

## Be a Dear and Volunteer At Eisenhower

Volunteers play an important role here at Eisenhower. Parental involvement is essential in the quality educational process of our children. Please take a moment and complete this form to indicate which opportunities interest you. Thanks for your support!!

### Volunteer Opportunities (thru-out year)

**Library Volunteer:** Shelving books, 2-2.5 hours per week.

Monday (time)  Wednesday (time)  Friday (time)

**Library Volunteer Coordinator:** Will work with librarian to schedule volunteers.

**Student Store Volunteer:** Setting up/Selling during lunch periods, 11:00-12:30.

Monday  Wednesday  Friday

**Student Store Coordinator:** Contact and schedule volunteers.

**Front Office Volunteer:** Afternoons 12:30-3:15

Volunteer Coordinator will "train" you on phones, copier, etc.

Monday  Tuesday  Wednesday  Thursday  Friday

**Newsletter Distribution:** End of month in Aug, Sept., Nov., Jan., and March Days of week may vary).

Volunteer: Stapling, address labels, postage, etc.

**Newsletter Advertising:**

I have a business to advertise, please contact me.

I have contacts to share that may be interested in advertising, please contact me.

**Staff Appreciation:** Monthly events

Provide food/drinks  Set up/Serve food at staff appreciation events (Times may vary)

**Recognition:** Assist with quarterly certificates.

Have Computer Skills-help print certificates and/or invitations.

Organizing/Stuffing envelopes.

**Student Council:** Selling Dance Tickets/Fundraising Items during lunch periods, 11:00-12:15.

Wednesday  Thursday  Friday

**I am Flexible and want to participate when and where needed.**

I Can Help:  Mornings  Afternoons  Evenings

### Volunteer Opportunities (Fall)

**Magazine Fundraiser:** Kick-off date-August 20

(Morning and/or Afternoon Availability—Chairperson will call with details)

**Entertainment Books Fundraiser:** Kick-off date-September 17

(Morning and/or Afternoon availability—Chairperson will call with details)

**Data Entry:** Assistance needed during first few weeks of school.

### Volunteer Opportunities (Spring)

**7th Grade Activity Day:** Need one day to chaperone field trips or at school activities.

**8th Grade Dance**

Volunteer on planning committee  Provide food or drinks  Help decorate

Chaperone dance or help in Snack Bar (7th grade parents please- students request ☺)

Thank you for your support! —Please print legibly

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ OTHER PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**Eisenhower**

**PTA**<sup>®</sup>

*everychild.one voice.*

8/8/07