economic Outlook

As Albuquerque continues to evolve, growth areas over the next five years are expected to be in the northwest and southwest quadrants of the city. Residential growth continues to be slow but the trend is returning to a more traditional pattern with resurgent new home starts in the NW and SW quadrants, respectively, and resurgent resale of existing homes in the near and east heights of Albuquerque.

Western Albuquerque Land Holdings LLC (formerly SunCal Corporation) with over 50,000 acres on the West Mesa of Albuquerque will continue to be the biggest player in urban growth over the next decade. Mesa Del Sol planned development in SE Albuquerque (5,000 acres) will also be a major player.



Major Entities and Tax Levies

The major entities that levy taxes within Bernalillo County include the following:

Certificate of Tax Rates - Bernalillo County

	2012	2011	2010	2009	2008
Major Tax Entities-City of Albuquerque	Residential	Residential	Residential	Residential	Residential
State of New Mexico	\$ 1.360	\$ 1.362	\$ 1.530	\$ 1.150	\$ 1.250
Bernalillo County	8.118	7.876	7.334	7.334	7.179
City of Albuquerque	11.520	11.520	11.365	11.048	10.947
Albuquerque MSD #12 (APS)	10.463	10.452	10.447	10.434	10.353
Central NM Community College	3.344	3.237	3.158	3.046	2.990
UNM Hospital	6.400	6.400	6.400	6.400	6.401
Albuquerque Metro Arroyo FCA	0.851	0.845	0.84	0.84	0.84
Total	\$ 42.056	\$ 41.692	\$ 41.074	\$ 40.252	\$ 39.960

Source: Bernalillo County Treasurer's Office

Certificate of Tax Rates - Bernalillo County

	2012	2011	2010	2009	2008
Major Tax Entities-City of Albuquerque	Non-Residential	Non-Residential	Non-Residential	Non-Residential	Non-Residential
State of New Mexico	\$ 1.360	\$ 1.362	\$ 1.530	\$ 1.150	\$ 1.250
Bernalillo County	11.660	11.660	11.319	11.644	11.645
City of Albuquerque	11.520	11.520	11.520	11.520	11.520
Albuquerque MSD #12 (APS)	11.159	11.158	11.161	11.160	11.148
Central NM Community College	3.550	3.550	3.550	3.550	3.550
UNM Hospital	6.400	6.400	6.400	6.400	6.500
Albuquerque Metro Arroyo FCA	1.152	1.152	1.152	1.163	1.139
Total	\$ 46.801	\$ 46.802	\$ 46.632	\$ 46.587	\$ 46.752

Source: Bernalillo County Treasurer's Office

Albuquerque Public Schools levies roughly 25% of the taxes within Bernalillo County.

Albuquerque Public Schools Property Tax

Of the total estimated actual valuation of all taxable property in the District, 331/3% is legally subject to ad valorem taxes. The actual value of personal property within the District is determined by the Bernalillo County Assessor's Office. The value of certain corporate property with the District is determined by the State of New Mexico, Taxation and Revenue Department, Property Tax Division. These values are represented in the table below.

Assessed Valuation of Property

Tax Year	Assessed Value	% Change	Tax Year	Assessed Value	% Change	Tax Year	Assessed Value	% Change
2006	\$ 12,079,222,249		2010	\$ 14,669,473,949	-2.85%	2014**	\$ 14,492,037,500	0.00%
2007	\$ 13,423,981,977	11.13%	2011	\$ 14,703,596,631	0.23%	2015**	\$ 14,818,108,344	2.25%
2008	\$ 14,244,852,529	6.11%	2012	\$ 14,645,970,276	-0.39%	2016**	\$ 15,225,606,323	2.75%
2009	\$ 15,100,118,203	6.00%	2013*	\$ 14,492,037,500	-1.05%	2017**	\$ 15,644,310,497	2.75%

* Preliminary
 ** Projected

Source: Bernalillo County and Sandoval County Assessor's Office

The budget for property tax revenue is determined by multiplying the assessed values for both residential and non-residential property times the applicable tax rate. The property tax rates for each fund, the district's property tax budget and actual collections are noted in the following pages.

Property Tax Rates

Tax Year	Operational		SB9 Two Mill Levy		HB33 Levy		GO Bond Debt	ETN Debt	TOTAL	
	Residential	Non-Residential	Residential	Non-Residential	Residential	Non-Residential			Residential	Non-Residential
2012	0.274	0.500	2.000	2.000	3.874	4.344	3.416	0.899	10.463	11.159
2011	0.264	0.500	2.000	2.000	3.874	4.344	4.020	0.294	10.452	11.158
2010	0.256	0.500	2.000	2.000	3.874	4.344	4.317	-	10.447	11.161
2009	0.244	0.500	2.000	2.000	3.874	4.344	4.316	-	10.434	11.160
2008	0.238	0.500	1.999	2.000	3.812	4.344	4.304	-	10.353	11.148
2007	0.238	0.500	2.000	2.000	3.813	4.344	4.308	-	10.359	11.152
2006	0.241	0.500	1.994	2.000	3.862	4.344	2.167	-	8.264	9.011

Source: Bernalillo County and Sandoval County Assessor's Office

Article VIII, Section 2 of the New Mexico Constitution limits the total ad valorem taxes for *operational* purposes levied by all overlapping governmental units within the District to \$20.00 per \$1,000 of assessed value. This limitation does not apply to levies for public debt and levies for additional taxes if authorized at an election by a majority of the qualified voters of the jurisdiction voting on the question.

APS Property Tax Budget and Collections

	Actual FY2010	Actual FY2011	Actual FY2012	Actual FY2013	Budget FY2014
<u>Operational:</u>					
<u>Estimated Tax Collections</u>	\$ 4,429,349	\$ 4,791,466	\$ 4,756,545	\$ 4,843,384	\$ 4,896,966
<u>Actual Collections</u>	\$ 4,574,908	\$ 4,658,815	\$ 4,746,006	\$ 4,899,743	\$ -
<u>% of Taxes Collected</u>	103.3%	97.2%	99.8%	101.2%	0.0%
<u>Two Mill Levy:</u>					
<u>Estimated Tax Collections</u>	\$ 28,479,426	\$ 30,200,236	\$ 29,338,948	\$ 29,407,193	\$ 29,291,941
<u>Actual Collections</u>	\$ 29,583,531	\$ 28,771,142	\$ 28,932,141	\$ 29,318,286	\$ -
<u>% of Taxes Collected</u>	103.9%	95.3%	98.6%	99.7%	0.0%
<u>HB33 Levy:</u>					
<u>Estimated Tax Collections</u>	\$ 56,411,255	\$ 60,530,309	\$ 55,190,051	\$ 55,229,562	\$ 58,576,835
<u>Actual Collections</u>	\$ 57,823,326	\$ 54,410,290	\$ 54,455,547	\$ 55,026,177	\$ -
<u>% of Taxes Collected</u>	102.5%	89.9%	98.7%	99.6%	0.0%
<u>GO Bond Debt:</u>					
<u>Estimated Tax Collections</u>	\$ 61,309,845	\$ 65,172,110	\$ 63,328,119	\$ 59,108,458	\$ 50,030,634
<u>Actual Collections</u>	\$ 62,719,326	\$ 62,039,261	\$ 58,357,219	\$ 50,582,426	\$ -
<u>% of Taxes Collected</u>	102.3%	95.2%	92.2%	85.6%	0.0%
<u>ETN Debt:</u>					
<u>Estimated Tax Collections</u>	\$ -	\$ -	\$ -	\$ 4,322,857	\$ 13,166,727
<u>Actual Collections</u>	\$ -	\$ -	\$ 4,036,516	\$ 12,662,357	\$ -
<u>% of Taxes Collected</u>				292.9%	0.0%
<u>Total Estimated Collections</u>	\$ 150,629,875	\$ 160,694,121	\$ 152,613,663	\$ 152,911,454	\$ 155,963,103
<u>Total Actual Collections</u>	\$ 154,701,091	\$ 149,879,508	\$ 146,490,913	\$ 139,826,632	\$ -

Tax year 2012 rates were used to prepare the budget for FY14; tax year 2011 rates were used to prepare the FY13 budget, etc. This is due to the timing of budget preparation and the rates that are available during that time.

A couple of anomalies to note; in FY11 an adjustment was made to HB33 revenue to account for the portion of revenue due to charter schools that receive HB33 funds, and in FY13 an adjustment was made midyear to the tax rates for the Debt Service Funds.

Major Business Taxpayers

<u>Taxpayer</u>	<u>Business</u>	<u>2012 A.V.</u>	<u>% of Total A.V.</u>
Public Service Co. of New Mexico	Electric Utility	\$154,384,030	1.05%
QWest Communications	Telecommunications	78,581,059	0.54%
Public Service Co. of New Mexico	Gas Utility	42,183,531	0.29%
Comcast	Cable Provider	34,501,285	0.24%
Verizon	Wireless Communications	25,541,916	0.17%
Southwest Airlines	Airline	19,135,077	0.13%
Simon Property Group	Retail	15,962,333	0.11%
AHS Medical Center	Medical	12,051,009	0.08%
ABQ Uptown LLC	Retail	10,097,800	0.07%
Cricket	Telecommunications	<u>9,842,230</u>	<u>0.07%</u>
Top Ten Centrally and Locally Assessed Values		\$402,280,270	2.75%

Source: Bernalillo County Assessor's Office.

Albuquerque Home Prices

Below is the effect on the average residential tax payer based upon 331/3% of the average and median home prices.

Single Family Home	Full Value	Assessed Value(1/3)	Annual Cost	Monthly Cost
2012 Average Home Price	\$196,866	\$65,621	\$686.60	\$57.22
2012 Median Home Price	\$165,000	\$54,999	\$575.46	\$47.95
2011 Average Home Price	\$201,176	\$67,058	\$700.89	\$58.41
2011 Median Home Price	\$167,000	\$55,666	\$581.82	\$48.49
2010 Average Home Price	\$215,989	\$71,996	\$752.14	\$62.68
2010 Median Home Price	\$179,000	\$59,666	\$623.33	\$51.94
2009 Average Home Price	\$214,867	\$71,622	\$747.30	\$62.27
2009 Median Home Price	\$180,000	\$59,999	\$626.03	\$52.17
2008 Average Home Price	\$232,668	\$77,555	\$802.93	\$66.91
2008 Median Home Price	\$192,000	\$63,999	\$662.59	\$55.22
2007 Average Home Price	\$243,228	\$81,075	\$839.86	\$69.99
2007 Median Home Price	\$198,477	\$66,158	\$685.33	\$57.11
2006 Average Home Price	\$228,671	\$76,223	\$629.91	\$52.49
2006 Median Home Price	\$188,900	\$62,966	\$520.35	\$43.36
2005 Average Home Price	\$205,731	\$68,576	\$567.67	\$47.31
2005 Median Home Price	\$166,500	\$55,499	\$459.42	\$38.29

Source: Greater Albuquerque Association of REALTORS®

Outstanding Debt Service Requirement Schedules

<u>Year</u>	<u>Total G/O Bonds Requirements</u>			<u>Principal</u>	<u>Cumulative</u>
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Outstanding</u>	
2014	43,540,000	12,382,097	55,922,097	43,540,000	8.95%
2015	39,860,000	10,944,725	50,804,725	39,860,000	17.14%
2016	40,095,000	9,367,925	49,462,925	40,095,000	25.38%
2017	38,220,000	11,689,788	49,909,788	38,220,000	33.24%
2018	40,155,000	9,971,038	50,126,038	40,155,000	41.49%
2019	41,635,000	8,155,488	49,790,488	41,635,000	50.05%
2020	55,520,000	6,477,738	61,997,738	55,520,000	61.46%
2021	45,580,000	4,553,738	50,133,738	45,580,000	70.83%
2022	46,625,000	3,884,663	50,509,663	46,625,000	80.41%
2023	19,650,000	3,919,719	23,569,719	19,650,000	84.45%
2024	20,550,000	1,520,600	22,070,600	20,550,000	88.68%
2025	12,500,000	2,356,050	14,856,050	12,500,000	91.25%
2026	15,000,000	1,803,550	16,803,550	15,000,000	94.33%
2027	15,190,000	1,159,550	16,349,550	15,190,000	97.45%
2028	6,200,000	496,000	6,696,000	6,200,000	98.73%
2029	6,200,000	248,000	6,448,000	6,200,000	100.00%
Total	\$ 486,520,000	\$ 88,930,669	\$ 575,450,669	\$ 486,520,000	

<u>Year</u>	<u>Total Ed Technology Notes Requirements</u>			<u>Principal</u>	<u>Cumulative</u>
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Retired</u>	
2014	5,745,000	556,800	6,301,800	5,745,000	37.32%
2015	5,750,000	323,250	6,073,250	5,750,000	74.67%
2016	1,950,000	58,250	2,008,250	1,950,000	87.33%
2017	1,950,000	29,250	1,979,250	1,950,000	100.00%
Total	\$ 15,395,000	\$ 967,550	\$ 16,362,550	\$ 15,395,000	

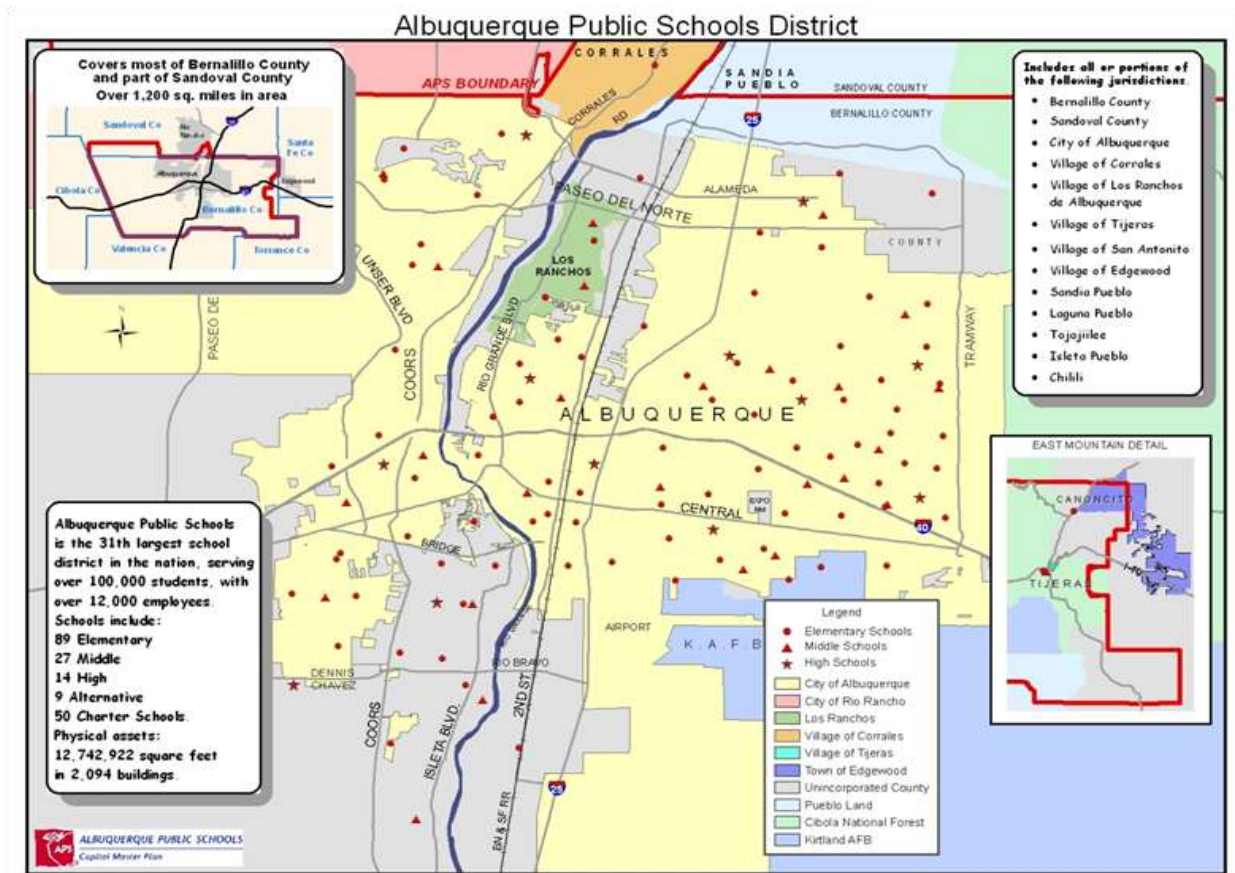
Total Debt \$ 501,915,000 \$ 89,898,219 \$ 591,813,219

<u>Year</u>	<u>Total Current Debt Capacity</u>				<u>% Bonded to Capacity</u>
	<u>Assessed Value*</u>	<u>6% Debt Limit</u>	<u>Outstanding Debt</u>	<u>Available Capacity</u>	
2013	\$ 14,492,037,500	\$ 869,522,250	\$ 501,915,000	\$ 367,607,250	57.72%

*Estimated as of 8/5/13

The District is currently 57.72% bonded to capacity and plans to create additional capacity by retiring debt as quickly as cash flow from tax levies will permit. Currently, 80% of the General Obligation Bond debt will be retired in 9 years. The District also plans to monitor and evaluate bond refunding opportunities to allow for additional capacity for future capital project budgets.

Albuquerque Public Schools Current Profile



The City of Albuquerque is located in one of the most picturesque and diverse areas on the Rio Grande River in the north central part of New Mexico. This high desert city is the state's largest metropolitan center with roughly a half million residents, claiming one third of the population of the entire state.

The Albuquerque Public School district encompasses roughly 1,230 square miles. It includes all of the city limits of the city of Albuquerque, nearly all of Bernalillo County outside of Albuquerque, and extends into Sandoval County to include the Village of Corrales.

Albuquerque Public Schools Current Profile (cont'd)

APS is the 31st largest school district in the country and the largest school district in New Mexico with over 87,000 students in the area.

For the 2013-2014 school year, APS had a total of 139 school sites (89 elementary schools, 27 middle schools, 14 high schools, and 9 alternative schools.) In addition there are 19 APS-authorized charter schools and 35 State-authorized charter schools for a total of 54 charter schools within the District.

In fall of 2013, three additional high school programs will be added to APS choices: a dual-credit school located on the Central New Mexico (CNM) campus; a virtual high school located at eCademy; and an International Baccalaureate Diploma Program located at Sandia High School.

APS spends over \$300 million dollars per year on new construction, renovations, repairs, and technology.

Since 2006, APS has opened or rebuilt sixteen (16) schools, including:

- Three new high schools
- One new middle school
- Five new elementary schools
- One new alternative school
- Six complete rebuilds of old schools

Seven of the new schools were built on the west side of the city where Albuquerque has experienced the most growth.

APS employs roughly 12,084 employees of which 7,817 (64.7%) are instructional personnel (teachers, instructional assistants), 1,412 (11.7%) provide support services to students and the instructional process (nurses, counselors, etc.) and 2,855 (23.6%) are school and general administration, and other personnel (principals, central services, maintenance, etc.)

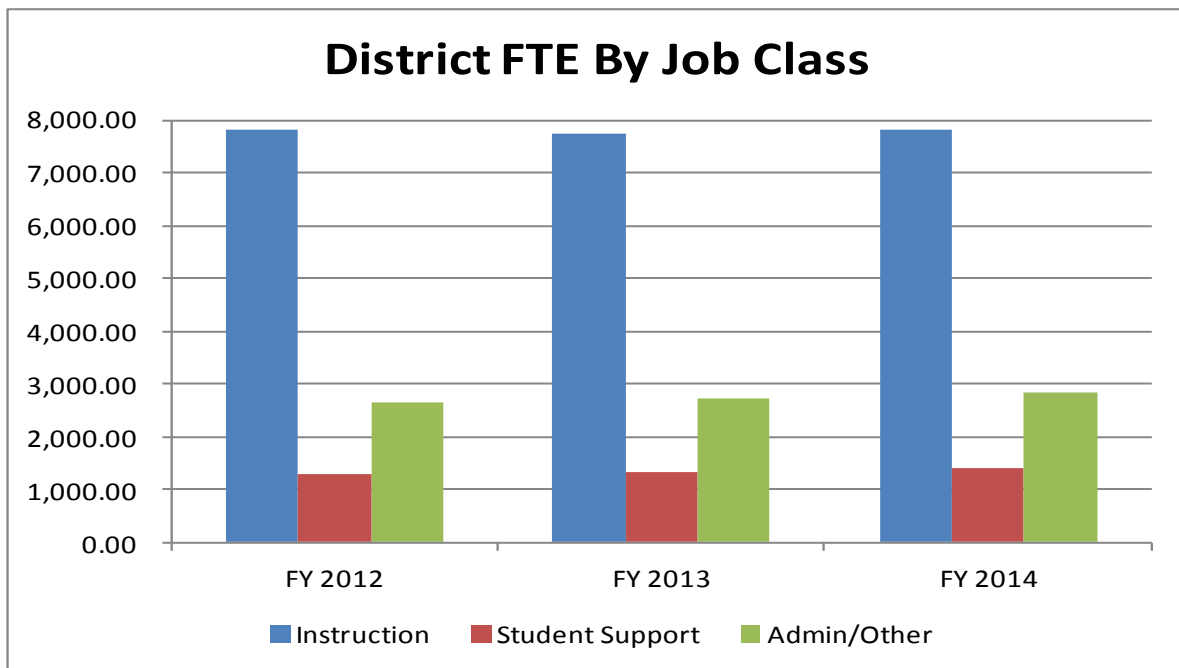
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**Albuquerque Public Schools
Total All Funds
Full-Time Equivalent Employees**

Position	Job Class	FY12 Actual	FY13 Actual	FY14 Projected
Superintendent	1111	1.00	1.00	1.00
Principals	1112	241.15	244.35	245.95
Administrative Associates	1113	9.00	9.00	10.00
Administrative Assistants	1114	50.82	47.85	59.85
Financial Managers	1115	15.40	17.00	17.00
Coordinators/Specialists	1211	221.51	234.64	241.37
Library/Media Specialists	1212	91.20	91.65	96.22
Library/Media Assistants	1213	32.62	27.12	28.58
Guidance Counselors	1214	314.25	331.19	320.70
Registered Nurses	1215	128.75	129.80	130.00
Health Assistants	1216	127.50	126.20	130.00
Secretary/Clerical/Technical Assistants	1217	745.05	741.40	739.45
School/Student Support	1218	59.37	67.20	70.19
Duty Personnel	1219	161.00	165.63	170.00
Business Office Support	1220	60.20	65.20	70.65
Diagnostics	1311	91.35	84.45	96.00
Speech Therapists	1312	163.25	154.45	208.00
Occupational Therapists	1313	69.65	74.00	73.00
Physical Therapists	1314	33.10	32.50	33.40
Psychologists	1315	0.00	19.35	21.10
Audiologists	1316	12.00	12.00	12.00
Interpreters	1317	20.60	20.60	21.00
Orientation/Mobility Specialist	1318	2.00	2.00	2.00
General Education Teachers	1411	4,050.00	3,867.84	3,923.97
Special Education Teachers	1412	1,433.55	1,446.49	1,282.00
Early Childhood Education Teachers	1413	388.00	388.51	379.20
Pre-Kindergarten Teachers	1414	20.00	15.50	21.00
Vocational Education Teachers	1415	62.40	63.82	82.75
Bilingual Teachers	1416	190.48	186.41	205.24
Special Education Gifted Teachers	1422	0.00	0.00	194.00

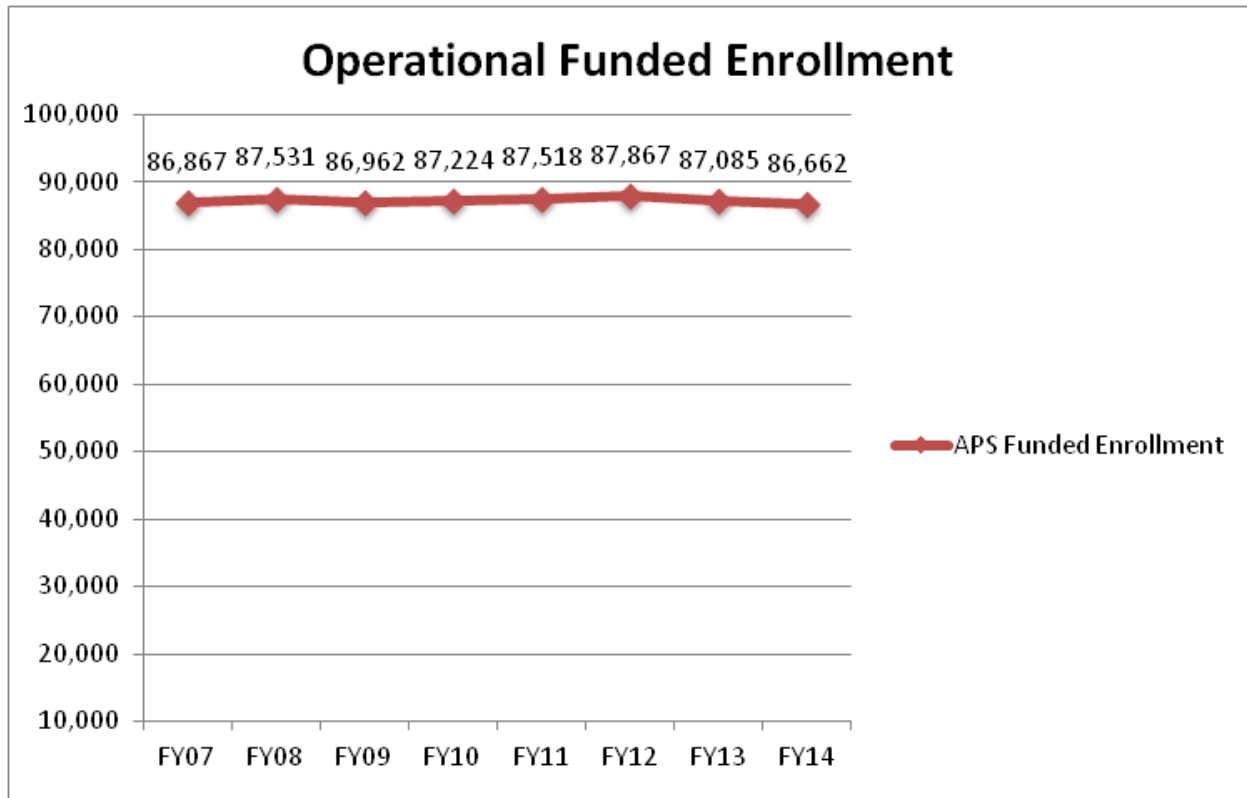
Albuquerque Public Schools Total All Funds Full-Time Equivalent Employees (cont'd)

Position	Job Class	FY12 Actual	FY13 Actual	FY14 Projected
Data Processing/Information Technology	1511	65.00	77.00	89.00
Food Services Substitutes	1611	14.14	14.58	0.00
Maintenance	1614	250.75	256.75	226.00
Custodians	1615	534.00	550.00	565.50
Warehouse/Delivery	1616	38.00	40.00	43.00
Food Service	1617	413.29	430.55	546.00
Athletic Trainers	1618	10.80	12.60	15.20
Summer School/After School	1621	0.40	0.40	0.40
Activities Directors	1624	14.40	12.00	15.90
General Education Assistants	1711	268.87	256.12	255.71
Special Education Assistants	1712	961.65	1,043.50	1,033.00
Early Childhood Education Assistants	1713	398.50	402.25	389.05
Pre-Kindergarten Educational Assistants	1714	20.00	16.50	20.00
TOTAL		11,785.00	11,779.40	12,084.38



Funded Enrollment

Over the past several years, APS enrollment has been generally flat, and within the past 2 years has dropped even though the district continues to experience growth on the West Side of the city. This is due to a shift in the enrollment population from the East Side to the West Side, where the majority of new housing construction has occurred.



Enrollment History and Projections

The actual enrollment as shown in the table below is based on the 2nd and 3rd reporting periods for four years. For internal funding allocations, APS uses the 2nd reporting period counts in addition to projected enrollment for kindergarten classes and new schools. It is anticipated, that enrollment will remain relatively flat over the next three years.

<u>FY10 through FY16 Enrollment for Teacher Staffing</u>							
	FY09-10	FY10-11	FY11-12	FY12-13	FY-13-14	FY14-15	FY15-16
Grade	Actual	Actual	Actual	Actual	Projected	Projected	Projected
K	7,337	7,338	7,422	7,419	7,748	7,748	7,748
1	7,502	7,420	7,392	7,372	7,338	7,338	7,338
2	7,479	7,400	7,415	7,190	7,212	7,212	7,212
3	7,331	7,465	7,392	7,294	7,128	7,128	7,128
4	7,184	7,259	7,433	7,271	7,229	7,229	7,229
5	6,975	7,186	7,309	7,278	7,224	7,224	7,224
6	6,581	6,477	6,551	6,488	6,439	6,439	6,439
7	6,354	6,553	6,403	6,490	6,321	6,321	6,321
8	6,598	6,326	6,479	6,301	6,331	6,331	6,331
9	7,352	7,226	7,117	7,300	7,111	7,111	7,111
10	6,243	6,501	6,384	6,171	6,402	6,402	6,402
11	5,056	4,930	5,230	5,162	4,847	4,847	4,847
12	4,750	4,919	4,840	4,842	4,828	4,828	4,828
Totals	86,742	87,000	87,367	86,578	86,158	86,158	86,158

Enrollment Projections

The Capital Master Plan office develops preliminary student enrollment projections for each school. Preliminary projections are developed in November prior to the target year for the State of New Mexico, Public Education Department. These projections are utilized by the State Legislature to determine if additional funding through the State Equalization Guarantee Formula (SEG) will be needed for student growth.

Enrollment projections are primarily utilized by the district to determine when new facilities may be required and subsequently funded within the Capital Master Plan. APS does not use incremental methods to predict which and how many students will show up to any of their 139 existing schools.

Enrollment Projections (cont'd)

The rates of growth in and within the district have been too dynamic to rely upon simple projection methods. Accordingly, the District and school level projections are based on the cohort survival method, which tracks a group of students from kindergarten to twelfth grade. Kindergarten projections are based on birth rates for Bernalillo County.

Since different areas will grow and develop differently, area specific impacts are based on planned residential construction permits submitted to the city and county planning departments. Every residential project in the city and county that is within the APS attendance area is analyzed and commented upon by the Capital Master Plan office.

Multi-Year Forecast For General Operating Fund

The District prepares a multi-year forecast using a 3 year base of actual revenue, expenditures and cash balances. The budget year (FY13-14 in this case) is used as the pivotal year to connect the most recent 3 years of actuals to a 3 year forecast. Therefore, a total of 7 years are used in the analysis and preparation of the forecast.

The base year presents information reflecting both the budget and a projection of anticipated results for the current year. The remaining 3 years of the forecast contain anticipated revenue, expenditures and cash balances for each year.

Revenue Analysis

Actual revenue in the General Operating Fund declined from \$631.9M in FY10 to a recent low of \$597.0M in the just completed FY12. In FY13, revenues increased to \$599.5M despite a drop in enrollment.

We are estimating a 1% annual increase in revenue for the 3 year forecast. The state has communicated recently that the revenue picture for FY13 appears to be improving relative to the budgeted revenue amount.

As part of the revenue forecast we are forecasting that enrollment will remain flat over the 3 year period. Enrollment dropped last year, but increased the previous 2 years. In all 3 years the change from prior year was less than 1%. For the past 7 years, enrollment has been relatively flat.

Expenditure Analysis

Actual expenditures in the General Operating Fund have decreased from \$648.1M in FY10 to \$593.5M in FY12. Most of these reductions came in the form of personnel reductions.

Budgeted expenditures for FY13 are \$604.2M, an increase of \$10.7M. The retirement plan contributions account for \$6.8M of this increase. The reason for this large increase in retirement plan contributions is that in FY12 the employees temporarily picked up 1.75% of a contributions increase out of their own pocket. For FY13, this 1.75% contribution was “swapped” back from the employees to the district.

For FY13 salaries have increased by \$2.8M. Much of this is due to the return of the 184th day of instructional pay for teachers. In the prior 2 years, teacher contracts were reduced to 183 days as a means of reducing costs.

Expenditure Analysis (cont'd)

In FY 14 thru FY16, we are estimating that salaries will continue to increase as the cost of the 3 tiered licensure system impacts our average salaries. By law, teachers receive higher levels of pay as they move to higher licensure levels. Other than these tier migration salary increases, we've assumed that all other salaries remain flat over the next 3 years. There are various other cost increases projected for FY14 thru FY16. Most of these are driven by increased benefits costs and the continued increase in Medicaid payments.

Cash Balance Analysis

Cash balances in the operational budget increased by \$10.9M during the past 2 years. Most of this cash balance increase was generated by decreases in non-personnel costs. Non-personnel costs dropped dramatically from \$67M in FY10 to \$54M and \$56M respectively in FY11 and FY12. Significant cuts were made in contract services and in general supplies and materials.

Telecommunications costs (and revenues) decreased dramatically, but this was purely an artifact of a change in how we account for telecommunications costs and revenues. Beginning in FY11 the district went to a process where e-rate discounts were taken as a credit to their cost rather than a check reimbursement. The impact of this is that this discount amount has gradually "disappeared" from the revenue side, and at the same time the cost amount has been reduced on the expenditure side.

At the end of FY12, the district estimated cash balances to be at \$27M. In fact, cash balances finished at \$29M at the end of FY12. At current projected expenditures and revenues, the district will deplete cash balances by \$21M over the next 4 years. Obviously, this type of cash balance depletion is not sustainable nor is it acceptable to the administration and the board. Adjustments will need to be made in the next strategic planning cycle to ensure that we avoid this scenario.

