

Middle School Principals,

January 23, 2018

Synergy Online Registration (OLR) Availability for 2018-2019 Registration

Synergy Online Registration (OLR) will be available this spring so parents can update their information for returning students and register new students online. Please be sure to include the availability of this new functionality in your registration planning for school year 2018-2019. Staff from your schools that attended both 40- and 80-day State Reporting training this year have been made aware this functionality was coming and that more details would be available during 120-day training.

More information on training for OLR and when it will be made available to parents will be forthcoming.

120 Day State Reporting Workshop:

All schools will be required to send at least one representative and **stay until all of their errors are clean, including all discipline and drop outs.** On Line Registration will be discussed therefore we will not be excusing schools from attending the 120 Day Training

The following workshops will be at the newly remodeled Rankin Facility.

Wednesday, January 30, 2018	8:00am – 10:00am 10:30am – 12:30pm 1:30pm – 3:30pm	Middle/High Schools Middle/High Schools Elementary Schools
Thursday, January 31, 2018	8:00am – 10:00am 10:30am – 12:30pm 1:30pm – 3:30pm	Elementary Schools Elementary Schools Elementary Schools
Friday, February 1, 2018	8:00am – 10:00am	Alternative Schools

16/17 Dropout Review

The 16-17 Dropout Review has been opened by PED on January 22, 2018. All involved schools will receive communication from SIS which will include the list of students to be reviewed. There is no need to request access to the Dropout Data Collection System through PED. Staff should begin researching the students as soon as they receive the list. All records need to be updated and sent back to SIS by COB on January 30th. If there are difficult scenarios, those locations should sign up for one of the 120 day State Reporting sessions on January 30th.

Reminder: Versifit/Edvantage Basic Navigation Training Offerings

In response to feedback received during our fall training sessions, we are pleased to announce additional basic navigation trainings, offered each month for the remainder of the 2017-18 school



year. Starting in November 2017, we will have new offerings for both principals/school admins and teachers. Users who are new to using Versifit/Edvantage or those wanting a refresher are encouraged to attend. Sessions will begin at 3:30 pm and conclude at 4:30pm and are held at City Center. **See the flier attached to this newsletter for specific dates.** Please share this info with your staff and sign-up in ERO.

Where to Go For Help

For assistance with Versifit, please contact the School Accountability Support (SAST)/Strategic Analysis and Program Research (SAPR) teams through: <http://sis.aps.edu/support> or call 872-6847. User guides and video tutorials are available on the APS Intranet (<https://intranet.aps.edu>) under 'Departments'>>Office of Accountability and Reporting (OAR)>>Student Information Systems (Synergy/Versifit).

90 Day Plan Deadlines

Schools in the district have different timelines because zones one and two had different launch dates than zones three and four. Please read the appropriate deadline information for your zone.

Zones 1 and 2

These zones should be implementing their first 90 Day Plan as of January 2nd. Also, these Principals need to attend a phase two training this month with one or two representatives from their school. This training is called **90 Day Plan, NM DASH (Phase 2)** in ERO. These schools need to have a plan that is approved by a district-appointed reviewer prior to attending this training.

Finally, these schools must enter their 90 Day Plans within two weeks after they have attended phase two training.

Zones 3 and 4

These zones are just starting the 90 Day Offline process. These principals need to attend a phase one training this month with one or two representatives from their school. This training is called **90-Day Plan Training (LZ 3/4)** in ERO.

These schools need to complete their 90 Day Offline document by the March 15. This includes having the plan reviewed by the school's district appointed reviewer.

Finally, these schools will attend a phase two training, which are currently available in ERO during late March.

Anyone with questions about this information should contact Thomas Piper, Director of School Accountability Support at thomas.piper@aps.edu.



Presented By: SAPR & Student Accountability Support

Principal/Administrative User Sessions

Date	Start Time	End Time	Location	Session
11/15/17	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406840001
12/13/17	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406840002
1/17/18	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406840003
2/21/18	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406840004
3/20/18	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406840005
4/18/18	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406840006

Teacher Sessions

Date	Start Time	End Time	Location	Session
11/16/17	3:30 p.m.	4:30 p.m.	Rio Hondo	104406850001
12/14/17	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406850002
1/24/17	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406850003
2/28/17	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406850004
3/21/17	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406850005
4/25/17	3:30 p.m.	4:30 p.m.	Arroyo Chico	104406850006

Register in ERO today!

Questions?

Contact: SAPR/Student Accountability Support

(505) 872 – 6808

cockrell@aps.edu