

High School Principals,

August 15, 2017

90-Day Plan Training for Learning Zones

- August 29th 90-Day Plan training has been moved to October 12th due to a conflict with the Zone 1 & 2 meeting.
- Schools in Zones 1 & 2 are reminded to sign-up for 90-Day Plan Training in ERO. Additionally, this is a reminder that participation in training for 90-Day plans are not optional. Schools must choose their training dates by 8/21/2017. Principals may bring 1-2 members of their Core Improvement Team for training.
- Schools in Zones 3 & 4 who wish to participate in early training should also sign up no later than 8/21/2017.
- Pre-work will be sent to all signed-up participants the week of 8/21/2017.
- If you have questions, please contact Beata Thorstensen at beata.thorstensen@aps.edu

Synergy TeacherVUE – Creating an Incident Referral

The Incident Referral option enables teachers to enter a Discipline Incident Referral from within TeacherVUE. The system forwards the referral to the appropriate staff member to handle and resolve with the student. **Open a SIS support ticket requesting additional information about this process.**

PSAT Test Administration – Fall 2017

NM PED will pay for all New Mexico public school 10th grade students to take the PSAT assessment this fall. APS will administer the PSAT to all 10th graders this Fall on **October 25th, 2017**. Note: NM PED will not pay for the 11th grade assessment. Each school will be responsible for paying for 11th grade PSAT/NMSQT (National Merit Scholarship Qualifying Program).

If your school ordered the PSAT in Spring 2017, you will need to contact College Board to update your testing date to the Oct 25th, 2017 administration date. College Board Contact Information for PSAT: Phone: 888-477-7728 (Counselor Hotline)

Ordering the PSAT:

School PSAT coordinators should place their orders online. Ordering site:

<https://collegereadiness.collegeboard.org/sat-suite-assessments/administering-exams/ordering>

PSAT Fall Deadlines:

- **August 22, 2017** – Deadline to complete testing accommodations report
- **September 1, 2017** – Deadline to decrease PSAT/NMSQT test-book orders
- **September 22, 2017** – Deadline to increase PSAT/NMSQT test-book orders

PARCC – Additional Reports NOW available in PAN

- School Performance Level Summary (.pdf)
 - Summaries are provided for the state, district and school level. This report breaks out the performance aggregations into subcategory levels.
- School Evidence Statement Analysis (.pdf)
 - 2-paged reports which analyze the performance of the PARCC evidence statements at state, district and school level for each operational item on the Spring 2017 PARCC assessment. Information is reported for each grade level/course and content area. Page 2 of this report links the PARCC evidence statements to the Common Core State Standards (CCSS) upon which they are based.
- School Content Standards Roster (.pdf)
 - This report analyzes the student performance of operational items on the PARCC assessment based on the CCSS and PARCC Evidence Statements. The report is by grade level/course and content area at a school level.

For additional information about these reports, review the [Spring 2017 PARCC District/School Performance Level Summary Report, District/School Evidence Statement Analysis Report, School Content Standards Roster Interpretation Guide](#).

How to access your school reports in PearsonAccessNext (PAN):

1. Log in to <https://nm.pearsonaccessnext.com>
2. In the upper right corner, set the administration to Spring 2017
3. Navigate to Reports > Published Reports
 - Your list of reports by PARCC test will appear in the center column. Click on a report to download or open the file.

If you have any issues accessing your PAN account, contact Claudine Sanchez sanchez_cl@aps.edu or call ext. 66812 (872-6812).

Who's your 2017-18 School Test Coordinator?

It is time to update ASSIGNED ROLES for your school! We collect this information every year so that our email distribution lists are accurate. This is the main method we use to communicate timely Assessment and Testing information to the correct personnel.

Please fill out the Assigned Roles Form to let us know who has been assigned to the following roles at your school:

- Instructional Coach
- School Test Coordinator
- Technology Coordinator (if on staff)
- Math/ELA Dept Chairs

There is also a section where you can choose to be added to the email distribution lists as a principal if you want to.

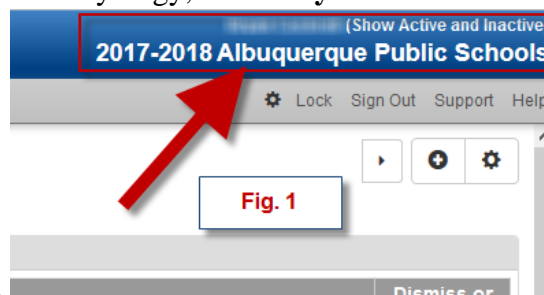
<https://goo.gl/forms/XhVwHouaB3GRLgnh1>

The link to this form is also posted on the Testing website for updates at any time throughout the year.