3 Year Operational Fund Forecast

GROWTH ASSUMPTIONS		FY15	FY16	FY17
APS Enrollment		FLAT	FLAT	FLAT
SEG FUNDING		3%	2%	2%
Miscellaneous Revenue		FLAT	FLAT	FLAT
ERA (Retirement)		0.75% Rate Incr	0.75% Rate Incr	FLAT
Health & Medical		5%	5%	5%
Retirement Health Plan		0.25% Rate Incr	0.25% Rate Incr	FLAT
Medicaid		FLAT RATE	FLAT RATE	FLAT RATE
Utilities: Electricity		2%	2%	2%
Utilities: Nat Gas, Telecom, Water/Sewer		FLAT	FLAT	FLAT
Property & Liability		10%	FLAT	FLAT

OPERATIONAL FUND: Multi-Year Forecast (\$Millions)								
	FY11 Act	FY12 Act	FY13 Act	FY14 Bud	FY15 Fcst	FY16 Fcst	FY17 Fcst	FY18 Fcst
SALARY	\$419.5	\$413.4	\$407.4	\$423.0	\$429.3	\$435.8	\$442.3	\$449.0
BENEFITS								
ERA - Educational Retirement Association	\$45.8	\$38.4	\$44.2	\$54.6	\$57.8	\$61.1	\$62.1	\$60.0
Health and Medical Claims	\$40.8	\$38.2	\$40.2	\$44.9	\$47.1	\$49.5	\$52.0	\$54.6
FICA Payments	\$24.4	\$23.9	\$23.9	\$24.8	\$25.2	\$25.5	\$25.9	\$26.3
Medicare Payments	\$5.7	\$5.6	\$5.6	\$5.6	\$5.8	\$5.8	\$5.8	\$5.8
RHP - Retiree Health Plan	\$6.9	\$7.5	\$8.0	\$8.4	\$9.6	\$10.7	\$10.8	\$10.8
Workers Comp Self Insured	\$4.2	\$4.1	\$3.1	\$4.2	\$4.5	\$4.5	\$4.5	\$4.5
Dental Claims	\$3.2	\$3.1	\$3.2	\$3.2	\$3.3	\$3.4	\$3.4	\$3.5
Life Ins. Premium	\$2.0	\$2.0	\$2.1	\$1.2	\$2.0	\$2.1	\$2.1	\$2.2
All Other	\$1.0	\$1.3	\$1.1	\$2.7	\$1.8	\$1.8	\$1.8	\$1.8
Total Benefits	\$134.0	\$124.1	\$131.4	\$149.6	\$157.1	\$164.4	\$168.4	\$169.5

Other Expenditures								
Prof Services: Spec Ed	\$1.3	\$2.4	\$2.1	\$1.8	\$0.9	\$0.9	\$0.9	\$0.9
Prof Services: Other	\$1.9	\$1.7	\$1.5	\$2.2	\$2.6	\$2.6	\$2.6	\$2.6
Maintenance & Repair	\$1.7	\$1.6	\$1.7	\$0.3	\$1.9	\$1.9	\$2.0	\$2.0
Utilities: Electricity	\$9.2	\$10.6	\$11.1	\$11.4	\$11.6	\$11.9	\$12.1	\$12.3
Utilities: Natural Gas	\$4.2	\$3.9	\$3.8	\$4.4	\$4.4	\$4.4	\$4.4	\$4.4
Utilities: Telecommunications	\$3.6	\$2.6	\$2.9	\$1.5	\$1.5	\$1.5	\$1.8	\$1.8
Utilities: Water/Sewage/Garbage	\$2.8	\$2.8	\$3.2	\$3.0	\$3.0	\$3.1	\$3.1	\$3.1
Property/Liability Insurance	\$8.6	\$8.0	\$8.0	\$6.6	\$7.3	\$7.3	\$7.3	\$9.0
Travel & Training	\$0.5	\$0.4	\$0.5	\$0.6	\$0.6	\$0.6	\$0.6	\$0.6
Contracts/Indirect	\$9.1	\$7.8	\$12.6	\$9.5	\$9.2	\$9.3	\$9.4	\$9.5
Textbooks	\$1.1	\$1.8	\$1.2	\$1.3	\$1.6	\$1.6	\$1.6	\$1.6
Software	\$0.1	\$0.2	\$0.2	\$0.4	\$0.3	\$0.3	\$0.3	\$0.3
Library/ Audio Visual	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2
Food Services	\$0.0	\$0.0	\$0.4	\$0.6	\$0.1	\$0.1	\$0.1	\$0.1
General Supplies/Matls	\$5.8	\$6.3	\$5.8	\$7.6	\$6.4	\$6.5	\$6.6	\$6.7
Fuel Gasoline	\$0.4	\$0.4	\$0.4	\$0.4	\$0.5	\$0.5	\$0.5	\$0.5
Capital Outlay	\$1.7	\$1.7	\$1.5	\$1.8	\$1.6	\$1.7	\$1.7	\$1.7
Board Exp/ Lease/ All Other	\$1.0	\$2.1	\$1.1	\$0.8	\$1.4	\$1.4	\$1.5	\$1.5
Restricted/Emergency Cash	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Medicaid Payment	\$0.3	\$1.3	\$1.0	\$1.6	\$1.7	\$1.8	\$1.8	\$1.9
Total Other Expenditures	\$53.5	\$56.0	\$59.2	\$56.0	\$56.8	\$57.5	\$58.5	\$60.7
TOTAL EXPENDITURES	\$607.0	\$593.5	\$598.0	\$628.6	\$643.3	\$657.7	\$669.2	\$679.2
TOTAL CURRENT REVENUE	\$614.4	\$597.0	\$606.5	\$625.0	\$643.8	\$656.6	\$669.8	\$683.2
CURRENT YEAR SURPLUS/(SHORTFAL	\$7.4	\$3.5	\$8.5	(\$3.6)	\$0.5	(\$1.0)	\$0.5	\$4.0

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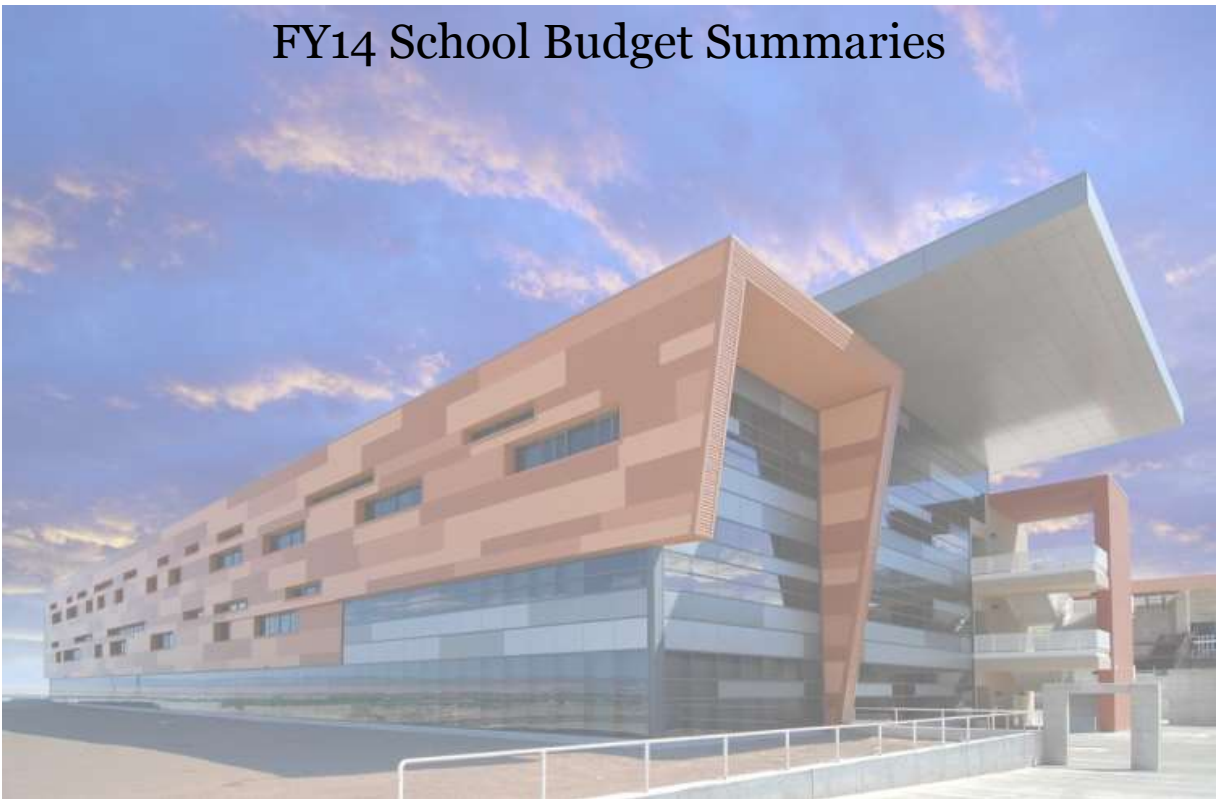
Location Summaries



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FY14 School Budget Summaries



Elementary Schools

A. MONTOYA ELEMENTARY SCHOOL

24 Public School Road
Tijeras, NM 87059

Principal: Cee Kaye Nation
Phone: (505) 281-0880
Web Address: <http://www.aps.edu/aps/AMontoya>
Enrollment: 316

Motto:

Home of the Mountain Lions



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	16.820	\$774,197		\$25,000		16.820	\$799,197
Educational Assistant	2.250	36,481	0.750	22,568		3.000	\$59,049
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	0.500	28,990				0.500	\$28,990
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.500	88,508				3.500	\$88,508
Other							
Substitutes		2,000					\$2,000
Benefits		359,637		23,581			\$383,218
Personnel Total	26.070	\$1,362,557	0.750	\$71,149		26.820	\$1,433,706
Non-Personnel							
Supplies & Materials		18,613		275			\$18,888
Other		3,000					\$3,000
Professional Development		400					\$ 400
Purchased Services				909			\$ 909
Textbooks		7,000					\$7,000
Equipment/Furniture/Vehicles		7,849			11,882		\$19,731
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$36,862		\$1,184	\$11,882		\$49,928
Grand Total	26.070	\$1,399,419	0.750	\$72,333	\$11,882	26.820	\$1,483,634

ADOBE ACRES ELEMENTARY SCHOOL

1724 Camino Del Valle, SW
Albuquerque, NM 87105

Principal: Annittra Atler
Phone: (505) 877-4799
Web Address: <http://www.aps.edu/schools/schools/adobe-acres>
Enrollment: 487

Motto:

Home of the Thunderbirds



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	27.500	\$1,252,598	3.000	\$131,861		30.500	\$1,384,459
Educational Assistant	5.500	89,275	2.000	23,530		7.500	\$112,805
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	4.000	101,152				4.000	\$101,152
Other	1.680	36,110	0.320	6,434		2.000	\$42,544
Substitutes		1,369		18,662			\$20,031
Benefits		586,406		54,048			\$640,454
Personnel Total	42.680	\$2,215,810	5.320	\$234,535		48.000	\$2,450,345
Non-Personnel							
Supplies & Materials		19,927		2,418			\$22,345
Other		7,254		9,800	21,670		\$38,724
Professional Development				3,000			\$3,000
Purchased Services				1,107			\$1,107
Textbooks				6,624			\$6,624
Equipment/Furniture/Vehicles		6,600		1,500	17,764		\$25,864
Computers				46,936			\$46,936
Software				32,400			\$32,400
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$33,781		\$103,785	\$39,433		\$176,999
Grand Total	42.680	\$2,249,591	5.320	\$338,320	\$39,433	48.000	\$2,627,344

ALAMEDA ELEMENTARY SCHOOL

412 Alameda Road, NW
Albuquerque, NM 87114

Principal: Alice Braden
Phone: (505) 898-0070
Web Address: <http://alameda.aps.edu>
Enrollment: 252

Motto:

Home of the Mustangs



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	13.130	\$604,871	0.770	\$24,110		13.900	\$628,981
Educational Assistant	2.500	40,125				2.500	\$40,125
Library	1.000	16,050				1.000	\$16,050
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other			0.450	22,723		0.450	\$22,723
Substitutes							
Benefits		297,040		10,319			\$307,359
Personnel Total	22.130	\$1,123,934	1.220	\$57,152		23.350	\$1,181,086
Non-Personnel							
Supplies & Materials		8,792		782			\$9,574
Other		500					\$500
Professional Development		1,000					\$1,000
Purchased Services				131			\$131
Textbooks							
Equipment/Furniture/Vehicles					7,807		\$7,807
Computers							
Software							
Maintenance & Construction					7,333		\$7,333
Energy and Utilities							
Non Personnel Total		\$10,292		\$913	\$15,140		\$26,345
Grand Total	22.130	\$1,134,226	1.220	\$58,065	\$15,140	23.350	\$1,207,431

ALVARADO ELEMENTARY SCHOOL

1100 Solar Road, NW
Albuquerque, NM 87107

Principal: Nedda Hamilton
Phone: (505) 344-4412
Web Address: <http://www.aps.edu/schools/schools/alvarado>
Enrollment: 428

Motto:

Home of the Allstars



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	20.780	\$949,694	0.700	\$36,436		21.480	\$986,130
Educational Assistant	3.500	56,175	0.400	5,426		3.900	\$61,601
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes		2,000					\$2,000
Benefits		430,114		15,504			\$445,618
Personnel Total	30.280	\$1,626,967	1.100	\$57,366		31.380	\$1,684,333
Non-Personnel							
Supplies & Materials		24,966		1,858			\$26,824
Other		1,000					\$1,000
Professional Development		2,500					\$2,500
Purchased Services				1,461			\$1,461
Textbooks							
Equipment/Furniture/Vehicles		1,011			13,954		\$14,965
Computers							
Software							
Maintenance & Construction					5,329		\$5,329
Energy and Utilities							
Non Personnel Total		\$29,477		\$3,319	\$19,284		\$52,080
Grand Total	30.280	\$1,656,444	1.100	\$60,685	\$19,284	31.380	\$1,736,413

APACHE ELEMENTARY SCHOOL

12800 Copper Street, NE
Albuquerque, NM 87123

Principal: David Bennet
Phone: (505) 292-7735
Web Address: <http://apache.aps.edu>
Enrollment: 457

Motto:

Apache Pride



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	21.080	\$963,216	1.500	\$63,860		22.580	\$1,027,076
Educational Assistant	4.000	64,200	1.000	13,397		5.000	\$77,597
Library	1.450	23,272				1.450	\$23,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes		3,084		735			\$3,819
Benefits		438,034		16,952			\$454,986
Personnel Total	32.030	\$1,657,654	2.500	\$94,944		34.530	\$1,752,598
Non-Personnel							
Supplies & Materials		20,497		115			\$20,612
Other		4,000					\$4,000
Professional Development				800			\$800
Purchased Services				1,812			\$1,812
Textbooks		5,000					\$5,000
Equipment/Furniture/Vehicles					20,359		\$20,359
Computers							
Software							
Maintenance & Construction					97		\$97
Energy and Utilities							
Non Personnel Total		\$29,497		\$2,727	\$20,456		\$52,680
Grand Total	32.030	\$1,687,151	2.500	\$97,671	\$20,456	34.530	\$1,805,278

ARROYO DEL OSO ELEMENTARY SCHOOL

6504 Harper, NE
Albuquerque, NM 87109

Principal: Stephen Maresca
Phone: (505) 821-9393
Web Address: <http://arroyodeloso.aps.edu>
Enrollment: 401

Motto:

ADO is oso responsible, respectful, caring and safe



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	19.000	\$873,460	0.500	\$20,462		19.500	\$893,922
Educational Assistant	3.500	56,175				3.500	\$56,175
Library	1.000	16,050				1.000	\$16,050
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	3.000	52,886				3.000	\$52,886
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes				3,000			\$3,000
Benefits		405,146		4,737			\$409,883
Personnel Total	30.000	\$1,532,729	0.500	\$28,199		30.500	\$1,560,928
Non-Personnel							
Supplies & Materials		38,167		1,793			\$39,960
Other		2,000					\$2,000
Professional Development							
Purchased Services				1,177			\$1,177
Textbooks		7,000					\$7,000
Equipment/Furniture/Vehicles					32,071		\$32,071
Computers				3,000			\$3,000
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$47,167		\$5,970	\$32,071		\$85,208
Grand Total	30.000	\$1,579,896	0.500	\$34,169	\$32,071	30.500	\$1,646,136

ATRISCO ELEMENTARY SCHOOL

1201 Atrisco Road, SW
Albuquerque, NM 87105

Principal: Tony Rodriguez
Phone: (505) 877-2772
Web Address: <http://atrisco.aps.edu>
Enrollment: 329

Motto:

Achieve – Excel - Succeed



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	16.400	\$752,265	1.600	\$54,026		18.000	\$806,291
Educational Assistant	4.000	64,200				4.000	\$64,200
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.000	75,864				3.000	\$75,864
Other	1.000	21,494				1.000	\$21,494
Substitutes		5,000		1,000			\$6,000
Benefits		378,889		11,907			\$390,796
Personnel Total	28.400	\$1,436,248	1.600	\$66,933		30.000	\$1,503,181
Non-Personnel							
Supplies & Materials		41,367		1,740			\$43,107
Other		800		4,400			\$5,200
Professional Development		1,076		4,000			\$5,076
Purchased Services				1,416			\$1,416
Textbooks		8,071		3,725			\$11,796
Equipment/Furniture/Vehicles		7,922		1,000	19,757		\$28,679
Computers		20,000		1,000			\$21,000
Software							
Maintenance & Construction					4,733		\$4,733
Energy and Utilities							
Non Personnel Total		\$79,236		\$17,281	\$24,489		\$121,006
Grand Total	28.400	\$1,515,484	1.600	\$84,214	\$24,489	30.000	\$1,624,187

BARCELONA ELEMENTARY SCHOOL

2311 Barcelona Road, SW
Albuquerque, NM 87105

Principal: Sam Candelaria
Phone: (505) 877-0400
Web Address: <http://barcelona.aps.edu>
Enrollment: 490

Motto:

Home of the Bobcats



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	26.000	\$1,184,985	3.000	\$143,864		29.000	\$1,328,849
Educational Assistant	4.920	78,966	3.080	53,921		8.000	\$132,887
Library	0.500	23,136	0.5	20,012		1.000	\$43,148
Principal / Assistant Principal	1.000	65,792		20,012		1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other	1.000	21,494		1,000		1.000	\$22,494
Substitutes		4,670		4,670			\$4,670
Benefits		535,492		77,957			\$613,449
Personnel Total	38.420	\$2,022,565	6.580	\$301,424		45.000	\$2,323,989
Non-Personnel							
Supplies & Materials		9,736		129			\$9,865
Other		2,000					\$2,000
Professional Development		473					\$ 473
Purchased Services				1,131			\$1,131
Textbooks		16,696					\$16,696
Equipment/Furniture/Vehicles					19,709		\$19,709
Computers							
Software							
Maintenance & Construction					11,239		\$11,239
Energy and Utilities							
Non Personnel Total		\$28,905		\$1,260	\$30,948		\$61,113
Grand Total	38.420	\$2,051,470	6.580	\$302,684	\$30,948	45.000	\$2,385,102

BEL AIR ELEMENTARY SCHOOL

4725 Candelaria Road, NE
Albuquerque, NM 87110

Principal: Lisa Grusy
Phone: (505) 888-4033
Web Address: <http://bel-air.aps.edu>
Enrollment: 372

Motto:

Home of the Bengals!



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	17.850	\$817,624	0.800	\$82,683		18.650	\$900,307
Educational Assistant	3.000	48,150	0.500	26,801		3.500	\$74,951
Library	0.500	23,136	0.5	21,000		1.000	\$44,136
Principal / Assistant Principal	1.000	65,792		21,000		1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes							
Benefits		388,525		43,383			\$431,908
Personnel Total	27.850	\$1,468,699	1.800	\$173,867		29.650	\$1,642,566
Non-Personnel							
Supplies & Materials		18,294					\$18,294
Other		1,750					\$1,750
Professional Development							
Purchased Services				1,253			\$1,253
Textbooks		2,165		1,500			\$3,665
Equipment/Furniture/Vehicles		950			28,101		\$29,051
Computers				2,200			\$2,200
Software				414			\$ 414
Maintenance & Construction					9,292		\$9,292
Energy and Utilities							
Non Personnel Total		\$23,159		\$5,367	\$37,393		\$65,919
Grand Total	27.850	\$1,491,858	1.800	\$179,234	\$37,393	29.650	\$1,708,485

CARLOS REY ELEMENTARY SCHOOL

1215 Cerrillos Road, SW
Albuquerque, NM 87121

Principal: Judith Touloumis
Phone: (505) 836-7738
Web Address: <http://www.aps.edu/schools/schools/carlos-rey>

Enrollment: 840

Motto:

Welcome to Carlos Rey Elementary School!



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	40.000	\$1,818,736	2.500	\$122,576		42.500	\$1,941,312
Educational Assistant	9.500	152,475	0.500	9,332		10.000	\$161,807
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	4.000	101,152				4.000	\$101,152
Other							
Substitutes		20,000		23,881			\$43,881
Benefits		822,943		42,120			\$865,063
Personnel Total	58.500	\$3,122,185	3.000	\$197,909		61.500	\$3,320,094
Non-Personnel							
Supplies & Materials		38,685		6,540			\$45,225
Other		13,000		5,200			\$18,200
Professional Development		5,900					\$5,900
Purchased Services				1,549			\$1,549
Textbooks		10,000		12,408			\$22,408
Equipment/Furniture/Vehicles				1,388	47,609		\$48,997
Computers				73,340			\$73,340
Software				5,250			\$5,250
Maintenance & Construction					18,437		\$18,437
Energy and Utilities							
Non Personnel Total		\$67,585		\$105,675	\$66,046		\$239,306
Grand Total	58.500	\$3,189,770	3.000	\$303,584	\$66,046	61.500	\$3,559,400

CHAMIZA ELEMENTARY SCHOOL

5401 Homestead Circle, NW
Albuquerque, NM 87120

Principal: Frank Chiki
Phone: (505) 897-5174
Web Address: <http://chamiza.aps.edu>
Enrollment: 588

Motto:

Home of the "Conejos"



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	25.000	\$1,139,910		\$3,669		25.000	\$1,143,579
Educational Assistant	5.000	80,250	3.000	24,479		8.000	\$104,729
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		9,600		9,375			\$18,975
Benefits		525,678		2,776			\$528,454
Personnel Total	37.500	\$1,992,974	3.000	\$40,299		40.500	\$2,033,273
Non-Personnel							
Supplies & Materials		35,127		9,952			\$45,079
Other							
Professional Development							
Purchased Services							
Textbooks							
Equipment/Furniture/Vehicles				42,624	40,732		\$83,356
Computers							
Software		1,000					\$1,000
Maintenance & Construction					10,595		\$10,595
Energy and Utilities							
Non Personnel Total		\$36,127		\$52,576	\$51,327		\$140,030
Grand Total	37.500	\$2,029,101	3.000	\$92,875	\$51,327	40.500	\$2,173,303

CHELWOOD ELEMENTARY SCHOOL

12701 Constitution Ave., NE
Albuquerque, NM 87112

Principal: Letha Oman
Phone: (505) 296-5655
Web Address: <http://chelwood.aps.edu>
Enrollment: 569

Motto:

Where The Future Begins



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	29.000	\$1,320,209	1.000	\$48,381		30.000	\$1,368,590
Educational Assistant	8.320	133,536		750		8.320	\$134,286
Library							
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	3.000	62,380				3.000	\$62,380
Custodian	3.000	75,864				3.000	\$75,864
Other			1.000	20,800		1.000	\$20,800
Substitutes				10,391			\$10,391
Benefits		618,099		23,767			\$641,866
Personnel Total	45.320	\$2,333,859	2.000	\$104,089		47.320	\$2,437,948
Non-Personnel							
Supplies & Materials		29,218		13,665			\$42,883
Other		300		3,649			\$3,949
Professional Development							
Purchased Services							
Textbooks		2,200		3,087			\$5,287
Equipment/Furniture/Vehicles				5,000	35,294		\$40,294
Computers		4,617		6,750			\$11,367
Software		2,000					\$2,000
Maintenance & Construction					4,310		\$4,310
Energy and Utilities							
Non Personnel Total		\$38,335		\$32,151	\$39,604		\$110,090
Grand Total	45.320	\$2,372,194	2.000	\$136,240	\$39,604	47.320	\$2,548,038

COCHITI ELEMENTARY SCHOOL

3100 San Isidro Road, NW
Albuquerque, NM 87107

Principal: Leslie Cummins
Phone: (505) 345-1432
Web Address: <http://cochiti.aps.edu>
Enrollment: 299

Motto:

Home of the Cougars



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	14.250	\$655,654	0.750	\$30,505		15.000	\$686,159
Educational Assistant	2.000	32,100	1.000	13,703		3.000	\$45,803
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes		685		3,633			\$4,318
Benefits		319,677		12,350			\$332,027
Personnel Total	22.750	\$1,209,872	1.750	\$60,191		24.500	\$1,270,063
Non-Personnel							
Supplies & Materials		11,947		197			\$12,144
Other		1,000					\$1,000
Professional Development		3,000					\$3,000
Purchased Services				1,145			\$1,145
Textbooks							
Equipment/Furniture/Vehicles					12,526		\$12,526
Computers		1,000					\$1,000
Software							
Maintenance & Construction					483		\$483
Energy and Utilities							
Non Personnel Total		\$16,947		\$1,342	\$13,009		\$31,298
Grand Total	22.750	\$1,226,819	1.750	\$61,533	\$13,009	24.500	\$1,301,361

COMANCHE ELEMENTARY SCHOOL

3505 Pennsylvania St. ,NE
Albuquerque, NM 87110

Principal: Rena Highland
Phone: (505) 884-5275
Web Address: <http://>
Enrollment: 408

Motto:

Where Children Come First



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	18.780	\$859,544	0.850	\$38,010		19.630	\$897,554
Educational Assistant	3.000	48,150		150		3.000	\$48,300
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes		1,500		450			\$1,950
Benefits		394,611		11,167			\$405,778
Personnel Total	27.780	\$1,492,789	0.850	\$49,777		28.630	\$1,542,566
Non-Personnel							
Supplies & Materials		14,854		1,685			\$16,539
Other		2,050					\$2,050
Professional Development							
Purchased Services				838			\$838
Textbooks		2,100					\$2,100
Equipment/Furniture/Vehicles		11,164			15,697		\$26,861
Computers							
Software		2,200					\$2,200
Maintenance & Construction					2,100		\$2,100
Energy and Utilities							
Non Personnel Total		\$32,368		\$2,523	\$17,797		\$52,688
Grand Total	27.780	\$1,525,157	0.850	\$52,300	\$17,797	28.630	\$1,595,254

CORONADO ELEMENTARY SCHOOL

601 4th St. SW
Albuquerque, NM 87102

Principal: Anna Marie Ulibarri
Phone: (505) 843-8283
Web Address: <http://coronado.aps.edu>
Enrollment: 239

Motto:

Home of the Honorable Caballeros!



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	16.000	\$743,235				16.000	\$743,235
Educational Assistant	5.000	80,250	0.230	3,714		5.230	\$83,964
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.800	49,676				2.800	\$49,676
Custodian	2.000	50,576				2.000	\$50,576
Other							
Substitutes		10,000					\$10,000
Benefits		363,836		816			\$364,652
Personnel Total	27.300	\$1,386,501	0.230	\$4,530		27.530	\$1,391,031
Non-Personnel							
Supplies & Materials		25,147					\$25,147
Other		3,000		3,000	2		\$6,002
Professional Development		7,000		1,700			\$8,700
Purchased Services				728			\$ 728
Textbooks				12,069			\$12,069
Equipment/Furniture/Vehicles		9,409			17,364		\$26,773
Computers							
Software		1,514					\$1,514
Maintenance & Construction					1,097		\$1,097
Energy and Utilities							
Non Personnel Total		\$46,070		\$17,497	\$18,462		\$82,029
Grand Total	27.300	\$1,432,571	0.230	\$22,027	\$18,462	27.530	\$1,473,060

DENNIS CHAVEZ ELEMENTARY SCHOOL

7500 Barstow, NE
Albuquerque, NM 87109

Principal: Bob Woody
Phone: (505) 821-1810
Web Address: <http://dennischavez.aps.edu>
Enrollment: 662

Motto:

Where character builds Panther pride



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	27.000	\$1,230,060				27.000	\$1,230,060
Educational Assistant	4.000	64,200				4.000	\$64,200
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		1,266					\$1,266
Benefits		568,086					\$568,086
Personnel Total	39.000	\$2,146,355				39.000	\$2,146,355
Non-Personnel							
Supplies & Materials		31,974		850			\$32,824
Other					1		\$ 1
Professional Development							
Purchased Services							
Textbooks		8,000					\$8,000
Equipment/Furniture/Vehicles					43,358		\$43,358
Computers							
Software							
Maintenance & Construction					177		\$ 177
Energy and Utilities							
Non Personnel Total		\$39,974		\$ 850	\$43,536		\$84,360
Grand Total	39.000	\$2,186,329		\$ 850	\$43,536	39.000	\$2,230,715

DOLORES GONZALES ELEMENTARY SCHOOL

900 Atlantic Street SW
Albuquerque, NM 87102

Principal: Lori Stuit
Phone: (505) 764-2020
Web Address: <http://doloresgonzales.aps.edu>
Enrollment: 422

Motto:

Dolores Gonzales Tigers - Los Tigres



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	24.410	\$1,113,317	1.890	\$77,940		26.300	\$1,191,257
Educational Assistant	3.750	60,188	0.040	760		3.790	\$60,948
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes		2,140					\$2,140
Benefits		495,281		25,073			\$520,354
Personnel Total	34.660	\$1,872,682	1.930	\$103,773		36.590	\$1,976,455
Non-Personnel							
Supplies & Materials		14,699		4,436			\$19,135
Other		1,595		1,850			\$3,445
Professional Development				800			\$ 800
Purchased Services				1,977			\$1,977
Textbooks				300			\$ 300
Equipment/Furniture/Vehicles		1,200		1,400	23,588		\$26,188
Computers							
Software		500		100			\$ 600
Maintenance & Construction					1,124		\$1,124
Energy and Utilities							
Non Personnel Total		\$17,994		\$10,863	\$24,712		\$53,569
Grand Total	34.660	\$1,890,676	1.930	\$114,636	\$24,712	36.590	\$2,030,024

DURANES ELEMENTARY SCHOOL

2436 Zickert Road, NW
Albuquerque, NM 87104

Principal: Gabe Garcia
Phone: (505) 764-2017
Web Address: <http://duran.es.aps.edu>
Enrollment: 307

Motto:

Home of the Unicorns



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	19.700	\$901,512	0.100	\$6,544		19.800	\$908,056
Educational Assistant	3.700	59,685	1.300	19,533		5.000	\$79,218
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608		205		2.500	\$49,813
Custodian	3.000	75,864				3.000	\$75,864
Other			0.500	26,167		0.500	\$26,167
Substitutes		2,600					\$2,600
Benefits		423,102		18,957			\$442,059
Personnel Total	30.400	\$1,601,299	1.900	\$71,406		32.300	\$1,672,705
Non-Personnel							
Supplies & Materials		21,475		6,488			\$27,963
Other		2,500		1,500	19,717		\$23,717
Professional Development		1,185		1,800			\$2,985
Purchased Services				670			\$ 670
Textbooks				900			\$ 900
Equipment/Furniture/Vehicles					10,273		\$10,273
Computers							
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$25,160		\$11,358	\$29,990		\$66,508
Grand Total	30.400	\$1,626,459	1.900	\$82,764	\$29,990	32.300	\$1,739,213

EAST SAN JOSE ELEMENTARY SCHOOL

415 Thaxton Avenue, SE
Albuquerque, NM 87102

Principal: Steve Tognoni
Phone: (505) 764-2005
Web Address: <http://www.aps.edu/schools/schools/edward-gonzales>

Enrollment: 576

Motto:
*East San José Elementary, proud to be a magnet school
for environmental science in a dual language setting.*



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	32.600	\$1,483,180	3.000	\$100,051		35.600	\$1,583,231
Educational Assistant	8.000	128,400		500		8.000	\$128,900
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		24,000		7,381			\$31,381
Benefits		663,549		28,908			\$692,457
Personnel Total	47.600	\$2,523,893	3.000	\$136,840		50.600	\$2,660,733
Non-Personnel							
Supplies & Materials		24,554		10,164			\$34,718
Other		3,000		9,000			\$12,000
Professional Development		4,000		4,000			\$8,000
Purchased Services				2,203			\$2,203
Textbooks		2,000		460			\$2,460
Equipment/Furniture/Vehicles		5,607			18,350		\$23,957
Computers							
Software		2,217					\$2,217
Maintenance & Construction					18,539		\$18,539
Energy and Utilities							
Non Personnel Total		\$41,378		\$25,827	\$36,889		\$104,094
Grand Total	47.600	\$2,565,271	3.000	\$162,667	\$36,889	50.600	\$2,764,827

EDWARD GONZALES ELEMENTARY SCHOOL

554 90th Street, SW
Albuquerque, NM 87121

Principal: Pam Wylie (Interim)
Phone: (505) 831-6214
Web Address: <http://www.aps.edu/aps/edwardgonzales>

Enrollment: 648

Motto:
Committed to Total Excellence



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	31.000	\$1,410,360	2.000	\$96,828		33.000	\$1,507,188
Educational Assistant	0.750	12,038	0.790	15,334		1.540	\$27,372
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other	0.460	9,887				0.460	\$9,887
Substitutes				9,576			\$9,576
Benefits		617,835		31,077			\$648,912
Personnel Total	40.210	\$2,332,863	2.790	\$152,815		43.000	\$2,485,678
Non-Personnel							
Supplies & Materials		19,372					\$19,372
Other		3,000					\$3,000
Professional Development				131			\$131
Purchased Services				1,376			\$1,376
Textbooks		5,492					\$5,492
Equipment/Furniture/Vehicles		3,000			20,307		\$23,307
Computers				2,924			\$2,924
Software		2,000					\$2,000
Maintenance & Construction					1,530		\$1,530
Energy and Utilities							
Non Personnel Total		\$32,864		\$4,431	\$21,837		\$59,132
Grand Total	40.210	\$2,365,727	2.790	\$157,246	\$21,837	43.000	\$2,544,810

