I.07 IJ1 Student Travel: Field and Activity Trips

Field Trips

The Board of Education authorizes the Superintendent or the Superintendent's designee to approve field trips for students. A field trip is defined as a school sponsored first-hand education experience to supplement class activities for students away from the campus.

Students who participate in field trips to supplement class activities must have the approval of the principal and prior written consent from the parent or guardian obtained in writing prior to the trip. Authorized field trips and activity trips must meet the following criteria:

Activity Trips

"Activity trips" are non-educational in nature and are used to reward academic, athletic or behavioral accomplishments.

The Board of Education authorizes the Superintendent of Schools or the Superintendent's designee to approve activity trips that are non-educational in nature providing that the trips have been defined and structured as part of the educational environment.

Unauthorized Travel: "Senior Trips"

The school district does not sponsor "senior trips". "Senior trips" fail to meet the criteria for field or activity trips and, therefore, will neither be supported nor sponsored by the District. Companies that sponsor "senior trips" or their agent(s) are not permitted to use school district property and/or other resources to promote such trips. District employees or students who chose to represent companies promoting "senior trips" will be considered agents of the company. Companies who sponsor "senior trips" will be responsible and liable for any and all accidents, injuries, suits, etc., which may occur as a result of such travel.

Albuquerque Public School classes, extracurricular, co-curricular and student organizations may participate in field trips or activity trips at the approval of the superintendent or his/her designee. Field trips and activity trips shall be limited to activities that have a direct correlation to the instructional program of Albuquerque Public Schools. Albuquerque Public Schools shall require written consent from the parent/legal guardian of the student prior to the field trip or activity trip in order to participate.

Administrative Position: Chief Academic Officer

Department Director: Associate Superintendent for High Schools/Associate Superintendent for Middle Schools/Associate Superintendents for Elementary Schools

References:

Legal Cross Ref.: §22-21-2 NMSA 1798

6.10.6 NMAC

Board Policy Cross Ref.: IJ – Instructional Resources and Materials
JR – Release of Student Information
K.13 Recruitment in Schools

Procedural Directive Cross Ref.: Field/Activity Trips
Release of Information to Recruiters and School Campus Visits