Environmental Health Department

TO:       Bake Sale Representatives
FROM:    Consumer Health Protection Division (505) 768-2738

The following public health standards must be complied with in order to receive and maintain approval for any type of bake sale:

1. No potentially hazardous foods, i.e. cream pies, éclairs, etc., are permitted.

2. All products must be wrapped or packaged to prevent the possible contamination of the products by customers, insects or weather. Do not touch baked goods with bare hands when packaging. These utensils such as wax paper, napkins, gloves or tongs are required. Whole loaves of bread, trays or pans of baked snacks must be covered before items are taken out.

3. To help prevent an adverse reaction caused by food allergies, list ingredients for each type of baked goods. Example: whole wheat bread; whole-wheat flour, sugar, salt, shortening, yeast. Post list of ingredients by baked goods or placed a label on wrapper.

4. All service personnel must wear hair restraints.

5. A sign should be posted indicating who is holding the sale.

6. The table or stand must be located where it is not subject to dust contamination from passing automobiles.

7. The Environmental Health Department Bake Sale Permit must be kept at the scene of the bake sale so that it will be readily available for consumer to view.

8. Failure to comply with the above minimum public health standards will subject the bake sale operation to immediate closure.
BAKE SALE PERMIT APPLICATION

APPLICATION INFORMATION:

Name of Organization: _________________________________________________________

Person in Charge: ____________________________________________________________

Title: ________________________________________________________________________

Points of Contact

1. Home Address: ____________________________________________________________

   Home   Work   Cell

   Phone   Fax

2. Telephone/Fax Number: ______________________________________________________

Location of Proposed Sale: ____________________________________________________

Date(s) of Proposed Sale: _____________________________________________________

Number of expected to attend: _________________________________________________

Type of Baked Goods to be sold: _______________________________________________

__________________________________________
Note: Canned/bottled sodas or commercially processed snacks cannot be offered to the
customer with a Bake Sale Permit.

I do hereby agree to abide by all requirements of the Food Sanitation Ordinance as it relates to
Baked Goods Sale. I further understand that the enforcement authority prohibits the sale of
potentially hazardous foods with this permit. Failures to comply with given requirements are
grounds for immediate closure of the sale.

__________________________________________
Applicant’s Signature

__________________________________________
Date

Permit Approved by:

__________________________________________
Environmental Health Representative

__________________________________________
Date