EMERSON ELEMENTARY SCHOOL

620 Georgia Street, SE
Albuquerque, NM 87108

Principal: Denise Brigman
Phone: (505) 255-9091
Web Address: <http://emerson.aps.edu>
Enrollment: 432

Motto:

Home of the Eagles



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	24.170	\$1,102,498	3.240	\$125,013		27.410	\$1,227,511
Educational Assistant	8.120	130,326	2.000	21,200		10.120	\$151,526
Library	0.500	23,136	0.5	28,754		1.000	\$51,890
Principal / Assistant Principal	2.000	123,771		28,754		2.000	\$123,771
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other	0.380	8,168				0.380	\$8,168
Substitutes				15,807			\$15,807
Benefits		540,381		59,908			\$600,289
Personnel Total	40.170	\$2,040,980	5.740	\$250,682		45.910	\$2,291,662
Non-Personnel							
Supplies & Materials		14,857		4,937			\$19,794
Other		4,000		11,052			\$15,052
Professional Development				1,557			\$1,557
Purchased Services				1,304			\$1,304
Textbooks		4,000					\$4,000
Equipment/Furniture/Vehicles		2,500		5,809	31,224		\$39,533
Computers		3,000		67,033			\$70,033
Software		2,000					\$2,000
Maintenance & Construction					9,174		\$9,174
Energy and Utilities							
Non Personnel Total		\$30,357		\$91,692	\$40,398		\$162,447
Grand Total	40.170	\$2,071,337	5.740	\$342,374	\$40,398	45.910	\$2,454,109

EUGENE FIELD ELEMENTARY SCHOOL

700 Edith Blvd., SE
Albuquerque, NM 87102

Principal: Fred March
Phone: (505) 764-2014
Web Address: <http://www.aps.edu/schools/schools/eugene-field>
Enrollment: 344

Motto:

Where Pride and Learning Go Hand in Hand



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	17.280	\$791,931	1.500	\$119,162		18.780	\$911,093
Educational Assistant	5.500	88,275	1.000	22,313		6.500	\$110,588
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		53,185		2,856			\$56,041
Benefits		393,522		35,355			\$428,877
Personnel Total	29.280	\$1,528,541	2.500	\$179,686		31.780	\$1,708,227
Non-Personnel							
Supplies & Materials		20,286					\$20,286
Other				6,901			\$6,901
Professional Development							
Purchased Services				454			\$454
Textbooks				3,675			\$3,675
Equipment/Furniture/Vehicles					16,212		\$16,212
Computers				93,450			\$93,450
Software							
Maintenance & Construction					1,897		\$1,897
Energy and Utilities							
Non Personnel Total		\$20,286		\$104,480	\$18,109		\$142,875
Grand Total	29.280	\$1,548,827	2.500	\$284,166	\$18,109	31.780	\$1,851,102

GEORGIA O'KEEFFE ELEMENTARY SCHOOL

11701 San Victorio, NE
Albuquerque, NM 87111

Principal: Kathryn Shull
Phone: (505) 293-4259
Web Address: <http://www.okeeffe.aps.edu>
Enrollment: 598

Motto:

Today's learners . . . Tomorrow's leaders



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	26.000	\$1,186,985		\$5,783		26.000	\$1,192,768
Educational Assistant	5.000	80,250				5.000	\$80,250
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	3.000	52,886				3.000	\$52,886
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		3,500		1,377			\$4,877
Benefits		564,052		1,510			\$565,562
Personnel Total	40.000	\$2,133,580		\$8,670		40.000	\$2,142,250
Non-Personnel							
Supplies & Materials		31,120		4,544			\$35,664
Other		5,000		3,000			\$8,000
Professional Development		1,000					\$1,000
Purchased Services							
Textbooks		8,000		18,649			\$26,649
Equipment/Furniture/Vehicles		3,300		6,244	46,122		\$55,666
Computers		1,300		7,707			\$9,007
Software		956					\$ 956
Maintenance & Construction					7,735		\$7,735
Energy and Utilities							
Non Personnel Total		\$50,676		\$40,144	\$53,857		\$144,677
Grand Total	40.000	\$2,184,256		\$48,814	\$53,857	40.000	\$2,286,927

GRIEGOS ELEMENTARY SCHOOL

4040 San Isidro, NW
Albuquerque, NM 87107

Principal: Deanne Smith
Phone: (505) 345-3661
Web Address: <http://www.aps.edu/aps/Griegos>
Enrollment: 362

Motto:

Home of the Mustangs



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	17.250	\$790,579	0.680	\$35,410		17.930	\$825,989
Educational Assistant	3.000	50,150				3.000	\$50,150
Library	1.000	16,050				1.000	\$16,050
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	3.000	62,380				3.000	\$62,380
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes		1,000					\$1,000
Benefits		376,798		12,437			\$389,235
Personnel Total	27.750	\$1,425,969	0.680	\$47,847		28.430	\$1,473,816
Non-Personnel							
Supplies & Materials		27,607		961			\$28,568
Other		500			496		\$ 996
Professional Development		500					\$ 500
Purchased Services				1,218			\$1,218
Textbooks							
Equipment/Furniture/Vehicles					20,401		\$20,401
Computers							
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$28,607		\$2,179	\$20,897		\$51,683
Grand Total	27.750	\$1,454,576	0.680	\$50,026	\$20,897	28.430	\$1,525,499

HAWTHORNE ELEMENTARY SCHOOL

420 Gen. Somervell St., NE
Albuquerque, NM 87123

Principal: Penelope Buschardt
Phone: (505) 299-4424
Web Address: <http://www.hawthornees.com>
Enrollment: 517

Motto:

Home of the Dragons



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	26.420	\$1,203,917	1.830	\$102,468		28.250	\$1,306,385
Educational Assistant	4.000	64,200				4.000	\$64,200
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes				28,490			\$28,490
Benefits		542,206		32,294			\$574,500
Personnel Total	37.920	\$2,047,859	1.830	\$163,252		39.750	\$2,211,111
Non-Personnel							
Supplies & Materials		27,171		3,077			\$30,248
Other		1,000			3,380		\$4,380
Professional Development							
Purchased Services				2,350			\$2,350
Textbooks		6,000		8,000			\$14,000
Equipment/Furniture/Vehicles		2,000			30,875		\$32,875
Computers				44,964			\$44,964
Software				13,204			\$13,204
Maintenance & Construction					172		\$172
Energy and Utilities							
Non Personnel Total		\$36,171		\$71,595	\$34,427		\$142,193
Grand Total	37.920	\$2,084,030	1.830	\$234,847	\$34,427	39.750	\$2,353,304

HODGIN ELEMENTARY SCHOOL

3801 Morningside Drive, NE
Albuquerque, NM 87110

Principal: Kimberly Woodley
Phone: (505) 881-9855
Web Address: <http://www.aps.edu/aps/hodgin>
Enrollment: 551

Motto:

B.E.S.T. = Believe, Encourage, Support, Teach



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	29.200	\$1,329,225	2.000	\$84,268		31.200	\$1,413,493
Educational Assistant	6.500	104,325	1.000	23,657		7.500	\$127,982
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		2,183		4,500			\$6,683
Benefits		597,531		23,983			\$621,514
Personnel Total	42.700	\$2,258,028	3.000	\$136,408		45.700	\$2,394,436
Non-Personnel							
Supplies & Materials		21,969		2,925			\$24,894
Other		3,000					\$3,000
Professional Development		1,800		485			\$2,285
Purchased Services				2,335			\$2,335
Textbooks		8,000		1,100			\$9,100
Equipment/Furniture/Vehicles		2,000			36,453		\$38,453
Computers							
Software		1,000					\$1,000
Maintenance & Construction					17,705		\$17,705
Energy and Utilities							
Non Personnel Total		\$37,769		\$6,845	\$54,158		\$98,772
Grand Total	42.700	\$2,295,797	3.000	\$143,253	\$54,158	45.700	\$2,493,208

HUBERT HUMPHREY ELEMENTARY SCHOOL

9801 Academy Hills Dr., NE
Albuquerque, NM 87111

Principal: Paula Miller
Phone: (505) 821-4981
Web Address: <http://www.hhhawks.com>
Enrollment: 433

Motto:

Home of the Hawks



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	20.640	\$943,383				20.640	\$943,383
Educational Assistant	3.500	56,175				3.500	\$56,175
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	1.800	33,490				1.800	\$33,490
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		199					\$ 199
Benefits		431,043					\$431,043
Personnel Total	30.440	\$1,629,082				30.440	\$1,629,082
Non-Personnel							
Supplies & Materials		14,673					\$14,673
Other							
Professional Development							
Purchased Services							
Textbooks		6,000					\$6,000
Equipment/Furniture/Vehicles				575	17,096		\$17,671
Computers					128		\$ 128
Software							
Maintenance & Construction					563		\$ 563
Energy and Utilities							
Non Personnel Total		\$20,673		\$ 575	\$17,787		\$39,035
Grand Total	30.440	\$1,649,755		\$ 575	\$17,787	30.440	\$1,668,117

JOHN BAKER ELEMENTARY SCHOOL

12015 Tivoli Ave, NE, Suite B
Albuquerque, NM 87111

Principal: Jill Vice
Phone: (505) 298-7486
Web Address: <http://www.johnbakerebobcats.com>
Enrollment: 462

Motto:

Home of the Bobcats



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	22.200	\$1,016,700				22.200	\$1,016,700
Educational Assistant	4.000	64,200				4.000	\$64,200
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes		8,000					\$8,000
Benefits		457,332					\$457,332
Personnel Total	32.200	\$1,735,216				32.200	\$1,735,216
Non-Personnel							
Supplies & Materials		25,867		750			\$26,617
Other		5,450					\$5,450
Professional Development							
Purchased Services							
Textbooks							
Equipment/Furniture/Vehicles					29,974		\$29,974
Computers							
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$31,317		\$ 750	\$29,974		\$62,041
Grand Total	32.200	\$1,766,533		\$ 750	\$29,974	32.200	\$1,797,257

KIRTLAND ELEMENTARY SCHOOL

3530 Gibson Blvd., SE
Albuquerque, NM 87123

Principal: Cynthia Bruner
Phone: (505) 255-3131
Web Address: <http://www.kirtlandeagles.com>
Enrollment: 341

Motto:

Kirtland Eagles



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	17.000	\$779,311		\$3,000		17.000	\$782,311
Educational Assistant	3.000	48,150	1.000	15,854		4.000	\$64,004
Library	0.500	23,136	0.5	25,935		1.000	\$49,071
Principal / Assistant Principal	1.000	65,792		25,935		1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other			0.500	15,200		0.500	\$15,200
Substitutes		7,819					\$7,819
Benefits		366,153		13,349			\$379,502
Personnel Total	26.000	\$1,390,417	2.000	\$73,338		28.000	\$1,463,755
Non-Personnel							
Supplies & Materials		19,767		3,263			\$23,030
Other		2,000					\$2,000
Professional Development							
Purchased Services				1,423			\$1,423
Textbooks							
Equipment/Furniture/Vehicles					11,524		\$11,524
Computers					696		\$ 696
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$21,767		\$4,686	\$12,220		\$38,673
Grand Total	26.000	\$1,412,184	2.000	\$78,024	\$12,220	28.000	\$1,502,428

LA LUZ ELEMENTARY SCHOOL

225 Griegos Road, NW
Albuquerque, NM 87107

Principal: Agnes LeDoux
Phone: (505) 761-8415
Web Address: <http://www.aps.edu/aps/laluz>
Enrollment: 247

Motto:

Home of the La Luz Leopards



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	12.000	\$553,935		\$3,509		12.000	\$557,444
Educational Assistant	2.000	32,100	1.000	13,007		3.000	\$45,107
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	0.500	32,896				0.500	\$32,896
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	2.500	63,220				2.500	\$63,220
Other			0.500	25,128		0.500	\$25,128
Substitutes		7,550		4,713			\$12,263
Benefits		271,660		9,533			\$281,193
Personnel Total	20.000	\$1,034,105	1.500	\$55,890		21.500	\$1,089,995
Non-Personnel							
Supplies & Materials		19,294		2,931			\$22,225
Other		5,108		5,130			\$10,238
Professional Development				491			\$ 491
Purchased Services				911			\$ 911
Textbooks		5,000		2,300			\$7,300
Equipment/Furniture/Vehicles		2,500			6,214		\$8,714
Computers				78,980			\$78,980
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$31,902		\$90,743	\$6,214		\$128,859
Grand Total	20.000	\$1,066,007	1.500	\$146,633	\$6,214	21.500	\$1,218,854

LA MESA ELEMENTARY SCHOOL

7500 Copper Avenue, NE
Albuquerque, NM 87108

Principal: Bernadette Vishaway
Phone: (505) 262-1581
Web Address: <http://www.lamesaelementary.com>
Enrollment: 724

Motto:

Home of the Wildcats



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	40.000	\$1,817,235	1.000	\$69,198		41.000	\$1,886,433
Educational Assistant	9.500	152,976	4.500	64,165		14.000	\$217,141
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	4.000	79,108				4.000	\$79,108
Custodian	4.000	101,152				4.000	\$101,152
Other							
Substitutes		10,000		9,675			\$19,675
Benefits		837,145		55,240			\$892,385
Personnel Total	60.500	\$3,167,659	5.500	\$198,278		66.000	\$3,365,937
Non-Personnel							
Supplies & Materials		25,583		5,801			\$31,384
Other		4,000		8,500			\$12,500
Professional Development		9,967		17,146			\$27,113
Purchased Services				6,597			\$6,597
Textbooks		2,000		14,317			\$16,317
Equipment/Furniture/Vehicles		6,000			38,147		\$44,147
Computers				55,404	1,191		\$56,595
Software		4,000		4,000			\$8,000
Maintenance & Construction					1,024		\$1,024
Energy and Utilities							
Non Personnel Total		\$51,550		\$111,765	\$40,362		\$203,677
Grand Total	60.500	\$3,219,209	5.500	\$310,043	\$40,362	66.000	\$3,569,614

LEW WALLACE ELEMENTARY SCHOOL

513 6th Street, NW
Albuquerque, NM 87102

Principal: Ann Marie Strangio
Phone: (505) 848-9409
Web Address: <http://www.lwes.aps.edu>
Enrollment: 303

Motto:

Home of the Bear Cubs



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	13.000	\$599,011	0.500	\$25,868		13.500	\$624,879
Educational Assistant	3.500	56,175	0.500	8,369		4.000	\$64,544
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	2.000	50,576				2.000	\$50,576
Other							
Substitutes							
Benefits		303,327		7,480			\$310,807
Personnel Total	22.500	\$1,147,625	1.000	\$41,717		23.500	\$1,189,342
Non-Personnel							
Supplies & Materials		11,793		975			\$12,768
Other							
Professional Development				2,333			\$2,333
Purchased Services				497			\$497
Textbooks		4,531					\$4,531
Equipment/Furniture/Vehicles					16,904		\$16,904
Computers							
Software		2,000					\$2,000
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$18,324		\$3,805	\$16,904		\$39,033
Grand Total	22.500	\$1,165,949	1.000	\$45,522	\$16,904	23.500	\$1,228,375

LONGFELLOW ELEMENTARY SCHOOL

400 Edith, NE
Albuquerque, NM 87102

Principal: Richard Ulibarri
Phone: (505) 764-2024
Web Address: <http://www.lfes.aps.edu>
Enrollment: 281

Motto:

Home of the Prairie Dogs



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	17.000	\$781,310	1.000	\$42,961		18.000	\$824,271
Educational Assistant	5.000	80,750	0.250	4,013		5.250	\$84,763
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes		2,800					\$2,800
Benefits		382,534		20,179			\$402,713
Personnel Total	28.500	\$1,449,150	1.250	\$67,153		29.750	\$1,516,303
Non-Personnel							
Supplies & Materials		18,807					\$18,807
Other		8,462					\$8,462
Professional Development		6,408					\$6,408
Purchased Services				1,327			\$1,327
Textbooks		3,500		4,041			\$7,541
Equipment/Furniture/Vehicles		1,000			20,770		\$21,770
Computers					3,790		\$3,790
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$38,177		\$5,368	\$24,560		\$68,105
Grand Total	28.500	\$1,487,327	1.250	\$72,521	\$24,560	29.750	\$1,584,408

LOS RANCHOS ELEMENTARY SCHOOL

7609 Fourth Street, NW
Albuquerque, NM 87107

Principal: Renee Gallegos
Phone: (505) 898-0794
Web Address: <http://www.aps.edu/aps/losranchos>
Enrollment: 351

Motto:

Home of the Roadrunners



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	17.500	\$801,848	1.000	\$101,031		18.500	\$902,879
Educational Assistant	3.000	48,150		20,000		3.000	\$68,150
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes				27,572			\$27,572
Benefits		373,648		40,066			\$413,714
Personnel Total	26.500	\$1,412,630	1.000	\$188,669		27.500	\$1,601,299
Non-Personnel							
Supplies & Materials		15,636		18,636			\$34,272
Other		3,000		6,851			\$9,851
Professional Development				383			\$383
Purchased Services				1,389			\$1,389
Textbooks							
Equipment/Furniture/Vehicles					10,297		\$10,297
Computers				52,286			\$52,286
Software				342			\$342
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$18,636		\$79,887	\$10,297		\$108,820
Grand Total	26.500	\$1,431,266	1.000	\$268,556	\$10,297	27.500	\$1,710,119

LOWELL ELEMENTARY SCHOOL

1700 Sunshine Terrace, SE
Albuquerque, NM 87106

Principal: Cynthia Challberg-Hale
Phone: (505) 764-2011
Web Address: <http://www.aps.edu/aps/lowell>
Enrollment: 411

Motto:

Lowell Elementary School Unicorns



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	21.000	\$963,610	0.500	\$26,000		21.500	\$989,610
Educational Assistant	3.000	48,150	2.000	31,389		5.000	\$79,539
Library	0.500	23,136	1	13,007		1.500	\$36,143
Principal / Assistant Principal	1.000	65,792		13,007		1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.000	75,864				3.000	\$75,864
Other	1.000	21,494				1.000	\$21,494
Substitutes		5,000					\$5,000
Benefits		448,930		26,737			\$475,667
Personnel Total	32.000	\$1,701,584	3.500	\$97,133		35.500	\$1,798,717
Non-Personnel							
Supplies & Materials		44,818		952			\$45,770
Other		500		4,000			\$4,500
Professional Development							
Purchased Services				1,260			\$1,260
Textbooks							
Equipment/Furniture/Vehicles		500		359	11,640		\$12,499
Computers							
Software							
Maintenance & Construction					5,864		\$5,864
Energy and Utilities							
Non Personnel Total		\$45,818		\$6,571	\$17,504		\$69,893
Grand Total	32.000	\$1,747,402	3.500	\$103,704	\$17,504	35.500	\$1,868,610

MANZANO MESA ELEMENTARY SCHOOL

801 Elizabeth St., NE
Albuquerque, NM 87123

Principal: Peggy Candelaria
Phone: (505) 292-6707
Web Address: <http://www.aps.edu/aps/manzanomesa>
Enrollment: 688

Motto:

Home of the Meerkats



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	33.500	\$1,523,047	1.000	\$41,022		34.500	\$1,564,069
Educational Assistant	6.000	96,300	1.000	17,141		7.000	\$113,441
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	3.000	53,564				3.000	\$53,564
Custodian	3.500	88,508				3.500	\$88,508
Other							
Substitutes				1,000			\$1,000
Benefits		696,010		33,705			\$729,715
Personnel Total	49.000	\$2,627,472	2.000	\$92,868		51.000	\$2,720,340
Non-Personnel							
Supplies & Materials		29,143		8,650			\$37,793
Other		3,000					\$3,000
Professional Development							
Purchased Services							
Textbooks		8,000		968			\$8,968
Equipment/Furniture/Vehicles		1,766			50,821		\$52,587
Computers							
Software		4,000					\$4,000
Maintenance & Construction					5,372		\$5,372
Energy and Utilities							
Non Personnel Total		\$45,909		\$9,618	\$56,193		\$111,720
Grand Total	49.000	\$2,673,381	2.000	\$102,486	\$56,193	51.000	\$2,832,060

MARIE HUGHES ELEMENTARY SCHOOL

5701 Mojave, NW
Albuquerque, NM 87120

Principal: June Pederson-Trujillo
Phone: (505) 897-3080
Web Address: <http://www.aps.edu/aps/MarieHughes>

Enrollment: 613
Motto:

Home of Husky Pride



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	26.320	\$1,199,410	0.380	\$15,762		26.700	\$1,215,172
Educational Assistant	5.000	80,750				5.000	\$80,750
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608	0.5	11,680		3.000	\$61,288
Custodian	3.000	75,864				3.000	\$75,864
Other Substitutes							
Benefits		546,491		19,401			\$565,892
Personnel Total	38.820	\$2,064,187	0.880	\$46,843		39.700	\$2,111,030
Non-Personnel							
Supplies & Materials		23,554		154			\$23,708
Other		1,000					\$1,000
Professional Development		2,500					\$2,500
Purchased Services							
Textbooks		7,500		750			\$8,250
Equipment/Furniture/Vehicles		1,000			41,493		\$42,493
Computers							
Software		3,250					\$3,250
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$38,804		\$ 904	\$41,493		\$81,201
Grand Total	38.820	\$2,102,991	0.880	\$47,747	\$41,493	39.700	\$2,192,231

MARY ANN BINFORD ELEMENTARY SCHOOL

1400 Corriz, SW
Albuquerque, NM 87121

Principal: Cecilia Sanchez
Phone: (505) 836-0623
Web Address: <http://www.maryannbinford.com>
Enrollment: 906

Motto:

Home of Successful Readers and Writers



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	42.570	\$1,931,878	3.710	\$121,862		46.280	\$2,053,740
Educational Assistant	10.000	160,500				10.000	\$160,500
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	3.000	181,750				3.000	\$181,750
Secretarial / Clerical / Technical	3.000	53,564				3.000	\$53,564
Custodian	3.000	75,864				3.000	\$75,864
Other Substitutes				8,100			\$8,100
Benefits		883,242		40,581			\$923,823
Personnel Total	62.570	\$3,333,070	3.710	\$170,543		66.280	\$3,503,613
Non-Personnel							
Supplies & Materials		58,291		21,693			\$79,984
Other		10,000		1,500			\$11,500
Professional Development		5,000					\$5,000
Purchased Services				3,584			\$3,584
Textbooks							
Equipment/Furniture/Vehicles		5,000			50,038		\$55,038
Computers							
Software							
Maintenance & Construction					8,773		\$8,773
Energy and Utilities							
Non Personnel Total		\$78,291		\$26,777	\$58,811		\$163,879
Grand Total	62.570	\$3,411,361	3.710	\$197,320	\$58,811	66.280	\$3,667,492

MATHESON PARK ELEMENTARY SCHOOL

10809 Lexington Street, NE
Albuquerque, NM 87112

Principal: Blair Kaufman
Phone: (505) 299-5087
Web Address: <http://www.aps.edu/aps/mathesonpark>

Enrollment: 305
Motto:

Home of the Mustangs



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	16.000	\$734,235	1.000	\$42,450		17.000	\$776,685
Educational Assistant	5.000	80,250	0.500	6,503		5.500	\$86,753
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other Substitutes							
Benefits		360,820		17,957			\$378,777
Personnel Total	27.000	\$1,364,289	1.500	\$66,910		28.500	\$1,431,199
Non-Personnel							
Supplies & Materials		16,000		2,646			\$18,646
Other		1,000		2,000	1,272		\$4,272
Professional Development							
Purchased Services				1,384			\$1,384
Textbooks		5,700		450			\$6,150
Equipment/Furniture/Vehicles		2,300			11,132		\$13,432
Computers		5,451			4,000		\$9,451
Software		223					\$ 223
Maintenance & Construction					20,132		\$20,132
Energy and Utilities							
Non Personnel Total		\$30,674		\$6,480	\$36,536		\$73,690
Grand Total	27.000	\$1,394,963	1.500	\$73,390	\$36,536	28.500	\$1,504,889

MISSION AVENUE ELEMENTARY SCHOOL

725 Mission Avenue, NE
Albuquerque, NM 87107

Principal: Frances Garcia
Phone: (505) 344-5269
Web Address: <http://www.aps.edu/aps/mission>

Enrollment: 433
Motto:

Excellence In Education



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	22.500	\$1,027,223	1.000	\$51,355		23.500	\$1,078,578
Educational Assistant	4.000	64,200		500		4.000	\$64,700
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	3.000	62,380				3.000	\$62,380
Custodian	3.000	75,864				3.000	\$75,864
Other Substitutes		2,000		1,000			\$3,000
Benefits		474,803		20,449			\$495,252
Personnel Total	34.000	\$1,795,398	1.000	\$73,304		35.000	\$1,868,702
Non-Personnel							
Supplies & Materials		16,985		11,437			\$28,422
Other		6,100		1,744			\$7,844
Professional Development		3,000		5,000			\$8,000
Purchased Services				776			\$ 776
Textbooks		1,000					\$1,000
Equipment/Furniture/Vehicles		8,575		1,000	21,052		\$30,627
Computers		1,500		2,888			\$4,388
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$37,160		\$22,845	\$21,052		\$81,057
Grand Total	34.000	\$1,832,558	1.000	\$96,149	\$21,052	35.000	\$1,949,759

MITCHELL ELEMENTARY SCHOOL

10121 Comanche Rd., NE
Albuquerque, NM 87111

Principal: Debora L. Garrison
Phone: (505) 299-1937
Web Address: <http://www.aps.edu/aps/mitchell>
Enrollment: 402

Motto:

Home of the Mighty Good Mustangs



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	21.500	\$983,248	0.750	\$32,141		22.250	\$1,015,389
Educational Assistant	4.700	75,435	0.900	13,066		5.600	\$88,501
Library	1.000	16,050				1.000	\$16,050
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		1,000					\$1,000
Benefits		450,973		13,298			\$464,271
Personnel Total	33.200	\$1,705,198	1.650	\$58,505		34.850	\$1,763,703
Non-Personnel							
Supplies & Materials		23,000		2,071			\$25,071
Other		3,044					\$3,044
Professional Development							
Purchased Services							
Textbooks		1,500					\$1,500
Equipment/Furniture/Vehicles		2,092			29,994		\$32,086
Computers							
Software		1,000					\$1,000
Maintenance & Construction					11,551		\$11,551
Energy and Utilities							
Non Personnel Total		\$30,636		\$2,071	\$41,545		\$74,252
Grand Total	33.200	\$1,735,834	1.650	\$60,576	\$41,545	34.850	\$1,837,955

MONTEZUMA ELEMENTARY SCHOOL

3100 Indian School, NE
Albuquerque, NM 87106

Principal: Amy Lane
Phone: (505) 260-2040
Web Address: <http://www.aps.edu/aps/montezuma>

Enrollment: 495

Motto:

Home of the Cougars



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	24.280	\$1,107,456	1.430	\$72,216		25.710	\$1,179,672
Educational Assistant	4.000	64,200	1.000	13,007		5.000	\$77,207
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	4.000	101,152				4.000	\$101,152
Other							
Substitutes							
Benefits		511,889		25,342			\$537,231
Personnel Total	36.280	\$1,933,597	2.430	\$110,565		38.710	\$2,044,162
Non-Personnel							
Supplies & Materials		38,580		1,741			\$40,321
Other				8,784			\$8,784
Professional Development							
Purchased Services				2,080			\$2,080
Textbooks		3,000					\$3,000
Equipment/Furniture/Vehicles		3,400			25,618		\$29,018
Computers				91,211			\$91,211
Software		1,100					\$1,100
Maintenance & Construction					2,061		\$2,061
Energy and Utilities							
Non Personnel Total		\$46,080		\$103,816	\$27,679		\$177,575
Grand Total	36.280	\$1,979,677	2.430	\$214,381	\$27,679	38.710	\$2,221,737

MOUNTAIN VIEW ELEMENTARY SCHOOL

5317 Second Street, SW
Albuquerque, NM 87105

Principal: Sara Carrillo
Phone: (505) 877-3800
Web Address: <http://www.mountainviewes.com>
Enrollment: 385

Motto:

Home of the Mountain Lions



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	20.500	\$938,133	1.000	\$51,533		21.500	\$989,666
Educational Assistant	4.550	76,928	0.950	16,617		5.500	\$93,545
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	2.500	63,220				2.500	\$63,220
Other	1.000	21,494				1.000	\$21,494
Substitutes		3,000		3,500			\$6,500
Benefits		445,269		26,745			\$472,014
Personnel Total	32.550	\$1,686,580	1.950	\$98,395		34.500	\$1,784,975
Non-Personnel							
Supplies & Materials		15,047		72			\$15,119
Other		4,544					\$4,544
Professional Development							
Purchased Services				589			\$ 589
Textbooks		3,000		895			\$3,895
Equipment/Furniture/Vehicles		4,000			14,801		\$18,801
Computers							
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$26,591		\$1,556	\$14,801		\$42,948
Grand Total	32.550	\$1,713,171	1.950	\$99,951	\$14,801	34.500	\$1,827,923

NORTH STAR ELEMENTARY SCHOOL

9301 Ventura, NE
Albuquerque, NM 87122

Principal: Stephanie Fascitelli
Phone: (505) 856-6578
Web Address: <http://www.northstarwolves.com>
Enrollment: 706

Motto:

Home of the Wolves



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	32.070	\$1,458,590				32.070	\$1,458,590
Educational Assistant	6.400	102,720				6.400	\$102,720
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		9,482		575			\$10,057
Benefits		665,224		50			\$665,274
Personnel Total	46.470	\$2,518,759		\$ 625		46.470	\$2,519,384
Non-Personnel							
Supplies & Materials		34,744		375			\$35,119
Other		2,000					\$2,000
Professional Development							
Purchased Services							
Textbooks		8,000					\$8,000
Equipment/Furniture/Vehicles		500			39,017		\$39,517
Computers							
Software		1,250					\$1,250
Maintenance & Construction					3,050		\$3,050
Energy and Utilities							
Non Personnel Total		\$46,494		\$ 375	\$42,067		\$88,936
Grand Total	46.470	\$2,565,253		\$1,000	\$42,067	46.470	\$2,608,320

OÑATE ELEMENTARY SCHOOL

12415 Brentwood Hills, NE
Albuquerque, NM 87112

Principal: Theresa Fullerton .5
Phone: (505) 299-2851
Web Address: <http://www.aps.edu/aps/onate>
Enrollment: 246

Motto:

Home of the Coyotes



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	12.120	\$559,570		\$14,883		12.120	\$574,453
Educational Assistant	2.000	32,100				2.000	\$32,100
Library	0.500	8,025				0.500	\$8,025
Principal / Assistant Principal	0.500	32,896				0.500	\$32,896
Secretarial / Clerical / Technical	2.800	49,676				2.800	\$49,676
Custodian	2.000	50,576				2.000	\$50,576
Other							
Substitutes				4,230			\$4,230
Benefits		263,069		1,709			\$264,778
Personnel Total	19.920	\$995,912		\$20,822		19.920	\$1,016,734
Non-Personnel							
Supplies & Materials		9,500		8,490			\$17,990
Other		1,016					\$1,016
Professional Development				800			\$800
Purchased Services				614			\$614
Textbooks		2,500					\$2,500
Equipment/Furniture/Vehicles		1,600		2,700	18,372		\$22,672
Computers				21,000			\$21,000
Software				2,300			\$2,300
Maintenance & Construction					6,881		\$6,881
Energy and Utilities							
Non Personnel Total		\$14,616		\$35,904	\$25,253		\$75,773
Grand Total	19.920	\$1,010,528		\$56,726	\$25,253	19.920	\$1,092,507

PAINTED SKY ELEMENTARY SCHOOL

8101 Gavin Dr., NW
Albuquerque, NM 87121

Principal: Erica Hidalgo
Phone: (505) 836-7763
Web Address: <http://paintedsky.aps.edu>
Enrollment: 1001

Motto:

Creating a Community of Success



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	48.000	\$2,176,634	2.500	\$118,135		50.500	\$2,294,769
Educational Assistant	7.500	120,375	1.000	13,803		8.500	\$134,178
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	3.000	181,750				3.000	\$181,750
Secretarial / Clerical / Technical	3.000	53,564				3.000	\$53,564
Custodian	5.000	126,440				5.000	\$126,440
Other							
Substitutes		4,000		5,650			\$9,650
Benefits		975,756		51,558			\$1,027,314
Personnel Total	67.500	\$3,684,791	3.500	\$189,146		71.000	\$3,873,937
Non-Personnel							
Supplies & Materials		47,270		13,857			\$61,127
Other		4,000		7,460			\$11,460
Professional Development							
Purchased Services				2,576			\$2,576
Textbooks		15,000		3,300			\$18,300
Equipment/Furniture/Vehicles		5,359		5,000	60,309		\$70,668
Computers				9,450			\$9,450
Software				5,000			\$5,000
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$71,629		\$46,643	\$60,309		\$178,581
Grand Total	67.500	\$3,756,420	3.500	\$235,789	\$60,309	71.000	\$4,052,518

PAJARITO ELEMENTARY SCHOOL

2701 Don Felipe, SW
Albuquerque, NM 87105

Principal: Jacqueline Lovato
Phone: (505) 877-9718
Web Address: <http://www.aps.edu/aps/pajarito>
Enrollment: 582

Motto:

Where Character Counts and Eagles Soar



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	28.000	\$1,277,136	3.000	\$138,245		31.000	\$1,415,381
Educational Assistant	5.000	80,250	1.000	18,436		6.000	\$98,686
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.000	75,864				3.000	\$75,864
Other	2.000	42,988				2.000	\$42,988
Substitutes		1,000		25,366			\$26,366
Benefits		589,806		56,406			\$646,212
Personnel Total	42.500	\$2,228,716	4.000	\$238,453		46.500	\$2,467,169
Non-Personnel							
Supplies & Materials		19,400		9,772			\$29,172
Other		5,000		9,000			\$14,000
Professional Development		2,443		2,000			\$4,443
Purchased Services							
Textbooks		11,707		13,135			\$24,842
Equipment/Furniture/Vehicles				500	27,401		\$27,901
Computers				43,676			\$43,676
Software				500			\$ 500
Maintenance & Construction					2,292		\$2,292
Energy and Utilities							
Non Personnel Total		\$38,550		\$78,583	\$29,693		\$146,826
Grand Total	42.500	\$2,267,266	4.000	\$317,036	\$29,693	46.500	\$2,613,995

REGINALD CHAVEZ ELEMENTARY SCHOOL

2700 Mountain Rd., NW
Albuquerque, NM 87104

Principal: Loretta Huerta
Phone: (505) 764-2008
Web Address: <http://rces.aps.edu>
Enrollment: 357

Motto:

Home of the Tigers



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	17.580	\$805,455	1.000	\$30,014		18.580	\$835,469
Educational Assistant	3.000	48,150	1.500	22,365		4.500	\$70,515
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.000	75,864				3.000	\$75,864
Other	2.000	42,988	0.100	4,873		2.100	\$47,861
Substitutes		1,500					\$1,500
Benefits		399,784		12,591			\$412,375
Personnel Total	29.580	\$1,512,277	2.600	\$69,843		32.180	\$1,582,120
Non-Personnel							
Supplies & Materials		15,404		9,883			\$25,287
Other		7,150					\$7,150
Professional Development		4,040					\$4,040
Purchased Services				1,499			\$1,499
Textbooks		900					\$ 900
Equipment/Furniture/Vehicles					16,511		\$16,511
Computers							
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$27,494		\$11,382	\$16,511		\$55,387
Grand Total	29.580	\$1,539,771	2.600	\$81,225	\$16,511	32.180	\$1,637,507

RUDOLFO ANAYA ELEMENTARY SCHOOL

2800 Vermejo Park Dr SW
Albuquerque, NM 87121

Principal: Gionna Jaramillo
Phone: (505) 452-3137
Web Address: <http://rudolfoanaya.aps.edu>
Enrollment: 760
Motto:



Home of the Jackalopes

	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	40.000	\$1,816,035	2.300	\$140,363		42.300	\$1,956,398
Educational Assistant	7.000	112,350	1.000	14,403		8.000	\$126,753
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	4.000	79,108				4.000	\$79,108
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		3,000		9,429			\$12,429
Benefits		812,541		40,941			\$853,482
Personnel Total	57.000	\$3,068,941	3.300	\$205,136		60.300	\$3,274,077
Non-Personnel							
Supplies & Materials		68,527		14,161			\$82,688
Other		31,897					\$31,897
Professional Development		2,000		40,795			\$42,795
Purchased Services				3,490			\$3,490
Textbooks		26,000		26,650			\$52,650
Equipment/Furniture/Vehicles		9,889			38,939		\$48,828
Software				1,350			\$1,350
Maintenance & Construction					411		\$ 411
Energy and Utilities							
Non Personnel Total		\$138,313		\$86,446	\$39,350		\$264,109
Grand Total	57.000	\$3,207,254	3.300	\$291,582	\$39,350	60.300	\$3,538,186

SAN ANTONITO ELEMENTARY SCHOOL

12555 North Hwy. 14
Sandia Park, NM 87047

Principal: Ellen Cromer
Phone: (505) 281-3931
Web Address: <http://www.aps.edu/aps/sanantonito>
Enrollment: 297
Motto:



Home of the Roadrunners!

