

# HAZARDOUS MATERIALS

## **Chemical Management Plan -**

The District's *Chemical Management Plan* is intended to comply with the OSHA the Hazard Communication Standard, otherwise known as the "Right to Know" Standard (29 CFR 1910.1200).

The plan requires sites to maintain inventories of hazardous materials and to have copies of Material Safety Data Sheets (MSDS) for hazardous materials on-site. Material Safety Data Sheets are available from the supplier of the chemical or hazardous material.

Employees are required to receive instruction about chemicals they may use.

Schools should not have chemicals in sufficient quantity or toxicity which would endanger students. Students shall not be allowed to use instruments containing mercury. Chemicals and hazardous materials must be stored safely in locking rooms or cabinets. Cleaning supplies should not be stored in classrooms or in a manner accessible to students. Schools also should have spill kits located in science laboratories and workrooms to handle problems locally.

The *Laboratory Safety Chemical Hygiene Plan* and *Science Safety Manual* should be used as the standard for chemical use and handling in science laboratories.

## **Disposal -**

Risk Management completes EPA required paper work, arranges for disposal, and pays to have chemicals disposed. Current EPA fines are \$20,000 a day for willful violations; all APS departments, schools and Facilities Planning and Operations Departments must contact Risk Management for proper disposal.

Schools should contact Risk Management to dispose of science laboratory, photo laboratory and auto shop chemicals. Fleet Management helps to dispose of waste oil.

## **Exposure -**

Any location or school which suspects that a chemical problem may be present should contact Risk Management for help. Any chemical exposure which may endanger or may have endangered the health and safety of any staff member, student, or visitor *must* be reported.

Individuals complaining of headache, nausea, eye irritation, dizziness, burning etc., should receive first aide and medical care.

If a school suspects a chemical problem inside the building, Risk Management should be contacted. Any employee health complaint should be referred to Risk Management.

Cross Ref.: *Board Policy E.01*

*Chemical Management Plan, Material Safety Data Sheets Summary*

*Laboratory Safety Chemical Hygiene Plan*

*Science Safety Manual*

NSBA/NEPN Classification: EBAB

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