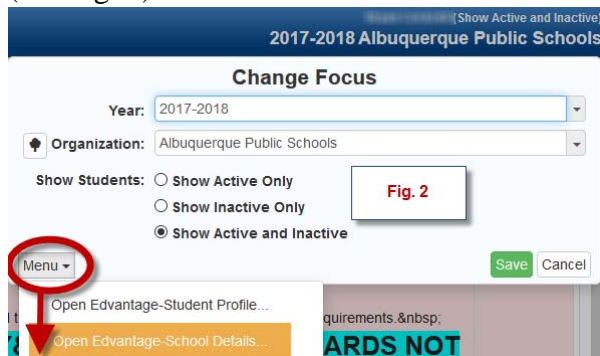
Attention Principals and School and District Admin Users—New, Easier Access to Versifit:

We've worked with Edupoint/Synergy to bring you an easier, streamlined way to access Versifit from Synergy.

- Open either the **Firefox** or **Chrome** web browser on your computer. You will access Versifit through Synergy. Login through **Synergy (synergy.aps.edu)** with your APS email credentials—be sure pop-up blockers are disabled:
Once logged into Synergy, **click on your current focus** in the upper-right hand corner



(see Fig. 1).



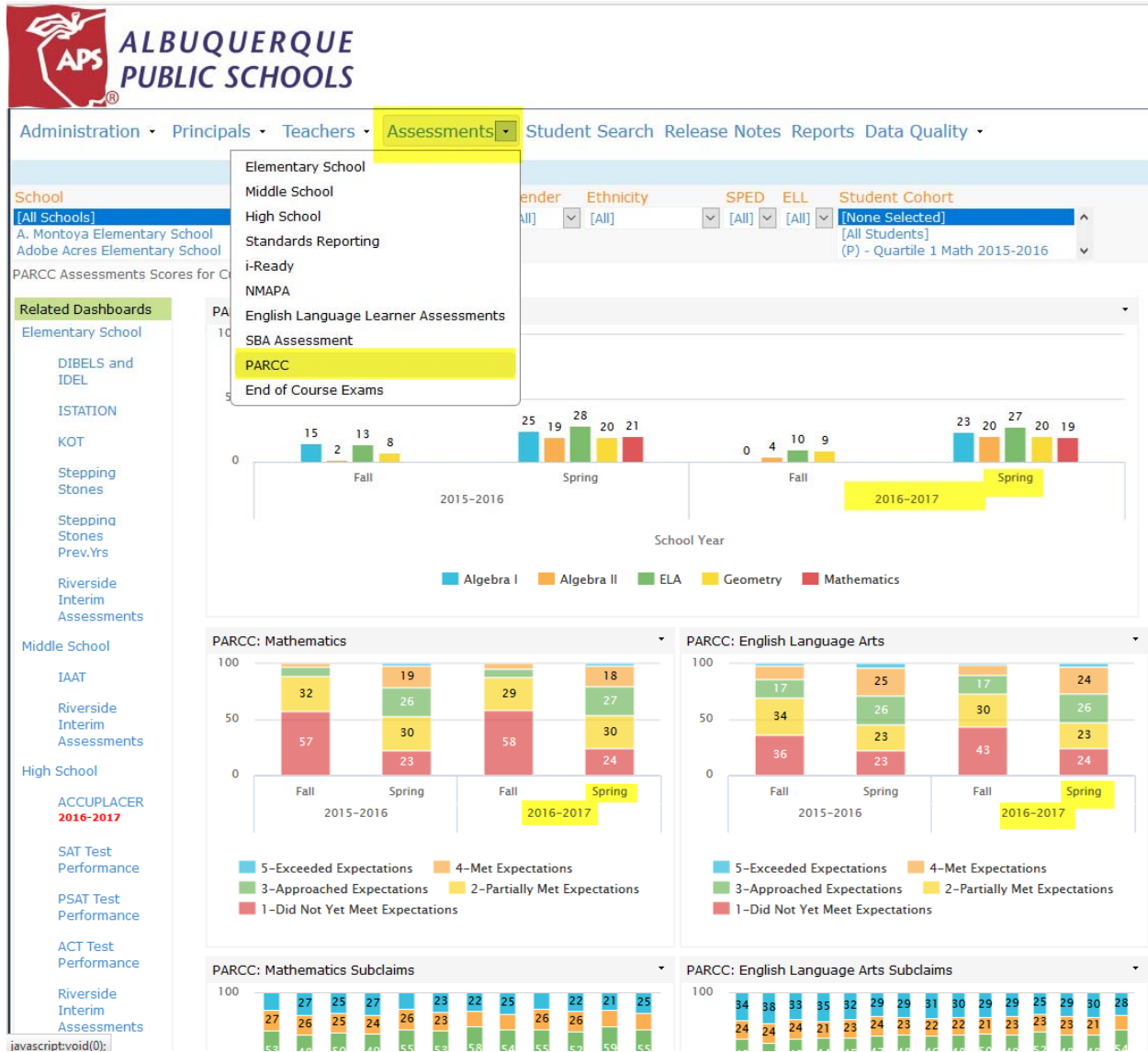
On the resulting pop-up window, hover over the 'Menu' dropdown and select '**Open Edvantage- School Details**' (see Fig. 2)

These changes only affect Principals and other admin users. Teachers will still access Versifit through GradeBook>>'Menu' tab>>'Open Edvantage-School Details' link.