	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	13.000	\$599,010				13.000	\$599,010
Educational Assistant	2.800	44,940				2.800	\$44,940
Library	0.630	10,112				0.630	\$10,112
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other							
Substitutes		2,763					\$2,763
Benefits		294,746					\$294,746
Personnel Total	21.930	\$1,117,419				21.930	\$1,117,419
Non-Personnel							
Supplies & Materials		9,947		75			\$10,022
Other		500					\$ 500
Professional Development							
Purchased Services							
Textbooks		3,000					\$3,000
Equipment/Furniture/Vehicles					19,228		\$19,228
Computers					236		\$ 236
Software		200					\$ 200
Maintenance & Construction					2,530		\$2,530
Energy and Utilities							
Non Personnel Total		\$13,647		\$ 75	\$21,994		\$35,716
Grand Total	21.930	\$1,131,066		\$ 75	\$21,994	21.930	\$1,153,135

SANDIA BASE ELEMENTARY SCHOOL

21001 Wyoming SE - KAFB East
Albuquerque, NM 87116

Principal: Jude Garcia
Phone: (505) 268-4356
Web Address: <http://www.sandiasbase Mustangs.com>

Enrollment: 529
Motto:

Home of the "Mighty Mustangs"



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	25.000	\$1,139,910				25.000	\$1,139,910
Educational Assistant	4.000	64,200				4.000	\$64,200
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.000	75,864				3.000	\$75,864
Other Substitutes							
Benefits		506,119					\$506,119
Personnel Total	35.500	\$1,911,857				35.500	\$1,911,857
Non-Personnel							
Supplies & Materials		22,987		700			\$23,687
Other		4,000					\$4,000
Professional Development							
Purchased Services							
Textbooks		3,000		2,449			\$5,449
Equipment/Furniture/Vehicles					30,683		\$30,683
Computers							
Software				10,000			\$10,000
Maintenance & Construction					2,122		\$2,122
Energy and Utilities							
Non Personnel Total		\$29,987		\$13,149	\$32,804		\$75,940
Grand Total	35.500	\$1,941,844		\$13,149	\$32,804	35.500	\$1,987,797

SIERRA VISTA ELEMENTARY SCHOOL

10220 Paseo del Norte, NW
Albuquerque, NM 87114

Principal: Monica Garciasalas
Phone: (505) 898-0272
Web Address: <http://sierravista.aps.edu>

Enrollment: 718
Motto:

Where Children Come First



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	34.000	\$1,545,495	2.000	\$86,434		36.000	\$1,631,929
Educational Assistant	8.000	128,400	1.000	14,351		9.000	\$142,751
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	3.000	62,380				3.000	\$62,380
Custodian	3.000	75,864				3.000	\$75,864
Other Substitutes							
Benefits		714,327		10,000			\$744,207
Personnel Total	51.000	\$2,696,509	3.000	\$140,665		54.000	\$2,837,174
Non-Personnel							
Supplies & Materials		40,287		1,852			\$42,139
Other		7,124					\$7,124
Professional Development							
Purchased Services				2,302			\$2,302
Textbooks		11,500					\$11,500
Equipment/Furniture/Vehicles		1,000			43,938		\$44,938
Computers					648		\$ 648
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$59,911		\$4,154	\$44,586		\$108,651
Grand Total	51.000	\$2,756,420	3.000	\$144,819	\$44,586	54.000	\$2,945,825

SOMBRA del MONTE ELEMENTARY SCHOOL

9110 Shoshone Road, NE
Albuquerque, NM 87111

Principal: Patricia Sanchez
Phone: (505) 291-6842
Web Address: <http://www.sombradelmonte.org>
Enrollment: 386

Motto:

Celebrating learning in the shadow of the Sandias



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	18.000	\$824,385	0.520	\$27,125		18.520	\$851,510
Educational Assistant	4.500	72,225	0.500	6,701		5.000	\$78,926
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.000	75,864				3.000	\$75,864
Other Substitutes							
Benefits		399,661		18,124			\$417,785
Personnel Total	29.500	\$1,510,671	1.020	\$51,950		30.520	\$1,562,621
Non-Personnel							
Supplies & Materials		19,218		3,063			\$22,281
Other		2,214					\$2,214
Professional Development		1,000					\$1,000
Purchased Services				1,399			\$1,399
Textbooks		9,000		1,075			\$10,075
Equipment/Furniture/Vehicles					25,842		\$25,842
Computers							
Software							
Maintenance & Construction					1,461		\$1,461
Energy and Utilities							
Non Personnel Total		\$31,432		\$5,537	\$27,304		\$64,273
Grand Total	29.500	\$1,542,103	1.020	\$57,487	\$27,304	30.520	\$1,626,894

SUSIE RAYOS MARMON ELEMENTARY SCHOOL

1800 72nd St. NW
Albuquerque, NM 87120

Principal: Sandra Fernandez
Phone: (505) 831-5400
Web Address: <http://www.aps.edu/aps/SRMarmon>

Enrollment: 777

Motto:

Home of the Lobos



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	38.200	\$1,737,901	3.000	\$124,783		41.200	\$1,862,684
Educational Assistant	8.000	128,400				8.000	\$128,400
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	4.000	79,108				4.000	\$79,108
Custodian	3.500	88,508				3.500	\$88,508
Other Substitutes		1,000		6,000			\$7,000
Benefits		794,142		36,742			\$830,884
Personnel Total	56.700	\$2,999,102	3.000	\$167,525		59.700	\$3,166,627
Non-Personnel							
Supplies & Materials		31,318		9,618			\$40,936
Other		5,000					\$5,000
Professional Development		3,695					\$3,695
Purchased Services				3,376			\$3,376
Textbooks		10,144		2,000			\$12,144
Equipment/Furniture/Vehicles		3,000			42,028		\$45,028
Computers							
Software		3,000					\$3,000
Maintenance & Construction					6,952		\$6,952
Energy and Utilities							
Non Personnel Total		\$56,157		\$14,994	\$48,980		\$120,131
Grand Total	56.700	\$3,055,259	3.000	\$182,519	\$48,980	59.700	\$3,286,758

TIERRA ANTIGUA ELEMENTARY SCHOOL

8121 Rainbow Blvd., NW 87120
Albuquerque, NM 87110

Principal: Robert Abney
Phone: (505) 792-3262
Web Address: <http://tierraantigua.aps.edu>
Enrollment: 656
Motto:



Home of the Firebirds - EXPECT IT! LEARN IT! LIVE IT!

	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	33.000	\$1,500,510				33.000	\$1,500,510
Educational Assistant	7.000	112,350				7.000	\$112,350
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	3.000	62,380				3.000	\$62,380
Custodian	3.000	75,864				3.000	\$75,864
Other							
Substitutes		10,000					\$10,000
Benefits		693,109					\$693,109
Personnel Total	49.000	\$2,624,256				49.000	\$2,624,256
Non-Personnel							
Supplies & Materials		32,255		750			\$33,005
Other		923					\$ 923
Professional Development							
Purchased Services							
Textbooks		14,500					\$14,500
Equipment/Furniture/Vehicles					34,388		\$34,388
Computers							
Software		3,797					\$3,797
Maintenance & Construction					505		\$ 505
Energy and Utilities							
Non Personnel Total		\$51,475		\$ 750	\$34,893		\$87,118
Grand Total	49.000	\$2,675,731		\$ 750	\$34,893	49.000	\$2,711,374

VALLE VISTA ELEMENTARY SCHOOL

1700 Mae Avenue, SW
Albuquerque, NM 87105

Principal: Teresa Archuleta
Phone: (505) 836-7739
Web Address: <http://www.aps.edu/aps/vallevista>
Enrollment: 537
Motto:



Juntos y con ganas, we succeed!

	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	29.680	\$1,353,261	3.330	\$128,787		33.010	\$1,482,048
Educational Assistant	4.000	64,200	2.000	30,759		6.000	\$94,959
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	2.500	63,220				2.500	\$63,220
Other	1.000	21,494		15,000		1.000	\$36,494
Substitutes		12,000		2,481			\$14,481
Benefits		595,424		65,122			\$660,546
Personnel Total	41.180	\$2,258,499	5.330	\$242,149		46.510	\$2,500,648
Non-Personnel							
Supplies & Materials		21,532		6,792			\$28,324
Other		1,278		17,087			\$18,365
Professional Development				6,929			\$6,929
Purchased Services				2,774			\$2,774
Textbooks							
Equipment/Furniture/Vehicles					48,789		\$48,789
Computers				55,049			\$55,049
Software				377			\$ 377
Maintenance & Construction					6,219		\$6,219
Energy and Utilities							
Non Personnel Total		\$22,810		\$89,008	\$55,008		\$166,826
Grand Total	41.180	\$2,281,309	5.330	\$331,157	\$55,008	46.510	\$2,667,474

VENTANA RANCH ELEMENTARY SCHOOL

6801 Ventana Village Rd.
Albuquerque, NM 87114

Principal: Drew Dooley
Phone: (505) 890-7375
Web Address: <http://www.aps.edu/aps/ventanaranah>

Enrollment: 763
Motto: Home of the Roadrunners



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	34.500	\$1,568,271				34.500	\$1,568,271
Educational Assistant	7.000	112,350				7.000	\$112,350
Library	1.000	46,272				1.000	\$46,272
Principal / Assistant Principal	2.000	123,771				2.000	\$123,771
Secretarial / Clerical / Technical	2.000	36,836				2.000	\$36,836
Custodian	3.500	88,508				3.500	\$88,508
Other							
Substitutes		1,360		600			\$1,960
Benefits		712,213		52			\$712,265
Personnel Total	50.000	\$2,689,581		\$ 652		50.000	\$2,690,233
Non-Personnel							
Supplies & Materials		26,881		498			\$27,379
Other		1,000					\$1,000
Professional Development		1,000					\$1,000
Purchased Services							
Textbooks		11,000					\$11,000
Equipment/Furniture/Vehicles		4,000			37,644		\$41,644
Computers							
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$43,881		\$ 498	\$37,644		\$82,023
Grand Total	50.000	\$2,733,462		\$1,150	\$37,644	50.000	\$2,772,256

WHITTIER ELEMENTARY SCHOOL

1110 Quincy Street, SE
Albuquerque, NM 87108

Principal: Misti Miller
Phone: (505) 255-2008
Web Address: <http://www.whittierlions.com>
Enrollment: 464

Motto: Home of the Lions



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	25.000	\$1,139,910	1.000	\$45,520		26.000	\$1,185,430
Educational Assistant	4.450	71,422	0.050	670		4.500	\$72,092
Library	0.500	23,136	0.5	22,228		1.000	\$45,364
Principal / Assistant Principal	1.000	65,792		22,228		1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608	0.5	13,485		3.000	\$63,093
Custodian	3.000	75,864				3.000	\$75,864
Other	1.000	21,494				1.000	\$21,494
Substitutes				2,051			\$2,051
Benefits		521,099		23,738			\$544,837
Personnel Total	37.450	\$1,968,325	2.050	\$107,692		39.500	\$2,076,017
Non-Personnel							
Supplies & Materials		23,063		5,726			\$28,789
Other		4,500		18,150			\$22,650
Professional Development				4,000			\$4,000
Purchased Services							
Textbooks				3,587			\$3,587
Equipment/Furniture/Vehicles		3,000			33,613		\$36,613
Computers				87,286			\$87,286
Software							
Maintenance & Construction					10,480		\$10,480
Energy and Utilities							
Non Personnel Total		\$30,563		\$118,749	\$44,093		\$193,405
Grand Total	37.450	\$1,998,888	2.050	\$226,441	\$44,093	39.500	\$2,269,422

ZIA ELEMENTARY SCHOOL

440 Jefferson St., NE
Albuquerque, NM 87108

Principal: Ruth Cerutti
Phone: (505) 255-7451
Web Address: <http://www.zes.aps.edu>
Enrollment: 388

Motto:

Soar to Where the Eagle Flies



	Operational		Grants		Capital	Total	Total
	FTE	BUDGET	FTE	BUDGET	Outlay	FTE	Budget
					BUDGET		
Personnel							
Teacher	19.950	\$912,281	0.500	\$15,500		20.450	\$927,781
Educational Assistant	4.000	64,200	1.330	21,679		5.330	\$85,879
Library	0.500	23,136				0.500	\$23,136
Principal / Assistant Principal	1.000	65,792				1.000	\$65,792
Secretarial / Clerical / Technical	2.500	49,608				2.500	\$49,608
Custodian	3.000	75,864				3.000	\$75,864
Other	1.000	21,494				1.000	\$21,494
Substitutes							
Benefits		436,274		12,940			\$449,214
Personnel Total	31.950	\$1,648,649	1.830	\$50,119		33.780	\$1,698,768
Non-Personnel							
Supplies & Materials		20,130		4,077			\$24,207
Other		1,000					\$1,000
Professional Development							
Purchased Services				1,327			\$1,327
Textbooks							
Equipment/Furniture/Vehicles		1,400			29,224		\$30,624
Computers							
Software							
Maintenance & Construction					2,867		\$2,867
Energy and Utilities							
Non Personnel Total		\$22,530		\$5,404	\$32,091		\$60,025
Grand Total	31.950	\$1,671,179	1.830	\$55,523	\$32,091	33.780	\$1,758,793

Middle Schools

CLEVELAND MIDDLE SCHOOL

6910 Natalie St., NE
Albuquerque, NM 87110

Principal: Susan LaBarge
Phone: (505) 881-9227
Web Address: <http://www.aps.edu/aps/cleveland>
Enrollment: 653

Motto:

Building on a Tradition of Excellence



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	26.000	\$1,181,346	1.000	\$47,144		27.000	\$1,228,490
Educational Assistant	1.000	15,908				1.000	\$15,908
Library	1.000	45,031				1.000	\$45,031
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	3.000	68,175	0.75	15,827		3.750	\$84,002
Custodian	4.000	98,872				4.000	\$98,872
Other	0.500	41,990		200		0.500	\$42,190
Substitutes		2,125					\$2,125
Benefits		570,088		21,633			\$591,721
Personnel Total	37.500	\$2,161,354	1.750	\$84,804		39.250	\$2,246,158
Non-Personnel							
Supplies & Materials		29,494		1,150			\$30,644
Other		2,500					\$2,500
Professional Development		1,500					\$1,500
Purchased Services				1,130			\$1,130
Textbooks		6,000					\$6,000
Equipment/Furniture/Vehicles		3,000			24,418		\$27,418
Computers				5,657			\$5,657
Software		1,000					\$1,000
Maintenance & Construction					20,589		\$20,589
Energy and Utilities							
Non Personnel Total		\$43,494		\$7,937	\$45,007		\$96,438
Grand Total	37.500	\$2,204,848	1.750	\$92,741	\$45,007	39.250	\$2,342,596

EISENHOWER MIDDLE SCHOOL

11001 Camero Rd., NE
Albuquerque, NM 87111

Principal: Kathy Alexander
Phone: (505) 292-2530
Web Address: <http://www.aps.edu/aps/Eisenhower>

Enrollment: 872

Motto:

Home of the Generals



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	36.000	\$1,635,575				36.000	\$1,635,575
Educational Assistant	1.000	15,908				1.000	\$15,908
Library	1.000	45,031				1.000	\$45,031
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	4.000	79,166				4.000	\$79,166
Custodian	5.500	135,949				5.500	\$135,949
Other		19,208					\$19,208
Substitutes		3,000					\$3,000
Benefits		742,447					\$742,447
Personnel Total	49.500	\$2,814,103				49.500	\$2,814,103
Non-Personnel							
Supplies & Materials		29,682					\$29,682
Other		7,722					\$7,722
Professional Development		500					\$500
Purchased Services				500			\$500
Textbooks		4,000					\$4,500
Equipment/Furniture/Vehicles		6,500			38,475		\$44,975
Computers		10,000					\$10,000
Software		1,000					\$1,000
Energy and Utilities							
Non Personnel Total		\$59,404		\$500	\$38,475		\$98,379
Grand Total	49.500	\$2,873,507		\$500	\$38,475	49.500	\$2,912,482

ERNIE PYLE MIDDLE SCHOOL

1820 Valdora Drive, SW
Albuquerque, NM 87105

Principal: Gene Saavedra
Phone: (505) 877-3770
Web Address: <http://erniepyle.aps.edu>
Enrollment: 674

Motto:

EPMS: Excellence Pride for Student Success



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	29.000	\$1,315,926	2.000	\$63,111		31.000	\$1,379,037
Educational Assistant	2.400	38,179	1.600	28,009		4.000	\$66,188
Library	1.000	45,031				1.000	\$45,031
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	3.000	62,981	0.5	6,968		3.500	\$69,949
Custodian	5.000	123,590				5.000	\$123,590
Other		17,568	0.500	20,161		0.500	\$37,729
Substitutes		5,759					\$5,759
Benefits		625,271		43,121			\$668,392
Personnel Total	42.400	\$2,372,124	4.600	\$161,370		47.000	\$2,533,494
Non-Personnel							
Supplies & Materials		36,335		4,800			\$41,135
Other		6,626					\$6,626
Professional Development							
Purchased Services							
Textbooks				142			\$ 142
Equipment/Furniture/Vehicles		1,000			38,726		\$39,726
Computers							
Software							
Maintenance & Construction					5,861		\$5,861
Energy and Utilities							
Non Personnel Total		\$43,961		\$4,942	\$44,587		\$93,490
Grand Total	42.400	\$2,416,085	4.600	\$166,312	\$44,587	47.000	\$2,626,984

GRANT MIDDLE SCHOOL

1111 Easterday, NE
Albuquerque, NM 87112

Principal: Paul Roney
Phone: (505) 299-2113
Web Address: <http://www.gms1111.com>
Enrollment: 667

Motto:

Home of the Eagles



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	25.140	\$1,149,395	0.860	\$39,450		26.000	\$1,188,845
Educational Assistant	1.500	25,862		100		1.500	\$25,962
Library	1.000	45,031				1.000	\$45,031
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	3.000	62,981	1	15,854		4.000	\$78,835
Custodian	5.000	123,590				5.000	\$123,590
Other		17,568					\$17,568
Substitutes		3,500					\$3,500
Benefits		559,401		25,654			\$585,055
Personnel Total	37.640	\$2,125,147	1.860	\$81,058		39.500	\$2,206,205
Non-Personnel							
Supplies & Materials		29,163		365			\$29,528
Other		9,000					\$9,000
Professional Development				350			\$ 350
Purchased Services				1,009			\$1,009
Textbooks		8,000		500			\$8,500
Equipment/Furniture/Vehicles		750			52,679		\$53,429
Computers							
Software							
Maintenance & Construction					8,872		\$8,872
Energy and Utilities							
Non Personnel Total		\$46,913		\$2,224	\$61,551		\$110,688
Grand Total	37.640	\$2,172,060	1.860	\$83,282	\$61,551	39.500	\$2,316,893

HARRISON MIDDLE SCHOOL

3912 Isleta Blvd., SW
Albuquerque, NM 87105

Principal: Kevin Cummings
Phone: (505) 877-1279
Web Address: <http://www.harrisonmiddleschool.com>

Enrollment: 918
Motto:

Home of the Roadrunners



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	39.200	\$1,776,247	4.400	\$158,425		43.600	\$1,934,672
Educational Assistant	2.000	31,816				2.000	\$31,816
Library	1.000	45,031				1.000	\$45,031
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	4.000	79,166				4.000	\$79,166
Custodian	4.000	98,872				4.000	\$98,872
Other		19,208					\$19,208
Substitutes		5,000		4,760			\$9,760
Benefits		786,140		45,734			\$831,874
Personnel Total	52.200	\$2,979,299	4.400	\$208,919		56.600	\$3,188,218
Non-Personnel							
Supplies & Materials		48,594		59			\$48,653
Other		10,192		4,148			\$14,340
Professional Development		3,000		13,499			\$16,499
Purchased Services							
Textbooks							
Equipment/Furniture/Vehicles		1,000			45,624		\$46,624
Computers							
Software							
Maintenance & Construction					8,389		\$8,389
Energy and Utilities							
Non Personnel Total		\$62,786		\$17,706	\$54,013		\$134,505
Grand Total	52.200	\$3,042,085	4.400	\$226,625	\$54,013	56.600	\$3,322,723

HOOVER MIDDLE SCHOOL

12015 Tivoli Ave, NE, Suite A
Albuquerque, NM 87111

Principal: Jim Chaco
Phone: (505) 298-6896
Web Address: <http://www.hooverhawks.com>

Enrollment: 644
Motto:

Home of the Hawks



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	27.700	\$1,261,108				27.700	\$1,261,108
Educational Assistant	1.600	25,453				1.600	\$25,453
Library	1.000	45,031				1.000	\$45,031
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	2.000	37,564				2.000	\$37,564
Custodian	4.000	98,872				4.000	\$98,872
Other		17,568					\$17,568
Substitutes		6,000					\$6,000
Benefits		582,347					\$582,347
Personnel Total	38.300	\$2,211,762				38.300	\$2,211,762
Non-Personnel							
Supplies & Materials		61,398					\$61,398
Other		7,000		75			\$7,075
Professional Development							
Purchased Services							
Textbooks		2,500		700			\$3,200
Equipment/Furniture/Vehicles		5,500			54,970		\$60,470
Computers							
Software							
Maintenance & Construction					6,243		\$6,243
Energy and Utilities							
Non Personnel Total		\$76,398		\$ 775	\$61,213		\$138,386
Grand Total	38.300	\$2,288,160		\$ 775	\$61,213	38.300	\$2,350,148

JACKSON MIDDLE SCHOOL

10600 Indian School Rd., NE
Albuquerque, NM 87112

Principal: Marco Harris
Phone: (505) 299-7377
Web Address: <http://jms.aps.edu>
Enrollment: 621

Motto:

Jackson Jaguars



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	24,500	\$1,122,056	2,000	\$63,000		26,500	\$1,185,056
Educational Assistant							
Library	1,000	45,031				1,000	\$45,031
Principal / Assistant Principal	2,000	137,819				2,000	\$137,819
Secretarial / Clerical / Technical	3,000	62,981				3,000	\$62,981
Custodian	4,000	98,872				4,000	\$98,872
Other		17,568					\$17,568
Substitutes		1,000					\$1,000
Benefits		531,132		19,674			\$550,806
Personnel Total	34,500	\$2,016,459	2,000	\$82,674		36,500	\$2,099,133
Non-Personnel							
Supplies & Materials		42,250		7,694			\$49,944
Other		11,000					\$11,000
Professional Development		1,250					\$1,250
Purchased Services				2,354			\$2,354
Textbooks		5,000		8,996			\$13,996
Equipment/Furniture/Vehicles		8,260			50,534		\$58,794
Computers		23,046					\$23,046
Software		1,000					\$1,000
Maintenance & Construction					2,358		\$2,358
Energy and Utilities							
Non Personnel Total		\$91,806		\$19,044	\$52,892		\$163,742
Grand Total	34,500	\$2,108,265	2,000	\$101,718	\$52,892	36,500	\$2,262,875

JEFFERSON MIDDLE SCHOOL

712 Girard Blvd., NE
Albuquerque, NM 87106

Principal: Pam Meyer
Phone: (505) 255-8691
Web Address: <http://www.jms.aps.edu>
Enrollment: 858

Motto:

Educating Children to be 21st Century Citizens



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	37,570	\$1,709,095		\$6,682		37,570	\$1,715,777
Educational Assistant	0,720	11,454	0,280	3,798		1,000	\$15,252
Library	1,000	45,031				1,000	\$45,031
Principal / Assistant Principal	2,000	137,819				2,000	\$137,819
Secretarial / Clerical / Technical	3,000	53,749				3,000	\$53,749
Custodian	5,000	123,590				5,000	\$123,590
Other		33,061	1,000	41,621		1,000	\$74,682
Substitutes		6,000					\$6,000
Benefits		756,890		14,887			\$771,777
Personnel Total	49,290	\$2,876,689	1,280	\$66,988		50,570	\$2,943,677
Non-Personnel							
Supplies & Materials		35,990		1,700			\$37,690
Other		3,000		5,094	56		\$8,150
Professional Development		2,000					\$2,000
Purchased Services				2,777			\$2,777
Textbooks		1,000		1,500			\$2,500
Equipment/Furniture/Vehicles		16,498			38,315		\$54,813
Computers		13,155		2,000			\$15,155
Software		4,500					\$4,500
Maintenance & Construction					359		\$359
Energy and Utilities							
Non Personnel Total		\$76,143		\$13,071	\$38,729		\$127,943
Grand Total	49,290	\$2,952,832	1,280	\$80,059	\$38,729	50,570	\$3,071,620

JIMMY CARTER MIDDLE SCHOOL

8901 Bluewater, NW
Albuquerque, NM 87121

Principal: Amy Maher
Phone: (505) 833-7540
Web Address: <http://www.aps.edu/aps/carter>
Enrollment: 1200

Motto:

Home of the Carter Cavaliers



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	50.680	\$2,296,890	5.700	\$186,570		56.380	\$2,483,460
Educational Assistant	3.750	59,655				3.750	\$59,655
Library	1.000	45,031				1.000	\$45,031
Principal / Assistant Principal	3.000	198,507				3.000	\$198,507
Secretarial / Clerical / Technical	4.000	79,166				4.000	\$79,166
Custodian	6.000	148,308				6.000	\$148,308
Other		19,208	0.500	25,000		0.500	\$44,208
Substitutes		7,725		1,000			\$8,725
Benefits		1,023,545		69,345			\$1,092,890
Personnel Total	68.430	\$3,878,035	6.200	\$281,915		74.630	\$4,159,950
Non-Personnel							
Supplies & Materials		50,402		4,956			\$55,358
Other							
Professional Development							
Purchased Services				1,789			\$1,789
Textbooks		10,000		5,274			\$15,274
Equipment/Furniture/Vehicles		4,054			80,991		\$85,045
Computers					7,972		\$7,972
Software							
Maintenance & Construction					27,441		\$27,441
Energy and Utilities							
Non Personnel Total		\$64,456		\$12,019	\$116,404		\$192,879
Grand Total	68.430	\$3,942,491	6.200	\$293,934	\$116,404	74.630	\$4,352,829

KENNEDY MIDDLE SCHOOL

721 Tomasita, NE
Albuquerque, NM 87123

Principal: Ed Bortot
Phone: (505) 298-6701
Web Address: <http://kennedy.aps.edu>
Enrollment: 472

Motto:

Home of the Cougars



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	20.000	\$921,186	1.500	\$51,229		21.500	\$972,415
Educational Assistant	0.750	11,931	0.500	7,782		1.250	\$19,713
Library	0.500	22,516				0.500	\$22,516
Principal / Assistant Principal	1.500	107,475				1.500	\$107,475
Secretarial / Clerical / Technical	3.000	53,749				3.000	\$53,749
Custodian	4.000	98,872				4.000	\$98,872
Other		16,192					\$16,192
Substitutes		4,000		4,250			\$8,250
Benefits		440,258		17,910			\$458,168
Personnel Total	29.750	\$1,676,179	2.000	\$81,171		31.750	\$1,757,350
Non-Personnel							
Supplies & Materials		12,706		14,872			\$27,578
Other		7,100		500			\$7,600
Professional Development				5,200			\$8,752
Purchased Services		3,552		1,536			\$1,536
Textbooks		6,700		4,000			\$10,700
Equipment/Furniture/Vehicles		2,000		6,000	39,295		\$47,295
Computers					4		\$ 4
Software		4,000		8,500			\$12,500
Maintenance & Construction					5,948		\$5,948
Energy and Utilities							
Non Personnel Total		\$36,058		\$40,608	\$45,247		\$121,913
Grand Total	29.750	\$1,712,237	2.000	\$121,779	\$45,247	31.750	\$1,879,263

LYNDON B. JOHNSON MIDDLE SCHOOL

6811 Taylor Ranch Dr., NW
Albuquerque, NM 87120

Principal: Mike Bachicha
Phone: (505) 898-1492
Web Address: <http://www.aps.edu/aps/lbj>
Enrollment: 965

Motto:

Believe - Achieve - Succeed



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	38.200	\$1,730,267				38.200	\$1,730,267
Educational Assistant	1.000	15,908				1.000	\$15,908
Library	1.000	15,908				1.000	\$15,908
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	3.000	53,749				3.000	\$53,749
Custodian	6.000	148,308				6.000	\$148,308
Other		19,208					\$19,208
Substitutes		2,048		920			\$2,968
Benefits		761,836		80			\$761,916
Personnel Total	51.200	\$2,885,051		\$1,000		51.200	\$2,886,051
Non-Personnel							
Supplies & Materials		32,500		25			\$32,525
Other		1,500					\$1,500
Professional Development		522					\$ 522
Purchased Services							
Textbooks		10,000					\$10,000
Equipment/Furniture/Vehicles		11,000			71,796		\$82,796
Computers							
Software		5,000					\$5,000
Maintenance & Construction					12,291		\$12,291
Energy and Utilities							
Non Personnel Total		\$60,522		\$ 25	\$84,087		\$144,634
Grand Total	51.200	\$2,945,573		\$1,025	\$84,087	51.200	\$3,030,685

MCKINLEY MIDDLE SCHOOL

4500 Comanche Road, NE
Albuquerque, NM 87110

Principal: Mary Cade
Phone: (505) 881-9390
Web Address: <http://www.aps.edu/aps/McKinley>
Enrollment: 593

Motto:

Home of the Comets



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	24.000	\$1,092,403	2.000	\$65,126		26.000	\$1,157,529
Educational Assistant	1.000	17,284		500		1.000	\$17,784
Library	1.000	45,031				1.000	\$45,031
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	2.500	50,272				2.500	\$50,272
Custodian	4.000	98,872				4.000	\$98,872
Other		16,192					\$16,192
Substitutes		2,000		5,000			\$7,000
Benefits		522,564		26,790			\$549,354
Personnel Total	34.500	\$1,982,437	2.000	\$97,416		36.500	\$2,079,853
Non-Personnel							
Supplies & Materials		27,000		4,558			\$31,558
Other		6,035		1,800			\$7,835
Professional Development		1,282					\$1,282
Purchased Services				2,535			\$2,535
Textbooks		1,000		2,600			\$3,600
Equipment/Furniture/Vehicles		4,436		2,323	45,835		\$52,594
Computers				25,000			\$25,000
Software							
Maintenance & Construction					7,272		\$7,272
Energy and Utilities							
Non Personnel Total		\$39,753		\$38,816	\$53,107		\$131,676
Grand Total	34.500	\$2,022,190	2.000	\$136,232	\$53,107	36.500	\$2,211,529

POLK MIDDLE SCHOOL

2220 Raymac Road, SW
Albuquerque, NM 87105

Principal: Eva L. Vigil
Phone: (505) 877-6444
Web Address: <http://polk.aps.edu>
Enrollment: 444

Motto:

