

ALBUQUERQUE PUBLIC SCHOOLS

**APPLICATION FOR AUTHORIZATION TO
OPERATE A DISTRICT-OWNED VEHICLE**

I hereby certify that I have a valid New Mexico driver's license and meet the eligibility requirements to operate an APS vehicle as specified in Procedural Directive District Owned Vehicles:

- A. My license is valid and is not currently suspended, revoked, or otherwise disqualified;
- B. I have not pled or been found guilty (including pleas of nolo contendere) of any of the following:
 - 1. Any DUI/DWI conviction within the past 3 years;
 - 2. Any conviction for reckless or careless driving within the past 3 years;
 - 3. Any conviction for homicide resulting from the operation of a motor vehicle; or
 - 4. Causing a fatal accident as the result of operating a motor vehicle;
- C. There has not been a judicial finding or decree of juvenile delinquency in the past 3 years as a result of any of the conduct described in paragraph B above; or
- D. I have not received more than 3 tickets for moving violations in the last 2 years.

I understand I must report to my supervisor any suspension or revocation of my driver's license and any change in my eligibility to drive an APS vehicle as described in A-D above.

I understand all vehicle accidents must be immediately reported to my supervisor, Risk Management, and to M&O Fleet Management.

I understand drivers of district-owned vehicles will be tested for drugs and alcohol following motor vehicle accidents that result in: (1) a fatality (a fatality means any injury which results in the death of a person as a result of an accident); (2) injury to a person requiring immediate treatment away from the scene of the accident; or (3) disabling damage to a vehicle requiring it to be towed from the scene.

I understand I must report to my supervisor any citations or tickets received while in an APS vehicle. I also understand drivers are responsible to pay any fines associated with citations or tickets received while in an APS vehicle – district funds are not to be used to pay fines.

I understand that my failure to comply with the requirements outlined above may result in the loss of my eligibility to drive an APS vehicle and could result in disciplinary action.

APS Employee Signature

Employee Number