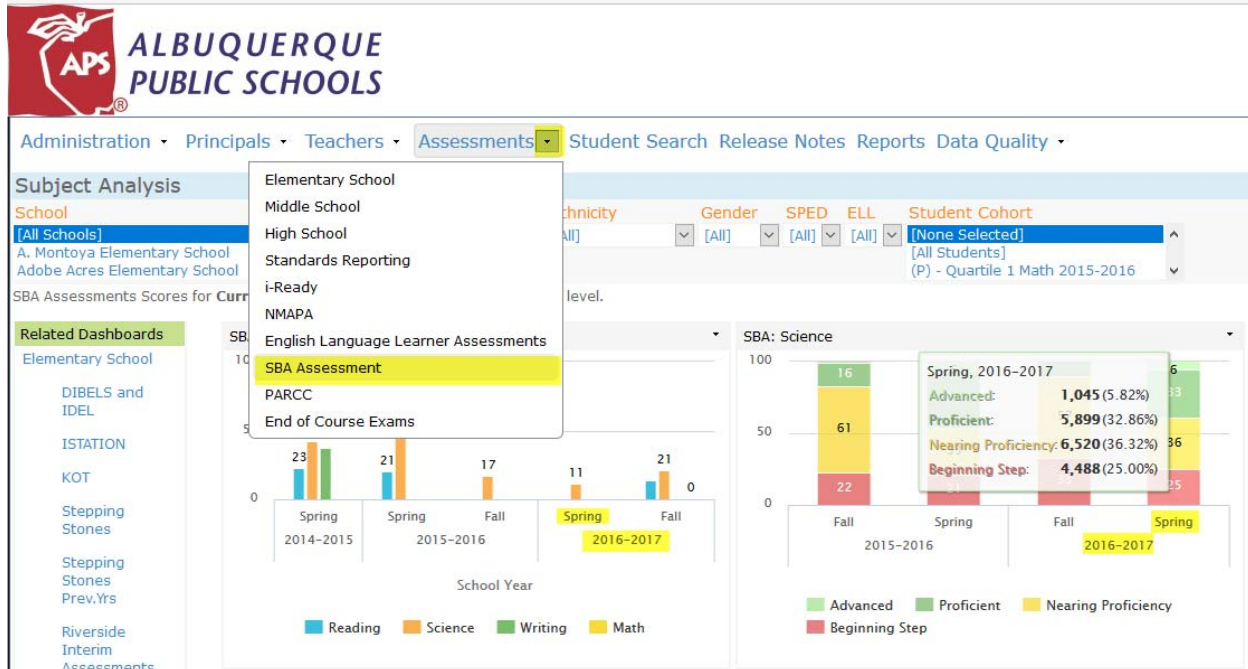
NEW!! PARCC and SBA Science Spring 2017 Scores

Your 2017-18 students' spring 2017 PARCC and SBA Science scores are now available in Versifit. Results for both assessments can be found under the 'Assessments' tab in Versifit:

PARCC:



SBA Science:



Versifit Training

16-fall 2017 training sessions have been created and are available to the district's administrators, principals, school administrators, and teachers starting mid-September. These sessions are intended for new users and those who need a refresher. We will cover basic Versifit navigation (filtering data, drilling-down, and export) in each session. Classes are divided into two user levels: district/school administrators and teachers. Be sure to sign up for the appropriate course in ERO. Please see the **attachment** on this newsletter for dates, times, and offerings.

Where to Go For Help

For assistance with Versifit, please contact the School Accountability Support (SAST)/Strategic Analysis and Program Research (SAPR) teams through: <http://sis.aps.edu/support> or call 872-6847. User guides and video tutorials are available on the APS Intranet at: <http://intranet.aps.edu/sis/versifit.html>



Presented By: SAPR & Student Accountability Support

Administrative Users Versifit Sessions

Date	Start Time	End Time	Location	Session
9/13/17	9:00 AM	10:00 AM	Arroyo Chico City Center West	104406620001
	10:30 AM	11:30 AM		104406620002
	1:00 PM	2:00 PM		104406620003
	2:30 PM	3:30 PM		104406620004
9/14/17	9:00 AM	10:00 AM	Rio Hondo City Center West	104406620005
	10:30 AM	11:30 AM		104406620006
	1:00 PM	2:00 PM		104406620007
	2:30 PM	3:30 PM		104406620008

Teacher Versifit Sessions

Date	Start Time	End Time	Location	Session
9/26/17	9:00 AM	10:00 AM	Rio Hondo City Center West	104406630001
	10:30 AM	11:30 AM		104406630002
	1:00 PM	2:00 PM		104406630003
	2:30 PM	3:30 PM		104406630004
9/27/17	9:00 AM	10:00 AM	Rio Hondo City Center West	104406630005
	10:30 AM	11:30 AM		104406630006
	1:00 PM	2:00 PM		104406630007
	2:30 PM	3:30 PM		104406630008

Register in ERO today!

Questions?

Contact: Sabrina Jane Mason

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