Home of the Mighty Patriots



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	19.000	\$868,276	1.500	\$41,264		20.500	\$909,540
Educational Assistant	1.000	15,908		300		1.000	\$16,208
Library	0.500	22,516	0.5	7,451		1.000	\$29,967
Principal / Assistant Principal	1.500	107,475		7,451		1.500	\$107,475
Secretarial / Clerical / Technical	2.500	50,273	1	20,275		3.500	\$70,548
Custodian	4.000	98,872				4.000	\$98,872
Other		16,192					\$16,192
Substitutes		750					\$750
Benefits		422,071		33,915			\$455,986
Personnel Total	28.500	\$1,602,333	3.000	\$103,205		31.500	\$1,705,538
Non-Personnel							
Supplies & Materials		28,263		3,601			\$31,864
Other		1,000		1,100			\$2,100
Professional Development		400					\$400
Purchased Services				1,000			\$1,000
Textbooks		5,021		4,790			\$9,811
Equipment/Furniture/Vehicles		700			33,722		\$34,422
Computers							
Software							
Maintenance & Construction					10,798		\$10,798
Energy and Utilities							
Non Personnel Total		\$35,384		\$10,491	\$44,520		\$90,395
Grand Total	28.500	\$1,637,717	3.000	\$113,696	\$44,520	31.500	\$1,795,933

TAFT MIDDLE SCHOOL

620 Schulte Road, NW
Albuquerque, NM 87107

Principal: Steve Scully
Phone: (505) 344-4389
Web Address: <http://www.aps.edu/aps/taft>
Enrollment: 535

Motto:

Home of the Trojans



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	21.800	\$992,934	1.100	\$35,321		22.900	\$1,028,255
Educational Assistant	1.000	15,908	1.000	17,663		2.000	\$33,571
Library	1.000	45,031				1.000	\$45,031
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	2.000	37,564				2.000	\$37,564
Custodian	6.000	148,308				6.000	\$148,308
Other		16,192					\$16,192
Substitutes				2,000			\$2,000
Benefits		499,510		16,837			\$516,347
Personnel Total	33.800	\$1,893,266	2.100	\$71,821		35.900	\$1,965,087
Non-Personnel							
Supplies & Materials		25,000		146			\$25,146
Other		3,000					\$3,000
Professional Development							
Purchased Services				2,008			\$2,008
Textbooks				7,000			\$7,000
Equipment/Furniture/Vehicles		3,000			29,416		\$32,416
Computers		3,518		1,250			\$4,768
Software		1,253					\$1,253
Maintenance & Construction					1,433		\$1,433
Energy and Utilities							
Non Personnel Total		\$35,771		\$10,404	\$30,848		\$77,023
Grand Total	33.800	\$1,929,037	2.100	\$82,225	\$30,848	35.900	\$2,042,110

TAYLOR MIDDLE SCHOOL

8200 Guadalupe Trail, NW
Albuquerque, NM 87114

Principal: Michael Bateson
Phone: (505) 898-3666
Web Address: <http://www.aps.edu/aps/taylor>
Enrollment: 567

Motto:

Home of the Thunderbirds



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	20,500	\$934,616	1,000	\$41,327		21,500	\$975,943
Educational Assistant		250					\$ 250
Library	1,000	45,031				1,000	\$45,031
Principal / Assistant Principal	2,000	137,819				2,000	\$137,819
Secretarial / Clerical / Technical	2,500	50,272				2,500	\$50,272
Custodian	5,000	123,590				5,000	\$123,590
Other		16,192					\$16,192
Substitutes		4,000		4,000			\$8,000
Benefits		468,751		18,521			\$487,272
Personnel Total	31,000	\$1,780,521	1,000	\$63,848		32,000	\$1,844,369
Non-Personnel							
Supplies & Materials		39,500		1,678			\$41,178
Other		5,500					\$5,500
Professional Development		1,000					\$1,000
Purchased Services				1,637			\$1,637
Textbooks							
Equipment/Furniture/Vehicles		3,000			33,101		\$36,101
Computers		24,329					\$24,329
Software		1,000					\$1,000
Maintenance & Construction					6,582		\$6,582
Energy and Utilities							
Non Personnel Total		\$74,329		\$3,315	\$39,683		\$117,327
Grand Total	31,000	\$1,854,850	1,000	\$67,163	\$39,683	32,000	\$1,961,696

TRUMAN MIDDLE SCHOOL

9400 Benavides Road, SW
Albuquerque, NM 87121

Principal: Judith Martin-Tofoya
Phone: (505) 836-3030
Web Address: <http://www.aps.edu/aps/truman>
Enrollment: 1332

Motto:

*A Magnet School for Technology & Contemporary Arts - AND
Home of the Truman Tigers!*



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	61,570	\$2,787,145	4,100	\$141,416		65,670	\$2,928,561
Educational Assistant	3,000	47,924	1,000	30,015		4,000	\$77,939
Library	1,000	45,031				1,000	\$45,031
Principal / Assistant Principal	3,000	198,507				3,000	\$198,507
Secretarial / Clerical / Technical	3,000	53,749				3,000	\$53,749
Custodian	6,500	160,667				6,500	\$160,667
Other		19,208	0,600	31,800		0,600	\$51,008
Substitutes		1,790		21,005			\$22,795
Benefits		1,190,932		58,692			\$1,249,624
Personnel Total	78,070	\$4,504,953	5,700	\$282,928		83,770	\$4,787,881
Non-Personnel							
Supplies & Materials		83,743		20,394			\$104,137
Other		3,000		18,000			\$21,000
Professional Development				14,007			\$14,007
Purchased Services				895			\$ 895
Textbooks		10,004		10,000			\$20,004
Equipment/Furniture/Vehicles		999			50,764		\$51,763
Computers							
Software		275					\$ 275
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$98,021		\$63,296	\$50,764		\$212,081
Grand Total	78,070	\$4,602,974	5,700	\$346,224	\$50,764	83,770	\$4,999,962

VAN BUREN MIDDLE SCHOOL

700 Louisiana Blvd., SE
Albuquerque, NM 87108

Principal: Cardinal Rieger
Phone: (505) 268-3833
Web Address: <http://www.aps.edu/aps/vanburen>
Enrollment: 553

Motto:

Home of the Falcons



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	23,500	\$1,069,196	2,300	\$69,197		25,800	\$1,138,393
Educational Assistant	1,750	27,839	1,000	16,148		2,750	\$43,987
Library	1,000	45,031				1,000	\$45,031
Principal / Assistant Principal	2,000	137,819				2,000	\$137,819
Secretarial / Clerical / Technical	2,000	37,564				2,000	\$37,564
Custodian	4,500	111,231				4,500	\$111,231
Other	1,750	82,247				1,750	\$82,247
Substitutes				2,472			\$2,472
Benefits		541,833		28,740			\$570,573
Personnel Total	36.500	\$2,052,760	3.300	\$116,557		39.800	\$2,169,317
Non-Personnel							
Supplies & Materials		199,284		2,726			\$202,010
Other		15,000					\$15,000
Professional Development				2,212			\$2,212
Purchased Services							\$3,000
Textbooks		3,000					\$3,000
Equipment/Furniture/Vehicles		16,500			23,916		\$40,416
Computers							
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$233,784		\$4,938	\$23,916		\$262,638
Grand Total	36.500	\$2,286,544	3.300	\$121,495	\$23,916	39.800	\$2,431,955

WILSON MIDDLE SCHOOL

1138 Cardenas Drive, SE
Albuquerque, NM 87108

Principal: Ann Piper
Phone: (505) 268-3961
Web Address: <http://wilson.aps.edu>
Enrollment: 510

Motto:

Home of the Wildcats



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	21,880	\$996,523	2,000	\$60,629		23,880	\$1,057,152
Educational Assistant	1,500	23,862				1,500	\$23,862
Library	1,000	45,031				1,000	\$45,031
Principal / Assistant Principal	2,000	137,819				2,000	\$137,819
Secretarial / Clerical / Technical	2,500	50,272		600		2,500	\$50,872
Custodian	4,000	98,872				4,000	\$98,872
Other		16,192	0.270	13,902		0.270	\$30,094
Substitutes		883					\$883
Benefits		490,484		34,061			\$524,545
Personnel Total	32.880	\$1,859,938	2.270	\$109,192		35.150	\$1,969,130
Non-Personnel							
Supplies & Materials		18,226		5,116			\$23,342
Other		1,000		3,316			\$4,316
Professional Development		4,000		4,100			\$8,100
Purchased Services				1,000			\$1,000
Textbooks		9,500		1,100			\$10,600
Equipment/Furniture/Vehicles					31,153		\$31,153
Computers							
Software		1,000					\$1,000
Maintenance & Construction					4,212		\$4,212
Energy and Utilities							
Non Personnel Total		\$33,726		\$14,632	\$35,365		\$83,723
Grand Total	32.880	\$1,893,664	2.270	\$123,824	\$35,365	35.150	\$2,052,853

High Schools

ALBUQUERQUE HIGH SCHOOL

800 Odelia Rd., NE
Albuquerque, NM 87102

Principal: Tim McCorkle
Phone: (505) 843-6400
Web Address: <http://www.albuquerquebulldogs.com>

Enrollment: 1564

Motto:
*Success for Career, College
and Community*



	Operational		Grants		Capital	Total	Total
	FTE	BUDGET	FTE	BUDGET	Outlay BUDGET	FTE	Budget
Personnel							
Teacher	70.000	\$3,205,800	0.800	\$32,887		70.800	\$3,238,687
Educational Assistant	3.500	58,335				3.500	\$58,335
Library	2.000	65,695				2.000	\$65,695
Principal / Assistant Principal	3.500	251,428				3.500	\$251,428
Secretarial / Clerical / Technical	8.000	158,739	1	22,418		9.000	\$181,157
Custodian	10.000	250,660				10.000	\$250,660
Other	1.600	265,264				1.600	\$265,264
Substitutes				3,300			\$3,300
Benefits		1,509,341		20,756			\$1,530,097
Personnel Total	98.600	\$5,765,262	1.800	\$79,361		100.400	\$5,844,623
Non-Personnel							
Supplies & Materials		82,356		2,545			\$84,901
Other		87,000					\$87,000
Professional Development				1,000			\$1,000
Purchased Services				5,637			\$5,637
Textbooks				1,500			\$1,500
Equipment/Furniture/Vehicles		7,000		3,961	110,946		\$121,907
Maintenance & Construction					18,788		\$18,788
Non Personnel Total		\$176,356		\$14,643	\$129,734		\$320,733
Grand Total	98.600	\$5,941,618	1.800	\$94,004	\$129,734	100.400	\$6,165,356

ATRISCO HERITAGE ACADEMY HIGH SCHOOL

10800 Dennis Chavez Blvd SW
Albuquerque, NM 87121

Principal: Antonio Gonzales
Phone: (505) 243-1458
Web Address: <http://www.ahahighschool.com>

Enrollment: 2300

Motto:

Home of the Jaguars



	Operational		Grants		Capital	Total	Total
	FTE	BUDGET	FTE	BUDGET	Outlay BUDGET	FTE	Budget
Personnel							
Teacher	96.040	\$4,417,677	5.000	\$186,308		101.040	\$4,603,985
Educational Assistant	2.000	33,334	3.000	61,858		5.000	\$95,192
Library	2.000	65,695				2.000	\$65,695
Principal / Assistant Principal	4.000	284,194				4.000	\$284,194
Secretarial / Clerical / Technical	9.000	177,513	2	43,376		11.000	\$220,889
Custodian	11.000	275,726				11.000	\$275,726
Other	1.600	265,264	1.000	40,618		2.600	\$305,882
Substitutes		5,465		20,000			\$25,465
Benefits		1,962,398		105,842			\$2,068,240
Personnel Total	125.640	\$7,487,266	11.000	\$458,002		136.640	\$7,945,268
Non-Personnel							
Supplies & Materials		136,851		39,007			\$175,858
Other		46,301					\$46,301
Professional Development		18,000		10,000			\$28,000
Purchased Services				9,948			\$9,948
Textbooks		20,000		7,500			\$27,500
Equipment/Furniture/Vehicles		10,000		9,500	137,493		\$156,993
Computers				10,000			\$10,000
Maintenance & Construction					3,534		\$3,534
Non Personnel Total		\$231,152		\$85,955	\$141,027		\$458,134
Grand Total	125.640	\$7,718,418	11.000	\$543,957	\$141,027	136.640	\$8,403,402

DEL NORTE HIGH SCHOOL

5323 Montgomery Blvd., NE
Albuquerque, NM 87109

Principal: Jo Sloan
Phone: (505) 883-7222
Web Address: <http://www.delnorteknights.com>
Enrollment: 1153

Motto:

Home of the Knights



	Operational		Grants		Capital Outlay BUDGET	Total FTE	Total Budget
	FTE	BUDGET	FTE	BUDGET			
Personnel							
Teacher	45.700	\$2,104,535	1.000	\$34,659		46.700	\$2,139,194
Educational Assistant	1.000	16,667				1.000	\$16,667
Library	1.000	49,028				1.000	\$49,028
Principal / Assistant Principal	3.000	218,662				3.000	\$218,662
Secretarial / Clerical / Technical	6.000	121,191				6.000	\$121,191
Custodian	9.000	225,594				9.000	\$225,594
Other	1.600	265,264		1,000		1.600	\$266,264
Substitutes				3,984			\$3,984
Benefits		1,055,836		11,414			\$1,067,250
Personnel Total	67.300	\$4,056,777	1.000	\$51,057		68.300	\$4,107,834
Non-Personnel							
Supplies & Materials		51,352		7,000			\$58,352
Other		20,000		53,393	64,200		\$137,593
Professional Development							
Purchased Services							
Textbooks		10,000		8,549			\$18,549
Equipment/Furniture/Vehicles		11,000		4,747	49,988		\$65,735
Computers							
Software							
Maintenance & Construction					5,027		\$5,027
Energy and Utilities							
Non Personnel Total		\$92,352		\$73,689	\$119,216		\$285,257
Grand Total	67.300	\$4,149,129	1.000	\$124,746	\$119,216	68.300	\$4,393,091

ELDORADO HIGH SCHOOL

11300 Montgomery Blvd., NE
Albuquerque, NM 87111

Principal: Martin Sandoval
Phone: (505) 296-4871
Web Address: <http://www.eldoradoeagles.com>
Enrollment: 1911

Motto:

Home of the Eagles



	Operational		Grants		Capital Outlay BUDGET	Total FTE	Total Budget
	FTE	BUDGET	FTE	BUDGET			
Personnel							
Teacher	74.540	\$3,411,857				74.540	\$3,411,857
Educational Assistant							
Library	2.000	65,695				2.000	\$65,695
Principal / Assistant Principal	4.000	284,194				4.000	\$284,194
Secretarial / Clerical / Technical	9.000	177,513				9.000	\$177,513
Custodian	10.000	250,660				10.000	\$250,660
Other	1.600	265,264				1.600	\$265,264
Substitutes		532					\$532
Benefits		1,581,355					\$1,581,355
Personnel Total	101.140	\$6,037,070				101.140	\$6,037,070
Non-Personnel							
Supplies & Materials		43,000		1,400			\$44,400
Other		17,000					\$17,000
Professional Development		1,500					\$1,500
Purchased Services							
Textbooks							
Equipment/Furniture/Vehicles		4,425			108,710		\$113,135
Computers							
Software							
Maintenance & Construction					669		\$669
Energy and Utilities							
Non Personnel Total		\$65,925		\$1,400	\$109,379		\$176,704
Grand Total	101.140	\$6,102,995		\$1,400	\$109,379	101.140	\$6,213,774

LA CUEVA HIGH SCHOOL

7801 Wilshire NE
Albuquerque, NM 87122

Principal: Todd Resch
Phone: (505) 823-2327
Web Address: <http://www.lacuevabears.com>
Enrollment: 1905

Motto:

Where Excellence is a Habit!



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	72.000	\$3,296,574				72.000	\$3,296,574
Educational Assistant	1.000	18,687				1.000	\$18,687
Library	1.000	49,028				1.000	\$49,028
Principal / Assistant Principal	4.000	284,194				4.000	\$284,194
Secretarial / Clerical / Technical	10.000	196,287				10.000	\$196,287
Custodian	11.000	275,726				11.000	\$275,726
Other	1.600	265,264				1.600	\$265,264
Substitutes		5,000					\$5,000
Benefits		1,556,399					\$1,556,399
Personnel Total	100.600	\$5,947,159				100.600	\$5,947,159
Non-Personnel							
Supplies & Materials		88,656		400			\$89,056
Other		30,500			2,361		\$32,861
Professional Development		12,000					\$12,000
Purchased Services							
Textbooks				122,345			\$122,345
Equipment/Furniture/Vehicles				900	89,730		\$90,630
Computers							
Software							
Maintenance & Construction					86,234		\$86,234
Energy and Utilities							
Non Personnel Total		\$131,156		\$123,645	\$178,325		\$433,126
Grand Total	100.600	\$6,078,315		\$123,645	\$178,325	100.600	\$6,380,285

MANZANO HIGH SCHOOL

12200 Lomas Blvd., NE
Albuquerque, NM 87112

Principal: Therese Carroll
Phone: (505) 292-0090
Web Address: <http://manzano.aps.edu>
Enrollment: 1789

Motto:

Home of the Monarchs



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	70.000	\$3,205,801	0.250	\$11,250		70.250	\$3,217,051
Educational Assistant							
Library	2.000	65,695				2.000	\$65,695
Principal / Assistant Principal	4.000	284,194				4.000	\$284,194
Secretarial / Clerical / Technical	9.000	183,457	1	24,290		10.000	\$207,747
Custodian	10.000	250,660				10.000	\$250,660
Other	1.800	274,813	1.000	20,800		2.800	\$295,613
Substitutes		180		900			\$1,080
Benefits		1,512,495		18,900			\$1,531,395
Personnel Total	96.800	\$5,777,295	2.250	\$76,140		99.050	\$5,853,435
Non-Personnel							
Supplies & Materials		52,497		3,401			\$55,898
Other		19,000					\$19,000
Professional Development		3,000					\$3,000
Purchased Services				1,421			\$1,421
Textbooks		3,000					\$3,000
Equipment/Furniture/Vehicles		32,108			98,538		\$130,646
Computers		18,000		3,700	2,155		\$23,855
Software		10,000		100			\$10,100
Maintenance & Construction							\$
Energy and Utilities							
Non Personnel Total		\$137,605		\$8,622	\$100,693		\$246,920
Grand Total	96.800	\$5,914,900	2.250	\$84,762	\$100,693	99.050	\$6,100,355

SANDIA HIGH SCHOOL

7801 Candelaria, NE
Albuquerque, NM 87110

Principal: Katy Harvey
Phone: (505) 294-1511
Web Address: <http://www.sandiamatadors.com>
Enrollment: 1905

Motto:

Home of the Matadors



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	75.040	\$3,434,550				75.040	\$3,434,550
Educational Assistant	1.000	16,667				1.000	\$16,667
Library	2.000	65,695				2.000	\$65,695
Principal / Assistant Principal	4.000	284,194				4.000	\$284,194
Secretarial / Clerical / Technical	9.000	177,513				9.000	\$177,513
Custodian	11.000	275,726				11.000	\$275,726
Other	1.600	265,264				1.600	\$265,264
Substitutes		5,000					\$5,000
Benefits		1,604,999					\$1,604,999
Personnel Total	103.640	\$6,129,608				103.640	\$6,129,608
Non-Personnel							
Supplies & Materials		67,000		825			\$67,825
Other		50,200			10,531		\$60,731
Professional Development		14,000					\$14,000
Purchased Services				1,000			\$51,686
Textbooks		50,686					\$51,686
Equipment/Furniture/Vehicles		10,000			159,665		\$169,665
Computers							
Software							
Maintenance & Construction					17,565		\$17,565
Energy and Utilities							
Non Personnel Total		\$191,886		\$1,825	\$187,761		\$381,472
Grand Total	103.640	\$6,321,494		\$1,825	\$187,761	103.640	\$6,511,080

VALLEY HIGH SCHOOL

1505 Candelaria Rd., NW
Albuquerque, NM 87107

Principal: Anthony Griego
Phone: (505) 345-9021
Web Address: <http://www.vhsvikings.com>
Enrollment: 1332

Motto:

Home of the Vikings



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	52.540	\$2,414,954	1.310	\$42,519		53.850	\$2,457,473
Educational Assistant	0.200	3,333				0.200	\$3,333
Library	2.000	65,695				2.000	\$65,695
Principal / Assistant Principal	3.000	218,662				3.000	\$218,662
Secretarial / Clerical / Technical	7.000	139,965				7.000	\$139,965
Custodian	11.000	275,726				11.000	\$275,726
Other	1.600	265,264				1.600	\$265,264
Substitutes		2,100					\$2,100
Benefits		1,194,224		13,569			\$1,207,793
Personnel Total	77.340	\$4,579,923	1.310	\$56,088		78.650	\$4,636,011
Non-Personnel							
Supplies & Materials		65,133		3,216			\$68,349
Other		28,500		2,875			\$31,375
Professional Development		1,000					\$1,000
Purchased Services				1,000			\$1,000
Textbooks							
Equipment/Furniture/Vehicles		3,000			109,274		\$112,274
Computers							
Software		1,500					\$1,500
Maintenance & Construction					14,764		\$14,764
Energy and Utilities							
Non Personnel Total		\$99,133		\$7,091	\$124,038		\$230,262
Grand Total	77.340	\$4,679,056	1.310	\$63,179	\$124,038	78.650	\$4,866,273

WEST MESA HIGH SCHOOL

6701 Fortuna Rd., NW
Albuquerque, NM 87121

Principal: Ben Santistevan
Phone: (505) 831-6993
Web Address: <http://www.westmesamustangs.com>
Enrollment: 1596

Motto:

Home of the Mustangs



	Operational		Grants		Capital	Total	Total
	FTE	BUDGET	FTE	BUDGET	Outlay	FTE	Budget
Personnel							
Teacher	63.000	\$2,888,091	8.100	\$534,250		71.100	\$3,422,341
Educational Assistant	3.000	50,001	1.000	17,167		4.000	\$67,168
Library	2.000	65,695				2.000	\$65,695
Principal / Assistant Principal	3.000	218,662	0.2			3.200	\$229,438
Secretarial / Clerical / Technical	8.000	164,683	1	23,524		9.000	\$188,207
Custodian	12.000	300,792				12.000	\$300,792
Other	1.600	265,264	1.000	40,000		2.600	\$305,264
Substitutes		500		2,680			\$3,180
Benefits		1,400,028		197,940			\$1,597,968
Personnel Total	92.600	\$5,353,716	11.300	\$826,337		103.900	\$6,180,053
Non-Personnel							
Supplies & Materials		41,229		15,500			\$56,729
Other		19,662		125,950			\$145,612
Professional Development		1,000		35,757			\$36,757
Purchased Services				3,394			\$3,394
Textbooks				36,500			\$36,500
Equipment/Furniture/Vehicles		1,000		7,100	91,725		\$99,825
Computers							
Software							
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$62,891		\$224,201	\$91,725		\$378,817
Grand Total	92.600	\$5,416,607	11.300	\$1,050,538	\$91,725	103.900	\$6,558,870

Schools of Choice

CAREER ENRICHMENT CENTER

807 Mountain Rd., NE
Albuquerque, NM 87102

Principal: Nicolette Dennis
Phone: (505) 247-3658
Web Address: <http://www.cec.aps.edu>
Enrollment: 1172

Motto:

Home of "The Elements"



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	40.700	\$1,854,931				40.700	\$1,854,931
Educational Assistant	1.000	17,167				1.000	\$17,167
Library							
Principal / Assistant Principal	1.000	77,131				1.000	\$77,131
Secretarial / Clerical / Technical	4.000	84,143				4.000	\$84,143
Custodian	2.000	50,632				2.000	\$50,632
Other	0.250	19,149				0.250	\$19,149
Substitutes		2,000					\$2,000
Benefits		757,788					\$757,788
Personnel Total	48.950	\$2,862,941				48.950	\$2,862,941
Non-Personnel							
Supplies & Materials		69,953					\$69,953
Other		40,000					\$40,000
Professional Development							
Purchased Services							
Textbooks		9,000					\$9,000
Equipment/Furniture/Vehicles		3,900			45,515		\$49,415
Computers							
Software		2,000					\$2,000
Maintenance & Construction							
Energy and Utilities							
Non Personnel Total		\$124,853			\$45,515		\$170,368
Grand Total	48.950	\$2,987,794			\$45,515	48.950	\$3,033,309

EARLY COLLEGE ACADEMY

807 Mountain Road, NE
Albuquerque, NM 87102

Principal: Nicolette Dennis
Phone: (505) 247-3658
Web Address: <http://www.cec.aps.edu>
Enrollment:

Motto:

Home of "The Elements"



**ALBUQUERQUE
PUBLIC SCHOOLS**

	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher							
Educational Assistant							
Library							
Principal / Assistant Principal							
Secretarial / Clerical / Technical							
Custodian							
Substitutes							
Benefits							
Personnel Total							
Non-Personnel							
Supplies & Materials				175			\$175
Professional Development							
Purchased Services							
Textbooks				582			\$582
Equipment/Furniture/Vehicles					4,503		\$4,503
Computers							
Software				1,643			\$1,643
Maintenance & Construction					49		\$49
Energy and Utilities							
Non Personnel Total				\$2,400	\$4,552		\$6,952
Grand Total				\$2,400	\$4,552		\$6,952

eCADEMY VIRTUAL HIGH SCHOOL

5300 Cutler NE
Albuquerque, NM 87110

Principal: Dave Wells
Phone: (505) 247-4209
Web Address: <http://http://sites.google.com/a/aps.edu/ecademy>

Enrollment: 1550
Motto:

The Home of the Night Owls (Location 513)



**ALBUQUERQUE
PUBLIC SCHOOLS**

	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	24.500	\$1,121,341				24.500	\$1,121,341
Educational Assistant	1.000	16,667				1.000	\$16,667
Library	1.000	16,667				1.000	\$16,667
Principal / Assistant Principal	2.000	137,819				2.000	\$137,819
Secretarial / Clerical / Technical	3.000	64,869				3.000	\$64,869
Custodian	1.000	25,066				1.000	\$25,066
Other	0.500	24,422				0.500	\$24,422
Substitutes							
Benefits		506,978					\$506,978
Personnel Total	33.000	\$1,913,829				33.000	\$1,913,829
Non-Personnel							
Supplies & Materials		7,821					\$7,821
Other		109,178					\$109,178
Professional Development		500					\$500
Purchased Services							
Textbooks							
Equipment/Furniture/Vehicles		3,100			16,036		\$19,136
Computers							
Software							
Maintenance & Construction					3,379		\$3,379
Energy and Utilities							
Non Personnel Total		\$120,599			\$19,415		\$140,014
Grand Total	33.000	\$2,034,428			\$19,415	33.000	\$2,053,843

JUVENILE DETENTION CENTER

5100 2nd St., SW
Albuquerque, NM 87107

Principal: Adele Evans
Phone: (505) 342-3723
Web Address: <http://jdc.aps.edu>

Enrollment: 118
Motto:

Home of the Dust Devils - Together we make it work



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	7.000	\$328,499	1.400	\$70,899		8.400	\$399,398
Educational Assistant		1,000	3.000	48,722		3.000	\$49,722
Library							
Principal / Assistant Principal	1.000	77,131				1.000	\$77,131
Secretarial / Clerical / Technical	2.000	46,397				2.000	\$46,397
Custodian							
Other							
Substitutes		1,000		4,000			\$5,000
Benefits		161,484		38,234			\$199,718
Personnel Total	10.000	\$615,511	4.400	\$161,855		14.400	\$777,366
Non-Personnel							
Supplies & Materials		12,604		13,752			\$26,356
Other		5,000		2,000			\$7,000
Professional Development		2,000		12,000			\$14,000
Purchased Services							
Textbooks		1,000					\$1,000
Equipment/Furniture/Vehicles		4,000			5,282		\$9,282
Computers		2,000		10,000			\$12,000
Software		1,000		25,000			\$26,000
Maintenance & Construction					98		\$98
Energy and Utilities							
Non Personnel Total		\$27,604		\$62,752	\$5,380		\$95,736
Grand Total	10.000	\$643,115	4.400	\$224,607	\$5,380	14.400	\$873,102

NEW FUTURES SCHOOL

5400 Cutler, NE
Albuquerque, NM 87110

Principal: Jinx Baskerville
Phone: (505) 883-5680
Web Address: <http://www.aps.edu/schools/schools/new-futures-high-school>

Enrollment: 232
Motto:

New Futures: A School of Choice



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	18.750	\$863,316		\$5,000		18.750	\$868,316
Educational Assistant	1.000	16,667	28.000	408,913		29.000	\$425,580
Library	1.000	16,667				1.000	\$16,667
Principal / Assistant Principal	1.000	77,131				1.000	\$77,131
Secretarial / Clerical / Technical	4.100	92,059		1,500		4.100	\$93,559
Custodian	3.000	75,198				3.000	\$75,198
Other	2.500	95,499	0.100	5,104		2.600	\$100,603
Benefits		444,206		229,253			\$673,459
Personnel Total	31.350	\$1,680,743	28.100	\$649,770		59.450	\$2,330,513
Non-Personnel							
Supplies & Materials		22,300		19,399			\$41,699
Other		13,000		2,617			\$15,617
Professional Development		457					\$ 457
Purchased Services				885			\$ 885
Textbooks		5,000		3,000			\$8,000
Equipment/Furniture/Vehicles		5,200		4,500	10,864		\$20,564
Computers		1,500					\$1,500
Software		2,000		18,000			\$20,000
Maintenance & Construction					1,028		\$1,028
Energy and Utilities							
Non Personnel Total		\$49,457		\$48,401	\$11,892		\$109,750
Grand Total	31.350	\$1,730,200	28.100	\$698,171	\$11,892	59.450	\$2,440,263

SCHOOL ON WHEELS

129 Hartline, SW
Albuquerque, NM 87105

Principal: Stan Pena
Phone: (505) 243-2395
Web Address: <http://www.aps.edu/aps/schoolonwheels>

Enrollment: 138
Motto:

"Nothing we do changes the past. Everything we do changes the future."



	Operational		Grants		Capital Outlay	Total	Total
	FTE	BUDGET	FTE	BUDGET	BUDGET	FTE	Budget
Personnel							
Teacher	11.200	\$523,214		\$6,369		11.200	\$529,583
Educational Assistant							
Library							
Principal / Assistant Principal	1.000	77,131				1.000	\$77,131
Secretarial / Clerical / Technical	3.000	64,869				3.000	\$64,869
Custodian	2.000	50,132				2.000	\$50,132
Other	0.500	24,422				0.500	\$24,422
Substitutes		5,000		16,118			\$21,118
Benefits		265,748		2,810			\$268,558
Personnel Total	17.700	\$1,010,516		\$25,297		17.700	\$1,035,813
Non-Personnel							
Supplies & Materials		34,657		5,792			\$40,449
Other		10,000		4,275			\$14,275
Professional Development		5,000					\$5,000
Purchased Services				408			\$ 408
Textbooks		3,000		20,028			\$23,028
Equipment/Furniture/Vehicles		11,000		25,584	13,696		\$50,280
Computers		10,000		34,465			\$44,465
Software		2,000					\$2,000
Maintenance & Construction					3,918		\$3,918
Energy and Utilities							
Non Personnel Total		\$75,657		\$90,552	\$17,614		\$183,823
Grand Total	17.700	\$1,086,173		\$115,849	\$17,614	17.700	\$1,219,636

TRANSITION OUTCOMES

1730 University Blvd., SE
Albuquerque, NM 87125

Principal: Paul Pino
Phone: (505) 872-6800
Web Address: <http://www.aps.edu/schools/schools/transition-services>

Enrollment: 192
Motto:

Helping students learn to help themselves



	Operational		Grants		Capital	Total	Total
	FTE	BUDGET	FTE	BUDGET	Outlay	FTE	Budget
					BUDGET		
Personnel							
Teacher	0.200	\$13,027				0.200	\$13,027
Educational Assistant		1,000					\$1,000
Library							
Principal / Assistant Principal	1.000	77,131				1.000	\$77,131
Secretarial / Clerical / Technical							
Custodian							
Other							
Substitutes							
Benefits		32,307					\$32,307
Personnel Total	1.200	\$123,465				1.200	\$123,465
Non-Personnel							
Supplies & Materials		8,889					\$8,889
Other		7,000					\$7,000
Professional Development							
Purchased Services							
Textbooks							
Equipment/Furniture/Vehicles		7,000					\$7,000
Computers					2,692		\$2,692
Software							
Maintenance & Construction					561		\$ 561
Energy and Utilities							
Non Personnel Total		\$22,889			\$3,252		\$26,141
Grand Total	1.200	\$146,354			\$3,252	1.200	\$149,606

FY14 Department Budget Summaries



APS FOUNDATION

6400 Uptown Blvd NE, Suite 630 East
Albuquerque, NM 87110

Leadership: Phill Casaus
Phone: (505) 881-0841

The APS Education Foundation is a 501 (c)(3) non-profit organization established for promoting private support of the district and its students. The Foundation concentrates its efforts on supporting the district's academic mission, particularly in these four categories: Fine Arts, Middle/High School Activities, Literacy and Science/Technology/Engineering/Math (STEM).

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical	2.500	122,524							2.500	\$122,524
Other	1.850	153,843							1.850	\$153,843
Benefits		99,824								\$99,824
Personnel Total	4.350	\$376,191							4.350	\$376,191
Non-Personnel										
Supplies & Materials		555								\$ 555
Other		49,151								\$49,151
Professional Development		1,850								\$1,850
Purchased Services		61,770								\$61,770
Non Personnel Total		\$113,326								\$113,326
Grand Total	4.350	\$489,517							4.350	\$489,517

ASSOCIATE SUPERINTENDENT SECONDARY-HS

6400 Uptown Blvd NE, Suite 600 East
Albuquerque, NM 87110

Leadership: Eddie Soto
Phone: (505) 880-3713

The Associate Superintendent of Secondary Education leads the district in changes designed to improve academic achievement and positive post-school outcomes for all students. The Associate provides extensive on-site, in-classroom support to schools and, in particular, schools identified as Priority Schools by the Public Education Department.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher		\$6,548	7.000	\$330,000					7.000	\$336,548
Secretarial / Clerical / Technical	1.000	48,160	1.500	44,500					2.500	\$92,660
Other	2.000	183,480	2.000	223,000					4.000	\$406,480
Substitutes				30,000						\$30,000
Benefits		85,180		205,704						\$290,884
Personnel Total	3.000	\$323,368	10.500	\$833,204					13.500	\$1,156,572
Non-Personnel										
Supplies & Materials		3,525		46,778						\$50,303
Other		133,025		367,683						\$500,708
Professional Development		9,242		330,000						\$339,242
Software		300								\$ 300
Non Personnel Total		\$146,092		\$744,461						\$890,553
Grand Total	3.000	\$469,460	10.500	\$1,577,665					13.500	\$2,047,125

ASSOCIATE SUPERINTENDENT
SECONDARY-MS

6400 Uptown Blvd NE, Suite 600 East
 Albuquerque, NM 87110

Leadership: Eddie Soto
Phone: (505) 880-3713

The Associate Superintendent of Secondary Education leads the district in changes designed to improve academic achievement and positive post-school outcomes for all students. The Associate provides extensive on-site, in-classroom support to schools and, in particular, schools identified as Priority Schools by the Public Education Department.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher		\$2,500								\$2,500
Principal / Assistant Principal		4,000								\$4,000
Other	0.400	19,707							0.400	\$19,707
Substitutes		5,061								\$5,061
Benefits		9,073								\$9,073
Personnel Total	0.400	\$40,341							0.400	\$40,341
Non-Personnel										
Supplies & Materials		9,037								\$9,037
Other		8,223								\$8,223
Professional Development		6,023								\$6,023
Equipment/Furniture/Vehicles		2,100								\$2,100
Non Personnel Total		\$25,383								\$25,383
Grand Total	0.400	\$65,724							0.400	\$65,724

BOARD OF EDUCATION

6400 Uptown Blvd NE, Suite 100 East
 Albuquerque, NM 87110

Leadership: Brenda Yager
Phone: (505) 880-3737

The Board of Education Services Office supports the business of the Albuquerque Public Schools Board of Education. The office facilitates meetings of the Board of Education, is a liaison between members of the Board of Education and Albuquerque Public Schools administration, organizes constituent meetings in the community and other outreach projects, addresses policy and procedural directives, and is an integral component of the district's legislative team.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical	3.000	125,226							3.000	\$125,226
Other	2.000	224,512							2.000	\$224,512
Benefits		125,745								\$125,745
Personnel Total	5.000	\$475,483							5.000	\$475,483
Non-Personnel										
Supplies & Materials		35,924								\$35,924
Other		105,821								\$105,821
Professional Development		2,865								\$2,865
Equipment/Furniture/Vehicles		6,000								\$6,000
Non Personnel Total		\$150,610								\$150,610
Grand Total	5.000	\$626,093							5.000	\$626,093

CAREER & TECHNICAL EDUCATION

6400 Uptown Blvd NE, Suite 500 West
Albuquerque, NM 87110

Leadership: Jami Jacobson
Phone: (505) 872-6867

To provide teachers with the tools and professional development to adequately educate their students.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher		\$3,500		\$19,000						\$22,500
Secretarial / Clerical / Technical	1.000	28,972	1.000	24,000					2.000	\$52,972
Other	1.300	86,381							1.300	\$86,381
Substitutes		10,596		24,740						\$35,336
Benefits		43,182		10,499						\$53,681
Personnel Total	2.300	\$172,631	1.000	\$78,239					3.300	\$250,870
Non-Personnel										
Supplies & Materials		268,000		67,433						\$335,433
Other		8,877		317,000						\$325,877
Professional Development		2,382		35,500						\$37,882
Equipment/Furniture/Vehicles				200,000						\$200,000
Computers				80,000						\$80,000
Software				25,000						\$25,000
Non Personnel Total		\$279,259		\$724,933						\$1,004,192
Grand Total	2.300	\$451,890	1.000	\$803,172					3.300	\$1,255,062

CENTER OF EXTENDED LEARNING FOR STUDENT ADVANCEMENT (CELSA)

6400 Uptown Blvd NE, Suite 500 East
Albuquerque, NM 87110

Leadership: Teresa Brito-Asenap Ed.D.
Phone: (505) 855-9870

Albuquerque Public Schools offers Summer Extended Learning Programs to meet the academic needs of students at the elementary, middle, and high school levels. APS Summer Extended Learning Programs provide students with academic intervention, remediation and/or academic advancement to assist them in meeting standards

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher		\$4,461		\$2,810,325						\$2,814,786
Educational Assistant				132,412						\$132,412
Principal / Assistant Principal										\$191,211
Secretarial / Clerical / Technical	2.000	56,071		75,162					2.000	\$131,233
Other	1.210	1,378,350	0.800	35,794					2.010	\$1,414,144
Substitutes				820						\$ 820
Benefits		519,163		682,924						\$1,202,087
Personnel Total	3.210	\$1,958,045	0.800	\$3,928,648					4.010	\$5,886,693
Non-Personnel										
Supplies & Materials		89,430		818,584						\$908,014
Other		31,406								\$31,406
Professional Development		3,266								\$3,266
Equipment/Furniture/Vehicles		7,158								\$7,158
Computers		5,300								\$5,300
Software		1,000								\$1,000
Non Personnel Total		\$137,560		\$818,584						\$956,144
Grand Total	3.210	\$2,095,605	0.800	\$4,747,232					4.010	\$6,842,837

CHARTER AND MAGNET SCHOOLS

6400 Uptown Blvd NE, Suite 610 East
Albuquerque, NM 87110

Leadership: Mark Tolley
Phone: (505) 855-5268

There are a number of state-supported charter schools in the Albuquerque Public Schools district. These institutions, authorized under the NM Charter School Act of 1999, operate independently from APS with their own mission, goals, and focus. The Charter and Magnet School Department acts as a support to magnet schools in the district.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Other	2.000	126,639							2.000	\$126,639
Benefits		45,742								\$45,742
Personnel Total	2.000	\$172,381							2.000	\$172,381
Non-Personnel										
Supplies & Materials		1,000								\$1,000
Other		4,000								\$4,000
Professional Development		6,000								\$6,000
Equipment/Furniture/Vehicles		2,700								\$2,700
Non Personnel Total		\$13,700								\$13,700
Grand Total	2.000	\$186,081							2.000	\$186,081

CHIEF OPERATIONS OFFICER

6400 Uptown Blvd NE, Suite 620 East
Albuquerque, NM 87110

Leadership: Brad Winter, Ed.D
Phone: (505) 880-3719

The Chief Operations Officer Department directs the activities for the district's operational functions, which include Capital Master Plan, Facilities, Design and Construction, Food and Nutrition Services, Maintenance and Operations, Materials Management, Public Safety (School Police), Real Estate, Risk Management and Student Transportation Services.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical	1.000	55,952							1.000	\$55,952
Other	1.000	138,047							1.000	\$138,047
Personnel Total	2.000	\$264,072							2.000	\$264,072
Non-Personnel										
Supplies & Materials		1,500								\$1,500
Other		16,000								\$16,000
Professional Development		6,000								\$6,000
Non Personnel Total		\$23,500								\$23,500
Grand Total	2.000	\$287,572							2.000	\$287,572

COMMUNICATIONS

6400 Uptown Blvd NE, Suite 630 East

Albuquerque, NM 87110

Leadership: Monica Armenta

Phone: (505) 881-8421

The APS Communications Office links the community and the school district by providing accurate and timely communication, resource development and quality service in support of success for all students.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical	0.500	14,537							0.500	\$14,537
Other	4.000	293,678							4.000	\$293,678
Benefits		111,329								\$111,329
Personnel Total	4.500	\$419,544							4.500	\$419,544
Non-Personnel										
Supplies & Materials		2,649								\$2,649
Other		40,000								\$40,000
Professional Development		28,000								\$28,000
Equipment/Furniture/Vehicles		6,562								\$6,562
Software		1,642								\$1,642
Non Personnel Total		\$78,853								\$78,853
Grand Total	4.500	\$498,397							4.500	\$498,397

DISTRICT WIDE ACCOUNTS

6400 Uptown Blvd NE, Suite 320 East

Albuquerque, NM 87110

Leadership: Don Moya/Ruben Hendrickson

Phone: (505) 880-3764

This department contains appropriations for district wide requirements that are applicable to various programs across the district, but are not related to any specific department. Items in this department include district substitute costs for schools, certain differentials for teachers, utilities, mileage reimbursement, and other appropriations that are budgeted and monitored by the Finance Department.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	Instructional Materials	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	FUND Budget	FTE	BUDGET
Personnel										
Teacher		\$8,397,406								\$8,397,406
Principal / Assistant Principal		5,000								\$5,000
Secretarial / Clerical / Technical		80,000								\$80,000
Other		130,000								\$130,000
Substitutes		4,400,282								\$4,400,282
Benefits		3,192,045								\$3,192,045
Personnel Total		\$16,204,733								\$16,204,733
Non-Personnel										
Supplies & Materials		600,000						4,614,888		\$5,214,888
Other		2,575,000								\$2,575,000
Professional Development		36,000								\$36,000
Purchased Services		350,000								\$350,000
Textbooks		465,000								\$465,000
Equipment/Furniture/Vehicles		200,000								\$200,000
Energy and Utilities		20,210,000								\$20,210,000
Non Personnel Total		\$24,436,000						\$4,614,888		\$29,050,888
Grand Total		\$40,640,733						\$4,614,888		\$45,255,621

DISTRICT WIDE VACANCIES

6400 Uptown Blvd NE, Suite 320 East
Albuquerque, NM 87110

Leadership: Don Moya/Ruben Hendrickson
Phone: (505) 880-3764

This department contains appropriations for district wide vacancies/savings.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Benefits		(500,000)								(\$500,000)
Personnel Total		(\$500,000)								(\$500,000)
Non-Personnel										
Supplies & Materials		(548,198)								(\$548,198)
Other		(1,800,000)								(\$1,800,000)
Professional Development		(400,000)								(\$400,000)
Purchased Services		(100,000)								(\$100,000)
Equipment/Furniture/Vehicles		(450,000)								(\$450,000)
Non Personnel Total		(\$3,298,198)								(\$3,298,198)
Grand Total		(\$3,798,198)								(\$3,798,198)

FACILITIES DESIGN & CONSTRUCTION

915 Oak St. SE
Albuquerque, NM 87106

Leadership: Karen Alarid
Phone: (505) 848-8810

Facilities Design and Construction is responsible for the ongoing, district-wide construction, renovation and major repairs of APS facilities.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical					17.000	\$952,974			17.000	\$952,974
Other					15.000	1,389,140			15.000	\$1,389,140
Benefits						623,786				\$623,786
Personnel Total					32.000	\$2,965,900			32.000	\$2,965,900
Non-Personnel										
Supplies & Materials		13,200				257,544				\$270,744
Other		12,050				26,726,396				\$26,738,446
Professional Development		2,200				64,000				\$66,200
Purchased Services		700				8,900				\$9,600
Equipment/Furniture/Vehicles						3,438,788				\$3,438,788
Computers						209,409				\$209,409
Software						274,541				\$274,541
Maintenance & Construction						212,072,476				\$212,072,476
Energy and Utilities		6,300				107,500				\$113,800
Non Personnel Total		\$34,450				\$243,159,553				\$243,194,003
Grand Total		\$34,450			32.000	\$246,125,453			32.000	\$246,159,903

FINANCE

6400 Uptown Blvd NE, Suite 300 East
Albuquerque, NM 87110

Leadership: Don Moya
Phone: (505) 880-2590

The Finance Department is committed to managing the district's financial resources in support of student success by providing high quality financial information and excellent customer service, and by promoting professionalism and purposeful employee development.

	Operational FTE	Operational Budget	Debt Service FTE	Debt Service Budget	Capital Outlay FTE	Capital Outlay Budget	Enterprise Fund FTE	Enterprise Fund Budget	TOTAL FTE	TOTAL BUDGET
Personnel										
Secretarial / Clerical / Technical	4.000	140,011							4.000	\$140,011
Other	81.000	3,759,475			6.000	307,820	1.000	73,465	88.000	\$4,140,760
Benefits		1,406,229				100,223		26,535		\$1,532,987
Personnel Total	85.000	\$5,305,715			6.000	\$408,043	1.000	\$100,000	92.000	\$5,813,758
Non-Personnel										
Supplies & Materials		47,238				10,275				\$57,513
Other		116,520		138,498,889		374,186		E30,000		\$139,019,595
Professional Development		69,207				8,100				\$77,307
Purchased Services		769,884		794,613		7,562,756				\$9,127,253
Equipment/Furniture/Vehicles		60,356				1,017,721				\$1,078,077
Computers		10,078				12,223				\$22,301
Software		7,703				77				\$7,780
Maintenance & Construction						11,244,794				\$11,244,794
Energy and Utilities										
Non Personnel Total		\$1,080,986		\$139,293,502		\$20,230,132		\$30,000		\$160,634,620
Grand Total	85.000	\$6,386,701		\$139,293,502	6.000	\$20,638,175	1.000	\$130,000	92.000	\$166,448,378

FINE ARTS SECONDARY

3315 Louisiana Blvd. NE
Albuquerque, NM 87110

Leadership: Janet Kahn
Phone: (505) 880-8249 x337

The Fine Arts program is responsible for providing direct instruction in elementary art and music, and for providing instructional and logistical support as well as technical assistance for secondary music, drama, and visual arts programs.

	Operational FTE	Operational Budget	Grants FTE	Grants Budget	Capital Outlay FTE	Capital Outlay Budget	FUND FTE	FUND Budget	TOTAL FTE	TOTAL BUDGET
Personnel										
Teacher	58.530	\$2,551,030							58.530	\$2,551,030
Other	2.000	83,087							2.000	\$83,087
Substitutes		7,880								\$7,880
Benefits		951,941								\$951,941
Personnel Total	60.530	\$3,593,938							60.530	\$3,593,938
Non-Personnel										
Supplies & Materials		405,581								\$405,581
Other		37,540								\$37,540
Equipment/Furniture/Vehicles		1,077				1,327,552				\$1,328,629
Maintenance & Construction		10,649								\$10,649
Non Personnel Total		\$454,847				\$1,327,552				\$1,782,399
Grand Total	60.530	\$4,048,785				\$1,327,552			60.530	\$5,376,337

FOOD SERVICES

720 Rankin Rd. NE
Albuquerque, NM 87107

Leadership: Mary Swift, RD/LD, SFNS

Phone: (505) 345-5661

Food and Nutrition Services provides Breakfast and Lunch to APS students, and staff; provides nutrition education in the cafeteria, food sanitation/safety training for APS staff, special dietary needs for children by registered staff dietitians, a "Plate Investigator" program, community nutrition services, summer feeding, after school snacks, and a full catering department, as well as limited contracted services to non-profit agencies; processes applications for the federal Free or Reduced-Price Lunch program.

	Operational		Grants		Capital Outlay	Capital Outlay	FOOD SVCS FUND	FOOD SVCS FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical							40.500	1,583,791	40.500	\$1,583,791
Other	7.000	164,602					566.000	10,534,743	573.000	\$10,699,345
Substitutes								375,000		\$375,000
Benefits		57,480						4,707,239		\$4,764,719
Personnel Total	7.000	\$222,082					606.500	\$17,200,773	613.500	\$17,422,855
Non-Personnel										
Supplies & Materials		58,105						19,454,329		\$19,512,434
Other		199,744						700,000		\$899,744
Professional Development		1,500						40,000		\$41,500
Purchased Services								600,000		\$600,000
Equipment/Furniture/Vehicles		13,000						8,467,434		\$8,480,434
Computers								77,602		\$77,602
Software								100,000		\$100,000
Maintenance & Construction								150,000		\$150,000
Energy and Utilities								100,000		\$100,000
Non Personnel Total		\$272,349						\$29,689,365		\$29,961,714
Grand Total	7.000	\$494,431					606.500	\$46,890,138	613.500	\$47,384,569

GRAPHICS ENTERPRISE SERVICES

912A Oak St. SE
Albuquerque, NM 87110

Leadership: Karin Tarter

Phone: (505) 842-3696

Graphics Enterprise Services consists of five locations/sub-departments which serve the district with support and production services and quality products

	Operational		Grants		Capital Outlay	Capital Outlay	GES Enterprise FUND	GES Enterprise FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical	12.000	632,455					6.000	212,243	18.000	\$844,698
Other	6.000	202,500							6.000	\$202,500
Benefits		293,522						74,090		\$367,612
Personnel Total	18.000	\$1,128,477					6.000	\$286,333	24.000	\$1,414,810
Non-Personnel										
Supplies & Materials		(129,301)						323,938		\$194,637
Other		809,155						37,217		\$846,372
Professional Development		14,681								\$14,681
Equipment/Furniture/Vehicles		12,847						10,998		\$23,845
Computers		5,405								\$5,405
Software		14,000								\$14,000
Maintenance & Construction		48,599								\$48,599
Non Personnel Total		\$775,386						\$372,153		\$1,147,539
Grand Total	18.000	\$1,903,863					6.000	\$658,486	24.000	\$2,562,349

HUMAN RESOURCES

6400 Uptown Blvd NE, Suite 200 East
Albuquerque, NM 87110

Leadership: Andrea Trybus
Phone: (505) 880-3700

The Human Resources Department is dedicated to recruiting, hiring and retaining a quality workforce in support of student success. Albuquerque Public Schools employs over 11,500 people, including teachers, support staff, administrators, and school police, who provide services to approximately 90,000 students.

	Operational		Grants		Capital Outlay	Capital Outlay	Insurance Svcs Fund	Insurance Svcs Fund	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher	2.700	\$690,887							2.700	\$690,887
Secretarial / Clerical / Technical	13.000	356,552					8.000	311,416	21.000	\$667,968
Other	37.000	1,885,912					1.000	68,194	38.000	\$1,954,106
Substitutes		8,282								\$8,282
Benefits		988,229						137,116		\$1,125,345
Personnel Total	52.700	\$3,929,862					9.000	\$516,726	61.700	\$4,446,588
Non-Personnel										
Supplies & Materials		64,831								\$64,831
Other		207,251						85,000		\$292,251
Professional Development		10,497								\$10,497
Purchased Services		24,000						1,157,060		\$1,181,060
Equipment/Furniture/Vehicles		11,214				22,222				\$33,436
Computers		5,974								\$5,974
Software		1,000								\$1,000
Maintenance & Construction						35,451				\$35,451
Non Personnel Total		\$324,767				\$57,673		\$1,242,060		\$1,624,500
Grand Total	52.700	\$4,254,629				\$57,673	9.000	\$1,758,786	61.700	\$6,071,088

INFORMATION TECHNOLOGY

6400 Uptown Blvd NE, Suite 550 East
Albuquerque, NM 87110

Leadership: Paul Romero
Phone: (505) 830-8040

This department provides District technical infrastructure and information technology services for all students and staff in 150 schools, 4 administrative campuses, and 62 administrative offices. IT services include, but are not limited to, management of a 1,200 sq. mile network, Internet services, Data Center operations, IT security, electronic mail, school technology support, help desk services, disaster recovery, telecommunications, support of instructional technology, enterprise application software management and support, and IT project management.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical	5.000	161,915							5.000	\$161,915
Other	71.000	3,348,831							71.000	\$3,348,831
Substitutes				159,787						\$159,787
Benefits		1,265,281		14,726						\$1,280,007
Personnel Total	76.000	\$4,776,027		\$174,513					76.000	\$4,950,540
Non-Personnel										
Supplies & Materials		133,858								\$133,858
Other		262,129		100,368						\$362,497
Professional Development		37,324				1,000,505				\$1,037,829
Purchased Services		143,389				257,842				\$401,231
Equipment/Furniture/Vehicles		112,412		864		19,785,473				\$19,898,749
Computers		71,425		152,000		5,889,735				\$6,113,160
Software		55,000				57,669				\$112,669
Maintenance & Construction						27,389,280				\$27,389,280
Energy and Utilities		56,200								\$56,200
Non Personnel Total		\$871,737		\$253,232		\$54,380,503				\$55,505,472
Grand Total	76.000	\$5,647,764		\$427,745		\$54,380,503			76.000	\$60,456,012

INTERNAL AUDIT

6400 Uptown Blvd NE, Suite 470 West
Albuquerque, NM 87110

Leadership: Peg Koshmider
Phone: (505) 880-3727

Internal Audit is an appraisal office that reviews financial conditions, legal and procedural compliance, internal controls, and conducts departmental audits, activity fund audits, investigations and facilitates the whistleblower hotline. Audits that are assigned to individuals and departments may be reviewed by the audit department

	Operational		Grants		Capital Outlay	Capital Outlay	FUND FTE	FUND Budget	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget			FTE	BUDGET
Personnel										
Other	5.000	223,396							5.000	\$223,396
Benefits		80,692								\$80,692
Personnel Total	5.000	\$304,088							5.000	\$304,088
Non-Personnel										
Supplies & Materials		4,500								\$4,500
Other		25,088								\$25,088
Professional Development		11,000								\$11,000
Purchased Services		2,000								\$2,000
Equipment/Furniture/Vehicles		8,000								\$8,000
Software		1,000								\$1,000
Non Personnel Total		\$51,588								\$51,588
Grand Total	5.000	\$355,676							5.000	\$355,676

LANGUAGE & CULTURAL EQUITY

6400 Uptown Blvd NE, Suite 601 West
Albuquerque, NM 87110

Leadership: Lynne Rosen
Phone: (505) 881-9429

The Language and Cultural Equity Department provides leadership, technical assistance, and professional resources to schools for implementing bilingual education and alternative language services for linguistically and culturally diverse students. Resources include: translation and interpretation services, English and Spanish language proficiency assessment, professional development and classroom instructional support for teachers and instructional materials for ELL and bilingual students.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND FTE	FUND Budget	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget			FTE	BUDGET
Personnel										
Teacher		\$60,500		\$10,000						\$70,500
Educational Assistant		500								\$ 500
Library			0.500	14,550				0.500		\$14,550
Secretarial / Clerical / Technical	15.200	374,112						15.200		\$374,112
Other	15.000	825,203		75,000				15.000		\$900,203
Substitutes		78,362		10,000						\$88,362
Benefits		454,053		24,170						\$478,223
Personnel Total	30.200	\$1,792,730	0.500	\$133,720				30.700		\$1,926,450
Non-Personnel										
Supplies & Materials		98,725								\$98,725
Other		413,808		90,000						\$503,808
Professional Development		21,060		147,274						\$168,334
Textbooks		5,000		103,605						\$108,605
Equipment/Furniture/Vehicles		18,703								\$18,703
Computers		5,582								\$5,582
Software		500		75,000						\$75,500
Non Personnel Total		\$563,378		\$415,879						\$979,257
Grand Total	30.200	\$2,356,108	0.500	\$549,599				30.700		\$2,905,707

LIBRARY MEDIA SERVICES

930-B Oak St. SE
Albuquerque, NM 87106

Leadership: Rachel Altobelli

Phone: (505) 848-8889

School libraries help children develop information literacy skills, provide them with equitable access to books and electronic resources, help raise test scores, and encourage lifelong love of reading. APS Library Services supports the collection, management, and use of library resources in 137 school libraries and five district libraries.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Library	2.000	90,755							2.000	\$90,755
Secretarial / Clerical / Technical	17.000	492,448							17.000	\$492,448
Other	3.000	154,072							3.000	\$154,072
Benefits		266,306								\$266,306
Personnel Total	22.000	\$1,003,581							22.000	\$1,003,581
Non-Personnel										
Supplies & Materials		51,652		526,291						\$577,943
Other		92,892								\$92,892
Professional Development		2,400								\$2,400
Equipment/Furniture/Vehicles		392				83,688				\$84,080
Computers		1,003				21,688				\$22,691
Software						187,061				\$187,061
Maintenance & Construction						255,601				\$255,601
Non Personnel Total		\$148,339		\$526,291		\$548,037				\$1,222,667
Grand Total	22.000	\$1,151,920		\$526,291		\$548,037			22.000	\$2,226,248

MATERIALS MANAGEMENT

912 Oak St. SE
Albuquerque, NM 87106

Leadership: Lloyd "Bert" Garcia

Phone: (505) 848-8840

Materials Management orders, warehouses, and delivers instructional supplies, custodial supplies, instructional materials, and furniture; sorts and delivers inter-office mail, provides postage and meters, supply stages, and chairs for school use; provides printing services and operates the salvage yard. The Materials Management Department orders, warehouses, and delivers custodial supplies, some instructional supplies, and furniture. Supplies chairs for school use.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical	3.000	93,112							3.000	\$93,112
Other	9.000	353,603							9.000	\$353,603
Benefits		160,411								\$160,411
Personnel Total	12.000	\$607,126							12.000	\$607,126
Non-Personnel										
Supplies & Materials		59,283								\$59,283
Other		2,016,396								\$2,016,396
Professional Development		2,490								\$2,490
Equipment/Furniture/Vehicles		13,552				1,385,647				\$1,399,199
Computers		3,219								\$3,219
Software		200								\$200
Maintenance & Construction		12,817				2,009,593				\$2,022,410
Non Personnel Total		\$2,107,957				\$3,395,240				\$5,503,197
Grand Total	12.000	\$2,715,083				\$3,395,240			12.000	\$6,110,323

OFFICE OF CURRICULUM AND INSTRUCTION

6400 Uptown Blvd NE, Suite 500 West

Albuquerque, NM 87110

Leadership: Jami Jacobson

Phone: (505) 872-6867

Designs and develops curriculum maps in all content areas K-12; oversees adoption and implementation of content areas, core programs, and interventions; coordinates curriculum boards, and represents the district in state and regional curriculum task forces and regulation reviews, Advance Placement (AP) exams and enrollment, and high school graduation exam; helps with calculation reviews for high school GPA and the advocacy of AP opportunities.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher		\$36,661		\$21,709						\$58,370
Secretarial / Clerical / Technical	4.750	129,119							4.750	\$129,119
Other	19.000	1,152,020	6.000	383,862					25.000	\$1,535,882
Substitutes		55,000		45,948						\$100,948
Benefits		475,936		110,708						\$586,644
Personnel Total	23.750	\$1,848,736	6.000	\$562,227					29.750	\$2,410,963
Non-Personnel										
Supplies & Materials		7,644		1,540						\$9,184
Other		30,212		74,000						\$104,212
Professional Development		8,214		49,285						\$57,499
Equipment/Furniture/Vehicles		601		1,440						\$2,041
Computers		5,908								\$5,908
Software				96,868						\$96,868
Non Personnel Total		\$52,579		\$223,133						\$275,712
Grand Total	23.750	\$1,901,315	6.000	\$785,360					29.750	\$2,686,675

OFFICE OF EARLY CHILDHOOD EDUCATION

3315 Louisiana Blvd. NE

Albuquerque, NM 87110

Leadership: Heather Vaughn

Phone: (505) 880-8249 x182

The Early Childhood Department provides leadership and support in the development of collaborative partnerships between the home, school, and community. The work of the Early Childhood Department provides services, guidance, and professional development to enhance learning outcomes for young children in the areas of curriculum, instruction, assessment, and as children transition between grade levels.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher		\$7,248	1.000	\$85,000					1.000	\$92,248
Educational Assistant				3,000						\$3,000
Secretarial / Clerical / Technical	1.000	23,109	1	16,000					2.000	\$39,109
Other	2.000	116,280	2.000	157,617					4.000	\$273,897
Substitutes		4,000		14,000						\$18,000
Benefits		52,384		96,016						\$148,400
Personnel Total	3.000	\$203,021	4.000	\$371,633					7.000	\$574,654
Non-Personnel										
Supplies & Materials		1,250		100,007						\$101,257
Other		4,000		65,000						\$69,000
Professional Development		6,677		20,000						\$26,677
Equipment/Furniture/Vehicles				57,000						\$57,000
Non Personnel Total		\$11,927		\$242,007						\$253,934
Grand Total	3.000	\$214,948	4.000	\$613,640					7.000	\$828,588

RESEARCH, DEPLOYMENT AND ACCOUNTABILITY (RDA)

6400 Uptown Blvd NE, Suite 400 East
Albuquerque, NM 87110

Leadership: Tom Genne
Phone: (505) 872-6812

Research, Deployment and Accountability provides school staff with accountability of assessment information and assists in applying this information to instructional program improvements; conducts program evaluation and original research to support instructional programs and district leadership, and deploys a number of programs and initiatives to support school level instruction and learning; Math Itinerant Teachers, RTI, SAT, Federal, State and District Testing Services, Library Services, and Science Distribution Center.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher		\$33,803								\$33,803
Secretarial / Clerical / Technical	7.000	195,907							7.000	\$195,907
Other	20.000	1,104,623							20.000	\$1,104,623
Substitutes		11,898		2,287						\$14,185
Benefits		477,515		211						\$477,726
Personnel Total	27.000	\$1,823,746		\$2,498					27.000	\$1,826,244
Non-Personnel										
Supplies & Materials		362,590		2,903						\$365,493
Other		3,382,652				216,373				\$3,599,025
Professional Development		30,000								\$30,000
Equipment/Furniture/Vehicles		42,722								\$42,722
Software		11,443								\$11,443
Non Personnel Total		\$3,829,407		\$2,903		\$216,373				\$4,048,683
Grand Total	27.000	\$5,653,153		\$5,401		\$216,373			27.000	\$5,874,927

ROTC PROGRAM

Various High School Sites
Albuquerque, NM 87110

Leadership: Maj. William Barker
Phone: Various

Junior Reserve Officers' Training Corps is a federal program sponsored by the U.S. Armed Forces in high schools across the country. It's a year-long elective class offered at every APS high school. It teaches strong responsibility and leadership skills to help prepare students for life beyond high school.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher	35.000	\$2,036,334							35.000	\$2,036,334
Other	1.000	110,892							1.000	\$110,892
Benefits		775,577								\$775,577
Personnel Total	36.000	\$2,922,803							36.000	\$2,922,803
Non-Personnel										
Supplies & Materials		42,233								\$42,233
Other		20,244								\$20,244
Professional Development		1,000								\$1,000
Purchased Services		150								\$150
Equipment/Furniture/Vehicles		3,080								\$3,080
Software		234								\$234
Non Personnel Total		\$66,941								\$66,941
Grand Total	36.000	\$2,989,744							36.000	\$2,989,744

SCHOOL POLICE

6400 Uptown Blvd NE, Suite 110 East
Albuquerque, NM 87110

Leadership: Steve Tellez
Phone: (505) 243-7712

The Albuquerque Public Schools Police Department exists for the purpose of providing police and security services to the public schools.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical	8.000	292,351							8.000	\$292,351
Other	171.000	4,490,117							171.000	\$4,490,117
Benefits		1,690,141								\$1,690,141
Personnel Total	179.000	\$6,472,609							179.000	\$6,472,609
Non-Personnel										
Supplies & Materials		130,233								\$130,233
Other		24,460								\$24,460
Professional Development		5,900								\$5,900
Equipment/Furniture/Vehicles		188,464								\$188,464
Computers		30,000								\$30,000
Software		5,732								\$5,732
Maintenance & Construction		7,643				1,871,968				\$1,879,611
Non Personnel Total		\$392,432				\$1,871,968				\$2,264,400
Grand Total	179.000	\$6,865,041				\$1,871,968			179.000	\$8,737,009

SPECIAL EDUCATION

6400 Uptown Blvd NE, Suite 200 West
Albuquerque, NM 87110

Leadership: Anne Tafoya, Ph. D.
Phone: (505) 855-9900

The Special Education Department provides direct services to students and technical assistance to school administration and staff in order to support students with disabilities as required by federal regulations as well as providing support to staff and students identified as gifted. In addition, this Department is responsible for managing district responses to legal, regulatory and budgetary matters.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Teacher	1476.000	\$62,493,770	9.000	\$579,914					1485.000	\$63,073,684
Educational Assistant	1033.000	15,547,134							1033.000	\$15,547,134
Principal / Assistant			18.000						18.000	\$1,016,420
Secretarial / Clerical / Technical			45.200	1,045,911					45.200	\$1,045,911
Custodian			5.000	78,428					5.000	\$78,428
Other	565.500	27,803,115	169.250	7,821,476					734.750	\$35,624,591
Substitutes		20,000		396,000						\$416,000
Benefits		38,232,515		3,836,826						\$42,069,341
Personnel Total	3074.500	\$144,096,534	246.450	\$14,774,975					3320.950	\$158,871,509
Non-Personnel										
Supplies & Materials				621,982						\$621,982
Other				1,983,997						\$1,983,997
Professional Development		3,000		140,000						\$143,000
Purchased Services		1,827,994								\$1,827,994
Equipment/Furniture/Vehicles				130,000						\$130,000
Computers				35,000						\$35,000
Non Personnel Total		\$1,830,994		\$2,910,979						\$4,741,973
Grand Total	3074.500	\$145,927,528	246.450	\$17,685,954					3320.950	\$163,613,482

SPECIAL EDUCATION - PRESCHOOL

6400 Uptown Blvd NE, Suite 200 West
Albuquerque, NM 87110

Leadership: Anne Tafoya, Ph. D.
Phone: (505) 855-9900

The Special Education Department provides direct services to students and technical assistance to school administration and staff in order to support students with disabilities as required by federal regulations as well as providing support to staff and students identified as gifted. In addition, this Department is responsible for managing district responses to legal, regulatory and budgetary matters.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Other			6.000	254,147					6.000	\$254,147
Benefits				95,469						\$95,469
Personnel Total			6.000	\$349,616					6.000	\$349,616
Non-Personnel										
Non Personnel Total										
Grand Total			6.000	\$349,616					6.000	\$349,616

STUDENT TRANSPORTATION

912 Oak St. SE
Albuquerque, NM 87106

Leadership: Roger Garcia/ Larry Madrid
Phone: (505) 880-3989

APS Student Transportation Services oversees 16 bus contractors that transport over 38,000 of the district's children each day to over 140 locations.

	Operational		Grants		Capital Outlay	Capital Outlay	FUND	FUND	TOTAL	TOTAL
	FTE	Budget	FTE	Budget	FTE	Budget	FTE	Budget	FTE	BUDGET
Personnel										
Secretarial / Clerical / Technical	3.000	87,372							3.000	\$87,372
Other							STS 6.000	STS254,347	6.000	\$254,347
Benefits		31,559						STS91,870		\$123,429
Personnel Total	3.000	\$118,931					6.000	STS\$346,217	9.000	\$465,148
Non-Personnel										
Supplies & Materials		3,000						STS3,000		\$6,000
Other		311,098		82,346				STS17,788,564		\$18,182,008
Professional Development								STS1,000		\$1,000
Equipment/Furniture/Vehicles		10,500								\$10,500
Energy and Utilities								STS6,300		\$6,300
Non Personnel Total		\$324,598		\$82,346				STS\$17,798,864		\$18,205,808
Grand Total	3.000	\$443,529		\$82,346			6.000	STS\$18,145,081	9.000	\$18,670,956

**STUDENT, FAMILY & COMMUNITY
SUPPORTS**

6400 Uptown Blvd NE, Suite 300 West
Albuquerque, NM 87110

Leadership: Kristine Meurer
Phone: (505) 855-5276

The APS Student, Family and Community Supports Department provide a wide range of programs and services to students and their families that lead to improved academic achievement, stronger families, and healthier communities. We build connections between schools and community through partnerships with the business community, governmental agencies, and post-secondary institutions. Our belief is that healthy kids make better students and that better students make healthier communities!

	Operational		Grants		Capital Outlay		FUND FTE	FUND Budget	TOTAL FTE	TOTAL BUDGET
	FTE	Budget	FTE	Budget	FTE	Budget				
Personnel										
Teacher	6.800	\$328,731		\$59,651					6.800	\$388,382
Educational Assistant	3.000	72,824	10.500	60,334					13.500	\$133,158
Principal / Assistant Principal	0.200	13,574							0.200	\$13,574
Secretarial / Clerical / Technical	6.000	157,156	8.5	280,161					14.500	\$437,317
Other	401.150	15,510,347	80.850	4,715,409					482.000	\$20,225,756
Substitutes				53,374						\$53,374
Benefits		5,808,452		1,849,686						\$7,658,138
Personnel Total	417.150	\$21,891,084	99.850	\$7,018,615					517.000	\$28,909,699
Non-Personnel										
Supplies & Materials		16,416		157,932						\$174,348
Other		44,075		922,500						\$966,575
Professional Development		25,711		23,628						\$49,339
Purchased Services		1,000		38,672						\$39,672
Equipment/Furniture/Vehicles		24,256		28,176						\$52,432
Computers		5,298								\$5,298
Software				1,000						\$1,000
Energy and Utilities				16,322						\$16,322
Non Personnel Total		\$116,756		\$1,188,230						\$1,304,986
Grand Total	417.150	\$22,007,840	99.850	\$8,206,845					517.000	\$30,214,685

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ACRONYMS

Acronym	Definition	Field/Area
Act	Actual	Abbreviation
ADA	Americans with Disabilities Act of 1990	Federal Law
AFT	American Federation of Teachers	Union
AIMS	APS Instructional Management System	Instruction
APS	Albuquerque Public Schools	School
ARRA	American Recovery and Reinvestment Act	Federal Law
ASBO	Association of School Business Officials, International	Prof. Organization
ATF	Albuquerque Teachers Federation	Union
ATH	Athletics	Abbreviation
AV	Assessed Valuation	State Government
AVID	Advancement Via Individual Determination	Instruction
BAR	Budget Adjustment Request	Budget
BOE	Board of Education	School
BSR	Budget Status Report	Budget
BUD/BGT	Budget	Abbreviation
CAFR	Comprehensive Annual Financial Report	Financial
CCSS	Common Core State Standards	Instruction
CD	Compact Disk	Media
CFR	Code of Federal Regulations	Federal Law
CFS	Capital Fiscal Services	Accounting; Facilities Professional
CGCS	Council of the Great City Schools	Association
CMP	Capital Master Plan	Facilities
CMPRC	Capital Master Plan Review Committee	Facilities
CNM	Central New Mexico Community College	Higher Education
CPE	Continuing Professional Education	Education
CSBM	Charter School Business Manager	Education
CTE	Career and Technical Education	Instruction
DBA	District Benchmark Assessments	Instruction
DFA	Department of Finance and Administration	State Government
Ed	Education/Educational	Abbreviation
ELL	English Language-Learners	Instruction
EO	Equal Opportunity	Staffing
EPSS	Educational Plan for Student Success	Instruction
ERA	[NM] Educational Retirement Act [of 1957]	State Law, Benefits
ES	Elementary School	Education
ETN	Educational Technology Notes	Financial
Exp	Expense/Expenditure	Abbreviation
Fcst	Forecast	Abbreviation
FD&C	Facilities, Design and Construction	Facilities

ACRONYMS

Acronym	Definition	Field/Area
FICA	Federal Insurance Contributions Act	Federal Law, Benefits
FTE	Full Time Equivalent	Staffing; Budget
FY	Fiscal Year	Calendar
G.O./GO	General Obligation Bond	Financial
GAAP	Generally Accepted Accounting Principles	Accounting
GASB	Governmental Accounting Standards Board	Accounting
GASB 34	Governmental Accounting Standards Board Statement 34	Accounting
GES	Graphics Enterprise Services	Enterprise Professional
GFOA	Government Finance Officers Association	Association
GLAD	Guided Language Acquisition Design	Instruction
GOB	General Obligation Bond	Financial
GSA	General Services Administration	State Government
HB 33	House Bill 33 - Public School Buildings Act	Legislative
HR	Human Resources	Staffing
HS	High School	Education
HVAC	Heating, Ventilation and Air Conditioning	Construction
IDEA	Individuals with Disabilities Education Act	Special Education
IDEA-B	Individuals with Disabilities Education Act Section B, Early Childhood Special Education	Special Education
IT	Information Technology	Instruction
K-12	Kindergarten through 12th Grade	Education
K-3	Kindergarten through 3rd Grade	Education
K-8	Kindergarten through 8th Grade	Education
KANW	KANW 89.1MHz FM Radio Call Sign	Broadcast Instruction
KDPR	Kindergarten District Progress Reports	Instruction
KPI	Key Performance Indicators	Government
M&O	Maintenance and Operations	Facilities
MEC	Minimum Equipment Criteria	Construction
MOE	Maintenance of Effort	Special Education
MS	Middle School	Education
MSD	Metropolitan School District	Education
NEFP	National Education Finance Project	Education
NEPN	National Education Policy Network	National Associations
NMAC	New Mexico Administrative Code	State Government
NMEFCU	New Mexico Educator's Federal Credit Union	Banking
NMOSA	New Mexico Office of the State Auditor	State Government
NMPED	New Mexico Public Education Department	State Government
NMSA	New Mexico Statutes Annotated	State Government
NMSBA	New Mexico School Board Association	State, Associations
NSBA	National School Boards Association	National Associations

ACRONYMS

Acronym	Definition	Field/Area
PED	New Mexico Public Education Department	State Government
PLC	Professional Learning Communities	Instruction
PO	Purchase Order	Accounting
PTR	Pupil-Teacher Ratio	Instruction
QSCBS	Qualified School Construction Bonds	Financial
QZABS	Qualified Zone Academy Bonds	Financial
RDA	Research, Deployment and Accountability	Support Department
RFP	Request For Proposal	Accounting
RHP	Retiree Health Plan	State Law, Benefits
SAO	State Auditor's Office	Accounting
SB9	Senate Bill 9 - Public School Capital Improvement Act	State Government
SBPR	Standards-Based Progress Reports	Instruction
SEG	State Equalization Guarantee	Education
SFCS	Student, Family and Community Supports	Support Department
SIP	School Improvement Funds	Financial
SIS	Student Information Systems	Support Department
STARS	Student Teacher Accountability Reporting System	State Government
SY	School Year	Calendar
TBD	To Be Determined	General
TIG	Technology Integration Group	IT Contractor
UCOA	Universal Chart of Accounts	Accounting
USDA	United States Department of Agriculture	Federal Government
YDI	Youth Development, Inc.	Education

GLOSSARY

Abatement

Abatements are complete or partial cancellations of a tax levy. Abatements usually apply to tax levies, special assessments, and service charges.

Account

A record used to summarize all increases and decreases in a particular asset or any other type of asset, liability, fund, equity, revenue, or expenditure.

Accounting Period

A designated number of days that separate accounting transactions into definite and distinct segments.

Accounts Payable

Amounts that the district owes to its creditors for goods and services.

Accounts Receivable

Amounts which a district expects to collect for services rendered to the public.

Accrual Basis

A basis of accounting which calls for recording revenue in the period in which it is earned and recording expenses in the period in which they are incurred.

Activity Funds

Funds created in order to account for and separate monies related to co-curricular or extracurricular activities (i.e., sunshine clubs, PTA, DECA, Honor Society, Drama Club, Yearbook, etc.).

Actual Cost

Method of reimbursing employees for out-of-district travel in lieu of per diem.

Administrative procedural directive

The specific actions Albuquerque Public Schools administration will take to implement a Board of Education policy in day-to-day operations of and instruction in the district.

Ad Valorem Taxes

Taxes levied on the assessed valuation of real and personal property located within the boundaries of the district which is the final authority in determining the amount to be raised for education purposes.

Agency Fund

A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds.

Amortization

(1) The portion of the cost of limited-life or intangible asset charges as an expense during a particular period.

(2) The reduction of debt by regular payments of principal and interest sufficient to retire the debt maturity.

GLOSSARY

Amortization Schedule

A schedule of debt service payments separating the portion of payments attributable to principal and interest.

Appropriation

The setting aside by resolution of a specified amount of money for a fund with an authorization to make expenditures and incur obligations for specific purposes.

Assessed Valuation (AV)

A valuation set upon real estate or other property by a government as a basis for levying taxes.

Auditing

The principal activity of a Certified Public Account (CPA). It consists of an independent examination of the accounting records, the internal control system and other evidence relating to the district to support the expression of an impartial expert opinion about the reliability of the financial statements.

Auditor's Opinion

A statement in the Comprehensive Annual Financial Report signed by an independent auditor in which the auditor announces the financial statements have been examined in accordance with generally accepted auditing standards with any noted exceptions. The auditor expresses an opinion on the financial position and the results of operations of some or all of the constituent funds and balanced account groups of the government.

Average Cost per Student

Total site level budget for regular educational services, divided by the projected full-time equivalent (FTE) student enrollment. Average cost per student will fluctuate due to various factors: Length of service and additional education for professional staff members, differences in utility costs, and basic staffing requirements. All schools will have a building engineer, nurse, etc., regardless of student enrollments.

Balanced Budget

The term "balanced budget" is commonly used in everyday conversations. In many cases, there are no further qualifications given to this expression. When the Albuquerque Public School District refers to a "balanced budget", this means that proposed expenditures do not exceed anticipated revenues plus carryover fund balances. Therefore, a "balanced budget" always has appropriations equal to or less than available resources. This definition meets General Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

Balance Sheet

A financial statement that shows the financial position of a school district by summarizing the assets, liabilities and fund equity at a specific date.

"Below the Line"

"Below the line" budget requests are "set-asides," or budget set aside for specific spending initiatives. This funding is requested not to be distributed through the school funding formula,

Blanket Purchase Order

Procedure used to make purchases from pre-established contract. Sites/schools enter a request for payment as Check Request referencing the BPO number.

GLOSSARY

Board of Education (BOE)

The Board of Education for a school district. Each school district is to be governed by a board of education consisting of the number of school directors prescribed by law. The board possesses all powers delegated to board of education or to a school district by law, and performs all duties required by law.

Bond Issue

In general, bond issues are voted to pay the cost of school construction. The items, which these funds can be used for, are stated on the ballot when the issue is presented to the people. Money can be spent only for these authorized purposes. Proceeds from bond issues cannot be used to pay the daily operating expenses of a school district.

Bonded Indebtedness

The amount of principal and interest remaining to be paid from a bond issue.

Bonds

A certificate of debt issued by the school District guaranteeing payment of the original investment plus interest by a specified future date. This is associated with costs for capital facilities.

Budget

A summary statement of plans expressed in quantitative terms; a forecast of future events including anticipated revenue and expenditures, and the financial position of a district at some future point in time.

Budget Adjustment Request (BAR)

Request submitted to the Public Education Department for a budget increase, which allows APS to establish cost accounts (i.e., grants) or approves a Budget Transfer that crosses State function codes.

Budget Status Report (BSR)

Report giving account balance for all cost accounts found within a department/school or single cost account found within a department/school.

Budget Transfer

Form used for transferring money from one account to another. Single line amounts over \$5,000 require Superintendent approval; Board of Education Finance Committee and Public Education Department must approve different function codes and/or state line items.

Buildings & Grounds

A form to be completed by all non-school or non-APS organizations for the use of APS usage buildings and grounds. Form covers many issues including rental charges, liability, and custodial/security overtime.

Comprehensive Annual Financial Report (CAFR)

The Comprehensive Annual Financial Report of a school district should include an Introductory Section, a Financial Section and Combining and Individual Fund and Account Group Statements and Schedules. It should also include narrative explanations, statistical tables and appropriate schedules. It should be prepared and published seven months after the close of the fiscal year and should contain the report of the independent auditor together with a letter(s) of transmittal and such other information, as management deems appropriate.

GLOSSARY

Capital Outlay

An expenditure which results in the acquisition of fixed assets or additions to fixed assets, which are presumed to have benefits for more than one year. It is an expenditure for land or existing buildings; improvements of grounds; construction of buildings; additions to buildings; remodeling of buildings; or, initial, additional and replacement of equipment.

Categorical

Reimbursement programs (either state or federal) limited to a specific purpose. State categories include increased Enrollment, Transportation, English Language Proficiency Act (ELPA), Exceptional Children's Educational Act (ECEA) and Vocational Education.

Charter School

A charter school in New Mexico is a public school operated by a group of parents, teachers and/or community members as a semi-autonomous school of choice within a school district, operating under a contract or "charter" contract between the members of the charter school community and the local board of education.

Check Requests

Process used for payment purposes only, not used to place orders.

Consultant

A person who gives professional or technical advice and assistance. A consultant may perform his services under contract (purchased services) or he may be an employee on the payroll of a state agency.

Contract

(1) A binding, negotiated legal document between Albuquerque Public Schools and another legal entity;

(2) The binding negotiated legal document between the governing body of the charter school and the Albuquerque Public Schools Board of Education - also referred to as a "charter"

(3) For purposes of conflict of interest means an agreement or transaction having the value of more than one thousand dollars (\$1000) with Albuquerque Public Schools for:

-The rendition of services, including professional services

-The furnishing of any material, supplies or equipment

-The construction, alteration or repair of any public building or public work

-The acquisition, sale or lease of any land or building

-A licensing agreement

-A loan or loan guarantee

-The purchase of financial securities or instruments

Contracted Services

Services rendered by personnel who are not on the payroll of the district, including all related expenses covered by the contract.

Debt Service

Expenditures for the retirement of debt and expenditures for interest on debt, except principal and interest of current loans.

Deferred Revenue

Deferred revenue accounts are used for revenue that has been recognized as a receivable, but is not "available" to finance current operations.

GLOSSARY

Depreciation

The systematic allocation of the cost of an asset to expense over the accounting periods making up its useful life.

Differential

Additional pay to employees for services not included in the scope of their normal work or assignment. Amounts are usually set by contractual agreement.

Direct Purchase Order

Process used for purchases over \$1,000 or in-district orders for merchandise needing to be ordered by vendor. After request is initiated by school/department, Procurement will make the purchase and issue a purchase order.

Diversification

Dividing investment funds among a variety of securities offering independent returns.

Employee Benefits Compensation

Benefits given to an employee in addition to regular salary. This may include such benefits as health insurance, life insurance, annual leave, sick leave, retirement and Social Security.

Encumbrances

Purchase order, contracts and/or other commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid, when liability is established, or when canceled.

Enterprise Fund

A fund established to account for operations that are financed and operated in a similar manner as private business. They are usually self-supporting.

Expenditures

Charges incurred, whether paid or unpaid, which are presumed to benefit the current fiscal year.

Extended Learning

District program which support learning initiatives that extend outside of the traditional school day/year.

Facilities Master Plan

APS department which oversees the long-range plans for school facilities.

Field Trips

School-sponsored, student trips made away from campus and defined as a first-hand educational experience, supplementing class activities.

Fiscal Year (FY)

A 12-month accounting period beginning July 1 and ending June 30 of the following year.

Fixed Assets

Land, buildings, machinery, furniture and other equipment which the district intends to hold or continue to use over a long period of time. "Fixed" denotes probability or intent to continue use of possession and does not indicate immobility of an asset.

GLOSSARY

Food Service Fund

A type of enterprise fund used to record financial transactions related to food service operations.

Food Services

Activities involved with the food services program of the school district. This includes the preparation and serving of regular and incidental meals, lunches, or snacks in connection with school activities and the delivery of food.

Formal Bid

Process facilitated by the Procurement Office for the purchase, rental, or lease of tangible items over \$10,000 (includes shipping charge, installation).

Function

The action a person takes or the purpose for which a thing exists or is used. Function includes the activities or actions which are performed to accomplish the objectives of an enterprise. The activities of a school district are classified into five broad areas for functions: Instruction, Supporting Services, Community Services, Nonprogrammed Charges and Debt Services.

Function Code

State Line items each have a Function Code.

Fund

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance

The combination of: a) the difference between a fund's current year revenues and its expenditures, and b) the accumulated unspent resources from the prior year contained in reserve, contingency, balance available and unappropriated ending funding balance accounts. Same as Fund Equity. Another synonymous term is Ending Working Capital.

Fund Equity

The difference between governmental fund assets and liabilities.

General Administration

Those activities involved in the overall general administrative responsibility of the school district.

General Obligation Bonds (G.O. Bonds)

Bonds backed by the full faith and credit of the government.

General Services Administration (GSA)

Agency of the federal government.

GLOSSARY

Generally Accepted Accounting Principal (GAAP)

Uniform minimum standards of and guidelines to financial accounting and reporting. Adherence to GAAP assures that financial reports of all state and local governments regardless of jurisdictional legal provisions and customs contain the same type of financial statements and disclosures, for the same categories and types of funds and account groups, based on the same measurement and classification criteria. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application but also detailed practices and procedures. The primary authoritative body on the application of GAAP to state and local governments in the Governmental Accounting Standards Board (GASB).

General Fund

General Fund is a fund to account for all financial resources, except those required to be accounted for in another fund. All revenues and expenditures, except those revenues and expenditures attributable to: Designated Purpose Grants Fund, Extended Child Services Fund, Capital Reserve Fund, Pupil Activities Fund, Bond Redemption Fund, Food Services Fund, Building Fund, and any other authorized fund, shall be accounted for in the General Fund.

Governmental Accounting Standards Board

The Governmental Accounting Standards Board was established as an arm of the Financial Accounting Foundation in April 1984, to promulgate standards of financial accounting and reporting with respect to activities and transactions of state and local governmental entities. The GASB is the successor organization to the National Council on Governmental Accounting (NCGA).

Governmental Fund

Those funds in which most governmental functions typically are financed. The acquisition, use and balances of the government's expendable financial resources and the related current liabilities except those accounted for in proprietary funds are accounted for through governmental funds) General, Special, Revenue, Capital Projects and Debt Service Funds).

Gross Square Foot/Feet

The total floor area on all floors of the building included within the outside faces of its exterior walls, including all vertical penetration areas, for circulation and shaft areas that connect one floor to another.

Help Desk

Department available to answer questions about APS supported software, hardware, e-mail, etc.

Income

The excess of revenue earned over the related expenses for a given time period.

Indirect Cost Rate

The ratio of indirect costs to direct costs, expressed as a percentage. Indirect costs are those elements of cost necessary in the provision of a service which are of such nature that they cannot be readily or accurately identified with the specific service. Direct costs are those elements of cost which can be easily, obviously and conveniently identified with specific activities or programs.

Instruction

Instruction includes the activities dealing directly with the teaching of pupils. Teaching may be provided for pupils in a school classroom, in another location such as in a home or hospital and other learning situations such as those involving co-curricular activities; it may also be provided through some other approved medium such as television, radio, telephone and correspondence.

GLOSSARY

Interfund Transfer

Money which is taken from one fund under the control of the board of education and added to another fund under the board's control. Interfund transfers are not receipts or expenditures of the district.

Intrafund Transfer

Money which is taken from one function or object within a fund and transferred to another function and object within the same fund.

Intranet Home Page

Internal website used by APS employees for informational purposes (<http://192.168.7.3>).

Inventory

A detailed list or record showing quantities, descriptions, values and frequently, units of measure and unit prices of property on hand at a given time.

Journal Entry

Process used for correcting charges made to the wrong cost account, and in certain instances, reimbursement for charges.

Large Equipment

Tangible items with a unit value greater than \$1,000 (i.e., furniture, computer equipment, machinery, vehicles).

Lease/Purchase Agreement

Contractual agreements that are termed leases, but that in substance are purchase contracts.

Maintenance of Effort (MOE)

Maintenance of effort (MOE) an applicant for funds under the Individuals with Disability Education Act (IDEA), Part B may not reduce the level of expenditures for support of special education below the level of expenditures for support of special education for the preceding fiscal year (34 CFR 300.203(a)). Reductions in expenditures are allowed, only if they meet the provisions of 34 CFR 300.204 and/or 34 CFR 300.205. The U.S. Department of Education determines compliance with the maintenance of effort regulation by comparing actual expenditures one year to actual expenditures the next year.

Major Fund

A governmental or enterprise account reported as a separate column in the basic fund financial statements. The General Fund is always a major fund. Otherwise, major funds are those accounts with revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) that are at least 10 percent of corresponding totals for all governmental and enterprise accounts for the same item.

Maturity

The date upon which the principal or stated value of an investment becomes due and payable.

Minimum Equipment Criteria (MEC)

Money allocated to schools and earmarked for equipment needs.

GLOSSARY

Mileage Forms

Forms used by APS employees to report mileage on their personal car for business purposes within the District. There are two forms available. One form is used to report travel between APS locations, and the other form is used to report in-district travel using the odometer reading from the vehicle (readings from trip meters are not acceptable).

Mill

One one-thousandth of a dollar of assessed value.

Mill Levy

The rate of taxation based on dollars per thousand of assessed valuation.

Modified Accrual Basis

The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual, that is, when they become both “measurable” and “available to finance expenditures of the current period”. Expenditures are recognized when the fund liability is incurred. Inventories of materials and supplies may be considered expenditures either when purchased or when used. Prepaid insurance and similar items may be considered expenditures either when paid for or when consumed.

Object

An accounting and budgeting account code used to record expenditures for a specific category of salaries, employee benefits, and goods or services purchased.

Operations and Maintenance / Maintenance & Operations

Activities concerned with keeping the physical plant open, comfortable and safe for use and keeping the grounds, buildings and equipment in an effective working condition and state of repair. Activities which maintain safety in buildings, on the grounds and in the vicinity of schools are included.

Other Reserves

An amount set aside for some specified purpose.

Parent Teacher Organization (PTO, PTA)

School-based committee comprised of parents and teachers/administrators.

Per Diem

Travel money paid by the day or partial day to an employee when working/training out of town.

Prepayment

Making payment in advance for any charges to be incurred.

Procedural Directives

APS approved guidelines and/or regulations provided for the implementation of Board of Education policy, as well as federal and state statutes and regulations, applicable to the Albuquerque Public Schools. These directives may be accessed through the APS Intranet Home Page.

Professional Development

Services supporting the professional development of school district personnel, including instructional and administrative employees

GLOSSARY

Professional Services

Contract used primarily when multiple payments are made to a contractor/vendor agreement over a period of time on an hourly basis. Pre-approved Professional Services Agreements may be used during summer months when funds are not yet distributed for site use.

Program Budget

A plan of activities and procedures designed to accomplish predetermined objectives.

Property Tax

The general property tax is levied on land and buildings located within the school District. Every owner of private and business property in the District, including public utilities, pays this tax. Property owned by governmental, charitable, and religious institutions is exempt from taxation.

Proprietary Fund:

Proprietary Funds are Funds that account for a government's business-type activities; proprietary funds include enterprise funds and internal service funds.

Public Education Department (PED)

Agency which regulates all schools in the state of New Mexico.

Pupil Transportation

Activities concerned with the conveyance of pupils to and from school, as provided by State law. Included are trips between home and school and trips to school activities.

Purchase Order Revision/Change

Form used to increase or decrease the total amount of a purchase order, if changes should occur after the order is placed with the vendor.

Purchased Services

Amounts paid for personal services rendered by personnel who are not on the payroll of the school district and other services which the district may purchase. While a product may or may not result from the transaction, the primary reason for the purchase is the service provided.

Reimbursement

Approval given by Chief Finance Officer and addressed in memo to CFO requesting permission to travel. Employees can be reimbursed up to \$199 per day for hotel (over \$200 per day to be pre-approved by CBO), reimbursement for meals up to \$22.50 per day, taxi/shuttle \$30 per trip). Receipts are required for all expenses.

Request for Proposal

Primarily used to solicit proposals involving technical or professional services over \$20,000 (some exceptions, i.e., sole source provider, with adequate justification materials or equipment). Submit draft of proposal to Procurement Office. Procurement will release/advertise proposal.

Revenues

Addition to assets which do not increase any liability, do not represent the recovery of an expenditure, do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets and do not represent contributions of fund capital in Food Service and Pupil Activity Funds.

GLOSSARY

Small Purchase Order (SPO)

Process used for purchasing items in the metro area, no backorders allowed, limit of \$1,000 per vendor.

State Pricing Agreement (SPA)

Certain purchases may be made from current contracts issued to vendors by the State Purchasing General Service Division of the State of New Mexico.

Salaried Employee

An employee who receives a set monthly salary for work or services performed.

Salaries

Amounts paid to employees of the district who are considered to be in positions of a permanent nature or hired temporarily, including personnel substituting for those in permanent positions. This includes gross salary for personal services rendered while on the payroll of the districts.

School Administration

Activities concerned with overall administrative responsibility for a single school or a group of schools.

School Budget

Total site level budget amount for regular educational services. The budget is based on a number of student costs as well as staffing ratios, projected needs, and contracted services. The budget includes costs of regular instruction, administration, mental health staff, teacher assistants, technicians, staff support, nurses, secretarial staff, and custodians. Most Student Achievement Services costs are not included in the site budget. Average costs per student will vary by additional education for professional staff members, differences in utility costs, and basic staffing requirements (e.g., all schools have a building engineer, nurse, etc., regardless of student enrollment).

School Improvement Projects (SIP)

Information packets are sent to schools by the Facilities Master Plan Office.

Self-Insurance

The underwriting of one's own insurance rather than purchasing coverage from a private provider, by identifying specific areas of risk and assessing actuarially sound charges.

Small Equipment

Tangible, non-consumable items with a unit value under \$1,000.

Special Revenue Funds:

Funds are used to account for proceeds of specific revenue sources used to finance specific activities as required by law or administrative regulation.

Staffing

The process of hiring personnel. Staffing levels are the number and distribution of positions at a site.

Stipend

Hourly pay for an employee working or training outside their contract (i.e., teachers, EAs, summer school teachers, principals).

GLOSSARY

Stock Requisition

A process for ordering material from the APS warehouse.

Student Information System

Database used to record student information: personal data, grades, absences, transcripts, etc.

Subsidy

Funds provided by one fund and transferred to another as a supplement and support of a program.

Supplemental Budget

Where money for a specific purpose from other than ad valorem taxes subsequently (following adoption of the budget) becomes available to meet a contingency, a supplemental budget for expenditures not to exceed the amount of said money may be adopted and appropriation of said money made there from.

Supplies and Materials

Amounts paid for material items of an expendable nature that are consumed, worn out, or deteriorated by us; or items that lose their identity through fabrication or incorporation into different or more complex units or substances.

Tangible

Touchable.

Taxes

Compulsory charges levied by a government to finance services performed for the common benefit.

Textbooks

Student/library books that are directly related to instruction.

Title I

APS department and federal program money used to improve the educational performance of low-achieving students in high-poverty schools.

Transfers

This object category does not represent a purchase; rather, it is used as an accounting entity to show that funds have been handled without having goods and services rendered in return. Included here are transactions for interchanging money from one fund to the other and for transmitting flow-through funds to the recipient (person or agency).

Transportation

Services provided to transport pupils within the District and to maintain the District vehicles.

Travel Account

Expenditures for airline tickets, taxi fare, per diem and mileage expenses should be paid from this account.

Travel Authorization Number (TAN)

Number received after submitting a Travel Request and used to place airline reservations.

GLOSSARY

Trust Fund

A fund used to account for money and property held in trust by a district for individuals, government entities or nonpublic organizations. A Trust Fund is usually in existence over a longer period of time than an Agency Fund.

Travel Request

Form used to apply for out-of-district travel for APS employees to be accompanied by the Request for Leave and memo addressed to Chief Finance Officer requesting permission to travel.

Travel Voucher

Form used for the purpose of claiming reimbursement for travel expenditures (Per Diem or Actual Cost). Form is submitted to Accounts Payable with dates of travel and required receipts (actual cost).

Working Capital

The accumulated unspent resources carried forward from the prior year into the next fiscal year that become a resource to support the appropriations for the next fiscal year.

APPENDIX

Board Approval Documents Appendix A: Approval Letter

RECEIVED

JUL - 3 2013

Albuquerque Public Schools
Chief Business Office

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

HANNA SKANDERA
SECRETARY OF EDUCATION

SUSANA MARTINEZ
GOVERNOR

July 1, 2013

MEMORANDUM

TO: Mr. Winston Brooks, Superintendent, Albuquerque Public Schools
Mr. Don Moya, Chief Financial Officer, Albuquerque Public Schools

FROM: Pamela Bowker, Deputy Director, School Budget and Finance Analysis Bureau

RE: APPROVED OPERATING BUDGET FOR 2013-2014



Pursuant to Section 22-8-11 NMSA 1978, the Public Education Department (PED) has approved the Operating Budget for Albuquerque Public School District for the 2013-2014 fiscal year. Please review the budget and ensure the enclosed budget is the same budget that was approved in the OBMS. Contact me immediately, if you find any discrepancies.

Approved operating budgets may not be altered or amended except in compliance with Section 22-8-12 NMSA 1978, which requires an official, public meeting of the board, as well as approval, by the PED for budget increases or decreases or inter-function transfers. Approval for intra-functions transfers is not required by PED but still requires local board approval. Section 22-8-11 requires the establishment of the budget authority prior to the expenditure of funds. Budget maintenance must occur throughout the fiscal year. Should you require assistance in this process, please contact me.

Your assistance in ensuring the timely submission of all required reports in the coming year is appreciated.

Best wishes for a successful school year.

Enclosures

Board Approval Documents



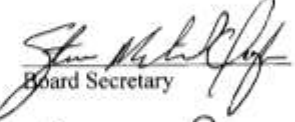
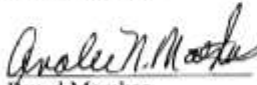

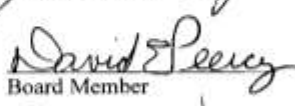

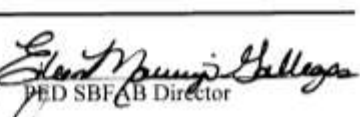
Appendix A:

Signatory Page

APPROVAL OF THE SCHOOL DISTRICT OPERATING BUDGET IN ACCORDANCE WITH SECTIONS 22-8-10, 22-8-11, AND 22-8-41, N.M.S.A., 1978 COMPILATION

RECEIVED
JUN 12 2013
School District Budget Bureau

The Budget for the school district named below is approved from July 1, 2013 through June 30, 2014.
This Operating Budget was approved at a scheduled local Board of Education meeting open to the public on: May 22, 2013.

 Board President	 Board Vice-President	 Board Secretary
 Board Member	 Board Member	 Board Member
 Board Member	 Superintendent	 District Business Manager
 _____ PED Program Consultant	 PED Executive Budget Analyst	 PED SBFAB Director
 PED Deputy Cabinet Secretary Finance and Operations		

Abuquerque Public Schools
Chief Business Office
JUL 12 2013

COMMENTS: _____

CODICIL(S) ATTACHED YES NO
 CODICIL(S) REMOVED: _____
 DATE CODICIL(S) REMOVED: _____

COUNTY: Bernalillo DISTRICT: Albuquerque PED # 001

Board Approval Documents
Appendix A:
2013-2014 Budget Resolution

BE IT RESOLVED by the Board of Education of Albuquerque Public Schools, subject to any technical adjustments by APS and the Public Education Department and approval by the Public Education Department of the State of New Mexico, that the amounts shown in the following schedule be appropriated to each fund as specified for the ensuing fiscal year beginning July 1, 2013, and ending June 30, 2014.

FUND	AMOUNT
General Fund	\$ 653,987,044
Transportation Fund	\$ 18,291,805
Instructional Materials Fund	\$ 5,994,291
Food Services Fund	\$ 46,890,138
Athletics Fund	\$ 2,606,329
Federal Grants	\$ 71,436,177
State and Local Grants	\$ 7,949,789
General Obligation Bonds	\$ 137,183,838
Special Capital Outlay-Local	\$ 12,949,269
Special Capital Outlay-State	\$ 6,400,535
House Bill 33	\$ 122,931,935
Senate Bill 9	\$ 73,247,105
Educational Technology Equipment Act	\$ 14,821,193
GO Bond Debt Service Fund	\$ 113,340,637
Educational Technology Debt Service	\$ 25,952,865
Sub-Total PED Approved Funds	\$ 1,313,982,950
Enterprise Fund-KANW Radio Station	\$ 513,229
Enterprise Fund-Graphics Enterprise Services	\$ 658,486
Total All Funds	\$ 1,315,154,665

The 2013-14 Albuquerque Public Schools Budget Resolution was submitted for consideration and action by the Board of Education at a Board meeting held on May 22, 2013 in the John Milne Community Board Room, Alice and Bruce King Educational Complex located at 6400 Uptown Blvd, NE, Albuquerque, NM 87110.

Albuquerque Public Schools Board Policies: Appendix B

B.01: Board Powers and Responsibilities

The Board of Education retains and reserves unto itself all powers and duties conferred upon and vested in it by the New Mexico State Constitution and New Mexico State Statutes (including those prescribed by Section 22-5-4). The primary powers and duties of the Board are to employ and negotiate the contract of a Superintendent of Schools for the district, set District policy, and review and approve the budget for the Albuquerque Public Schools. The Board is subject to New Mexico State Board of Education regulations.

The Board’s policy on its operations and governance are further set forth in the “Albuquerque Public Schools Board Operating Manual / Bylaws” which are attached hereto.

Cross Ref.: Board Policy C.01
 Legal Ref.: 22-5-4 NMSA 1978 (1986 Repl.)
 NSBA/NEPN Classification: BBA
 Revised: January 17, 1990
 Revised: February 20, 1996
 Reviewed: January 1, 2001
 Revised: April 2001
 Revised: February 19, 2003

D.01: Budget Process

The adoption of the annual operating budget is the responsibility of the Board of Education. The administration will present to the Board for adoption a specific budget calendar. The budget process will include specific budget hearings allowing the Board to learn of the public's priorities and what the public believes should be the major focus areas of the District. The administration will also be given a specific opportunity to speak to various programs and matters of interest to the Board.

Following such hearings, the Board will identify priorities and give general instructions to the administration to prepare a balanced budget based upon its priorities.

Finally, the Board will debate and vote upon budgetary matters without further public hearings.

Procedural	Directive	Cross	Ref.:	Annual	Budget	Formulation
Legal Ref.: 22-5-4 NMSA 1978 (1988 Repl.)						
NSBA/NEPN			Classification:			DB
Approved:		December		6,		1989
Reviewed:		January		17,		1990
Revised:		February		20,		1996
Revised:		November		6,		1998
Reviewed:		January		1,		2001
Reviewed: April 2001						

Albuquerque Public Schools Board Policies: Appendix B

D.02: Investments

The Board of Education considers an investment program a critical ingredient of sound fiscal management. The Board authorizes the administration to engage in an investment program for the purpose of securing a maximum yield of investment earnings to supplement other revenues for the support of the District.

Legal Ref.: 22-8-40 NMSA 1978 (1986 Repl.)
 Directive 86-7, State Board of Finance (April 29, 1985)
 NSBA/NEPN
 Approved:
 Revised:
 Revised: April 2001

Classification:
 April 23,
 February 20,

DFA
 1990
 1996

D.03: Contracts

New Mexico law and State Board of Education regulations will govern the issuance of contracts.

Procedural	Directive	Cross	Ref.:	Signatory	Authority	for	Contractual	Agreements
Legal Ref.:13-1-28 et seq. NMSA 1978 (1988 Repl.)								
NSBA/NEPN								
Classification:								
Reviewed:			January				17,	1990
Revised:			June				3,	1991
Reviewed:			February				20,	1996
Reviewed:			January				1,	2001
Reviewed: April 2001								

Albuquerque Public Schools Board Policies: Appendix B

D.04: Central Purchasing

The Board of Education, through the Superintendent and the Superintendent's designee(s) pursuant to sections 22-5-4 and 13-1-97 (c) NMSA 1978, establishes a central purchasing office called the Procurement Division.

The Procurement Division will purchase, rent, lease or otherwise acquire on behalf of the District all items of tangible personal property, services or construction. All purchases will be strictly in accordance with the laws of the State of New Mexico and federal law in addition to applicable policies and procedures of the Albuquerque Public Schools and the State Department of Education. The Procurement Division shall establish and maintain a district manual of purchasing policies and procedures which shall be open to the general public and furnished to the various District schools and departments. Applicable statutes will also be on file.

The Procurement Division shall cooperate with the budget process and administration concerning the acquisition and usage of all services, construction and items of tangible personal property. The Procurement Division will accomplish the purchase of all services, construction and items of tangible personal property by means of standard purchase orders on forms issued and controlled exclusively by Procurement. The Board of Education reserves the right to review, approve or reject any procurement decision.

Procedural	Directive	Cross	Ref.:	Purchasing
Legal Ref.: 22-5-4 NMSA 1978 (1986 Repl.) and 13-1-97 NMSA 1978				
NSBA/NEPN		Classification:		DJ
Approved:	August		17,	1988
Reviewed:	January		17,	1990
Reviewed:	February		20,	1996
Reviewed:	March		17,	1997
Reviewed:	January		1,	2001
Reviewed: April 2001				

Albuquerque Public Schools Board Policies: Appendix B

D.05: Internal Audit

The Board of Education considers the internal audit function to be a critical ingredient in providing comprehensive evaluation of the level of control in the District's operating and accounting systems.

The internal audit function will be independent from District administration in carrying out responsibilities outlined in this policy.

The Superintendent, the Superintendent's designee, and two (2) representatives from the community at large appointed by the Board Executive Committee, will join the three (3) Board members serving on the Board Audit Committee in advising the District's internal auditor and receiving internal audit reports. One of the members appointed from the community at large must be a Certified Public Accountant.

The internal auditor will independently review, evaluate, and report through audits and management studies the status of the following in the District's schools, departments, and programs: financial condition; accuracy of financial and property record keeping; compliance with applicable laws, policies, guidelines, and procedures; and effectiveness and economy of operations.

Board	Policy	Cross	Ref.:	B.07	Board	Committees
Procedural Directive Cross Ref.: Annual District Audit & Internal Audit						
NSBA/NEPN			Classification:			DIE
Approved:		September		19,		1990
Revised: February 20, 1996						

D.06: Internal Audit

In the event the Board and/or Administration determines additional personnel, programs or initiatives are warranted, no such additions will be made without a corresponding identifiable source of funding.

NSBA/NEPN			Classification
Approved:	November	16,	1998
Reviewed:	January	1,	2001
Reviewed: April 2001			

Albuquerque Public Schools Board Policies: Appendix B

Administrative Procedural Directives

The Chief Financial Officer will issue a "Budget Call" Information request to control agents by January 31, for the subsequent fiscal year. This document will include instructions, personnel listings, and blank forms to report requirements for personnel, supplies, services, travel, and equipment.

Control agents may be required to issue supplemental instructions and distribute forms to agencies concerned so that budget requests for each cost account may be submitted.

Budget requests should be completed and submitted to the control agent according to the date designated by the instructions.

Control agents will review individual budget requests, revise if necessary, and justify requirements based on experience factors and instructional programs objectives. Completed budget requests approved by the control agent will be forwarded to the Chief Financial Officer according to the instructions.

The Budget Office will consolidate a tentative budget from the returned budget requests. Any changes due to anticipated budgetary limitations, changed objectives, etc., will be coordinated with the control agents involved. The tentative budget will be submitted to the Superintendent and the budget will be brought to the Superintendent's Cabinet for study and approval.

The Superintendent will present the proposed tentative budget to the Board of Education for approval.

The Chief Financial Officer will document the budget as approved by the Board of Education and submit to the School Budget Planning Unit of the State Department of Education. This submission will be in accordance with the Manual of Procedure for Uniform Accounting and Budgeting for New Mexico School Districts and special instructions received from the Chief.

Cross Ref.: Board Policy D.01
NSBA/NEPN Classification: DB
Revised: May 1995
Revised: April 1996
Revised: April 1997

Albuquerque Public Schools Board Policies: Appendix B

Budget Control Agent

A "budget control agent" is an individual officially designated by the Superintendent with the authority and responsibility to act as an agent for the District, concerning specific cost accounts, as outlined below.

Budget Formulation

Control agents will submit budget requests as outlined in the Budget Call Information to the Budget Office for each assigned cost account. If there are requirements for which cost accounts have not been assigned, the Budget Office will establish additional cost accounts. Budget requests submitted for salary accounts will be requested for "number of persons" in full-time equivalents (FTE). Dollar requests are required only for overtime or part-time hourly requirements. Budget requests for non-salary accounts will be in specific dollar amounts. In many cases, the request will be a consolidation of individual requests, which must be obtained from schools and other administrative offices.

Control agents will be required to justify requests as they move through the review channels:

Superintendent's Staff;

Finance Committee;

Board of Education;

State Department of Education Budget Hearing; and

Final-Approved Budget.

Budget Implementation

A Temporary Budget will be approved at the State Department of Education Budget Hearing in June each year. Necessary revisions will be incorporated into the Final-Approved Budget in September each year.

For each account approved, control agents must make individual allocations and approve expenditures. More specifically:

For Salary Cost Accounts: Hire and position employees when approved and allocated by Human Resources.

For Non-Salary Cost Accounts: Approve, by control agent's signature, requisitions, travel vouchers, contracts, invoices, or other authorizations, which result in expenditures. Authority may be delegated to another APS employee if such delegation is stated in writing to the Budget Office. The control agent approval certifies that the expenditure is necessary and appropriate for the indicated cost account.

Albuquerque Public Schools

Board Policies: Appendix B

Budget Monitoring

The Budget Office will furnish all control agents with a Budget Status Report periodically showing transactions encumbrances expenditures to date, and the unencumbered balance. Agents may also keep their own records in whatever detail deemed necessary.

Monthly Budget Status Reports are official District reports and must be reviewed in sufficient detail to assure that encumbrances and expenditures are progressing in accordance with the budget plan. Detection of apparent errors must be promptly brought to the attention of the Director of Budget for correction.

Budget Changes

During the course of the school year, it is probable that budget changes, increases, or transfer will be necessary.

Increases may result from additional resources, either earmarked or un-earmarked.

If earmarked, provide the Budget Office with appropriate documentation or revenue source (e.g., a contract from outside agency) and an appropriate expenditure cost account. Increases must be defended at a meeting of the Board of Education when submitted for their approval.

Un-earmarked resources over \$1,000 as resulting from increased enrollment require a public hearing by the local Board.

Transfers may be necessary when it becomes apparent that requirements in a particular cost account exceed the approved budget. All transfers to increase the budget in a particular cost account must be offset by an equal decrease in one or more other cost accounts. If a transfer is desired, submit the request to the Superintendent indicating the amount, cost accounts being changed and the justification.

Cross Ref.: Board Policy D.01
NSBA/NEPN Classification: DB
Revised: May 1995
Revised: April 1996
Revised: April 1997

Albuquerque Public Schools

State of New Mexico Financial Policies:

Appendix C

All school districts must account for financial transactions and develop and maintain their budgets in accordance with the Public School Code, GAAP and Public Education Department procedures for public school accounting and budgeting. The New Mexico Administrative Code outlines the specific requirements of school districts in accordance with New Mexico State Statutes.

Procedural Requirements (NMAC 6.20.2.8)

A. All school districts shall account for financial transactions and develop and maintain their budgets in accordance with the Public School Code, GAAP and department procedures for public school accounting and budgeting, which are referenced where applicable.

B. The deadlines identified in this regulation pertaining to the submittal of required reports and documents may be extended by the secretary of education or his designee after a request has been submitted by the school district, provided the extension is not in violation of state or federal law.

C. If reporting requirements and deadlines are not met, the department may withhold funds, suspend payments or both, pursuant to 6.21.2.10 NMAC and 6.21.2.11 NMAC.

D. Business officials, serving in the capacity of a supervisor or director or manager of accounting and/or bookkeeping as mentioned in 6.63.12.8 NMAC, responsible for the preparation and presentation of all financial documentation and budget maintenance will meet the competency requirements enumerated in 6.63.12.9 NMAC.

[02-03-93, 11-01-97, 01-15-99; 6.20.2.8 NMAC - Rn, 6 NMAC 2.2.1.8, 05-31-01; A, 10-15-03; A, 11-30-06]

Budget Preparation Standards (NMAC 6.20.2.9)

A. Every school district shall follow budget requirements stated in Sections 22-8-5 through 22-8-12.2, NMSA 1978, and procedures of the department in preparing, submitting, maintaining and reporting budgetary information. Budgetary control shall be at the function level. Over-expenditure of a function shall not be allowed.

B. The proposed budget for the ensuing fiscal year shall be submitted to the department by April 15 of each year unless extended to a later date by the secretary of education.

Albuquerque Public Schools

State of New Mexico Financial Policies:

Appendix C

C. The department shall review the school district's projected revenues, including estimated tax production based on the most current assessed valuation from the local taxing authority and estimated cash carryover for all funds. The department shall confer with the school district before determining where additions or reductions to the budget will be incorporated.

D. Approval of the proposed budget by the local board shall be in a public hearing held prior to June 20. The notice of public hearing for the adoption of the budget shall be published in accordance with the Open Meetings Act, Section 10-15-1 et seq. 1978, Public School Code, and local board policy. Certification of the proposed budget by the department shall be on or before July 1. The approved and certified budget then constitutes the operating budget.

E. On or before July 31, school districts shall determine their actual cash balances in all funds and report them on the most current form prescribed by the department. The operational sub-fund cash balance shall be adjusted by the amount of June credits for revenues received in that month from local school tax levy federal impact aid, and federal forest reserve, if any. The June credits shall be categorized as restricted cash balance and are unavailable for budgeting in the ensuing fiscal year. Cash balance carried forward from the previous fiscal year in the operational sub-fund shall not be used for salaries and benefits.

F. The operating budget and any authorized adjustments, shall be integrated into the school district's accounting system after required approvals. Encumbrances shall be used as an element of control and integrated into the budget system.

[12-08-89, 02-03-93, 11-01-97, 01-15-99, 09-15-99; 6.20.2.9 NMAC - Rn, 6 NMAC 2.2.1.9, 05-31-01; A, 11-30-06]

Budget Maintenance Standards (NMAC 6.20.2.10)

A. Budget adjustment requests shall be submitted on the most current form prescribed by the department. The school district shall maintain a log of all budget adjustment requests to account for status, numerical sequence, and timely approval at each level. The log is to be retained for audit purposes.

Albuquerque Public Schools

State of New Mexico Financial Policies:

Appendix C

B. School districts shall submit budget adjustment requests for the operating budget to the department for budget increases, budget decreases, transfers between functional categories, and transfers from the emergency reserve account. The department must take action on budget adjustment requests within 30 calendar days from the date of receipt by the department or such requests will otherwise be considered approved. Expenditures shall not be made by the school district until budget authority has been established and approval received from the department. Budget adjustments shall not be incorporated into the school district's accounting system until approval is received by the department.

C. School districts shall submit periodic financial reports to the department using the department-approved format. Reporting shall be either monthly or quarterly at the discretion of the department. The school district shall be notified of its required reporting frequency in writing by the department. Required reporting frequency may be changed by the department at any time during the year. Reports are due at the department by the last working day of the month following the end of the required reporting period, unless extended to a later date by the secretary of education.

[12-08-89, 02-03-93, 11-01-97, 01-15-99, 09-15-99; 6.20.2.10 NMAC - Rn, 6 NMAC 2.2.1.10, 05-31-01; A, 10-15-03; A, 11-30-06]

Financial Standards (NMAC 6.20.2.13)

A. General ledger: All school districts shall establish and maintain a general ledger in accordance with GAAP. The general ledger will be comprised of individual funds and account groups using the department's uniform chart of accounts and shall be reconciled every fiscal year with department records.

B. Funds and account groups: School districts shall use funds and account groups to report their financial position and operating results. Funds are classified into three broad categories: a) governmental funds, b) proprietary funds and c) fiduciary funds. There are two account groups: a) general fixed assets and b) general long-term debt.

C. Chart of accounts: All school districts shall prepare, maintain, and report budget and financial information utilizing a standard and uniform chart of accounts.

D. Basis of accounting: In accordance with GASB 34, school districts shall use a full accrual basis of accounting in preparation of annual financial statements and cash basis of accounting for budgeting and reporting.

Albuquerque Public Schools

State of New Mexico Financial Policies:

Appendix C

E. Financial statements: Financial statements are the responsibility of the school district. The school district shall maintain adequate accounting records, prepare financial statements in accordance with GAAP (specifically, GASB 34), and provide complete, accurate, and timely information to the independent public accountant (IPA) as requested. If there are differences between the financial statements, school district records and department records, the IPA should provide the adjusting entries to the school district to reconcile the report to the school district records. If the IPA prepared the financial statements, this fact must be disclosed in the notes to the financial statements. If the IPA prepared the financial statements, this fact must be disclosed in the notes to the financial statements. All efforts should be made by the school district to assist the IPA with financial statement preparation.

F. Financial and compliance audit: All school districts shall have a yearly audit performed on its financial records as required by Section 12-6-3, NMSA 1978.

G. Financial reporting: All school districts shall provide periodic financial information to the local board as prescribed by local board action. Information shall be presented at a regularly scheduled board meeting.

[12-08-89, 02-03-93, 11-01-97, 01-15-99; 6.20.2.13 NMAC - Rn, 6 NMAC 2.2.1.13, 05-31-01; A, 10-15-03; A, 11-30-06]

Albuquerque Public Schools Procedural Directives: Appendix D

Fiscal Management

DA – Fiscal Management Goals

DB – Annual Budget Process

DB1 – Operational Fund Cash Balances

DB2 – Budget Transfers and Amendments

DD – Grants and Special Projects

DE – Bonds, Mill Levies and Education Technology Notes

DE1 – Tax Compliance and Record Retention for Bonds

DF – Investments

DG – Check Services and Signatory Authority

DI – Fiscal Accounting

DI1 – Inventories

DI2 – External Audit

DJ – Central Purchasing

DJ1 – Purchase and Project Approval

DJ2 – Contracts

DJ3 – Indemnification of Contracts

DK – Payroll Procedures

DL – Management of Employee Benefit Funds

DM – Activity Funds and Cash in Schools

DA – Fiscal Management Goals

Albuquerque Public Schools shall strive to maintain a transparent, sound and responsible financial plan that advances student achievement, supports family and community engagement and promotes a safe school environment.

Administrative Position: Chief Financial Officer

Department Director:

References

Legal Cross Ref.:

Board Policy Cross Ref.:

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DA

Reviewed: June 12, 2012

Adopted: June 20, 2012

DB – Annual Budget Process

The Albuquerque Public Schools budget shall reflect the district's goals and shall strive to prioritize academic achievement of students. The adoption of the annual operating budget, in compliance with state law, shall be the responsibility of the Board of Education.

The superintendent, or his/her designee, annually shall present to the Board of Education a specific budget calendar no later than the first Finance Committee meeting in January of each year.

The budget process shall include specific budget hearings allowing the Board of Education to learn of the community's priorities and what the community believes ought to be budget priorities for Albuquerque Public Schools. The superintendent, or his/her designee, also shall be given a specific opportunity to speak to various programs and matters of interest to the Board of Education.

Considering recommendations from the community and district staff, the Board of Education shall identify priorities and give general instructions to the superintendent, or his/her designee, to prepare a balanced budget based upon its priorities.

The superintendent, or his/her designee, shall present a balanced budget for review, amendment and approval.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Budget Planning and Analysis

References

Legal Cross Ref.: §22-5-4 NMSA 1978

NM Public School Accounting Manual

Board Policy Cross Ref:

DA Fiscal Management Goals

Procedural Directive Cross Ref.:

Annual Budget Formulation

Operational Fund Cash Balances

NSBA/NEPN Classification: DB

Approved: December 6, 1989

Reviewed: January 17, 1990

Revised: February 20, 1996

Revised: November 6, 1998

Reviewed: January 1, 2001

Reviewed: June 12, 2012

Approved: June 20, 2012

DB1 – Operational Fund Cash Balances

Albuquerque Public Schools shall maintain an operational fund cash balance level within the parameters of applicable state law of its final budgeted operating expenditures. Finances of the district shall be managed to maintain these parameters.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting/Executive Director of Budget Planning and Analysis

References

Legal Cross Ref.:

§22-8-5 NMSA 1978

§22-8-41 NMSA 1978

6.20.2 NMAC

Board Policy Cross Ref.:

DB – Annual Budget Process

DB2 – Budget Transfers and Amendments

Procedural Directive Cross Ref.:

Operational Funds Cash Balance Procedural Directive

NSBA/NEPN Classification: DB

Approved: April 21, 2010

Reviewed: June 12, 2012

Adopted: June 20, 2012

DB2 – Budget Transfers and Amendments

All budget transfers shall be subject to Board of Education approval.

In the event the Board of Education and/or the superintendent determines additional personnel, programs or initiatives are warranted, no such additions shall be made without a corresponding identifiable source of funding and assurance of a balanced budget.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Budget Planning and Analysis

References

Legal Cross Ref:

§22-8-5 NMSA 1978

NMAC 6.20.2

Board Policy Cross Ref.:

DB – Annual Budget Process

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DBJ

Approved: November 16, 1998

Reviewed: January 1, 2001

Reviewed: April 2001

Reviewed: June 12, 2012

Adopted: June 20, 2012

DD – Grants and Special Projects

Grants applied for and accepted by Albuquerque Public Schools shall be subject to accounting rules as set forth by federal and state statute and regulation. The superintendent, or his/her designee, shall review grant proposals for potential fiscal and programmatic impact to the district and sustainability of the program after the grant has expired.

The superintendent, or his/her designee, shall quarterly report to the Board of Education all grants in which the district is participating.

Due to potential impact on the Albuquerque Public Schools budget and programs, all grant awards greater than one hundred thousand dollars (\$100,000) shall be taken to the Board of Education by the appropriate Albuquerque Public Schools department for review prior to submission to the respective funding agency.

Administrative Position: Chief Financial Officer

Department Director: Director of Grant Management

References

Legal Cross Ref.:

§22-8-1 et. seq. NMSA 1978

Board Policy Cross Ref.:

DB – Annual Budget Process

Procedural Directive Cross Ref.:

Grants and Applications for Grants

NSBA/NEPN Classification: DD

Reviewed: June 12, 2012

Adopted: June 20, 2012

DE – Bonds, Mill Levies and Education Technology Notes

The Albuquerque Public Schools Board of Education shall reserve the right to issue general obligation bonds and a mill levy for the purposes of funding capital projects in the district. Issuance of bonds or a mill levy shall comply with federal and state statute and regulation.

The Albuquerque Public Schools Board of Education shall reserve the right to issue education technology notes for the purposes of funding education technology projects in the district. Issuance of education technology notes shall comply with federal and state statute and regulation.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting

References

Legal Cross Ref.:

§22-18-1 et. seq. NMSA 1978

§22-18B-1 et. seq. NMSA 1978

§22-18C-1 et. seq. NMSA 1978

§6-15A-3 et. seq. NMSA 1978

Board Policy Cross Ref.:

DE1 – Tax Compliance and Record Retention for Bonds

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DE

Reviewed: June 12, 2012

Adopted: June 20, 2012

DE1 – Tax Compliance and Record Retention for Bonds

The Board of Education shall comply with state and federal statute and regulations relating to the issuance of governmental bonds which include tax-exempt and taxable bonds.

This policy shall be implemented by the superintendent through administrative procedural directive.

Administrative Position: Chief Financial Officer/Chief Operations Officer

Department Director: Executive Director of Accounting/Executive Director of Budget Planning and Analysis

References

Board Policy Cross Ref.:

DA – Fiscal Management Goals

Procedural Directive Cross Ref.:

Tax Compliance and Record Retention for Tax-Exempt Governmental Bonds, Build America Bonds and Qualified School Construction Bonds

NSBA/NEPN Classification: DEA

Introduced: July 12, 2010

Reviewed: August 8, 2010

Approved: August 18, 2010

Reviewed: June 12, 2012

Adopted: June 20, 2012

DF – Investments

The Board of Education authorizes the superintendent, or his/her designee, to engage in an investment program that is a component of sound fiscal management for the purpose of securing a maximum yield of investment earning to supplement other revenues for the support of the district. The superintendent, or his/her designee, shall report to the Board of Education at least quarterly regarding the success of the investment program, yields of the investment program and the strategic plan for future investments. The Board of Education may take action to approve, amend or deny the strategy for the next quarter.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting

References

Legal Cross Ref.:

§6-10-1 et. seq. NMSA 1978

§22-8-37 through §22-8-42 NMSA 1978

Board Policy Cross Ref.:

DA – Fiscal Management Goals

GB3 – Employee Conflict of Interest

Procedural Directive Cross Ref.:

Conflict of Interest

Investments

NSBA/NEPN Classification: DFA

Approved: April 23, 1990

Revised: February 20, 1996

Revised: April 2001

Revised: October 2006

Reviewed: July 19, 2011

Reviewed: August 9, 2011

Revised: August 10, 2011

Reviewed: June 12, 2012

Approved: June 20, 2012

DG – Check Services and Signatory Authority

The Board of Education shall delegate signatory authority for all checks for Albuquerque Public Schools to the superintendent, or his/her designee. The superintendent, or his/her designee, shall be prohibited from being issued blank checks for his/her own discretion.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting

References

Legal Cross Ref.:

§22-8-1 et. seq. NMSA 1978

Public School Accounting and Budgeting Manual

Board Policy Cross Ref.:

DA – Fiscal Management Goals

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DG

Reviewed: June 12, 2012

Adopted: June 20, 2012

DI – Fiscal Accounting

Albuquerque Public Schools shall comply with federal and state statute and regulation related to district funds. The superintendent, or his/her designee, shall provide financial reports at least quarterly to the Board of Education and the New Mexico Public Education Department.

The superintendent, or his/her designee, also shall maintain a complete auditable financial system of district finances which shall be comprised of individual funds and account groups as outlined by the New Mexico Public Education Department uniform chart of accounts.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting

References

Legal Cross Ref.:

§22-8-1 et. seq. NMSA 1978

Public School Accounting and Budgeting Manual

Board Policy Cross Ref.:

DA – Fiscal Management Goals

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DI

Reviewed: June 12, 2012

Adopted: June 20, 2012

DI1 – Inventories

Albuquerque Public Schools personnel shall be responsible for complying with state statute and regulation regarding proper tagging, accounting, transferring and disposal of district fixed assets. The superintendent, or his/her designee, shall maintain an accurate inventory of all district property and shall develop administrative procedural directive(s) outlining requirements for personnel in relation to district property.

Disposition of district fixed assets and property shall be subject to approval of the Board of Education.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting

References

Legal Cross Ref.:

§12-6-10 NMSA 1978

§13-6-1 NMSA 1978

§13-6-2 NMSA 1978

2.20.1.1-18 NMAC

Governmental Accounting Standards Board #34

Board Policy Cross Ref.:

DI – Fiscal Accounting

Procedural Directive Cross Ref.:

Fixed Asset Inventory

NSBA/NEPN Classification: DID

Reviewed: June 12, 2012

Adopted: June 20, 2012

DI2 – External Audit

Albuquerque Public Schools shall comply with federal and state statute and regulation regarding the annual external audit of district finances and operations. The superintendent, or his/her designee, shall monitor effective internal controls for district finances and operations.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting

References

Legal Cross Ref.:

§22-8-1 et. seq. NMSA 1978

2.20.1.1-18 NMAC

Board Policy Cross Ref.:

DI – Fiscal Accounting

BD2 – Audit Committee

Procedural Directive Cross Ref.:

Annual District Audit

NSBA/NEPN Classification: DIE

Reviewed: June 12, 2012

Adopted: June 20, 2012

DJ – Central Purchasing

The superintendent, or his/her designee, shall maintain a central purchasing division.

The central purchasing division may purchase, rent, lease or otherwise acquire on behalf of the district all items of tangible personal property, services or construction. All purchases shall be in accordance with the applicable federal and state statute and regulation in addition to applicable Board of Education policies and administrative procedural directives.

The superintendent shall ensure that the central purchasing division cooperates with the budget process concerning the acquisition and usage of all services, construction and items of tangible personal property. The Board of Education shall reserve the right to review, approve or reject any procurement decision.

Administrative Position: Chief Financial Officer

Department Director: Director of Procurement

References

<p>Legal Cross Ref.:</p> <p>§10-16-1 et. seq. NMSA 1978 §13-1-1 et. seq. NMSA 1978 §13-3-1 et. seq. NMSA 1978 §13-4-1 et. seq. NMSA 1978 §13-5-1 et. seq. NMSA 1978 §13-7-1 et. seq. NMSA 1978 §22-5-4 NMSA 1978</p> <p>Board Policy Cross Ref.:</p> <p>DA – Fiscal Management Goals DJ3 - Contracts</p> <p>Procedural Directive Cross Ref.:</p> <p>Purchasing Conflict of Interest NSBA/NEPN Classification: DJ</p>	<p>Approved: August 17, 1988 Reviewed: January 17, 1990 Reviewed: February 20, 1996 Reviewed: March 17, 1997 Reviewed: January 1, 2001 Reviewed: April 2001 Reviewed: May 10, 2011 Revised: May 13, 2011 Reviewed: June 12, 2012 Approved: June 20, 2012</p>
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DJ1 – Purchase and Project Approval

All district purchases and expenditures which equal or exceed two hundred fifty thousand dollars (\$250,000), or that are projected to equal or exceed two hundred fifty thousand dollars (\$250,000) by the end of their completion, shall be taken to the Board of Education by the appropriate Albuquerque Public Schools department for approval.

All proposed projects, for which district purchases and expenditures will equal or exceed two-hundred fifty thousand dollars (\$250,000), implemented by Albuquerque Public Schools shall be reviewed and approved by the appropriate Board committee(s) and the Board of Education. District purchases and expenditures included in a project approved by the Board of Education which equal or exceed two-hundred fifty thousand dollars (\$250,000) shall not require separate and/or additional Board of Education approval other than the initial approval done at the time the entirety of the project was approved.

Administrative Position: Chief Financial Officer

Department Director: Director of Procurement

References

Board Policy Cross Ref.:

DJ – Central Purchasing

Procedural Directive Cross Ref.:

Purchasing

Purchase and Project Approval Procedural Directive

NSBA/NEPN Classification: DJB

Review: April 22, 2008

Approved: July 2, 2008

Reviewed: April 12, 2010

Reviewed: April 27, 2010

Revised: May 5, 2010

Reviewed: June 12, 2012

Adopted: June 20, 2012

DJ2 – Contracts

State statute and regulation shall govern the issuance of contracts. Albuquerque Public Schools may require additional provisions in a contract between itself and any third party that is not specifically outlined in state statute or regulation.

Administrative Position: Chief Financial Officer

Department Director: Director of Procurement

References

Legal Cross Ref.:

§13-1-28 et seq. NMSA 1978

6.20.2.9 NMAC

Board Policy Cross Ref.:

DA – Fiscal Management Goals

DJ – Central Purchasing

Procedural Directive Cross Ref.:

Purchasing

Signatory Authority for Contractual Agreements

NSBA/NEPN Classification: DHA

Reviewed: January 17, 1990

Revised: June 3, 1991

Reviewed: February 20, 1996

Reviewed: January 1, 2001

Reviewed: April 2001

Revised: March 21, 2007

Reviewed: September 13, 2010

Revised: September 15, 2010

Reviewed: June 12, 2012

Approved: June 20, 2012

DJ3 – Indemnification of Contracts

Note: This policy has been suspended for fiscal year 2013. It will go back into effect June 30, 2013.

Where indemnification is called for by a contract between Albuquerque Public Schools and any third party, the third party shall purchase comprehensive general liability insurance with a minimum coverage amount of \$1,000,000 covering its operations and employees and naming the district as an additional insured. This general liability insurance assures that funds are available to indemnify the district, members of the Board of Education, the superintendent and district personnel. The district may require a higher coverage amount if deemed appropriate.

Administrative Position: Chief Financial Officer/Chief Operations Officer

Department Director: Director of Procurement/Transportation Specialist

References

Legal Cross Ref.:

§13-1-28 et seq. NMSA 1978

6.20.2.9 NMAC

Board Policy Cross Ref.:

DJ2 – Contracts

E.03 Transportation Services

Procedural Directive Cross Ref.:

Purchasing

Signatory Authority for Contractual Agreements

Liability Insurance for Contractors

NSBA/NEPN Classification: DHA, DJ

Introduced: September 13, 2010

Approved: September 15, 2010

Suspended: June 15, 2011 – June 30, 2012

Reviewed: June 12, 2012

Approved: June 20, 2012

Suspended: July 1, 2012 - June 30, 2013

DK – Payroll Procedures

Albuquerque Public Schools shall comply with the New Mexico Constitution, including the Anti-Donation Clause, and state statute and regulation regarding all payment of employees and contractors. Albuquerque Public Schools shall pay personnel for services rendered on a bi-weekly basis.

The superintendent, or his/her designee, shall present work calendars and pay schedules for employee groups annually to the Board of Education for review, amendment and approval. Pay schedules may be adjusted when necessary to prevent payment for services not rendered.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting

References

Legal Cross Ref.:

§22-8-1 et. seq. NMSA 1978

New Mexico Constitution Art. IX §14

Board Policy Cross Ref.:

DA – Fiscal Management Goals

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DK

Reviewed: June 12, 2012

Adopted: June 20, 2012

DL – Management of Employee Benefit Funds

In unison with the employee insurance and benefit plan, the superintendent, or his/her designee(s), shall present annually to the Board of Education employee benefit funds. Employee benefit funds shall comply with state statute and regulation and maintain an appropriate incurred but not reported balance to ensure the solvency of the insurance and benefits plans.

Administrative Position: Chief Financial Officer/Assistant Superintendent of

Human Resources

Department Director: Executive Director of Budget Planning and

Analysis/Director of Benefits

References

Legal Cross Ref.:

§52-1-1 NMSA 1978

Board Policy Cross Ref.:

GB8 – Employee Insurance

Procedural Directive Cross Ref.:

NSBA/NEPN Classification: DL

Reviewed: June 12, 2012

Adopted: June 20, 2012

DM – Activity Funds and Cash in Schools

All cash collected in schools shall be receipted, accounted for and placed in a secure location prior to deposit. All activity funds and cash in schools shall be subject to the twenty-four (24) hour deposit rule. All activity funds shall be subject to at least an annual audit for compliance with state statute and regulation.

Administrative Position: Chief Financial Officer

Department Director: Executive Director of Accounting

References

Legal Cross Ref.:

§22-8-1 et. seq. NMSA 1978

Board Policy Cross Ref.:

DA – Fiscal Management Goals

Procedural Directive Cross Ref.:

Activity Fund Manual (contact the Finance Department)

NSBA/NEPN Classification: DM

Reviewed: June 12, 2012

Adopted: June 20, 2012